

**MINUTES FROM THE BROWN COUNTY
SECURITY AND FACILITIES COMMITTEE MEETING
MAY 19, 2021**

Members Present: Honorable Kendall Kelley, Clerk of Court, John Vander Leest, Lt. Tim Bernklau, Captain John Rousseau, Commissioner Paul Burke, Facilities Director Paul Danielski, Jon Morehouse, Facility Project Manager, Deputy District Attorney Mary Kerrigan-Mares, Thomas Schappa, District Court Administrator, Deputy County Exec. Jeff Flynt, Supervisor Keith Deneys, Public Safety Committee, Attorney John D'Angelo, Michelle Wallerius, Circuit Court Office Manager

Excused: Sheriff Todd Delain, Patrick Buckley, County Board Chair, Kim Pansier, and Victim Witness Coordinator and

Judge Kelley called the meeting to order at 12:05 p.m.

Approval of Minutes: Motion by Paul Burke and seconded by John D'Angelo to approve the minutes of February 24, 2021. Motion carried unanimously.

Courthouse Security Report: Lt. Bernklau reports COVID protocols still in place. Single point entry to remain as an added security measure. There will be a need to address handicap parking on Jefferson and Adams streets. The Sheriff will be requesting to keep the single point entry when Operational Plan is removed. Judge Kelley inquires if affirmative steps or an order is needed to maintain the single point entry once the Operational Plan is eliminated. Jon Morehouse states the fire exits cannot be locked or barricaded. Discussion if new signage should be placed on the doors. Keith Deneys states prior to the pandemic, single point entry was being considered by the County, but will be re-visited and re-evaluated due to financial constraints. Mary Kerrigan-Mares inquires if signs can be posted on the streets to advise victors to use the north entrance or better signage on the doors. Lt. Bernklau would agree new signage and handicap parking would make the north entrance more accessible. Judge Kelley requests this be added to the next Judges meeting agenda. Mary Kerrigan Mares inquires what is the procedure for notifying courthouse personnel when threats have been made against a Judge or other individuals. Lt. Bernklau states a file is maintained on that individual and handled on a case by case basis. Court Security will gauge the degree of the threat and whether it was legitimate and disseminate information as needed.

Sheriff's Report: On behalf of the Sheriff, Lt. Bernklau states inmates will be quarantined upon transport to the courthouse and into the foreseeable future. Judge Kelley states Zoom will continue to be available, unless an inmate requests an in-person hearing.

Facilities Report: Paul Danielski states upgraded lighting has been added to the rotunda of the courthouse. Housekeeping continues daily cleaning, with deep cleans twice a week.

County Executive's Report: Jeff Flynt states nothing new to report. Brown County will return to regular order of business as of July 1, 2021. Judge Kelley inquires if State and or

federal COVID funds are available for off-site jury selection or cleaning. Jeff Flynt states the State of Wisconsin received a federal award, but funds have been earmarked for only specific needs. Judge Kelley states some courtrooms continue to struggle conducting Zoom hearings due to the internet connection and an upgrade would be beneficial if funds are available.

New Business: None.

Motion by John Vander Leest and seconded by Paul Burke to adjourn. Motion carried unanimously. Meeting adjourned at 12:45 pm