

**MINUTES FROM THE BROWN COUNTY  
SECURITY AND FACILITIES COMMITTEE MEETING  
NOVEMBER 8, 2022**

Members Present: Honorable Kendall Kelley, Sheriff Todd Delain, Clerk of Court, John Vander Leest, Lt. Tim Bernklau, Erika Franken, Victim Witness Coordinator, Thomas Schappa, District Court Administrator, Supervisor Keith Deneys, Public Safety Committee, Ian Campoli, Risk Management, Deputy County Exec. Jeff Flynt, Chad Magnin, Facilities Director, Ryan Batal, Facilities, Commissioner Paul Burke Michelle Wallerius, Circuit Court Office Manager

Excused: Patrick Buckley, County Board Chair, David Hemery, Corporation Counsel, Attorney John D'Angelo – Brown County Bar representative, and Jeff Cano, State Public Defender's Office

Guests: Tammy Jo Hock, Presiding Judge

Judge Kelley called the meeting to order at 12:00 p.m.

**Approval of Minutes:** Motion by Keith Deneys and seconded by Paul Burke to approve the minutes of August 22, 2022. Motion carried unanimously.

**Courthouse Security Report:** Lt. Bernklau reports an uptick in verbal disturbances. Security attempts to predict behaviors and work closely with Victim Witness and the Judicial Assistants on cases when a security presence is needed, but a few of the incidents have been unpredictable. Foot traffic has increased in the courthouse and they will continue to work to keep the courthouse and courtrooms safe and secure and respond to security requests when requested. Ian Campoli inquires if the courts intend to use metal detectors at the doors. This was a question posed from a new hire. Judge Kelley states metal detectors are used when additional security is needed for a specific case by the courtrooms, but metal detectors at the entryway is an ongoing discussion. Modifications to the building would need to be made to accommodate this. Supervisor Deneys states Public Safety Committee continues to discuss this topic and is working with Chad Magnin, the new Facilities Director. Chad Magnin reports the addition was previously bid at 1.5 million back in 2018/2019, that project now is projected to cost 3.5 million. Additionally, the County would need to look at staffing by the Sheriff's department. Judge Kelley states many factors need to be considered and feels Court Security does a great job with the resources they have available to them.

**Sheriff's Report:** No additional information to add.

**Facilities Report:** Chad Magnin states Facilities is looking at a new bid proposal for a secure entrance and will continue to work with the committee to address the needs of the County. Judge Kelley states Facilities did an amazing job during the rental of the building for a personal event and wanted to share that feedback. Ian Campoli inquires if there is an update

regarding repair to the south stairway by Doty Street into the Clerk of Court's Office. Chad Magnin states a bid proposal is in the works for repair of three stairwells and the ramp. They anticipate having final bids completed within 2 weeks. Judge Hock states she would like to have Facilities conduct a walk around of the entire building as some areas are in total disarray with crumbling concrete/blocks. Chad Magnin not aware of repairs needed to the building, focus has been on stairways, railings and walkway. If there is a direct safety concern, Facilities can address with a call or email. Ryan Batal states ARPA funds were not approved for the patio decking, but Chad will be happy to coordinate a walk through with Judge Hock to address building concerns.

**County Executive's Report:** Jeff Flynt reports 2023 budget approved by County Board.

**New Business:** None.

Motion by Jeff Flynt and seconded by Paul Burke to adjourn. Motion carried unanimously.  
Meeting adjourned at 12:32 pm