

PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf
Chief Ron Towns – Denmark PD
Chief David Litton – Green Bay Metro FD
Chief Kurt Minten – Lawrence FD
Chief Tom Kajawa – UW-Green Bay PD

Sheriff John Gossage – BC Sheriff
Chief Jeff Roemer – DePere Fire/Rescue
Chief Tom Molitor – Green Bay PD
Chief Rich VanBoxtel – Oneida PD
Chief Perry Kingsbury – Wrightstown PD

Director Tom Madigan – County Rescue
Chief Derek Beiderwieden – DePere PD (Chair)
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD

The Brown County Public Safety Communications Advisory Board met on October 22, 2014 at 10:00 a.m. Not enough members were present for quorum. Following are informational notes.

Present: Derek Beiderwieden, Eric Dunning, John Gossage, Mark Hendzel and Rich VanBoxtel
Excused: David Litton, Kurt Minton, Jeff Roemer and Larry Ullmer
Also Present: Cullen Peltier

Communications Center Update

PSC staffing is down one full time equivalent position. PSC will not be hiring until staff is down two positions because it's more efficient to train more than one person at a time. Currently we have four part time positions; two are solid positions with long time employees who have moved from full time to part time. Employees are hired as part time but train at full time hours which causes us exceed budget on regular hours. We're looking at how it would affect scheduling to combine the two part time positions into one full time position. PSC is still tracking below budget on overtime. The hours worked outside scheduled hours are also less than 2013 at this time.

Currently PSC is tracking ok with budget expenses. A power surge at UWGB Cofrin Library caused damage but associated expenses will be covered by insurance. The current budget included a 1% cost of living increase and a 1% pay for performance bonus. Evaluations are now in progress. The pay for performance is based on evaluations with the following criteria: Positive Performance (no performance reports), Quality Assurance (score 85% or higher), Ring Time (two seconds or less), Teams/Committees/Planning Groups (participation), Teamwork, Customer Service, and Attendance. Cullen passed around the Pay for Performance form for review.

2014 Draft Annual Report

Cullen distributed a draft of the PSC 2014 Annual Report. From the report, Cullen highlighted the LEAN initiative which focused on the Brown County teletype position, the 2014 Goals and Accomplishments, and the 2015 Goals. Cullen also passed around the draft PSC Strategic Plan.

2015 Budget

Cullen distributed the Public Safety 2015 proposed budget expense sheet. Expenses remain steady other than increased equipment maintenance cost which will be covered with an increase in levy.

Phone/CAD Upgrades

The phone portion of the RFP was reissued; none of the vendors met all our needs; our needs were adjusted with the reissued RFP. This shouldn't affect timeline for implementation.

Ten responses were received for the CAD RFP. The kick off meeting was Monday. Vendor demos are scheduled for November 11th. PSC is also discussing with Outagamie County to possibly contract services with their CAD. If feasible, it would reduce the overall maintenance expenses over time and reduces the cost of the initial infrastructure. The data would be warehoused here. Outagamie County responsibility would include redundancy.

Standardized Operating Procedures

No update.

Roundtable

Cullen announced the retirement of Karen Katers and thanked her for the years of dedicated service. Karen's last day is Thursday, October 30th.

The purpose of the DUG group was discussed. The DUG group is to give recommendations to the Chiefs and the Chiefs make the decisions. The DUG group does not vote on policy. The information from DUG meetings is not being dispersed. Suggested someone report out at the Chiefs meeting if there is policy to address. Redesigning the minutes to better capture the substance of the meeting.

The possibility of a user fee for the radio system to offset the maintenance expenses was discussed.

Next Meeting

The next Advisory Board meeting is Wednesday, January 28th, 10:00 a.m. in the PSC Training Room; conference call will also be available.