



**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, November 11, 2019 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

---

**PRESENT:** Kevin Kuehn, Erik Hoyer, Sandy Juno, Bernie Erickson, and Kramer Rock  
**ALSO PRESENT:** Kevin Cullen, Kasha Huntowski, and Beth Kowalski Lemke  
**EXCUSED:** Paul Ballard, Alex Renard

---

**CALL MEETING TO ORDER**

1. Chair Kuehn called the meeting to order at 4:32PM.
2. **APPROVE/MODIFY AGENDA**  
Motion made by Bernie Erickson and seconded by Erik Hoyer to approve the agenda.
3. **Museum Director Report.** Museum Director Lemke reported that the department’s 2020 budget passed. She shared her thoughts on how 2019 would end and that she was monitoring all expenses and revenues and would share another update in December. Museum Director Lemke informed the Board on the graphic rebrand and the installation schedule of “Holiday Memoires of Downtown Green Bay.” She reminded the Board to RSVP for the reception and she shared that the last outdoor outreach event for the season would be the Downtown Green Bay Holiday Parade.

Museum Director Lemke provided a status update on the Core Gallery Capital Project schedule. She mentioned the work involved with the project management. She stated how thankful she was for the Museum Staff expertise and assistance in the project. She also mentioned the complexities in communication with the General Contractor due to their staffing structure. She shared how pleased she was with the subcontractors work. The meeting adjourned in the Board Room and a field trip into the gallery took place for Board Members to meet Taylor Studios staff who were working on the Escarpment Wall. Board Members were generally pleased with the overall look and design and the only concern was the deck paint and seeing roller marks with just work lights and not the intended gallery fixtures.

Much discussion ensued; response was requested from the Director to the General Contractor regarding desk paint and final coating.

4. **Such other matters as authorized by law:**  
The next scheduled meeting of the Neville Public Museum Governing Board will be **December 9, 2019, at 4:30pm.**  
**2020 meeting dates are as follows:** January 13, 2020, February 10, 2020, March 9, 2020 (Vice Chair runs meeting), April 13, 2020 (Vice Chair runs meeting), May 11, 2020, July 13, 2020, August 10, 2020, September 14, 2020, October 12, 2020, November 9, 2020, and December 14, 2020.  
Discussion ensued, no action taken.
5. **Adjournment.** Chair Kuehn, called the meeting to an end at 4:40PM. Motion made by Erik Hoyer and seconded by Sandy Juno to approve. Vote taken. **MOTION APPROVED UNANIMOUSLY.**