



## **PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, November 14, 2022, at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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PRESENT: Kevin Kuehn, Todd Bartels, Ron Antonneau, Alex Renard, with Kramer Rock and Tom Friberg by phone

ALSO PRESENT: Kasha Huntowski, Beth Kowalski,

EXCUSED:

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### CALL MEETING TO ORDER

1. Chair Kuehn called the meeting to order at 4:30M.

2. APPROVE/MODIFY AGENDA

Motion made by Ron Antonneau and seconded by Alex Renard to approve the agenda.

3. Museum Director Report.

**Budget Status and Update:** Museum Director Kowalski reported that the 2022 ARPA request on the steam humidification project has had a slight delay and is not on schedule. She informed the Board that she was working with Purchasing on re-drafting the bid for the 2022 ARPA funded building control upgrade project. For 2023 ARPA requests administrative paperwork has been filled out for the first-floor restrooms and auditorium renovations. Once allowed bids will be drafted with Purchasing. Museum Director Kowalski is waiting for parking lot engineering designs and will share with the Board for review and questions. Museum Director Kowalski reminded the Board that the 2023 department budget has been approved.

Museum Director Kowalski informed the Board that the American Alliance of Museums Reaccreditation Site Visit was complete, and she was awaiting the Peer Review Report and will share with the Board upon arrival.

Museum Director Kowalski also shared with the Board the success of installing seven additional security cameras.

4. **Such other matters as authorized by law:** The next scheduled meeting of the Neville Public Museum Governing Board will be **Monday, December 12, 2022.**

5. Adjournment. Chair Kuehn, called the meeting to an end at 4:54PM. Motion made by Todd Bartels seconded by Alex Renard to approve.