

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, April 11, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Tom Sieber, Erik Hoyer, Kramer Rock, and Sandy Juno

ALSO PRESENT: Kasha Huntowski, Lisa Zimmerman and Beth Lemke

CALL MEETING TO ORDER

1. Vice Chairman Erickson called the meeting to order at 4:30PM.

2. APPROVE/MODIFY AGNEDA

Motion made by Erik Hoyer and seconded by Tom Sieber to approve the agenda.

Vote taken. MOTION APPROVED UNANIMOUSLY.

3. *Edge of the Inland Sea* Visitor Experience Survey

Museum Director Lemke was happy to report that the review panel had a consensus decision on the vendor for Visitor Experience and Architectural Exhibition Master Plan. At the time of the meeting the fully executed contract did not have all of the signatures necessary to make the vendor public. Museum Director Lemke assured the board that she would share once the contract was fully approved. Work will commence at the beginning of May and a final report will be in hand by October 31, 2016. This exhibition master plan will support the Museum's Strategic Purpose of Bridging Communities and Connecting Generations.

Museum Director Lemke also informed the board that the survey they were going to participate in allowed for the continuation to gather stakeholder data for the vendor. The board then commenced in *The Edge of the Inland Sea* Visitor Experience Survey. Sheets were collected by Museum Director Lemke and data will be analyzed once the Neville Public Museum Foundation Board, Neville Public Museum staff and volunteers complete the survey.

Additionally, Museum Director Lemke mentioned two important dates to consider attending:

Wednesday, 4/13/16 Exhibit Reception – Life and Death at Fort Howard 6:00 – 8:00 p.m.

Thursday; 5/5/16 Press Conference for the new Mammoth Sculpture on the grounds – 11:00a.m.

Discussion ensued; staff was commended on the process and encouraged to continue capturing data to share with the board, full support of the project was noted.

2016 Governing Board Meeting Dates

Monday, May 16, 2016 *note date change per Chair Kuehn's request*

Monday, June 13, 2016

Monday, July 11, 2016

Monday, August 8, 2016
Monday, September 12, 2016
Monday, October 10, 2016
Monday, November 14, 2016
Monday, December 12, 2016

4. Such other matters as authorized by law:
Next meeting of the Neville Public Museum Governing Board will be **Monday, May 16, 2016 at 4:30pm.**
5. Adjournment. Motion to adjourn made at 5:30PM by Tom Sieber and seconded by Kramer Rock.
Vote taken. MOTION APPROVED UNANIMOUSLY