

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, August 8, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Kramer Rock, Bernie Erickson, and Erik Hoyer
ALSO PRESENT: Kasha Huntowski and Beth Lemke

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:33PM.
2. APPROVE/MODIFY AGNEDA
Motion made by Erik Hoyer and seconded by Kramer Rock to approve the agenda.
Vote taken. MOTION APPROVED UNANIMOUSLY.
3. Museum Director Report. Museum Director Lemke shared that the 2017 Budget meeting with the County Executive went smoothly. She described how she was able to provide a balanced budget while recommending a \$37,000 marketing and promotions budget. In FY16 the museum will spend over \$21,000 in our collections management database conversion. Costs in FY16 include SQL Server charge backs from Tech Services and data migration of current system, purchase of new system and import of data into new system. In FY17 costs will be reduced to less than \$3,000 to operate the new system. Additionally, as a department we do not have to make up the increase in salary and fringe for the museum's curator and education specialist to remain salaried/exempt status. Museum Director Lemke's budget reflects the recommendation of increasing the rate per hour for contract Guest Services staff in FY 17.

Museum Director Lemke provided overview of Past Perfect Collections Management System and a handout of all of the Midwest Museums currently using the product. The link to all the museums using Past Perfect Online is <http://www.pastperfect-online.com/>

Museum Director Lemke also provided Board Members the Department Initiatives that will appear in the budget book and copies of the Museum's Goals and Strategy 2016-2022.

Museum Director Lemke asked Board Members for feedback on the Pre-Design Diagrams and Explanations of the Visitor Experience and Architectural Exhibition Master Plan from Triad Creative Group. She also provided the next steps in the process to continue towards the fall 2016 completion date of the final report.

Reporting from a staff meeting she shared staff decided instead of using the terms Prehistory and Natural World the team is leaning toward the term Sciences. It would still be the same amount of area/sq feet. The Neville team just could not resolve Prehistory coming before the Natural World and the compromise was Sciences. Additionally, Early Peoples/Exploration has now turned into Immigration with Early People as a sub theme; the Green Bay / NE WI core will likely follow a chronology; and to each theme we are adding sub themes, then adding signature artifacts , then ancillary artifacts and crafting a one sentence big idea for each section.

Discussion ensued; no specific feedback was provided, staff was commended on the process.

4. Museum Deputy Director Report. Deputy Director Cullen was not present. Museum Director Lemke shared information about on-gong public archaeology program offerings and invited Board Members to participate in the August 9th and September 24th events.

09-Aug-2016 Hardcore History: Digging Into the Archaeology of Fort Howard

Discover the history you thought you knew... 6:00 p.m. The American military fort of Fort Howard has never been conclusively found, despite previous research that attempted to pinpoint its location in the heart of Green Bay. Using cutting edge technology and conventional archaeology, see what new discoveries have come to light during recent survey work directed by the Neville Public Museum at the Fort Howard Site. Presented by Deputy Director Kevin Cullen.

24-Sep-2016 Parkaeology at Bay Shore County Park

10:00 a.m. - Noon

Did you know that the Green Bay Packers held their training camps during the late 1940's at what is now Bay Shore Park? Known as Rockwood Lodge, it was possibly the first self-contained team training facility in NFL history. The program will include a presentation of the park's history, followed by a hands-on demonstration using archaeological tools to locate the foundations of the former Rockwood Lodge that burned down in 1950. This Parkaeology program will be co-presented by the Brown County Park Department and Neville Public Museum staff.

Pre-registration required:

Call the Parks office: (920) 448-6242

Participant Fee: \$3/kids, \$5/adults, \$15/family

5. Such other matters as authorized by law:

2016 Governing Board Meeting Dates

Monday, October 10, 2016

Monday, November 14, 2016

Monday, December 12, 2016

Next meeting of the Neville Public Museum Governing Board will be **Monday, September 12, 2016 at 4:30pm.**

6. Adjournment. Chairman Kuehn called the meeting to an end at 5:13 PM.
Motion made by Bernie Erickson and seconded by Kramer Rock to approve.
Vote taken. MOTION APPROVED UNANIMOUSLY.