



PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, April 11, 2022 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kramer Rock, Tom Sieber, Alex Renard, Tom Friberg & Kevin Kuehn by phone
ALSO PRESENT: Kasha Huntowski & Beth Kowalski
EXCUSED: Todd Bartels, & Cassandra Erickson

CALL MEETING TO ORDER

1. Vice Chair Sieber called the meeting to order at 4:33PM.

2. APPROVE/MODIFY AGENDA

Motion made by Alex Renard and seconded by Kramer Rock to approve the agenda.

3. Museum Director Report.

Budget Status and Update: Museum Director Kowalski provided the board an update on the 2022 ARPA request specifically on the stream humidification project. She reported that a site visit from an engineer with museum staff and facilities staff took place on March 28, 2022. She stated she was waiting for the scope and quote documentation. Once reviewed she promised to share with Governing Board and the Education and Recreation Committee.

She then provided the board the following list of 2023 Museum Department requests that will be presented to the Education and Recreation Committee on May 4,2022.

1. An electronically controlled safety/barrier gate for the north parking lot
 - The north parking lot reconstruction is a 2022 funded ARPA project with work will taking place in 2023
 - 2023 reconstruction will raise the lot as much as possible out of the floodplain allows
 - This provides a once in a lifetime opportunity to pull infrastructure to advance future needs
 - This request includes a gate as well as the electrical power quote needed to operate the gate **\$50,000**
2. Installation of EV vehicle charging infrastructure under the north parking lot
 - Also tied to the 2023 parking lot reconstruction and a once in a lifetime opportunity to pull infrastructure to advance future environmental needs
 - With a future goal of adding 5 dual port charges totaling 10 charging ports
 - Keep in mind the thought of future carport and microgrid additions would reduce the carbon footprint for the museum
 - **\$50,000**
3. Install a new Power unit and Solid-state starter in freight elevator
 - The freight elevator is thirty-nine years old
 - Time has come to replace the power unit for safety of staff and artifacts

- This is a critical replacement due to the number of exhibits scheduled that rely on the freight elevator to move to the second-floor galleries as well as artifacts stored on the third floor that need to move down to second-floor galleries
 - **\$40,000**
4. First Floor Public Restroom Total Renovation and Upgrade
- This project of construction will include the remodeling of the two first floor public men's and women's bathrooms
 - All work will be completed in the professional manner of public safety, mindset of museum artifacts and daily operation needs
 - **\$175,000**
5. Auditorium Audiovisual Equipment Overhaul and Upgrade
- Install a new audio and video system providing audio amplification for microphones and video playback sources, video projection, video camera recording, streaming, and video conferencing capabilities
 - **\$150,000**
6. Museum Fieldtrip Scholarship Program
- To provide the greatest level of accessibility for Brown County school children to visit and participate in person with staff
 - **\$10,000**

Total department request \$475,000

Alex Renard made a motion to endorse and support funding for all six funding requests. Kramer Rock, seconded. All in favor, unanimously approved.

4. **Such other matters as authorized by law:** Foundation Director Huntowski shared with the board that the Neville Public Museum Foundation was applying for Arts and Culture ARPA funding through the City of Green Bay request process and that there was no duplication in the requests that Museum Director Kowalski was requesting from the County.

The next scheduled meeting of the Neville Public Museum Governing Board will be **Monday, June 13, 2022**. Discussion ensued: no action taken.

5. Adjournment. Vice Chair Sieber, called the meeting to an end at 4:56PM. Motion made by Alex Renard seconded by Kramer Rock to approve.