



PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, July 13, 2020 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Tom Sieber, Cassandra Erickson, Tom Friberg
ALSO PRESENT: Kevin Cullen, Kasha Huntowski, and Beth Kowalski Lemke
EXCUSED: Sandy Juno, Kramer Rock and Alex Renard

CALL MEETING TO ORDER

1. Chair Kuehn called the meeting to order at 4:33PM.
2. APPROVE/MODIFY AGENDA
Motion made by Tom Friberg and seconded by Cassandra Erickson to approve the agenda.
3. Museum Director Report. Museum Director Lemke and Chair Kuehn welcomed newly appointed County Supervisors Sieber, Erickson and Friberg to the Board. Introductions and backgrounds were shared. Museum Director Lemke shared a draft department budget explain that the levy target provided by administration was without a reduction from FY2019.

She provided different admission fee scenarios and her preference for FY2020. At this time the draft budget is balanced and being reviewed by the department's accountant. July 24, 2020 is the scheduled date for full administrative review and the departments presentation to the County Executive is August 6, 2020. Museum staff will review other rates and fees and make recommendations prior to 7/24.

In the meantime, Museum Director Lemke will be working on the additional essential documents for the 8/6 meeting. She shared that once in draft form she would be sharing with the Board in advance of the August 10, 2020 meeting. Discussion ensued, no action taken.

4. Such other matters as authorized by law:
The next scheduled meeting of the Neville Public Museum Governing Board will be August 10, 2020. **2020 meeting dates are as follows:** September 14, 2020, October 12, 2020, November 9, 2020, and December 14, 2020. Discussion ensued, no action taken.
5. Adjournment. Chair Kuehn, called the meeting to an end at 5:21 PM for the Board to tour the *Generations Gallery* renovation. Motion made by Cassandra Erickson and seconded by Tom Friberg to approve.