

**NEVILLE PUBLIC MUSEUM**  
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS  
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**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, May 8, 2017 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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PRESENT: Bernie Erickson, Sandy Juno and Terri Trantow by phone  
ALSO PRESENT: Kasha Huntowski, Kevin Cullen and Beth Lemke

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**CALL MEETING TO ORDER**

1. Vice Chairman Erickson called the meeting to order at 4:34PM.
2. **APPROVE/MODIFY AGNEDA**  
Motion made by Sandy Juno and seconded by Kasha Huntowski to approve the agenda.  
Vote taken. MOTION APPROVED UNANIMOUSLY.
3. **Museum Director Report.** Museum Director Lemke updated the Board first quarter attendance and revenue, which was on target based on projections. She informed the Board that the month of April was slightly down in attendance revenue but room rental revenue was on target. She also stated that the month of May was off to a slow start but more school tours are currently scheduled in May of 2017 than May of 2016. The Neville is working with the Green Bay School System and Green Bay Metro in a pilot program that allows teachers and students to ride city buses free. She told the board that she would continue to monitor and provide a more detailed update at the July meeting.

Museum Director Lemke shared the April 28, 2017 move in details of the UW Extension staff. She provided information regarding the collaborative efforts of Director Judy Knudsen in the temporary relocation of UW Extension staff to the Museum. She also mentioned the historic meeting of Alices at the 70<sup>th</sup> Alice in Dairyland Final Event on May 13, 2017 and how the Museum was taking great advantage of all of the outreach opportunities of this particular weekend and upcoming June 18, 2017 Breakfast on the Farm.

Museum Director Lemke informed the Board that in accordance with Task #5 of the 2018 Budget Workplan, the Museum's 2018 Budget CIP Request Form along with narrative and budget for the Visitor Experience and Architectural Exhibition Master Plan Museum for the Core Exhibition was submitted on May 4, 2017.

Discussion ensued; full support of the project is to be noted. Museum Director Lemke reiterated that she would continue to provide ongoing detail in the coming months as the Brown County budget process takes place for 2018.

4. **Museum Deputy Director Report.** Deputy Director Cullen informed the Board about the collaborative process of working with the Northeast Wisconsin Masonic Library and Museum to borrow artifacts to complement the traveling exhibit *The Initiated Eye: Secrets, Symbols, Freemasonry and the Architecture of Washington, DC* which will open Saturday, June 10<sup>th</sup>. He also updated the Board on the logistics of the inbound shipping of *Permian Monsters: Life before the Dinosaurs*.

*Permian Monsters: Life before the Dinosaurs* will have guests stepping back in time 290 million years when bizarre-looking animals dominated life on land and sea, and find out about the greatest extinction the world has

ever seen. This unique traveling exhibition brings the past back to life with fossilized skeletons and full size life models of the animals that ruled the world millions of years before the age of dinosaurs, in a time known as the Permian. The exhibition blends art and science with a collection of new artwork, which offers a glimpse back in time through the eyes of award winning paleo-artist Julius Csotonyi. Guests will view fossilized skeletons and reconstructed models of these amazing but bizarre creatures that dominated land and sea; and dig and identify fossils in the interactive dig pits throughout the exhibition. This exhibit opens September 15, 2017.

Deputy Director Cullen acknowledged the Neville Public Museum Foundation Board in developing the funds allow this exhibit to travel to Green Bay. Museum Director Lemke shared that traveling exhibits allow the museum staff to focus on the creation of internal content for future exhibits and the core gallery remodel, renovation and interpretation of which will commence as part of the departments work plan in July of 2017.

Deputy Director Cullen shared with the Board a review of a meeting with UWEX's Master Gardner where the discussion revolved around the Museum grounds and new opportunities for improvement. Museum Director Lemke shared her excitement and the request that the plan have sustainability built into it as the Museum staff must be able to maintain it once UWEX moves out.

Vice Chairman Erickson made several recommendations as to where the Museum may be able to get donated or reduced fee plants at the end of the summer season.

5. Such other matters as authorized by law:

Sandy Juno asked about Antiques Road Show ticket information. Museum Director Lemke informed her that WPT emailed ticket requestor on Thursday, May 4<sup>th</sup> with notification if there were selected or not. She also stated that the Antiquarians were still in need of community volunteers for Saturday, June 17, 2017.

Museum Director Lemke asked the Board about removing the June meeting date due to vacation plans. Museum Director Lemke will be on vacation June 7-12 and June 18-25, 2017.

Next meeting of the Neville Public Museum Governing Board will be Monday, July 10, 2017 at 4:30pm

2017 meeting date are as follows:

NO June meeting  
Monday, July 10, 2017  
Monday, August 14, 2017  
Monday, September 11, 2017  
Monday, October 9, 2017  
Monday, November 13, 2017  
Monday, December 11, 2017

6. Adjournment. Vice Chairman Erickson called the meeting to an end at 5:12PM.  
Motion made by Sandy Juno and seconded by Kevin Cullen to approve.  
Vote taken. MOTION APPROVED UNANIMOUSLY.