

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
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PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, November 13, 2017 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Bernie Erickson, Erik Hoyer, Sandy Juno, and Kramer Rock
ALSO PRESENT: Kevin Cullen, Kasha Huntowski and Beth Lemke,

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:41PM.

2. **APPROVE/MODIFY AGNEDA**

Motion made by Erik Hoyer and seconded by Kramer Rock to approve the agenda.

Vote taken. **MOTION APPROVED UNANIMOUSLY.**

3. **Museum Director Report.**

Museum Director Lemke updated the Board on approval of the 2018 County Budget, outstanding October attendance, exceptional first half of November attendance, Downtown Green Bay Holiday Parade and Connect Inc. Tree outreach, WFRV Holiday Memoires commercial, and Fox 11 in kind sponsorship of *Delay of Game: Experience of African American Football Players in Tiletown* opening in August of 2018.

Sandy Juno requested a way to provide *Delay of Game* prints for sale on site during the run of the exhibit.

Supervisor Erickson requested staff to look into a former player speaker series during the exhibit run.

Museum Director Lemke stated that both suggestions would be likely possible once reviewed by staff. Follow up will be reported at future board meetings.

Museum Director Lemke shared the draft Core Gallery RFP and requested questions, comments or edits. Sandy Juno had a spelling correction and thanked Director Lemke for writing the RFP. Governing Board provided unanimous consensus approval. The draft will be discussed at the Education and Recreation Committee meeting on November 30, 2017.

Discussion ensued; Action-unanimous consensus approval.

4. **Museum Deputy Director Report.**

Deputy Director Cullen shared updates on the current Main Exhibit Gallery artifact inventory. He also shared an update on the staff field trip to Oshkosh Public Museum to review their new core gallery renovation. He shared that as part of the Neville Core Gallery renovation both the exhibit brand design and the writing style guide will be critical for all staff to follow to ensure proper grammar, reading level and unified voice.

Discussion ensued; full support of the projects are to be noted.

5. **Such other matters as authorized by law:**

Sandy Juno shared the suggestion of creating a Night at the Museum program for teenagers based on personal

feedback. Museum Director Lemke stated that the suggestion would be shared with staff for possible future planning.

Next meeting of the Neville Public Museum Governing Board will be Monday, December 11, 2017 at 4:30pm

2018 meeting dates are as follows:

January 8, 2018

NO February meeting *Director Lemke vacation

March 12, 2018 *Vice Chair Erickson to run the meeting

April 9, 2018

May 14, 2018

June 11, 2018

July 9, 2018

August 13, 2018

September 10, 2018

October 8, 2018

November 12, 2018

December 10, 2018

6. Adjournment. Chairman Kuehn called the meeting to an end at 5:10PM. Motion made by Kramer Rock and seconded by Sandy Juno to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.