

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

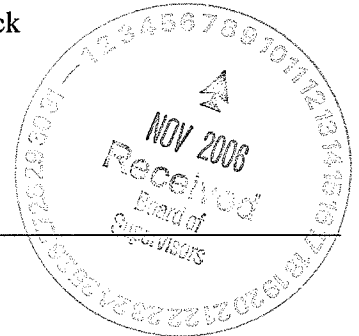
Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, October 16, 2006, at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Pat Evans, Kevin Kuehn, Kathy Johnson, Kramer Rock

EXCUSED: Charlie Schrock

ALSO

PRESENT: Gene Umberger



1. CALL MEETING TO ORDER

Chairman Kevin Kuehn called the meeting to order at 4:30 p.m.

2. APPROVE/MODIFY AGENDA

Motion made by Kathy Johnson and seconded by Pat Evans to approve the agenda. Vote taken. MOTION APPROVED UNANIMOUSLY.

3. APPROVE/MODIFY MINUTES OF AUGUST 21, 2006

Motion made by Bernie Erickson and seconded by Kramer Rock to approve the minutes. Vote taken. MOTION APPROVED UNANIMOUSLY.

4. DIRECTOR'S REPORT

NPM Corporation

The Neville Public Museum Corporation has officially changed their name to The Neville Public Museum Foundation, Inc. Also, the former Corporation position of Development/Public Relations Officer was changed to President. This position is vacant and a classified advertisement appeared in the October 15 & 18 editions of the Green Bay Press-Gazette. The Corporation board felt both changes were desirable to reflect an increased emphasis on fundraising.

Reaccreditation

The self-study questionnaire packet and attachments were submitted to the American Association of Museums (AAM) by the September deadline. At the start, the AAM reviewed the "big 4" documents (code of ethics, institutional plan, collections management policy, emergency plan) for any missing or incomplete information before reviewing the entire packet. The AAM did have some concerns regarding two of the documents--the emergency plan and the institutional plan. They would like more details about plans for staff and visitors included in the emergency plan. Gene has contacted Louise Pfothenhauer, Curator of Collections, and Gary Geyer, Security Officer, to work on this. The institutional plan is missing some specific details and Gene is working on this with Art Lersch, the facilitator for the original strategic plan. Gene will need to bring the expanded plan for approval by this board at the December meeting before submitting to the AAM.

Budget

Gene made some key points and stated that we met our target levy which increased by \$85,256 from 2006. The majority of the increase (\$63,295) is in interdepartmental costs. Salaries and fringe benefits had a cost of living increase of \$18,861, leaving \$3,100 for all other normal inflationary increases. Thus, this is essentially a cost-to-continue budget.

Exhibits

Art and the Animal opens on November 1. Members of the NEW Zoological Society have been invited to the opening reception.

Library Assets

Gene met with the new Library Director, Dan Siebersma, a few weeks ago and gave him a tour of the Museum. He indicated that they will make a decision regarding the Library assets at the Library Board meeting this Thursday. We still do not know if we will be exhibiting some the objects, but our offer to do so still stands.

Programs

An "Up Close and Personal" program was held here yesterday and people seem pleased with the relocation of the series.

One of the Art Studio tours was cancelled, but the one that took place went well. Marilyn Stasiak, Curator of Art, may offer to do this again next year.

The Neville is participating in the History Harvest program which is going to be held at the National Railroad Museum.

The Cheese Extravaganza that was held on September 9 was extremely successful. Matt Welter, Curator of Education, did a great job planning it. Alice in Dairyland and three of the painted cows from Wisconsin's Traveling Herd of Cows on Parade were at the event.

Two new young artists have signed up for the next session of Studio 210 and seem to be working very well with the public.

Miscellaneous

Some volunteers from the NWTC Horticulture Club were here on Saturday to work on the flower gardens in the front. Master Gardener, David Haupt, has agreed to come in March to cut down and thin out the ornamental grasses.

Morgan Stanley Investments will be renting out the entire Museum for a client appreciation event in December and the Board Room for two more events in January.

5. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

There were no other matters brought forward.

6. ADJOURNMENT

Motion made by Kathy Johnson and seconded by Pat Evans to adjourn at 5:15 p.m. Vote taken. MOTION APPROVED UNANIMOUSLY.

Next meeting scheduled for 4:30 p.m. on Monday, December 18, 2006.

Respectfully submitted,
Jill Champeau