PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

February 28, 2019

PRESENT: Patricia Finder-Stone, Bev Bartlett, Deborah Lundberg, Megan Borchardt Tom Smith, Sam Warpinski, Dennis Rader, Randy Johnson

EXCUSED: Arlie Doxtater, Eileen Littig, Mary Johnson, Linda Mamrosh, Mary Derginer, Amy Payne

ALSO PRESENT: Laurie Ropson, Devon Christianson, Christel Giesen, Debra Bowers, Kristin Willems, Tina Brunner, Jeremy Slusarek, Sherry Piatti, Donovan Miller, Spencer Smet, Allyson Crass, Margaret Miller, Mary Ann Kanugh, Debbie Delveaux, Aurora Zimmerman, Catherine Ramsdell

The meeting was called to order by Chairperson Finder-Stone at 8:30 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS: New ADRC Office Assistant Spencer Smet was introduced to the Board

ADOPTIONS OF AGENDA:
Ms. Bartlett/Mr. Smith moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF January 24, 2019:
Supervisor Borchardt/Ms. Lundberg moved to approve the minutes for the January 24, 2019 Meeting. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:
Chairperson Finder-Stone recognized Catherine Ramsdell, 2233 Samantha St #54, De Pere, WI 54115. Public Comment was given including:

- Number of programs leaving ADRC
- Meal program and diabetic needs

BINGO Request:
Chairperson Finder-Stone recognized Margaret Miller, 830 Winford Ave, Green Bay, WI 54303. Public comment was given. Ms. Miller expressed concern over the cancellation of the BINGO program at the ADRC. Ms. Miller raised questions in regard to ADRC BINGO:

- Locations for BINGO and challenge in getting to other locations
- High BINGO attendance in comparison to other ADRC programs
- ADRC web pictures of BINGO players
- Lack of ADRC advertisement of programs
- Why can't BINGO programming return to ADRC?

Chairperson Finder-Stone recognized Catherine Ramsdell, 2233 Samantha St #54 De Pere, WI 54115 Public comment was given. Ms. Ramsdell expressed concern over the cancellation of the BINGO program at the ADRC.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF JANUARY 2019 FINANCE REPORT:
Ms. Bowers referred to the January 2019 Financial Highlights and ADRC Summary Report to demonstrate the preliminary expenses and revenues for January.

Mr. Johnson/Mr. Smith moved to approve the January 2019 Finance Report. **MOTION CARRIED.**

B. REVIEW OF RESTRICTED DONATIONS:
There were no restricted donations received in January 2019.

DIRECTORS REPORT:

A. MISSION/VISION WORK UPDATE:
Ms. Christianson referred to the proposed plan outline for updating the ADRC Mission/Vision. Ms. Christianson explained there has not been an update in a number of years. Ms. Christianson feels there is an opportunity to make changes that will resonate

more with customers and with staff. Ms. Christianson explained that she has enlisted the help of Ryan Gracyalny, Utech Group, to support this work with the agency. Ms. Christianson explained the Board is invited to the all-staff meeting on March 26th when the agency and the board will begin working on this. Ms. Christianson anticipates that the process will take until the end of 2019 to be complete and is looking forward to participation in this project from ADRC staff, management and board members.

Mr. Smith/Supervisor Borchardt moved to approve the project to update the ADRC Mission/Vision statement. **MOTION CARRIED.**

B. LOAN CLOSET GRANT:

Ms. Christianson explained that community partners have begun meeting to discuss possibilities for a community based loan closet. Ms. Christianson said that a planning grant became available through the Greater Green Bay Community Foundation and that the loan closet project may be a good fit for receiving this grant. ADRC staff and Sue Premo from Options for Independent Living collaborated to put the grant request together. If awarded the group may hire a consultant to assist in writing a business plan, conduct a feasibility study to help get the task force ready to submit an implementation grant for a community loan closet in 2020. Additional conversation ensued.

C. GOALS & OBJECTIVES:

Ms. Christianson referred to the 2019 Committee Goals and Objectives. Each year all committees are evaluated to decide if they are still needed and annual goals are created. Ms. Christianson's intention is to keep the Board updated on these goals each year. Ms. Christianson explained that board members are always welcome at the committees and may ask for updates from any of these committees as well.

D. THANK YOU – OFFICE OF THE BLIND

Each year through the budget process the board approves a grant for specialized equipment for customer of the Office of the Blind and Visually Impaired. The ADRC receives a "Thank You" each year for this.

STAFF REPORT: TINA BRUNNER BENEFIT SPECIALIST COORDINATOR:

Ms. Brunner referred to the Power Point handout which includes the unit mission and several success stories from 2018. Ms. Brunner shared information regarding her staff and volunteers and what roles they are responsible for. The team tagline is "The Red Tape Cutters". They connect people to benefits for Medicare, Medicaid, Social Security, Disability, and Health Insurance. They also advocate for customers in these programs. Ms. Brunner shared 2019 initiatives and challenges. Ms. Finder-Stone and Ms. Christianson thanked Ms. Brunner and her team for their contributions to ADRC customers.

LEGISLATIVE UPDATES:

Ms. Christianson shared that the ADRC will have buses available for attendees to Advocacy Day in Madison on May 14, 2019. Disability Advocacy day is on March 20, 2019.

ANNOUNCEMENTS:

Supervisor Borchardt & Mr. Rader shared that former ADRD board member Melanie Maczka was recognized for Excellence in Non-Profit leadership at the Annual United Way breakfast.

Ms. Christianson informed the board that there will be a press event regarding Older Americans Month on May 1st, 2019 at the ADRC. All are welcome to attend.

NEXT MEETING – ADRC- 300 S. Adams St. March 28, 2019 at 8:30 AM.

ADJOURN:

Mr. Johnson/Mr. Smith moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:28 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Services Coordinator