

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY**  
**NOMINATIONS & HUMAN RESOURCES MEETING**

**November 17, 2022**

**PRESENT:** Randy Johnson, Robert Johnson, Amy Bushman, Terri Gulyas, Eileen Littig, Marvin Rucker, Michael Conley-Kuhagen, Dennis Rader

**ABSENT:**

**EXCUSED:**

**ALSO PRESENT:** Devon Christianson, Christen Giesen, Jennifer Fogarty

The meeting was called to order by Chairperson Johnson at 9:30 a.m.

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF AGENDA:**

**APPROVAL OF THE MINUTES OF APRIL 15, 2021:**

Ms. Littig/Mr. Rader moved to approve the minutes of the April 15, 2021 Nominations and Human Resource Committee meeting. **MOTION CARRIED with no negative vote.**

**BOARD OFFICERS AND COMMITTEE APPOINTMENTS 2023:**

Vacant Positions for 2023:

Ms. Littig/Mr. Rader moved to approve Jose Garcia Chevrestt to the Board of Directors to represent older adults.

**MOTION CARRIED with no negative vote.**

Mr. Conley-Kuhagen/Mr. Rader moved to approve Jim Pecard to the Board of Directors to represent older adults.

**MOTION CARRIED with no negative vote.**

Mr. Rader/Mr. Rucker moved to approve Supervisor Patrick Hopkins to the Board of Directors to represent the Brown County Board of Supervisors.

**MOTION CARRIED with no negative vote.**

Approval of Officers and Committees:

Ms. Littig/Mr. Robert Johnson moved to approve Terri Gulyas as Vice-Chairperson to the Board of Directors.

**MOTION CARRIED with no negative vote.**

Ms. Gulyas/Ms. Littig moved to approve Amy Bushman to the 2023 HR & Nominations Committee.

**MOTION CARRIED with no negative vote.**

Ms. Littig/Mr. Conley-Kuhagen moved to approve the 2023 Board of Directors Officers and Committee appointments as presented.

**MOTION CARRIED with no negative vote.**

**ENTER INTO CLOSED SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation, or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Littig/Mr. Rader made a motion to move into closed session at 9:59 AM

**MOTION CARRIED with no negative vote.**

**RETURN TO OPEN SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Mr. Rader/Ms. Littig moved to return to open session at 10:52 AM

**MOTION CARRIED with no negative vote.**

Ms. Littig /Mr. Conley-Kuhagen made a motion to accept the Executive Director's 2022 performance evaluation as meets expectations.

**MOTION CARRIED with no negative vote.**

**Home Delivered Meal Assessment Specialists LTE**

Director Christianson shared that Kimberly Gould, Nutrition Coordinator has resigned. We may potentially ask her to stay on board as an LTE.

In-person assessments will soon be necessary for all Homebound meal participants. This requires many man hours. Seeking approval to hire this position on a limited-term basis.

Ms. Littig/Mr. Conley-Kuhagen made a motion to approve the Home Delivered Meal Assessment Specialist LTE position.

**MOTION CARRIED with no negative vote.**

Next Steps for Management Team and Board:

Director Christianson reviewed the Board of Directors Calendar for 2023..

Mr. Conley-Kuhagen left the meeting at 10:50 AM

**UP NEXT:** All Agency Meeting December 13<sup>th</sup>, 2022. Tom from Viterbo University will speak about servant leadership from 1:30 PM – 4:30 PM

**ADJOURN:**

Mr. Rader/Mr. Bob Johnson moved to adjourn.

**MOTION CARRIED with no negative vote.**

The meeting adjourned at 11:01 AM

Respectfully submitted,

Jennifer Fogarty  
Admin & Communication Coordinator