

## PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

January 21, 2025

**PRESENT IN-PERSON:** Robert Johnson, Terri Gulyas, Greg Tilkens, Amy Bushman, Jim Pecard, Katie McDonald, Sandra Skenadore

**EXCUSED:** Eric Seubert, Michael Conley-Kuhagen, Jose Garcia Chevrest, Amy Barhite

**ALSO PRESENT:** Devon Christianson, Judy Knudsen, Debbie Armbruster, Randy Johnson, Heather Bawyn, Christel Giesen, Tristin Zeman, Emily Heling, Denise Misovec (virtual)

Chair Johnson called the meeting to order at 8:31AM.

Due to a lack of quorum, no action was taken at this meeting.

### PLEDGE OF ALLEGIANCE & LAND ACKNOWLEDGEMENT

**INTRODUCTIONS:** Introductions were made around the room and virtually.

*Denise Misovec joined the meeting at 8:35am.*

**REVIEW OF AGENDA:** Chair Johnson reviewed the agenda as presented.

### APPROVAL OF MINUTES OF REGULAR ADRC BOARD MEETING OF December 12, 2024:

Due to a lack of quorum, no action was taken regarding the minutes for the December 12, 2024 meeting.

**COMMENTS FROM THE PUBLIC:** None.

### FINANCE REPORTS

#### Review of the November 2024 Finance Report

Ms. Bawyn, Finance Coordinator, reviewed the November 2024 Finance Report.

Due to a lack of quorum, no action was taken.

#### Review of Donor Directed Donations

Ms. Bawyn reviewed the Donor Directed Donations Report through November 2024 noting a new contribution from the Gardeners Club of Green Bay for new plants for the planters.

Due to a lack of quorum, no action was taken.

### FUTURING/FORESIGHT REPORT, TERRI GULYAS

Ms. Gulyas shared a presentation entitled "*Empowering Seniors with ChatGPT*"

### ADRC DIRECTOR'S REPORT

#### ADRC Monthly Activity Report

Director Christianson reviewed the monthly activity report noting that the statewide database changed in late 2024 resulting in the need to revise data points

#### Parking Updates and Review at Library

Director Christianson reviewed the decision of the board to support the collaboration with the library contingent on the availability of free accessible and sufficient parking to meet ADRC customer needs and the central kitchen is part of the project. She provided an update regarding the work that has been done since the December meeting.

*Denise Misovec left the meeting at 10:10am.*

#### Central Kitchen Update, Randy Johnson

Mr. Johnson presented the journey of the central kitchen planning and implementation which began in 2021 and is the primary focus of ADRC in order to meet the nutritional services for and needs of older adults in Brown County. Next steps include development of common messaging, participation in Brown County Human Services Committee and Brown County Board of Supervisors meetings to speak about the importance of the project.

**ADVOCACY OPPORTUNITIES & ANNOUNCEMENTS:** None.

### ADJOURN AND NEXT MEETINGS

The next ADRC Board meeting is scheduled for **February 27<sup>th</sup> at 8:30AM** at the ADRC located at 300 South Adams Street, Green Bay WI.

ADRC Board Members are encouraged to hold the following dates and times on their calendars:

- **Wed, February 26<sup>th</sup> 5:30pm** Human Service Committee Brown County Northern Building
- **Wed, March 19<sup>th</sup> 7:00pm** Full County Board Brown County Library

Due to a lack of quorum, no action was taken at this meeting.

Chair Johnson adjourned the meeting at 10:33am.

Respectfully Submitted,  
Christel Giesen  
Assistant Director