

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

August 23, 2012

PRESENT: Keith Pamperin, Beth Relich, Pat Finder-Stone, Tom Diedrick, Bill Clancy, Marvin Rucker, Donajane Brasch, Steve Daniels

EXCUSED: Barb Robinson, Lisa Van Donsel, Pat Hickey, Joan Swigert, Libbie Miller

ALSO PRESENT: Devon Christianson, Arlene Westphal, Debra Bowers, Mary Schlauffman, Laurie Ropson, Snooky Zuidmulder, Diana Brown, Denise Misovec,



PLEDGE OF ALLEGIANCE.

Chairperson Diedrick called the meeting to order at 8:34 a.m.

ADOPTION OF AGENDA: A motion was made by Mr. Pamperin and seconded by Ms. Brasch to adopt the August 23, 2012 agenda. **MOTION CARRIED.**

INTRODUCTIONS: None.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 11, 2012: Mr. Pamperin moved and Sup. Clancy seconded to approve the minutes of the regular meeting of July 11, 2012. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF THE JULY 2012 FINANCE REPORT: Ms. Bowers noted that we will receive an additional \$10,000 in 2012 Older Americans' Program funding as notice of final grant allocations were received in late 2011. She anticipates we will receive an additional \$25,000 in Elderly Benefits Specialists Medical Assistance funding due to a clarification of MA claiming for these positions.

Ms. Bowers then described year-to-date excess revenue which consists of receiving full funding of Levy and WI Department of Transportation funding, additional Medical Assistance reimbursement, early expenditures of the ADRC State grant, and savings from the nutrition contact.

Mr. Daniels moved and Ms. Finder-Stone seconded to approve the July 2012 Finance Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS: No restricted donations were received in July.

C. APPROVAL OF FINAL AUDIT: Ms. Bowers referred board members to the Audit Compliance letters which define Internal Control over Compliance in regard to financial statements and requirements of laws, regulations, contracts and grants. No audit findings were issued.

Mr. Pamperin moved and Ms. Brasch seconded to approve the final audit. **MOTION CARRIED.**

MUTUAL OF AMERICA FEE DISCLOSURE REQUIREMENTS: Ms. Christianson reported that Mutual of America provides the ADRC's retirement services. In response to the Department of Labor regulation under Sec. 408(b)(2) of Employee Retirement Income Security Act (ERISA) of 1974, Mutual of America must provide the ADRC and its participants a detailed fee disclosure describing the services they provide, and all direct and indirect compensation in connection with the plan.

It is the ADRC's fiduciary responsibility to "act prudently and solely in the interest of plan participants and beneficiaries" which includes both selecting plans and reviewing disclosure documents to ensure that the plan fees are reasonable. Ms. Ropson, the ADRC's Quality Assurance Coordinator, reviewed the disclosure using two reference documents, Determining reasonableness of retirement plan fees, from Vanguard Strategic Retirement Consulting, September 2011 and Defined Contribution/401(k): Fee Study, Inside the Structure of Defined contribution/401(k) Plan Fees: A Study Assessing the Mechanics of What Drives the 'All-In' Fee, Deloitte, Investment Company Institute, to assist in her review of Mutual of America's the fee disclosure, how fees are structured, and fee ranges.

Ms. Ropson's findings disclosed that Mutual of America has a less complicated fee structure than other firms providing retirement services and actually provide a wide range of services for the ADRC and its participants, offering a number of ways to avoid fees. They waive monthly participant's fees for anyone electing to use eDocuments as well as a monthly Administrative Compensation Charge participant balances are \$300 or more at the end of the month. Although the ADRC does not qualify to take advantage of discounts in their Tiered Pricing Scheme for total annual operating expenses, their fee percentages are within the normal range. In conclusion, the ADRC has been very satisfied with the service Mutual of America has provided over the years.

Ms. Finder-Stone moved and Mr. Rucker seconded to accept the Fee Disclosure Report. MOTION CARRIED.

PERSONNEL COMMITTEE REPORT: Mr. Diedrick, Chairperson of the Personnel & Policy Committee, stated that the Committee met at 7:30 this morning to discuss and attain a recommendation regarding the Class and Compensation Evaluation of the ADRC Accountant, Debra Bowers. Staying within and respecting the County's Classification Process, and after reviewing the data provided to us by both the ADRC and Brown County's Human Resources Analyst, the Committee recommends to the Board that the ADRC Accountant, Ms. Bowers, be reclassified to Grade 18, Step 7.

After discussion Mr. Diedrick ask for those in agreement to signify by saying Aye. Ayes: Mr. Pamperin, Ms. Finder-Stone, Mr. Diedrick, Ms. Relich; Sup. Clancy, Mr. Rucker, Ms. Brasch, Mr. Daniels **MOTION CARRIED.**

RED CROSS REQUEST FOR VEHICLE REPAIRS: Ms. Schlautman reported that we received a request from Red Cross in early August for approximately \$10,000 for repair of two of their key vehicles. It has since been determined that one of the vehicles is unsafe and will be salvaged for approximately \$500. The other vehicle is an 11 year-old van with high mileage. This is a high utilization vehicle in their fleet that is used daily and there is a sense of urgency. After exploring available vans through the state DOT, new vehicles will not become available until the spring of 2013; therefore, there is a need for immediate repair of the current vehicle. Ms. Schlautman requested using \$8,000 from the 85.21 Trust Fund of \$15,585 for the repairs of the 11 year-old van at this time, explaining to Red Cross that by doing this we may not be able to do a match for a new vehicle next year. Ms. Schlautman explained the decision to either repair or save the funds to match a new vehicle will be Red's Cross's to make.

After discussion, Sup. Clancy moved and Ms. Finder-Stone seconded to grant Red Cross the \$8,000 at this time from the 85.21 Trust Fund, making Red Cross aware that doing a match for a new vehicle in 2013 may not be possible. **MOTION CARRIED.**

STAFF REPORT: ADD LIFE CENTER, CLASSROOMS AND PROGRAMS: Ms. Zuidmulder, AddLIFE Center Program Coordinator, began by explaining that Senior Centers are trying to change to meet the needs of younger, more active seniors. As we modernize to meet this need here at the ADRC, we feel we will need to cut back on some of the NWTC classes in order to free up space for other activities that seniors are requesting. Over the past years our partnership with NWTC has been wonderful and our goal is to keep this a working relationship. Ms. Zuidmulder distributed a calendar of NWTC classes held at the AddLIFE Center for the month of September noting that their painting classes occupy Room 135B three full days of the week for the entire month limiting the use of that room for other activities. Space is a primary issue and there is a need to be able to offer a variety of

classes that don't run on a semester schedule. Ms. Zuidmulder asked for Board support to discuss with NWTC their options for moving their painting classes to an alternate location.

Mr. Daniels moved and Mr. Rucker seconded to initiate discussion with NWTC to reduce their number of class hours at the ADRC in order for us to accommodate other programs and services. **MOTION CARRIED.**

BUILDING MAINTENANCE: AIR CONDITIONER LONG TERM PLAN: Ms. Christianson reviewed the ADRC's air conditioning history and current status with board members. There are two air conditioning units on the roof, each containing two compressors. The air conditioners are 20 years old and are overdue for replacement because of new efficiencies available and general wear. Both of Air Handling Unit 2's compressors are new. Air Handling Unit 1 had one compressor and associated corroded parts replaced in August of 2012 at a cost of \$3630, leaving it with one old compressor that we are hopeful will last until April of 2014.

Mr. Christianson went on to explain that the proposed plan would be to replace Air Handling Unit #1's Roof-Top Air Conditioner in April of 2014 at an estimated cost of \$33,270, and replace Unit #2's Air Conditioner in 2016. This means we would budget \$33,270 for 2014 and 2016 (based on Hurckman Mechanical Estimates) conducting competitive bidding in November of 2013 and 2015 as well.

Ms. Christianson also noted that we have been experiencing roof leaks from time to time and are looking at using resources from our savings with Aramark to replace the roof in 2013.

After discussion, Sup. Clancy moved and Mr. Pamperin seconded to replace Air Handling Unit 1's compressor for \$3,630, and approve the replacement of Air Handling Unit 2's compressor for \$5,042.34 that had to be done quickly prior to the board meeting.

AGING UNIT PLAN GOALS: Ms. Christianson drew attention to the Older Americans Act 3-year Plan enclosed in the board packet. She reviewed the goals of the Statewide and Locally Determined Focus Areas with board members. On September 1st we will be submitting our Aging Unit Plan to GWARR (Greater Wisconsin Agency on Aging Resources, Inc.), holding a public hearing in October; and, after making adjustment to the Plan it will be brought back to the ADRC Board in October for a vote on the final draft. Ms. Christianson reviewed how all of the information gathered by board members, the listening sessions, and surveys has contributed to goal development for the 3-year plan.

ARAMARK CONTRACT UPDATE: Ms. Christianson reported that so far things have been going very well with Aramark and the Nutrition Coordinator was planning to hold a Nutrition Meeting at the Aramark Kitchen Site.

FAMILY CARE UPDATE: Ms. Christianson reported that we are still waiting for Family Care expansion. It is the Long Term Care Council's recommendation that we continue to explore expansion in an effort to keep it going. Virtual Pace is the combining of Long Term Care Dollars and Acute Health Care Dollars and is something we may be involved in within nursing homes as the projects unfold. At this time Brown County is looking at 2014 for Family Care.

DIRECTOR'S REPORT:

A. ADRC/COUNTY DRAFT PAPER: Ms. Christianson stated that in preparation for the budget process we need to understand how we got started, what the ADRC Board is about and its responsibility, our relationship with the County and how we collaborate with Brown County. She then referred board members to page 2 of the enclosed handout for agenda item #14-A where she reviewed this information along with Our Brown County Collaborations, Our Funding, and the history of Brown County Levy stating that it is flexible dollars that benefit all of our programs.

B. AGING NETWORK CONFERENCE: The 2012 Aging Network Conference is being held September 20-21, 2012 in the Wisconsin Dells. There is a workshop on the agenda on "How to

Be an Effective Board Member" and Ms. Christianson urged our board members to attend letting them know that we would support anyone who would like to participate.

- C. BUDGET SUBMISSION WITH COUNTY EXECUTIVE:** Ms. Christianson informed the Board that our budget meeting with the County Executive last Monday went very well. The issue of Aramark came up and how we should budget for next year. It was suggested that we budget our nutrition program on Aramark's contract rate and keep the potential savings in our Net Asset Account for next year. This is a positive statement to Aramark about our expectations and commitment to their success. The saving incurred will help the ADRC reinvest in our nutrition program's aging equipment, and support our need to repair and update our building's roof, air conditions, flooring and other needs.

LEGISLATIVE UPDATES: Ms. Finder-Stone communicated that the hospitals in northeast Wisconsin and the Veterans Association held listening sessions for Congressman Reid Ribble. Ms. Finder-Stone felt that Congressman Ribble did an excellent job of addressing the Republican and Democratic Programs on health care issues.

ANNOUNCEMENTS:

- Mr. Diedrick noted that Ms. Finder-Stone and Ms. Miller will have completed their term on the ADRC Board this fall and we will be looking to fill these positions. He encouraged present board members to submit the names of anyone they felt would be a suitable representative of the aging population to Ms. Christianson for the County Executive's appointment process.
- Mr. Pamperin announced that on Saturday, August 25th, a *Wheel Chair Wash* will be held at Options for Independent Living from 8:00 a.m. – noon. Independent Mobility will also be there to do equipment inspections. He urged those present to circulate awareness of this event.

NEXT MEETING DATE: The next meeting will be held on Thursday, September 27, 2012.

ADJOURN: Ms. Relich moved and Mr. Daniels seconded to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:37 a.m.

Respectfully submitted,

Arlene Westphal, Secretary



ADRC SUMMARY REPORT

Fiscal Year to Date 07/31/12
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC											
Department 093 - ADRC											
	REVENUE										
4100	General Property Taxes	890,149.00	.00	890,149.00	.00	.00	890,150.00	(1.00)	100		934,807.50
4301	Federal Grant										
4301.OPC	Federal Grant Options Counseling	13,276.00	.00	13,276.00	.00	.00	10,000.00	3,276.00	75		.00
4301.IIIB	Federal Grant Title IIIB	165,489.00	.00	165,489.00	30,667.00	.00	118,600.00	46,889.00	72		100,660.00
4301.IIID	Federal Grant Title IIID	11,887.00	.00	11,887.00	10,253.00	.00	8,519.00	3,368.00	72		8,539.00
4301.IIIE	Federal Grant Title IIIE	80,493.00	.00	80,493.00	5,619.00	.00	57,687.00	22,806.00	72		57,124.00
4301.MMIS	Federal Grant MMIS	.00	.00	.00	.00	.00	.00	.00	+++		1,600.00
4301.NSIP	Federal Grant Nutrition Service Incentive Prog	79,079.00	.00	79,079.00	.00	.00	59,345.00	19,734.00	75		47,714.00
4301.SHIP	Federal Grant State Health Insurance Program	3,800.00	.00	3,800.00	.00	.00	3,800.00	.00	100		.00
4301.EBSMA	Federal Grant Elderly Benefits Specialist MA	25,000.00	.00	25,000.00	5,022.00	.00	40,293.00	(15,293.00)	161		14,665.00
4301.IIIC1	Federal Grant Title III-C-1	374,204.00	.00	374,204.00	36,288.00	.00	168,155.00	206,049.00	45		285,463.00
4301.IIIC2	Federal Grant Title III-C-2	128,221.00	.00	128,221.00	25,024.00	.00	119,785.00	8,436.00	93		112,394.00
4301.MIPPA	Federal Grant Medicare Improvement for Patient	12,000.00	.00	12,000.00	.00	.00	12,299.00	(299.00)	102		17,734.00
4301.ADRCA	Federal Grant ADRC - MA	762,916.00	.00	762,916.00	60,657.00	.00	475,623.00	287,293.00	62		436,257.00
	4301 - Federal Grant Totals	\$1,656,365.00	\$0.00	\$1,656,365.00	\$173,530.00	\$0.00	\$1,074,106.00	\$582,259.00	65%		\$1,082,150.00
4302	State Grant										
4302.EBS	State Grant Elderly Benefits Specialist	33,438.00	.00	33,438.00	.00	.00	33,438.00	.00	100		33,438.00
4302.MED	State Grant Medicare Part D	15,223.00	.00	15,223.00	.00	.00	13,112.00	2,111.00	86		15,223.00
4302.SCS	State Grant Senior Community Services	12,709.00	.00	12,709.00	1,849.00	.00	9,108.00	3,601.00	72		8,999.00
4302.ADRC	State Grant ADRC Grant	1,377,498.00	.00	1,377,498.00	113,218.00	.00	984,560.00	392,938.00	71		887,246.00
4302.FALL	State Grant Falls Prevention	.00	.00	.00	.00	.00	12,439.00	(12,439.00)	+++		1,435.96
4302.AFCSP	State Grant Alzheimers Family and Caregiver	84,590.00	.00	84,590.00	16,044.00	.00	60,623.00	23,967.00	72		53,574.00
4302.TRANS	State Grant Transportation s.85.21	474,781.00	.00	474,781.00	476,570.00	.00	476,570.00	(1,789.00)	100		474,781.00
4302.COPHDM	State Grant Home Delivered Meals	63,432.00	.00	63,432.00	5,140.26	.00	38,964.63	24,467.37	61		41,905.14
	4302 - State Grant Totals	\$2,061,671.00	\$0.00	\$2,061,671.00	\$612,821.26	\$0.00	\$1,628,814.63	\$432,856.37	79%		\$1,516,502.10
4600	Charges and Fees										
4600.200	Charges and Fees Senior Classes	18,000.00	.00	18,000.00	269.80	.00	4,945.35	13,054.65	27		5,037.31
4600.210	Charges and Fees Day Trips	.00	.00	.00	523.00	.00	9,073.00	(9,073.00)	+++		7,147.00
4600.230	Charges and Fees Exercise Room	.00	.00	.00	12.00	.00	143.00	(143.00)	+++		175.34
4600.240	Charges and Fees Advertising	.00	.00	.00	.00	.00	.00	.00	+++		2,435.00
4600.250	Charges and Fees Newsletter	.00	.00	.00	125.00	.00	2,255.00	(2,255.00)	+++		2,324.50
4600.500	Charges and Fees Prevention	8,569.00	.00	8,569.00	20.00	.00	2,535.99	6,033.01	30		1,052.18
4600.600	Charges and Fees Driver Escort	3,000.00	.00	3,000.00	115.00	.00	738.00	2,262.00	25		1,887.50
4600.610	Charges and Fees In-home Worker	.00	.00	.00	120.00	.00	480.00	(480.00)	+++		372.00
4600.700	Charges and Fees Community Service	3,500.00	.00	3,500.00	1,647.50	.00	10,827.50	(7,327.50)	309		2,837.50
	4600 - Charges and Fees Totals	\$33,069.00	\$0.00	\$33,069.00	\$2,647.30	\$0.00	\$30,997.84	\$2,071.16	94%		\$23,268.33
4601	Sales										
4601	Sales	.00	.00	.00	60.00	.00	300.00	(300.00)	+++		210.00



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Fund 900 - ADRC											
Department 093 - ADRC											
	REVENUE										
4601	Sales										
4601.300	Sales Vending	.00	.00	.00	192.20	.00	642.86	(642.86)	+++	+++	381.31
4601.500	Sales Serology's	.00	.00	.00	.00	.00	131.00	(131.00)	+++	+++	333.70
4601.800	Sales Raffle	.00	.00	.00	.00	.00	12.00	(12.00)	+++	+++	.00
	4601 - Sales Totals	\$0.00	\$0.00	\$0.00	\$252.20	\$0.00	\$1,085.86	(\$1,085.86)	+++	+++	\$925.01
4900	Miscellaneous										
4900	Miscellaneous	4,500.00	.00	4,500.00	.00	.00	37.87	4,462.13	1	1	1,670.83
4900.100	Miscellaneous Soda/Recycled Paper	4,500.00	.00	4,500.00	.00	.00	582.75	3,917.25	13	13	886.35
4900.200	Miscellaneous Copy Machine	.00	.00	.00	.00	.00	.00	.00	+++	+++	70.04
4900.300	Miscellaneous Parking Revenue	.00	.00	.00	15.00	.00	105.00	(105.00)	+++	+++	.00
	4900 - Miscellaneous Totals	\$9,000.00	\$0.00	\$9,000.00	\$15.00	\$0.00	\$725.62	\$8,274.38	8%	8%	\$2,627.22
4901	Donations										
4901	Donations	.00	.00	.00	.00	.00	.00	.00	+++	+++	2,166.00
4901.100	Donations General	.00	.00	.00	113.00	.00	1,075.00	(1,075.00)	+++	+++	315.00
4901.110	Donations Memorial	.00	.00	.00	.00	.00	5,595.00	(5,595.00)	+++	+++	600.00
4901.200	Donations Coffee	.00	.00	.00	39.21	.00	597.72	(597.72)	+++	+++	377.36
4901.300	Donations Housing Units	.00	.00	.00	.00	.00	4,008.90	(4,008.90)	+++	+++	12,409.62
4901.310	Donations Participants-Congregate Meals	119,301.00	.00	119,301.00	2,290.76	.00	19,872.26	99,428.74	17	17	25,926.63
4901.330	Donations Building	2,000.00	.00	2,000.00	131.80	.00	1,862.30	137.70	93	93	790.00
4901.410	Donations Medical Equipment	.00	.00	.00	60.00	.00	1,632.88	(1,632.88)	+++	+++	361.00
4901.520	Donations Home Delivered Meals	164,751.00	.00	164,751.00	18,582.28	.00	136,638.61	28,112.39	83	83	142,016.94
	4901 - Donations Totals	\$286,052.00	\$0.00	\$286,052.00	\$21,217.05	\$0.00	\$171,282.67	\$114,769.33	60%	60%	\$184,962.55
4903	In-kind Services										
4903.IIIB	In-kind Services In-kind Services III-B	.00	.00	.00	.00	.00	30,467.75	(30,467.75)	+++	+++	48,239.25
4903.IIIC1	In-kind Services III-C-1 Cong	.00	.00	.00	.00	.00	39,577.03	(39,577.03)	+++	+++	64,496.36
4903.IIIC2	In-kind Services III-C-2	.00	.00	.00	.00	.00	55,568.58	(55,568.58)	+++	+++	54,941.34
4903.IIIEC	In-kind Services III-E-Chore	.00	.00	.00	.00	.00	8,342.16	(8,342.16)	+++	+++	10,607.25
4903.IIIEH	In-kind Services III-E Homemaker	.00	.00	.00	.00	.00	20,354.84	(20,354.84)	+++	+++	25,881.69
4903.IIIEP	In-kind Services III-E Personal Care	.00	.00	.00	.00	.00	4,671.60	(4,671.60)	+++	+++	5,940.06
	4903 - In-kind Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158,981.96	(\$158,981.96)	+++	+++	\$210,105.95
4905	Interest	3,000.00	.00	3,000.00	133.61	.00	1,084.13	1,915.87	36	36	2,148.10
	REVENUE TOTALS	\$4,939,306.00	\$0.00	\$4,939,306.00	\$810,616.42	\$0.00	\$3,957,228.71	\$982,077.29	80%	80%	\$3,957,496.76
	EXPENSE										
5100	Regular Earnings	1,964,061.00	2,837.00	1,966,898.00	121,421.58	.00	942,613.40	1,024,284.60	48	48	1,037,126.75
5102	Paid Leave Earnings										
5102	Paid Leave Earnings	.00	.00	.00	25,905.36	.00	123,947.04	(123,947.04)	+++	+++	.00
5102.100	Paid Leave Earnings Reimbursement	.00	.00	.00	.00	.00	(3,484.51)	3,484.51	+++	+++	.00



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Fund 900 - ADRC										
Department 093 - ADRC										
	EXPENSE									
5103	Premium	\$0.00	.00	.00	\$25,905.36 (16.50)	\$0.00	\$120,462.53	(\$120,462.53)	+++	\$0.00
5110 - Fringe Benefits										
5110.100	Fringe Benefits FICA	134,136.00	873.00	135,009.00	10,223.66	.00	74,635.97	60,373.03	55	82,644.44
5110.110	Fringe Benefits Unemployment Compensation	.00	6,308.00	6,308.00	403.06	.00	10,405.88	(4,097.88)	165	.00
5110.200	Fringe Benefits Health Insurance	456,752.00	.00	456,752.00	36,854.88	.00	244,928.52	211,823.48	54	225,683.11
5110.210	Fringe Benefits Dental Insurance	34,989.00	.00	34,989.00	2,961.84	.00	19,718.61	15,270.39	56	17,845.42
5110.215	Fringe Benefits Vision	4,287.00	.00	4,287.00	.00	.00	.00	4,287.00	0	27.83
5110.220	Fringe Benefits Life Insurance	1,830.00	.00	1,830.00	59.15	.00	401.86	1,428.14	22	1,856.36
5110.230	Fringe Benefits LT disability insurance	6,607.00	.00	6,607.00	539.90	.00	3,804.04	2,802.96	58	4,245.46
5110.300	Fringe Benefits Retirement	146,981.00	913.00	147,894.00	10,368.07	.00	75,670.74	72,223.26	51	72,812.22
	5110 - Fringe Benefits Totals	\$785,582.00	\$8,094.00	\$793,676.00	\$61,410.56	\$0.00	\$429,565.62	\$364,110.38	54%	\$405,114.84
5300 - Supplies										
5300	Supplies	2,930.00	2,000.00	4,930.00	160.23	.00	5,729.67	(799.67)	116	3,125.81
5300.001	Supplies Office	16,000.00	.00	16,000.00	1,426.68	.00	6,891.93	9,108.07	43	8,117.34
5300.002	Supplies Kitchen	30,310.00	.00	30,310.00	1,574.47	.00	12,500.28	17,809.72	41	11,833.13
5300.004	Supplies Postage	19,380.00	.00	19,380.00	.00	.00	9,249.21	10,130.79	48	9,323.56
5300.100	Supplies Caregiver	.00	3,446.00	3,446.00	.00	.00	.00	3,446.00	0	264.67
5300.200	Supplies Program Operations	18,000.00	(3,000.00)	15,000.00	314.61	.00	4,799.22	10,200.78	32	1,277.73
5300.400	Supplies Equipment	.00	.00	.00	.00	.00	24.98	(24.98)	+++	.00
5300.500	Supplies Serogogs	.00	.00	.00	.00	.00	.00	.00	+++	288.00
5300.600	Supplies Obligated	.00	.00	.00	.00	.00	1,012.00	(1,012.00)	+++	.00
	5300 - Supplies Totals	\$86,620.00	\$2,446.00	\$89,066.00	\$3,475.99	\$0.00	\$40,207.29	\$48,858.71	45%	\$34,230.24
5304	Printing	3,053.00	.00	3,053.00	.00	.00	3,179.97	(126.97)	104	3,467.83
5305	Dues and Memberships	2,747.00	.00	2,747.00	.00	.00	605.00	2,142.00	22	1,005.00
5306 - Maintenance Agreement										
5306	Maintenance Agreement	.00	.00	.00	1,219.95	.00	4,168.58	(4,168.58)	+++	3,468.02
5306.100	Maintenance Agreement Software	16,787.00	.00	16,787.00	216.89	.00	15,438.10	1,348.90	92	14,362.86
	5306 - Maintenance Agreement Totals	\$16,787.00	\$0.00	\$16,787.00	\$1,436.84	\$0.00	\$19,606.68	(\$2,819.68)	117%	\$17,830.88
5307 - Repairs and Maintenance										
5307.300	Repairs and Maintenance Buildings	18,662.00	.00	18,662.00	790.40	.00	19,163.06	(501.06)	103	362,699.97
5307.301	Repairs and Maintenance Atrium	.00	.00	.00	130.22	.00	1,011.54	(1,011.54)	+++	781.32
5307.400	Repairs and Maintenance Equipment	17,115.00	.00	17,115.00	.00	.00	.00	17,115.00	0	748.69
	5307 - Repairs and Maintenance Totals	\$35,777.00	\$0.00	\$35,777.00	\$920.62	\$0.00	\$20,174.60	\$15,602.40	56%	\$364,229.98
5311	Marketing	2,000.00	.00	2,000.00	.00	.00	887.50	1,112.50	44	937.00
5313	Recruitment	2,000.00	.00	2,000.00	.00	.00	702.35	1,297.65	35	617.59
5314	Background Check	.00	.00	.00	.00	.00	126.00	(126.00)	+++	270.00
5320	Rental	12,240.00	.00	12,240.00	754.00	.00	6,526.00	5,714.00	53	7,150.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC											
Department 093 - ADRC											
	EXPENSE										
5330	Books, Periodicals, subscriptions	3,000.00	.00	3,000.00	.00	.00	1,222.14	1,777.86	41	3,172.61	
5331	Newsletter	3,000.00	.00	3,000.00	.00	.00	10.00	2,990.00	0	52.37	
5340	Travel	8,715.00	.00	8,715.00	229.55	.00	4,397.57	4,317.43	50	3,797.68	
	Training										
5341	Training	12,035.00	.00	12,035.00	405.26	.00	2,089.99	9,945.01	17	5,477.68	
5341.100	Training Caregiver	.00	.00	.00	.00	.00	30.00	(30.00)	+++	.00	
	5341 - Training Totals	\$12,035.00	\$0.00	\$12,035.00	\$405.26	\$0.00	\$2,119.99	\$9,915.01	18%	\$5,477.68	
5342	Conference	.00	.00	.00	.00	.00	1,115.00	(1,115.00)	+++	.00	
	Volunteer Expense										
5366	Volunteer Expense	2,000.00	.00	2,000.00	159.31	.00	940.12	1,059.88	47	355.48	
5366.110	Volunteer Expense Mileage	31,264.00	.00	31,264.00	2,523.13	.00	17,229.18	14,034.82	55	16,457.12	
	5366 - Volunteer Expense Totals	\$33,264.00	\$0.00	\$33,264.00	\$2,682.44	\$0.00	\$18,169.30	\$15,094.70	55%	\$16,812.60	
5367	Wellness	.00	.00	.00	90.00	.00	305.00	(305.00)	+++	403.24	
	Support Group										
5368	Support Group Caregiver	.00	.00	.00	.00	.00	.00	.00	+++	44.42	
5368.100	Support Group Caregiver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$44.42	
	Community Service										
5369	Community Service Incentive	.00	.00	.00	.00	.00	1,200.00	(1,200.00)	+++	700.00	
5369.300	Community Service Incentive	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	(\$1,200.00)	+++	\$700.00	
	Miscellaneous										
5390	Miscellaneous	9,700.00	.00	9,700.00	200.00	.00	690.00	9,010.00	7	909.55	
5390.100	Miscellaneous Soda	.00	.00	.00	90.00	.00	788.00	(788.00)	+++	563.20	
5390.200	Miscellaneous Coffee	.00	.00	.00	217.96	.00	1,868.58	(1,868.58)	+++	1,450.16	
5390.300	Miscellaneous Vending	.00	.00	.00	75.06	.00	315.07	(315.07)	+++	173.35	
	5390 - Miscellaneous Totals	\$9,700.00	\$0.00	\$9,700.00	\$583.02	\$0.00	\$3,661.65	\$6,038.35	38%	\$3,096.26	
5392	Service Fees	4,500.00	.00	4,500.00	366.34	.00	2,578.30	1,921.70	57	2,500.57	
	Equipment - nonoutlay										
5395	Equipment - nonoutlay	7,500.00	.00	7,500.00	.00	.00	7,103.48	396.52	95	4,539.12	
5395.410	Equipment - nonoutlay Medical	.00	.00	.00	133.67	.00	2,284.36	(2,284.36)	+++	2,078.81	
5395.420	Equipment - nonoutlay Technology	5,303.00	.00	5,303.00	.00	.00	1,377.31	3,925.69	26	280.00	
5395.900	Equipment - nonoutlay Board Approved	.00	8,769.00	8,769.00	.00	.00	.00	8,769.00	0	78,976.17	
	5395 - Equipment - nonoutlay Totals	\$12,803.00	\$8,769.00	\$21,572.00	\$133.67	\$0.00	\$10,765.15	\$10,806.85	50%	\$85,874.10	
	Insurance										
5410	Insurance Volunteer	3,600.00	.00	3,600.00	.00	.00	2,085.30	1,514.70	58	2,242.90	
5410.110	Insurance 331 S Adams	.00	.00	.00	.00	.00	1,288.00	(1,288.00)	+++	.00	
	5410 - Insurance Totals	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$3,373.30	\$226.70	94%	\$2,242.90	
5500	Utilities	36,472.00	.00	36,472.00	2,405.18	.00	15,053.19	21,418.81	41	15,974.37	
5505	Telephone	4,150.00	.00	4,150.00	127.02	.00	1,672.23	2,477.77	40	1,094.72	



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 900 - ADRC										
Department 093 - ADRC										
	EXPENSE									
	Indirect Cost									
5600		95,831.00	.00	95,831.00	.00	.00	95,828.00	3.00	100	123,864.00
5601	County Services									
5601.100	County Services Information Services	134,871.00	.00	134,871.00	.00	.00	134,866.00	5.00	100	128,244.00
5601.200	County Services Insurance	11,529.00	.00	11,529.00	.00	.00	11,534.00	(5.00)	100	9,017.50
5601.500	County Services Facilities	17,147.00	.00	17,147.00	.00	.00	17,150.00	(3.00)	100	15,000.00
	5601 - County Services Totals	\$163,547.00	\$0.00	\$163,547.00	\$0.00	\$0.00	\$163,550.00	(\$3.00)	100%	\$152,261.50
5700	Contracted Services									
5700.080	Contracted Services Temp Agencies	26,793.00	(26,793.00)	.00	.00	.00	.00	.00	+++	.00
5700.100	Contracted Services Curative Site Manager	.00	.00	.00	343.20	.00	4,461.60	(4,461.60)	+++	.00
5700.110	Contracted Services DePere Site Manager	28,716.00	.00	26,793.00	2,455.00	.00	17,185.00	9,608.00	64	17,185.00
5700.200	Contracted Services Senior Aide	7,500.00	.00	28,716.00	9,195.24	.00	16,771.25	11,944.75	58	7,394.33
5700.210	Contracted Services Day Trips	.00	.00	7,500.00	.00	.00	4,221.00	3,279.00	56	3,750.00
5700.300	Contracted Services Veterans Programming	7,000.00	.00	7,000.00	.00	.00	3,967.50	(3,967.50)	+++	7,069.28
5700.400	Contracted Services MIPPA	.00	.00	.00	510.26	.00	1,294.79	5,705.21	18	2,664.86
5700.410	Contracted Services SHIP	3,800.00	.00	3,800.00	.00	.00	1,668.83	(1,668.83)	+++	3,799.55
5700.500	Contracted Services Falls Prevention	.00	.00	.00	.00	.00	1,567.94	(1,567.94)	+++	6,432.57
5700.600	Contracted Services Older Americans Program	357,614.00	11,928.00	369,542.00	30,370.00	.00	212,590.00	156,952.00	58	212,590.00
5700.700	Contracted Services Options Counseling	13,276.00	.00	13,276.00	.00	.00	13,276.00	.00	0	1,137.17
	5700 - Contracted Services Totals	\$444,699.00	\$11,928.00	\$456,627.00	\$42,873.70	\$0.00	\$263,727.91	\$192,899.09	58%	\$262,022.76
5701	Transportation									
5701.001	Transportation Management	.00	.00	.00	28.36	.00	158.75	(158.75)	+++	194.43
5701.100	Transportation Red Cross	307,021.00	.00	307,021.00	25,585.00	.00	179,095.00	127,926.00	58	177,520.00
5701.200	Transportation Curative	190,593.00	(11,928.00)	178,665.00	15,091.00	.00	105,637.00	73,028.00	59	105,637.00
5701.300	Transportation Dept of Human Services	61,551.00	.00	61,551.00	.00	.00	29,454.00	32,097.00	48	21,972.00
5701.500	Transportation Salvation Army	9,900.00	.00	9,900.00	.00	.00	7,758.61	2,141.39	78	4,630.27
5701.600	Transportation Driver Escort	12,000.00	.00	12,000.00	441.63	.00	2,648.43	9,351.57	22	5,711.16
5701.700	Transportation Oneida	3,600.00	.00	3,600.00	900.00	.00	2,700.00	900.00	75	2,700.00
	5701 - Transportation Totals	\$584,665.00	(\$11,928.00)	\$572,737.00	\$42,045.99	\$0.00	\$327,451.79	\$245,285.21	57%	\$318,364.86
5714	Accounting and Auditing	9,400.00	.00	9,400.00	.00	.00	7,563.50	1,836.50	80	9,050.00
5725	Food Service	592,800.00	.00	592,800.00	33,249.98	.00	242,805.66	349,994.34	41	327,342.70
5751	Administrative Fees									
5751.001	Administrative Fees Miscellaneous	1,258.00	.00	1,258.00	9.77	.00	526.52	731.48	42	420.00
	5751 - Administrative Fees Totals	\$1,258.00	\$0.00	\$1,258.00	\$9.77	\$0.00	\$526.52	\$731.48	42%	\$420.00
5784	Interpreter Services	3,000.00	.00	3,000.00	33.00	.00	560.36	2,439.64	19	1,043.10
5803	Donated Items									
5803.100	Donated Items Personnel	.00	.00	.00	.00	.00	8,390.20	(8,390.20)	+++	16,166.25
5803.110	Donated Items Mileage	.00	.00	.00	.00	.00	4,534.40	(4,534.40)	+++	5,688.32



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Fund 900 - ADRC											
Department	093 - ADRC										
	EXPENSE										
5803	Donated Items										
5803.300	Donated Items Rent	.00	.00	.00	.00	.00	7,000.00	7,000.00	(7,000.00)	+++	7,000.00
5803.500	Donated Items Nutrition Congregate	.00	.00	.00	.00	.00	32,380.58	32,380.58	(32,380.58)	+++	52,998.71
5803.510	Donated Items Nutrition HDM	.00	.00	.00	.00	.00	51,230.63	51,230.63	(51,230.63)	+++	57,644.67
5803.700	Donated Items Title III-E	.00	.00	.00	.00	.00	33,368.60	33,368.60	(33,368.60)	+++	42,429.00
5803.900	Donated Items Other	.00	.00	.00	.00	.00	22,077.55	22,077.55	(22,077.55)	+++	28,179.00
	5803 - Donated Items Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158,981.96	\$158,981.96	(\$158,981.96)	+++	\$210,105.95
5850	Contribution	2,000.00	.00	2,000.00	305.42	.00	1,006.41	993.59	50	50	173.53
5905	Lease Payments	.00	.00	.00	1,166.00	.00	4,081.00	4,081.00	(4,081.00)	+++	2,415.00
	EXPENSE TOTALS	\$4,939,306.00	\$22,146.00	\$4,961,452.00	\$342,014.79	\$0.00	\$2,917,054.88	\$2,044,397.12	59%	59%	\$3,420,287.03
Department	093 - ADRC Totals	\$0.00	(\$22,146.00)	(\$22,146.00)	\$468,601.63	\$0.00	\$1,040,173.83	(\$1,062,319.83)	-4697%	-4697%	\$537,209.73
Fund	900 - ADRC Totals										
	REVENUE TOTALS	4,939,306.00	.00	4,939,306.00	810,616.42	.00	3,957,228.71	982,077.29	80	80	3,957,496.76
	EXPENSE TOTALS	4,939,306.00	22,146.00	4,961,452.00	342,014.79	.00	2,917,054.88	2,044,397.12	59	59	3,420,287.03
Fund	900 - ADRC Totals	\$0.00	(\$22,146.00)	(\$22,146.00)	\$468,601.63	\$0.00	\$1,040,173.83	(\$1,062,319.83)			\$537,209.73
	Grand Totals										
	REVENUE TOTALS	4,939,306.00	.00	4,939,306.00	810,616.42	.00	3,957,228.71	982,077.29	80	80	3,957,496.76
	EXPENSE TOTALS	4,939,306.00	22,146.00	4,961,452.00	342,014.79	.00	2,917,054.88	2,044,397.12	59	59	3,420,287.03
	Grand Totals	\$0.00	(\$22,146.00)	(\$22,146.00)	\$468,601.63	\$0.00	\$1,040,173.83	(\$1,062,319.83)			\$537,209.73