PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
NOMINATING & HUMAN RESOURCES MEETING **October 17, 2014**

PRESENT: Beth Relich, Keith Pamperin, Lisa Van Donsel, Tom Diedrick, Joan Swigert, Barbara Robinson.

ALSO PRESENT: Devon Christianson, Debra Bowers, Christel Giesen, Guadalupe Mercado.

The meeting was called to order by Chairperson Diedrick at 4:11 p.m.

ADOPTION OF AGENDA: Ms. Relich/ Ms. Van Donsel moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF September 25, 2014: Mr. Pamperin/ Ms. Robinson moved to approve the minutes of the September 25, 2014 Human Resource and Nominations meeting. **MOTION CARRIED.**

ENTER INTO CLOSED SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility. 4:14)

Ms. Swigert/ Ms. Robinson moved to approve moving into closed session at 4:12 p.m. **MOTION CARRIED.**

RETURN TO OPEN SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Mr. Pamperin/ Ms. Relich moved to approve returning to open session at 4:57 p.m. **MOTION CARRIED.**

A. EXECUTIVE DIRECTOR EVALUATION:
The Committee made a combined motion to accept Executive Director's performance evaluation.

B. QUALITY AND OUTREACH COORDINATOR COMPENSATION
The Committee made a combined motion to approve a step increase for the Quality Assurance and Outreach Coordinator to a Step 7.

SLATE OF NOMINATIONS NEEDED FOR 2015 BOARD POSITIONS:
Ms. Christianson presented the applicants for the 3 open Board positions. There are three applicants for the aging position and one applicant for physical disabilities position. The Committee recommended that Ms. Christianson move forward with pursuing the applicants to fill the current positions.

It was the consensus to recommend the Slate of Officers as presented to the full Board.

UPDATE ON FAMILY CARE EXPANSION:
Ms. Christianson began by updating the Committee on the meeting that the Joint Committee on Finance had scheduled for Tuesday, October 7 has been cancelled. The Joint Committee on Finance has the final say on whether Brown County can move forward with Family Care or not. They are scheduled to meet sometime in November but don't have a set date yet. Until further notice, Brown County will not move forward with any activity concerning Family Care expansion. The enrollment counselors that were hired to prepare for the enrollment period have been notified of the delay and will not have a start date until Brown County has a clear answer to move forward.

ADJOURN: Mr. Pamperin/ Ms. Relich moved to adjourn. The meeting adjourned at 5:36 p.m. **MOTION CARRIED.**

Respectfully submitted,
Guadalupe Mercado
Office Assistant