

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

July 28, 2022

PRESENT IN-PERSON: Randy Johnson, Robert Johnson, Teresa (Terri) Gulyas, Jessica Nell, Eileen Littig, Amy Barhite, Dennis Rader, Marvin Rucker, Amy Bushman

PRESENT VIRTUALLY: Deborah Lundberg, Meghan Borchardt, Amy Payne

EXCUSED: Pat Lassila

ABSENT:

ALSO PRESENT: Denise Misovec, Sherry Schuelke, Devon Christianson, Christel Giesen, Heather Bawyn, Heather Flick, Jennifer Fogarty, Shelby Baierl, Barb Michaels, Kimberly Gould

The meeting was called to order by Chair Johnson at 8:30AM

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS: Introductions around the room include Heather Flick, newly hired Dementia Care Specialist (DCS) at ADRC and Sherry Schuelke, Regional ADRC Quality Specialist for the Wisconsin Department of Health Service.

ADOPTIONS OF AGENDA: Yes

APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 26, 2022:

Mr. Rader/Ms. Bushman moved to approve the minutes for the May 26, 2022 Meeting.

MOTION CARRIED with no negative vote

COMMENTS FROM THE PUBLIC: Sherry Schuelke, Regional ADRC Quality Specialist, Office for Resource Center Development shared an update regarding state projects. With money received from the American Rescue Act (COVID-19) the office is trying to expand the tribal aging and disability resource specialist program across the state. Trying to be futuristic by modernizing ADRC operations with the creation of a state-wide toll-free number that customers can call and be connected to the agency that serves them in their area. Developing marketing and outreach efforts statewide. Starting a statewide pool of people – on call people to help statewide in a pinch. In essence, an ADRC “temp” agency.

Mr. Rader asked how ADRCs are planning to continue operating after the temporary COVID money runs out?

The money is time limited and must be used by 2025. Planning to invest in long-term solutions that will last.

FINANCE REPORT, UPDATE AND RECAP

January - June 2022 Finance Report

Review of Revenue and Expense of ADRC of Brown County

- Income: Net loss was \$13,455 with a modified cash flow gain of \$167,445 vs. the prior year net gain of \$331,886.

Chair Johnson reiterated that ADRC is over budget in food service cost by over \$100,000 in the first 6 months. If we continue at current pace, we will be over budget by \$200,000. This is why we have an urgency over nutrition in the community and why the central kitchen project is so important.

Vice-Chair Johnson asked how will Central Kitchen change the financial dynamic?

The projections we have for the Central Kitchen is that there will be a cost savings when we produce the food ourselves as opposed to relying on an outside vendor. The savings should help us produce more meals. The bottom line is that the population is increasing, and our allocations are not increasing. We are very close to becoming a wait list county for homebound meals.

Review of Revenue and Expense of ADRC of Brown County – Grounded Café

- Income: Net gain was \$14,548 with a modified cash flow loss of \$24,758 vs. the prior year net gain of \$23,037.
 - o Café sales are up 58% from prior year
 - o Costs have gone up, but sales have also increased.
 - o Grounded Café isn't about the bottom line. It's a mission-based coffee house.

- Five-year anniversary is coming up and we are getting stronger every year.

Ms. Littig stated that we will be even stronger with the food truck. The food truck is on its way. We've had supply chain delays. The actual truck to pull the trailer is delayed as well. It will arrive, but not in time to make an impact this year.

Ms. Littig/Ms. Gulyas moved to receive the January - June 2022 Finance Report

MOTION CARRIED with no negative vote.

DONOR DIRECTED DONATIONS

Review of donor directed donations.

Ms. Gulyas stated that her family's donation is a continuation of her mother's wishes. She was big supporter of staff education.

Ms. Gulyas' husband is also a recipient of dementia care services.

SIGNALS AND TRENDS: Amy Bushman

Achieving Independent Living Through Technology – a Pilot Study

What I've Been Consuming

- Hard Landings: Looking into the Future for a Child with Autism by Cammie McGovern
- Newsletters, podcasts, webinars
- Documentaries
 - INterDEPENDENCE
 - Mimi and Donna

Signal for the Future

- Options and funding for independent living is limited and waitlists are long
- Acute shortage of caregivers
 - By 2032 population 18 & Under will only grow by 3.5%
 - Population 75 & Older will grow by 75%
- Current delivery method of care services will not be able to hold as the demographic shift won't support it
- Innovative ways to provide care?

Forever Home Smart Living

- Using smart home technologies and wearables to increase independence and safety
- Can technology teach independence?
 - So far, it has!

Savings and Independence!

- Yearly savings on caregiving? \$137,941.44
 - Took only 36.7 weeks to pay off cost of technology and installation.
- Reduction in direct care services through technology in self-selected task

Nugget: Technology has the potential to be a part of a viable and cost-effective solution to the caregiving crisis.

EXECUTIVE AND FINANCE COMMITTEE REPORT

- Recommendations for the 2023 ADRC Budget – What are we spending money on? Is it moving toward empowering and enriching the lives of older people and adults with disabilities and their caregivers? Is what we're doing getting us closer to that mission?
 - Review of Finance 101
 - 2023 – 2028 Long View and Beyond
 - Reinvent Nutrition – Central Kitchen
 - Dementia Friendly Community
 - Focus on Quality Improvement: Technology
 - Leadership Development
 - Volunteers
 - Outreach/Marketing
 - Futuring: Legacy/Generosity
 - Business Acumen: Grounded and more

- Prevention Building and Coalition
 - Tackling Ageism and isolation and loneliness
 - Changing how people see people
 - Older adults are an asset, not a drain
 - Caregiver Support
 - Diversity/Equity and Inclusion
- ADRC 2023 Budget Reflects Changes
 - No longer manage and loan closet program
 - No additional staff added in 2023
 - Resource database future uncertain
 - Food truck launch and care dollars are estimated
 - New nutrition program reorganization – Future not included as it is unknown
 - Prioritize Donation / Fund development (Top Priority)

Ms. Barhite/Ms. Nell moved to approve the preliminary 2023 ADRC Budget.

MOTION CARRIED with no negative vote.

ADRC DIRECTOR’S REPORT:

- Grounded Café Internal Catering Policy
 - Simply a financial policy on how catering orders come in and that funds are transferred appropriately

Ms. Littig/Mr. Rucker moved to approve Grounded Café Catering Policy

MOTION CARRIED with no negative vote.

- Update on Brown County ARPA request – It’s a Journey (we’re recalculating)
 - \$2.8 million request was approved
 - Potential city partnership had to be explored before offer could be made with county support
 - Reality is that \$2.8 million will not be enough
 - City would gift ADRC the property
 - ADRC has to figure out what that means and how much rehabbing the property will cost
 - Demonstrates commitment to the nutrition program
 - ARPA discussion/sales tax discussion held for August

ADRC PHASE-IN PLAN COVID

Chair Johnson proposes staying at 3.5 phase with an addition of masking for staff in public areas. Every Thursday evening, the level is reassessed. If virus level is high, employees will mask. Weekly monitoring. Board members will be treated as staff and will mask.

Mr. Rader/Ms. Nell moved to approve Phase 3.5 (masking for staff in public areas when community virus level is HIGH).

MOTION CARRIED with no negative vote.

LEGAL UPDATES/ANNOUNCEMENTS

Ms. Nell sent an article to Director Christianson. We will distribute.

NEXT MEETING – The next meeting is scheduled for August 25, 2022 at 8:30am at the ADRC of Brown County, 300 South Adams Street, Green Bay, WI 54301.

ADJOURN:

Ms. Littig/Ms. Bushman moved to adjourn the meeting.

MOTION CARRIED with no negative vote

The meeting adjourned at 10:31am.

Respectfully Submitted,
Jennifer Fogarty