PORT & RESOURCE RECOVERY DEPARTMENT
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DEAN R. HAEN
DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, January 14, 2019**
at the Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:
The meeting was officially called to order by President Tom Klimek at 10:30 am.

2) Roll Call:

Present:
President Tom Klimek
Vice President Bryan Hyska
Commissioner Ron Antonneau
Commissioner Pete Diemer
Commissioner Bernie Erickson
Commissioner Tim Feldhausen
Commissioner Wes Kornowske
Commissioner Mike Vizer
Commissioner Hank Wallace

Excused:

Also Present:
Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Chad Doverspike, Brown County P&RR
Samantha Jerome, Brown County P&RR
Jim and Sylvia Graefe, Interested Residents
Randy Siewert, RGL

3) Approval/Modification – Meeting Agenda
A motion to approve the Agenda was made by Bernie Erickson and seconded by Bryan Hyska. Unanimously approved.

4) Approval/Modification – Minutes of November 12 Meeting
A motion to approve the minutes of November 12, 2018 was made by Tim Feldhausen and seconded by Wes Kornowske. Unanimously approved.

5) Announcements/Communications
Dean Haen introduced the department's new Clerk/Typist, Samantha Jerome.

Bernie Erickson asked about whether or not any ice breaking plans to occur. Mr. Haen explained that there will not be any significant ice breaking due to the mild

winter to date. The last ship of the season is set to leave January 20th and the 2018 shipping season will officially come to a close at that time.

Mr. Haen shared that he has communicated with Congressman Gallagher's office to confirm the date of the Port Symposium to be Tuesday, March 19th. Possible topics of interest for guest speakers were discussed including the most recent Economic Impact Report, Tall Ships Festival, updates on cruising, and remote bridge operations.

President Tom Klimek stated that he saw the press release from the Wisconsin Commercial Ports Association regarding its support for Craig Thompson as WisDOT Secretary.

6) Approved Coastal Management Grant Budget Adjustment
Mark Walter explained that this budget adjustment is for 2018 acknowledging the Renard Island grant to develop an end-use plan. The budget adjustment is to acknowledge that the grant was received, the project is moving forward, and that there will be carryover from 2018 into 2019.

A motion to approve the Coastal Management Grant Budget Adjustment was made by Bernie Erickson and seconded by Hank Wallace. Unanimously approved.

7) 2019 Public Communication Plan
Mr. Haen explained that the Communication Plan is similar to past years' plans with the exception of some slight changes in advertising and a greater public relations focus on the Foreign Trade Zone.

Changes in the current riverfront signage were also discussed including possibly making signs less 'wordy', updating the old Port logo with the newer logo, and making signs more visually appealing. Mr. Haen offered to bring design idea options to the Commission at a later date. Mike Vizer asked if there would be push back from the City. Mr. Haen replied that the Port will make sure that it is okay to update the signs before moving forward.

The New North Summit was discussed as an option for sponsorship.

Mr. Erickson suggested that the future Convention and Visitors Bureau building would be a beneficial opportunity for the Port to gain more exposure.

A motion to approve the 2019 Public Communication Plan was made by Tim Feldhausen and seconded by Mike Vizer. Unanimously approved.

8) Beneficial Reuse of Dredge Material RFP
Mr. Haen mentioned that some administrative or legislative changes may need to be made in order for dredge material to be treated the same as top soil.

Mr. Walter noted that the RFP aims to look at the benefits of beneficial reuse of dredge material and work with the Port, the WDNR and others involved in the process of dredge material reuse.

Pete Diemer pointed out that some of the language included in the RFP is very prescriptive and asked if the hired party would be allowed to amend some of the language being used. Mr. Walter answered that yes they would be. Mr. Haen stated that there might be a disconnect between the scope of work portion of the RFP and the attached appendix. Mr. Haen suggested that the RFP be brought back at next month's meeting for approval. Mr. Diemer agreed to help with final development of the RFP.

No action taken. Item deferred to February 11, 2019 meeting.

9) 2019 Tall Ship Sponsorship

Regarding sponsorship at the 2019 Tall Ships Festival, Mr. Haen stated that PMI has offered boardwalk sponsorship of $5,000 which would include signage along the entire boardwalk as well as a booth. The sponsorship will be $3,500 cash and $1,500 of in-kind Port of Green Bay services towards the festival's water-based needs such as dredging, Coast Guard, dock wall, etc.

Ron Antonneau asked if the dock wall was fixed to be able to let cruise ships dock at Leicht Park. Mr. Haen said that a letter was sent last year and the year before. Mr. Klimek asked if there was any formal reply to the letter to which Mr. Haen answered no.

Tim Feldhausen said that the Port really needs to have a presence at the festival and that he would highly support it.

A motion to approve the 2019 Tall Ship Sponsorship was made by Mike Vizer and seconded by Hank Wallace. Unanimously approved

10) Remote Bridge Operations

Mr. Haen stated that Sturgeon Bay has been successful with remote bridge operations. They have had a failsafe system in place and have not had any issues. WisDOT is now proposing remote bridge operations in Green Bay. Mr. Antonneau asked if bridge tenders are periodically checked up on. Mr. Haen indicated that the intention is to have bridge tenders in place during the 2019 season as a precaution until the 2020 season.

11) Great Lakes Navigation Funding Allocation

Mr. Haen stated that the Port of Green Bay is proposed to be funded at $3.5 million. These numbers are stable and should keep going up as full use of the Harbor Maintenance Trust Fund occurs.

Mr. Klimek asked for clarification regarding $700,000 for Kewaunee Harbor for dredging. Mr. Haen explained that it could have to do with the lighthouse, breakwall, repairs and maintenance, or dredging.

12) Staff Report on Agricultural Products Research
Mr. Walter said that there are not a huge range of bulk products to look at but that agricultural products move a lot through ports in the Great Lakes. Wisconsin exports a lot of agricultural products that may move viably through the Port. Corn, grains, and soybean are currently moving primarily by truck and train through the state while others are moving almost exclusively by container. There may be an opportunity to move this type of product out of the Port within ten years.

13) Director's Report
Mr. Haen stated that the Port is participating in a lawsuit against the Coast Guard pilots around the Great Lakes. Their pay has increased by almost doubling over the past five years and that there is still no resolution from 2017 and 2018 efforts to repeal.

Regarding ballast water, Mr. Haen stated that currently the Coast Guard, the EPA and individual states have authority over ballast water discharge. New vessel discharge legislation would split the duties between just the Coast Guard and EPA. EPA would have regulatory authority and the Coast Guard would have the inspection and management authority.

Mr. Haen stated that the Port is continuing to explore the Pulliam plant site for Port uses. The county planning department has plans to conduct a land use study.

14) Tonnage Report
Mr. Haen stated that the Port is still open until January 20th so the final tonnage numbers will be ready for the February meeting. To-date, the Port has surpassed 2 million tons, the highest tonnage since 2007.

No action taken. Item deferred to February 11, 2019 meeting.

15) Acknowledgement of Bills
A motion to approve the payment of bills was made by Tim Feldhausen and seconded by Ron Antonneau. Unanimously approved.

16) Such Other Matters as Authorized by Law – *Update*
The next meeting is tentatively **scheduled for February 11, 2019.**

17) Adjourn
A motion to adjourn the Harbor Commission meeting at 11:54 am was made by Hank Wallace and seconded by Ron Antonneau. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department