PORT & RESOURCE RECOVERY DEPARTMENT
Brown County
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DEAN R. HAEN
DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, February 10th, 2020**
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:
The meeting was officially called to order by President Tom Klimek at 10:30 am.

2) Roll Call:

Present:	President Tom Klimek Vice President Bryan Hyska Commissioner Bernie Erickson Commissioner Wes Kornowske Commissioner Tim Feldhausen Commissioner Pete Diemer Commissioner Ron Antonneau Commissioner Mike Vizer
Excused:	Commissioner Ron Antonneau
Un-Excused:	Commissioner Hank Wallace
Also Present:	Dean Haen, Brown County P&RR Samantha Cooper, Brown County P&RR Chad Doverspike, Brown County P&RR Kyle Sandmire, GEI Consultants, Inc. Rowland Hosues, EXP Jim & Sylvia Graefe, Interested Party

3) Approval/Modification – Meeting Agenda
A motion to modify the Agenda to defer item #8 until next Harbor Commission Meeting was made by Tim Feldhausen and seconded by Bernie Erickson. Unanimously approved.

4) Approval/Modification – Minutes of December 16th, 2019 Meeting
A motion to approve the minutes of the December 16th, 2019 meeting was made by Wes Kornowske and seconded by Bryan Hyska. Unanimously approved.

5) Announcements/Communications

Dean Haen announced that commissioners Feldhausen, Klimek and Diemer have chosen to renew their three year appointment to the Harbor Commission. It was also announced that this year's annual Port Symposium would be taking place on Friday, April 3rd.

Bernie Erickson announced that he will not be running for re-election.

Mike Vizer discussed the high water concerns and if the Port had any plans to mitigate flooding. Mr. Haen explained that other county Departments are currently planning and strategizing about flooding issues.

Mr. Vizer also mentioned that Chicago is planning to replace their lock system this summer and in turn this will affect commerce that could reach Green Bay. This could have ramifications for local businesses.

6) 2020 Public Communication Plan
Mr. Haen shared that the communication budget has remained the same from the previous year. This year's focus will be on the Pulliam Plant to help educate legislators in Northeastern WI and looking at an intermodal facility by putting together a FRIPP grant. The Port will also be promoting the fact that cruise ships will be visiting Green Bay this summer, putting a greater emphasis on the foreign trade zone and the beneficial re-use of the Port's dredged material.

Tim Feldhausen commented that the social media reach is a great way to promote the Port both within and outside of Brown County.

According to last year's communication report, last year's public communication plan generated an ad equivalency of over $1M.

A motion to approve the 2020 Public Communication Plan was made by Mike Vizer and seconded by Bernie Erickson. Unanimously approved.

7) WDOT Harbor Assistance Program Resolution and Statement of Intentions
Mr. Haen explained that every year the County passes resolutions to the state for their grant applications for Port facilities and/or projects. GLC Minerals has added three more statements of intentions (SOI) to the others that were prepared by other terminal operators. The SOIs are placed in order of importance for the next three years.

A motion to approve the WDOT Harbor Assistance Program Resolution and Statement of Intentions was made by Bernie Erickson and seconded by Tim Feldhausen. Unanimously approved.

8) 2019 Staff Report on Gypsum
The 2019 Staff Report on Gypsum was deferred to next month's meeting.

9) Environmental Monitoring RFQ
Mr. Haen explained that every five years, the environmental monitoring program puts outs a RFQ. Compared to past years, this current RFQ runs about only 10% of previous years' quotes. This is due to the fact that the County is seeking DNR approval that involves less monitoring due to some projects being completed.

10) Beneficial Reuse Project Working Group
Mr. Haen stated that a working group has been assembled to advance the Department's beneficial re-use effort. The working group will determine if there will need to be administrative rule changes or legislative changes to get dredge material treated the same as topsoil.

A market analysis will also be done on the current dredge material to determine how the waste stream could be turned in to a marketable product.

11) Pulliam Plant
Mr. Haen stated that the Brown County Planning Department is still committed and continuing to work on a plan for the Pulliam Plant property.

A motion to suspend the rules was made by Bryan Hyska and seconded by Tim Feldhausen. Unanimously approved.

Jim Graefe expressed concern for any contaminates in the soil on the Pulliam Plant property. That this may affect the future operations for whoever builds on the property.

A motion to return to regular session was made by Tim Feldhausen and seconded by Wes Kornowske. Unanimously approved.

Tom Klimek asked if there was a timeline of any new meetings regarding this property to which Mr. Haen answered that the planning department still needs to determine which part(s) of the property will be considered usable space.

12) 2019 End of Season Tonnage Report
Mr. Haen reviewed the 2019 shipping season report by stating that there has been a decrease in coal imports while the total tonnage is up by 25% and the number of ships moving through the port is up 9% compared to the 2018 shipping season. U.S. Venture continues to move a significant amount of petroleum products in and out of the port. Foreign imports and exports were are up 47%.

13) Director's Report
Mr. Haen announced that the 2019 Annual Report is being finalized. Also, there will be a change coming in March when the Corp of Engineers will be transitioning the Port from the Detroit District to the Chicago District.

It was also announced that the Port has earned a Pacesetter award for the 2019 shipping season.

14) Acknowledgement of Bills
A motion to acknowledge the payment of bills was made by Bernie Erickson and seconded by Wes Kornowske. Unanimously approved.

15) Such Other Matters as Authorized by Law
No other matters.

16) Adjourn
A motion to adjourn the Harbor Commission meeting at 11:45 am was made by Mike Vizer and seconded by Wes Kornowske. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department