PORT & RESOURCE RECOVERY DEPARTMENT
Brown County
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DEAN R. HAEN
DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, September 9th, 2019**
at the Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:
The meeting was officially called to order by Vice President Bryan Hyska at 10:30 am.

2) Roll Call:

Present:	Vice President Bryan Hyska Commissioner Hank Wallace Commissioner Wes Kornowske Commissioner Mike Vizer Commissioner Tim Feldhausen Commissioner Pete Diemer
Excused:	President Tom Klimek Commissioner Bernie Erickson
Un-Excused:	Commissioner Ron Antonneau
Also Present:	Dean Haen, Brown County P&RR Samantha Jerome, Brown County P&RR Chad Doverspike, Brown County P&RR Lee Knetter, GLC Minerals Jim & Sylvia Graefe, Interested Parties Rowland Hoslet, Patrick Engineering

3) Approval/Modification – Meeting Agenda
A motion to approve the Agenda was made by Wes Kornowske and seconded by Mike Vizer. Unanimously approved.

4) Approval/Modification – Minutes of July 29th, 2019 Meeting
A motion to approve the minutes of the July 29th, 2019 meeting was made by Mike Vizer and seconded by Wes Kornowske. Unanimously approved.

5) Announcements/Communications

Dean Haen announced that the Wisconsin Commercial Ports Association meeting was held in August in Manitowoc, WI and the American Great Lakes Ports Association meeting was held in Green Bay this year. Both events were successful.

6) Statement of Funds

Mr. Haen explained that the Statement of Funds was not included in last month's budget assessment. The Port has reserved funds of $5.8m and it is expected to be reduced to $5.6m due to activities during 2019. Projected fund balance after 2020 budget activities are expected to increase fund balance to $6.4M assuming the federal government dredges in the river now that clean-up project will be completed in 2019.

Bryan Hyska mentioned that caution should be taken when budgeting for a large amount of revenue resulting from dredging when the Port does not know for sure the expected income will occur.

Additionally, the 2020 budget was modified at the Executive level to include $135,000 in 217 funds to fund the beneficial reuse effort. This cost is reimburseable by the U.S. Army Corps of Engineers.

7) Executive Summary of Port Survey

Mr. Haen explained that overall, the port seems to be doing well in terms of public relations survey of stakeholders:

- 77% of stakeholders have a favorable to very favorable impression of the Port
- 65% of respondents believe the Port has a favorable to very favorable reputation in Brown County and Northeast Wisconsin
- More than 70% of respondents answered that the Port is very important to the area's economy
- When asked what is the biggest opportunity for the Port, the most frequent responses were "growth and expansion" (13) and "Pulliam Plant acquisition" (9)
- When asked what the biggest challenge was facing the Port, the most frequent response was "environment, natural resources and water quality"
- When asked what is the most important thing people should know about the Port, the most frequent response was "its economic impact"
- 70% of respondents stated they would like to see Renard Island used for silent sports (kayaking, canoeing, biking, walking)
- Just over 74% of respondents indicated they believe that if C Reiss Coal moves, then it would be a desirable location for another Port user
- When asked what is most important to the growth of NE Wisconsin, the top answers were "keeping our waterways clean" and "attracting new business to the area"

- According to survey results, the most used Port resources are the Port n' News newsletter, the website and social media

Hank Wallace suggested that in the future, the Port should pursue the opinions of the community in order to get a better picture of public relations in the eyes of those not invested.

Mike Vizer commented on the fact that out of 600 surveys sent out, the Port only received 82 responses, which could have an effect on the validity of the responses.

8) Status of Pulliam Plant Property
Mr. Haen explained that county planning continues to work on a plan to obtain the property. The county has met with GLC Minerals, Flint Hills Resources, U.S. Venture and C. Reiss Coal to share the concepts for the Pulliam Plant property in order to find out what works and what doesn't. The meetings have resulted in continues modifications to the concept design. Representative Steffen and Senator Cowles have been working to put in state money to fund due diligence activities on the property.

9) Beneficial Reuse Project
Mr. Haen explained the results of the RFP put out for the beneficial reuse project as well as the scoring method for awarding points. Scoring was based on the following criteria: experience, organizational/staff capabilities and qualifications, scope of services, pricing and references/interviews/presentations. GEI Consultants was awarded the contract.

10) Renard Island End-Use Plan
Mr. Haen updated the commissioners on the status of the Ho-Chunk Nation in regards to Renard Island. Later in September, representatives from the Ho-Chunk Nation will be presenting the plan to their council for approval.

11) Tonnage Report
Mr. Haen announced that July's tonnage was up as well as the number of ships that moved through the Port. This could be because of the high water levels and in turn, ships are able to carry more cargo. Is looks as if the Port is on track to have a higher tonnage than the previous year, for the fourth year in a row.

12) Director's Report
Mr. Haen announced that there had been a recent issue with a local bridge closing and the Port and a terminal not being notified directly and having to rely on the U.S. Coast Guard Notice to Mariners bulletin. This closure resulted in an incoming shipment being delayed and the port terminal incurring demurrage charges.

13) Acknowledgement of Bills
A motion to acknowledge the payment of bills was made by Hank Wallace and seconded by Tim Feldhausen. Unanimously approved.

14) Such Other Matters as Authorized by Law
No other matters.

15) Adjourn
A motion to adjourn the Harbor Commission meeting at 11:31 am was made by Mike Vizer and seconded by Wes Kornowske. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department