PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

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DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, August 10th, 2015**
Green Bay Yacht Club; 100 Bay Beach Rd., Green Bay, WI 54302

1) The meeting was officially called to order by Tom Klimek at 10:35 am.

2) Roll Call:

Present:	Vice President Tom Klimek Commissioner Bernie Erickson Commissioner Bryan Hyska Commissioner Hank Wallace Commissioner John Hanitz Commissioner Tim Feldhausen Commissioner Mike Vizer
Excused:	President Craig Dickman Commissioner Ron Antonneau
Also Present:	Dean Haen, Brown County P&RR Mark Walter, Brown County P&RR Wendy Townsend, City of Green Bay Julia Upfal, City of Green Bay John Kennedy, Green Bay Yacht Club Rob Benninghoff, Wisconsin Public Service Corp. Richard Feeney, Tetra Tech Troy Gawronski, Foth Pauline Meyer, Congressman Ribble Scott Selby RGL

3) Approval/Modification – *Meeting Agenda*

A motion to approve the agenda was made by Hank Wallace and seconded by Bryan Hyska. Unanimously approved.

4) Approval/Modification – *July 20th, 2015 Meeting Minutes*

A motion to approve the minutes of July 20th, 2015 was made by Bernie Erickson and seconded by Tim Feldhausen. Unanimously approved.

5) Announcements/Communication

Mr. Haen explained that Noble Petro had a Harbor Assistance Grant to improve their docking facility that would additionally stabilize the Yacht Club property. When Noble Petro was assigned to U.S. Venture, U.S. Venture was no longer interested in the grant and it was returned to the state. The Yacht Club would have liked to use the grant to make some changes. John Kennedy, a member of the Green Bay Yacht Club explained to the Commissioners that Noble Petro was going to change the dockwall with the grant that they received; they were also going to stabilize one of the lighthouses. Right now the lighthouse sits on concrete rubble, which is starting to shift. The lighthouses are historic and federal registered sites, therefore, should be taken care of. Noble Petro's plan was to include sheet piling around the rubble dyke to help stabilize the foundation. Since U.S. Venture bought the Noble Petro facility the previous agreement is void. Jim Botz from Meed & Hunt contacted Mr. Kennedy regarding their willingness to help them apply for a different grant.

Commissioner Klimek suggested that the Harbor Commission could write a letter in support of a grant to restore the lighthouses. Mr. Haen included that there is a dockwall lease agreement with the State of Wisconsin and U.S. Venture; the County would have to be involved.

Commissioner Erickson mentioned that Mr. Haen should inquire about any by-laws or regulations that the Harbor Commission needs to follow regarding voting when there is not a quorum. Commissioner Erickson suggested that the Commission may not always need a quorum to vote on some matters. Mr. Haen agreed to look into it.

6) Fox River Environmental Clean-up Project - *Public Comments/Update on Standing Item*

Mr. Haen, last month stated the Fox River Clean-up Project may no longer be interested in using Bay Port, but explained to the Commissioners that in recent communications with the Fox River Environmental Clean-up Project they are interested in using Bay Port for a small quantity of material.

Mr. Feeney added that a decision one way or the other has not been made yet.

7) Renard Island – *Update*

Mr. Haen stated that the Army Corps of Engineers requires a couple of items regarding an ownership transfer; a permanent maintenance easement and a lakebed grant. The County Property Listings identified the footprint of the causeway for a lakebed grant request. Mr. Haen reached out to Representative Genrich, and is now searching for a Republican Senator to advance lakebed grant legislation

Commissioner Hyska asked if there has been anymore discussion with the City of Green Bay regarding the permanent easement. Commissioner Erickson mentioned that the Parks Director reached out to him but very little communication has been made.

8) Cat Island – *Update*

Mr. Walter mentioned that the Cat Island Advisory Committee has been awarded the Champions of Lake Michigan Award. As part of the award there is a $500 monetary award will be turned over the Ducks Unlimited.

Mr. Walter stated that the Army Corps of Engineers put up signs at all of the legs of the Islands, as well at the channel and one at the gate explaining that this is the Cat Island Project and lists all of the partners in the project. The signs have had little effect on pedestrian traffic on the island.

Ducks Unlimited, DNR and Fish and Wildlife Services have all put tern platforms on the island in various locations.

Commissioner Vizer asked if there is there an issue of liability because of the pedestrians being on the island. Mr. Walter explained that currently Cat Island is a U.S. Corps of Engineers active dredge material disposal facility. The liability is federal right now and the County has been advised not to put signs out there for that reason.

Mr. Haen added that an amendment needs approval through Corps headquarters as part of the Project Partnership Agreement in order for project close out to occur. The cost of the offloading facility was added and the cost needs to be added to the Project Partnership Agreement (PPA). The amendment will be signed in the fall for the Harbor Commission review. This will result in knowing the final cost of the project so the County can invoice the Harbor Assistance Grant from the WDOT for the outstanding 10% cash contribution owed to the Corps under the terms of the PPA.

Mr. Walter stated that the Corps plans to do some operational manipulation of the dredged material placed in 2014 in preparation of 2016 placement.

9) Directors Report – *Update*

2016 budget update, Mr. Haen stated meeting with Finance last month resulted in no significant changes. Although he explained that one staff change that occurred in the budget was the addition of $10,000 for completion of an Economic Impact Study. The last study was done in 2010.

In the Directors Report Mr. Haen included a statement from the Treasurer as to why interest is being accounted for as it is.

Mr. Haen reminded the Commissioners of the WCPA meeting in Milwaukee, August 27-28, 2015.

10) Tonnage Report – *Request for Approval*

Mr. Haen stated that compared to tonnage that arrived in July 2014, July 2015 resulted in half the tonnage. He explained that he hopes this is nothing more than a timing issue.

A motion to approve the Tonnage Report was made by Mike Vizer and seconded by Bernie Erickson. Unanimously approved.

11) Audit of Bills – *Request for Approval*

A motion to approve the Bills was made by Hank Wallace and seconded by Bryan Hyska. Unanimously approved.

12) Such Other Matters As Authorized by Law

There were no other matters.

13) Tour of Historic Green Bay Lighthouse

14) Adjourn

A motion to adjourn the Harbor Commission meeting upon completing the Tour was made by Tim Feldhausen and seconded by Bryan Hyska. Unanimously approved.

Craig Dickman, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department