PORT & RESOURCE RECOVERY DEPARTMENT

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DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, February 12th, 2018**
Port & Resource Recovery Department | 2561 S. Broadway, Green Bay, WI 54302

1) Call to Order:
The meeting was officially called to order by President Tom Klimek at 10:32 am.

2) Roll Call:

Present:	President Tom Klimek Commissioner Hank Wallace Commissioner Tim Feldhausen Commission Ron Antonneau Commissioner Mike Vizer
Excused:	Commissioner Bryan Hyska Commissioner Peter Zaehringer Commissioner Bernie Erickson Commissioner Ngosong Fonkem
Also Present:	Dean Haen, Brown County P&RR Mark Walter, Brown County P&RR Chad Doverspike, Brown County P&RR Jim & Sylvia Graefe, Resident Pauline Meyer, Congressman Gallagher's Office Mark Rahmlow, Fox Cities Chamber Troy Gawronski, Foth Paul Spillers, Tetra Tech Representative Macco

3) Approval/Modification – Meeting Agenda – *Request for Approval*

A motion to amend the agenda to add Pellet Report as 6a was made by Mike Vizer and seconded by Hank Wallace. Unanimously approved.

4) Approval/Modification – Meeting Minutes of January 18th, 2018 – *Request for Approval*

A motion to approve the minutes of January 18th, 2018 was made by Tim Feldhausen and seconded by Hank Wallace. Unanimously approved.

5) Announcements/Communication

Ngosong Fonkem moved out of Brown County for a job. He will no longer serve on the Harbor Commission. After County Board ratification Pete Diemer will replace Commissioner Fonkem.

The Port Symposium will be held on April 4th.

6) Fox River Environmental Clean-up Project – *Public Comments/Update on Standing Item*

The Project is expected to begin on March 26, 2018. Dredging and capping will take place in 2018. Only capping is expected to take place in 2019.

Commissioner Antonneau asked for a list of every organization that has contributed to the clean-up of the Fox River.

Jim Graefe asked if there will be a final report when the Clean-Up Project is over. Mr. Gawronski confirmed that there will be.

6a) Pellet Report

Wood pellets is a commodity that is readily available in this market. There are many wood pellet manufacturers in Wisconsin and the Upper Peninsula. It is likely that wood pellets could be an export to international markets in the near future. Mr. Walter provided a list of companies that are manufacturing wood pellets.

Commissioner Vizer asked if there are any pellet trade groups that could be contacted. Mr. Walter stated yes. He also added that John Katers, Solid Waste Board Chairman, is an expert on wood pellets.

Commissioner Vizer suggested to add this agenda item to future meetings as a long-term strategic plan.

Mr. Haen stated that future steps include contacting Terminal Operators, advertise it on the website, to reach out to the pellet companies,

7) Bylsby Avenue Surface Lease Agreement – *Request for Approval*

Currently there are three leases for the Bylsby property between GLC Minerals and the Department. GLC Minerals would like to lease the whole facility of 12.6 acres for $6,000 per month. The agreement will be for 10 years with a five year renewal. The lease presented for approval will null and void the existing leases and combine them.

A motion to approve the Bylsby Avenue Surface Lease was made by Mike Vizer and seconded by Ron Antonneau. Unanimously approved.

8) Kurtz Bros Beneficial Reuse – *Request for Approval*

Mr. Haen stated that Kurtz Bros has been successful at beneficially reusing dredge material in Cleveland. There is a better possibility that Wisconsin's dredge material can be beneficially reused now too

What has made beneficially reusing dredge material difficult is that there is no set definition on what is clean. States look at dredge material differently. In Wisconsin, as soon as it is pick up it is considered a waste.

9) Renard Island Update – *Update*

The Department applied for the Wisconsin Coastal Management Grant to pay for research regarding end-use of Renard Island. The Wisconsin Coastal Management Group requires a 60% match. The total cost of the project is $110,000. The Department has to come up with $66,000. Associated Bank was not able to contribute to funding; they can only contribute money to non-profit. The Department will increase contributions by $10,000, total expenditure will be $20,000 from the Department. WPS Foundation, McDonald Lumber and NEW Water have all agreed to contribute as well. The Department was awarded the Grant on January 30th, final approve will be given in March.

10) WisDOT Harbor Assistance Program – *Request for Approval*

Two potential projects have been added, one at C. Reiss Coal Company to repair the dockwall and the other project is to add material handling equipment at Fox River Terminals.

President Klimek mentioned that the Harbor Assistance Program is not on the WisDOT budget. Lisa Stern, Chief of the Railroads & Harbors, leans more towards railroads.

It was recommended to send a letter to WisDOT & Administrative Secretaries at the State regarding the need for Harbor person leading the Harbor Assistance Program.

A motion to approve the Harbor Assistance Program Statement of Intentions and to approve sending a letter to WisDOT & Administrative Secretaries at the State regarding the need for a Harbor person leading the Harbor Assistance Program was made by Ron Antonneau and seconded by Tim Feldhausen. Unanimously approved.

11) Bay Port Plan Modification – *Update*

Foth has been assisting the Department with the engineering aspect of the final plan for Bay Port. The plan is to get dredge material used as the surface.

12) Great Lakes Cruising – *Update*

Two cruising ships are expected this summer. Green Bay has become a member of the Great Lakes Cruising Coalition, which is being paid for by the Visitor's Convention Bureau.

Commissioner Antonneau voiced his concern regarding the dockwall near Leicht Park. President Klimek suggested to send a letter directly to the City explaining the urgency of repairing the dockwall fenders. The letter should also be sent to the Chamber of Commerce, Lodging Association, Restaurant Association, Downtown Green Bay, County Board, city of Green Bay Mayor, the City Council and all Brown County legislators.

A motion to send a letter to all stakeholders from President Klimek and Vice President Hyska explaining the cost/benefit of fixing the dockwall at Leicht Park was made by Hank Wallace and seconded by Ron Antonneau. Unanimously approved.

13) Director's Report - *Update*

Mr. Haen provided a document regarding the solution for the Harbor Maintenance Tax from all the US ports. The ports devised a plan that everyone will win. It will go to federal legislators for adoptions as part of WRDA 2018.

The Pulliam Plant will be decommissioned soon. Mr. Haen would like for the Port to be involved, by owning the parcel of land or just seeing it used for port related industrial purposes.

14) Acknowledgement of Bills – *Request for Approval*

A motion to approve Acknowledgement of Bills was made by Ron Antonneau and seconded by Tim Feldhausen. Unanimously approved.

15) Tonnage Report – *Request for Approval*

A motion to approve Tonnage Report was made by Mike Vizer and seconded by Ron Antonneau. Unanimously approved.

16) Such Other Matters as Authorized by Law – *Update*

No other matters.

17) Adjourn

A motion to adjourn the Harbor Commission meeting at 12:10 am was made by Mike Vizer and seconded by Ron Antonneau. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department