

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, August 12th, 2024**
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was officially called to order by President Tom Klimek at 10:30 am.

2) Roll Call:

Present: President Tom Klimek
 Commissioner Tim Feldhausen
 Commissioner Barb LaMue
 Commissioner Pete Diemer
 Commissioner Mike Vizer
 Commissioner Ron Antonneau
 Commissioner Wes Kornowske

Excused: Vice President Bryan Hyska

Also Present: Dean Haen, Brown County P&RR
 Mark Walter, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Katie Platten, Brown County P&RR
 David P. Hemery, Brown County Corporation Counsel

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Tim Feldhausen and seconded by Mike Vizer. Unanimously approved.

4) Approval/Modification – Minutes of July 8th, 2024 Meeting.

A motion to approve the minutes of the July 8th meeting was made by Ron Antonneau and seconded by Barb LaMue. Unanimously approved.

5) Announcements/Communications

Director Dean Haen reported that there will likely be a new Harbor Commissioner nomination to County Executive Streckenbach by the next meeting of the Harbor Commission. Mr. Haen also discussed productive meetings with other Great Lake stakeholders at the American Great Lakes Ports Association Annual Meeting in Chicago. Mark Walter also commented on the meeting as he was in attendance as well.

6) Harbor Assistance Program Grant Resolution & Application

Mr. Haen discussed the Harbor Assistance Program Grant Resolution and Application that was submitted on August 1st. The resolution recognizes that Brown County will pay the local match amount of \$1 million for the \$4 million of state funds that the grant will supply. Local match would come from previously received local funds. Mr. Haen and Mr. Walter answered questions from Commissioners Wes Kornowske, Pete Diemer, and Barb LaMue.

The conversation centered around the Port Development Site's scope change and how that effected how the current grant application was applied. By narrowing the project scope and phasing the project, the application seeks a lesser amount (in previous years the number was \$25 million) of \$4 million.

A motion to approve the Harbor Assistance Program Grant Resolution & Application was made by Ron Antonneau and seconded by Barb LaMue. Unanimously approved.

7) Port 2nd Quarter Budget Status Report

Mr. Haen gave a brief update to the Port Department's budget status. Variations under revenues are from bond markets and investment returns, and from Port Development Site minimally drawing on grant dollars.

8) Port Development Site

First, Mr. Haen explained the current state of funding for the Port Development Site. Extensions for previously received grant monies have been applied for and a deliberate plan has been created to use the funds that are available for phase 1 development. MARAD staff have expressed a willingness to approve a project scope for the PIDP grant. Staff will submit a project scope change request this month.

Next, Mr. Haen and Mr. Walter discussed the change in scope from a total project to a phased project. A 100% design of phase 1 will be completed this fall for

bidding. Phase 1 is planned to be full construction of 16-18 acres including approximately 800 feet of dockwall), dredging, mooring features, site grading and stormwater management. Phase 1 will result in a usable, leasable port property. The creation of jobs, cargo and tax base is highly desirable for supervisors and leaders in the area, and the development of a usable site should appeal to potential leases. Future phases of the full project include additional dock wall, dredging, filling in the slip on the South end and constructing land behind the bulkhead on the North end. The old slip will need time to allow that area to settle. During the current month, the road and fence are to be built for initial access to the site.

A discussion amongst the Harbor Commissioners occurred to answer their questions on the project change. An easement with Wisconsin Public Service may need to be attained to access phase 1 unless the northwest corner of the slip can be improved. Harbor Commission expressed desire to meeting on the property to view the site at a future Harbor Commission meeting.

9) Director's Report

Mr. Haen discussed items on the Director's Report, including his recent opportunity to observe concerns that the Pilots have with navigating the Port by going onboard the MV Beatrix.

10) Tonnage Report

The tonnage report through July 2024 was presented.

11) CLOSED SESSION

Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.

A motion to go into closed session was made by Mike Vizer and seconded by Tim Feldhausen. A roll call vote was taken with the following Commissioners voting "aye": Tom Klimek, Barb LaMue, Ron Antonneau, Pete Diemer, Wes Kornowske, and Tim Feldhausen. There were no "nay" votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to real property.

A motion was made by Mike Vizer and seconded by Tim Feldhausen to return to open session. A roll call vote followed with the following Commissioners voting

“aye”: Tom Klimek, Barb LaMue, Ron Antonneau, Pete Diemer, Wes Kornowske, and Tim Feldhausen. There were no “nay” votes; the motion was passed.

A motion by the Harbor Commission recommends Brown County explore issuing an RFI for the Port Development Site Project was made by Pete Diemer and seconded by Tim Feldhausen. Unanimously approved.

12) Such Other Matters as Authorized by Law

None.

13) Adjourn

A motion to adjourn the Harbor Commission meeting at 11:59 am was made by Mike Vizer and seconded by Wes Kornowske. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department