PROCEEDINGS OF THE BROWN COUNTY EDUCATION & RECREATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, April 2, 2009, in the Northern Building, Room 200, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: John VanderLeest-Chair; Jesse Brunette, Kathy Johnson, Adam Warpinski, Pat Wetzel.

Also Present: Neil Anderson, Scott Anthes, Bill Dowell, Marvin Hanson, Doug Hartman, Becky McKee, Jayme Sellen, Lynn Stainbrook, Gene Umberger, Dr. Watermolen.
Supervisors Norb Dantinne and Tom DeWane.
News Media and Other Interested Parties.

I. Call Meeting to Order:

The meeting was called to order by Vice Chair Kathy Johnson at 5:35 p.m.

II. Approve/Modify Agenda:

A MOTION WAS MADE BY SUPERVISOR ADAM WARPINSKI AND SECONDED BY SUPERVISOR JESSE BRUNETTE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/modify minutes of March 5, 2009:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR BRUNETTE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

Although shown in proper format here, Items Nos. 18-21 were taken after Item No. 10.

Communications

1. Communication from Supervisor Dantinne re: To have the County as a whole draft a resolution that would stop the raising of fees for state use. (Referred from March County Board Meeting.):

Supervisor Norb Dantinne stated that the State is assessing fees for services and the County is expected to pass these fees onto residents. He stated that he thinks this is a bad reflection on the County and that the State should raise taxes directly to residents when the funds are going to the State. Dantinne is asking that Brown County Department Heads under this Committee report those fees being raised for State purposes to the Committee.

Supervisor Johnson asked if Brown County has any recourse legally other than the resolution. Legislative Assistant Jayme Sellen stated that the resolution could have an impact, but there are no other avenues. Sellen stated that she will bring a budget issue to the State next week; and once that is approved, she will discuss this issue. Sellen stated that there will be one resolution for all departments county-wide.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WETZEL TO REFER TO STAFF. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Wetzel and Supervisor VanderLeest arrived at 5:37 p.m. and 5:39 p.m. respectively.

2. **Communication from Supervisor DeWane re: Because of another bad winter, DeWane would like the Parks Department to add a couple extra part-time employees to help catch up and help maintain our County Parks. (Referred from March County Board Meeting.):**

Supervisor DeWane asked that this be sent to Facility Management Director, Bill Dowell, for determination of the needs.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO REFER TO STAFF. Vote taken. MOTION CARRIED UNANIMOUSLY.

3. **Communication from Supervisor VanderLeest re: Request for County Park Staff to develop options for a new County Dog Park at an existing County Park with adequate parking and bathroom facility to be opened by May 15, 2009. (Referred from March County Board Meeting.):**

Supervisor VanderLeest stated the original concern was related to the "on-leash rule," which meant that dogs had to be kept on a leash in all Brown County parks. He stated that the rule had been maintained for liability reasons. He met with Staff and also suggested input from a citizen advisory group.

Facility Management Director, Bill Dowell, and Assistant Park Director, Doug Hartman, presented a County-wide plan (copy attached). Hartman further identified the possible locations for the parks: (1) The existing **Brown County Park** is just off Hwy 54 west of NWTC; (2) **County Farm** property is the old mental health center off University Avenue and Hwy 43; (3) **Fonferek Glen** is in Ledgeview off County MM and County G; and (4) **Proposed DePere** park is 19 acres in a west side industrial park in DePere. The **Possible Future** locations included: (1) Neshota north of Denmark; (2) Solid waste land by Holland; and (3) dividing line between Pittsfield and Suamico. The trails shown are current on-leash facilities.

Hartman stated that the more immediate proposed area would be Fonferek Glen which would house an on-leash trail as well as an off-leash fenced area. He did not think this proposal would have any environmental impact, and this would be a fairly easy conversion. His expressed concern about the rugged terrain; however, he indicated that there are numerous signs. He also stated that there is an existing subdivision and recommends obtaining residents' input. Currently, there is room for additional parking. Electrical service and a well are located on this property, so security lighting could be provided. The preliminary estimate for this project is $33,000.

Dowell indicated that there is currently $10,000 in the Budget, but additional funds will be needed.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO SUSPEND THE RULES AT 6:10 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.

Jane Laitinen, 3043 West Mason Street
Laitinen stated that she has been organizing a very informal dog park association. She stated that this group would be extremely interested in getting input and finding out what day and how many people the Committee would like to receive input from. Supervisor VanderLeest suggested that Laitinen work with Bill Dowell to coordinate this. Laitinen stated that this group was particularly interested in protecting and improving the existing park.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WARPINSKI TO RETURN TO REGULAR ORDER OF BUSINESS AT 6:12 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Warpinski recommended outreaching to the neighborhood earlier rather than later; and Warpinski requested information be brought back to the next meeting concerning the funding of this project.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WARPINSKI TO APPROVE THE DOG PARK CONCEPT AT FONFEREK GLEN IN THE PLAN PRESENTED. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. Communication from Supervisor VanderLeest re: Request for County Park Staff to outline a plan to have 4 dog parks in Brown County Parks in operation by summer 2010. (Referred from March County Board Meeting.):

Supervisor VanderLeest indicated that the reason for this communication was for the County to have a plan for additional dog parks, because the one current dog park is inadequate and in need of upgrades.

Dowell referred to the previously mentioned plan as guideline for future parks. Supervision Johnson suggested partnering with cities in Brown County in order to expedite this process.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO SUSPEND THE RULES AT 6:23 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.

Bill Galvin, 1820 Renaissance Court
Galvin stated that the current park is inadequate. He stated that the ground becomes a "mud pit" due to lack of chips. It is approximately 1 acre and, with 30-40 dog owners present at the same time, the area is not large enough for the dogs. He stated that there are altercations between dogs. Galvin (3rd time speaking under "suspended rules") stated that he understands the concern about the flowers and foliage in the County park. However, expanding the fenced area up around the old pump, and not toward the flood plain, would spread out the concentration of dogs, thereby reducing the amount of chips needed as well as improving the other issues mentioned. Galvin indicated that having only on-leash parks is not acceptable. He stated that he visited another state that had larger dog parks with additional amenities. Galvin recommended expanding the existing park and expressed a concern that there was no timeline for improving the existing park nor was there a

timeline for any additional parks other than Fonferek. Galvin stressed that expediting this would be better for the residents.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO RETURN TO REGULAR ORDER OF BUSINESS AT 6:27 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Johnson agreed that it would be good to expand and improve the existing park. Hartman stated that with fencing, the impact on the environment and the flood plain could be an issue on this property. Supervisor Johnson indicated that even though Brown County spent $2,000 for chips last year, this needs to be addressed. She further stated that this needs to be expedited.

Supervisor Warpinski asked for additional information on the Old County Farm. Dowell explained that the cost for this additional 10-20 acres (dependant upon the areas of growth in neighborhoods) was estimated in the $25,000 range. Warpinski stressed that neighborhood outreach in this area is important.

Supervisor VanderLeest stated that the goal for this is to have a plan going forward and budget for 2010. He stressed the importance of having the public involved in the decisions, so the park will meet the needs.

Supervisor VanderLeest suggested that a meeting be held with the dog park association and County staff to determine the needs.

Supervisor Brunette indicated support of the Fonferek Glen. After that passes, he thinks the focus should be on upgrading the current facility. Brunette stated that he looks forward to the additional input from staff and recommends moving forward.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR BRUNETTE TO REFER TO STAFF. Vote taken. MOTION CARRIED UNANIMOUSLY.

Resch Centre/Arena/Shopko Hall

5. Attendance & Admission February, 2009:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

NEW Zoo

6. Zoo Monthly Activity Report:

a. Visitor Center Operation Reports:

i. Admissions Revenue Attendance 2007-2009 Report.

NEW Zoo Director, Neil Anderson, reported that the Zoo Pass revenue was up $6,919 for 2009.

A MOTION WAS MADE BY SUPERVISOR JOHNSON AND SECONDED BY SUPERVISOR WARPINSKI TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

ii. Gift Shop Concessions Revenue 2009 Report.

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

b. Curator's Report – Animal Collection Report March, 2009.

Anderson stated that today was the first day of the year that the giraffes were outside, and the lions were also out. He further stated that the North American Aviary should be complete in the next couple of weeks.

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR BRUNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

c. Education & Volunteer Programs Report March, 2009.

Anderson indicated that the Volunteer Annual Recognition Dinner was held. County Executive, Tom Hinz, was the guest speaker.

A MOTION WAS MADE BY SUPERVISOR BRUNETTE AND SECONDED BY SUPERVISOR WARPINSKI TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

7. Bid Tabulation Record for NEW Zoo Mayan Food Court:

Anderson asked for a motion to approve the bid for DeLeers in the amount of $549,804.00 plus Alternative 1 in the amount of $12,216.00.

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE DELEERS AT $549,804 FOR THE PRIME BID AND FOR ALTERNATIVE BID NUMBER 1 FOR $12,216. Vote taken. MOTION CARRIED UNANIMOUSLY.

Supervisor Johnson left at 6:50 p.m.

Golf Course

8. Financial Statistics – March 15, 2009:

A MOTION WAS MADE BY SUPERVISOR WETZEL AND SECONDED BY SUPERVISOR BRUNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

9. Request for Budget Transfer (#09-14): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: In the 2009 golf course budget the revenue for the golf carts was included in two line items. To correct this error the golf course is requesting a reduction in

concessions revenue of $50,000 and a reduction in capital outlay equipment for $50,000:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. Superintendent's Report:

Golf Course Superintendent, Scott Anthes, asked for clarification of age requirement for ability to purchase a Senior Pass. After lengthy discussion, it was determined that the person purchasing the Senior Pass must be 62 years old at the time of purchase in order to qualify for the discounted rate.

Anthes stated that most of the golf course came through the winter season with very little weather damage. However, Anthes noted that the No. 2 Green suffered significant damage. Anthes will have repairs made and noted that the money is in the Budget.

A MOTION WAS MADE BY SUPERVISOR WETZEL AND SECONDED BY SUPERVISOR BRUNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

(Move to Items Nos. 18-21.)

Parks

11. Grant Application Review for Fairgrounds Landscaping:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Update of the Fairgrounds Master Plan:

Dowell stated that the review and discussions continue with DePere. Dowell indicated that a revision was needed to the Master Plan. This should be available by the June Education & Recreation Committee Meeting.

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. Discussion of Brown County Dog Parks Plan:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR BURNETTE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. Communication from Stump Farm 12 Bike Race with a request for a waiver of the organized group trail fee at the Reforestation Camp for a bike race on May 9, 2009:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

15. Approval of change in Rifle Range fee schedule for 2009 and 2010 to include group reservations at this rate: $40 per hour; $75 for 2 hours; $125 for 4 hours; $200 for 8 hours:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

16. Communication from Peter Swiggum of the Bay-Lakes Council of Boy Scouts with a request for a waiver of boat launch fees for a training day in May at Lily Lake:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

17. Director's Report for February, 2009:

MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

(Move to Item No. 22)

Museum

18. Attendance & Admission February, 2009:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

19. Director's Report:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

Library

20. Budget Status Report – December 31, 2008:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

21. Director's Report:

Library Director, Lynn Stainbrook, stated that concerning the Request for Proposal for engineering assessment for the five libraries buildings, the mandatory walk-through was a week ago. The original due date for this proposal was April 7, 2009; however, this has been changed to April 14, 2009.

Stainbrook said Congressman Kagan will be at the Central Library on April 18, 2009, from 11:30 a.m. to 12:30 a.m. for a listening session. This is also the date of the video sale.

Stainbrook stated that a request for 2010 Federal appropriations in the amount of $1,000,000 has been submitted; it will take over a year to find the results of that request.

Stainbrook indicated that the automation system negotiations continue.

Stainbrook reported a 12 percent increase in March, 2009, compared to March, 2008.

Dr. Watermolen stated that Lynn Stainbrook has been appointed by the State Superintendent to serve on the Library Services Technology Committee that oversees Library Federal funds that are distributed throughout the State. Stainbrook indicated that this could be an avenue to present the needs of Brown County.

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

(Move to Item No. 11.)

Other

22. Audit of bills:

A MOTION WAS MADE BY SUPERVISOR WARPINSKI AND SECONDED BY SUPERVISOR WETZEL TO PAY BILLS. Vote taken. MOTION CARRIED UNANIMOUSLY.

23. Such Other Matters as Authorized by Law:

Discussion ensued concerning the location of the May Meeting with the possibility of visiting Fonferek. Dowell stated that there will be an expense incurred to do this; however, he will obtain information regarding cost and feasibility.

A MOTION WAS MADE BY SUPERVISOR BRUNETTE AND SECONDED BY SUPERVISOR WESTZEL TO ADJOURN AT 7:45 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary

DOG PARK PLAN
LOCATIONS

NEAR TERM

County Owned

• Brown County Park	Existing
• Fonferek Glen	Proposed 2009
• Old County Farm	TBD

Non-County

• DePere	Proposed 2009-2010

LONG TERM

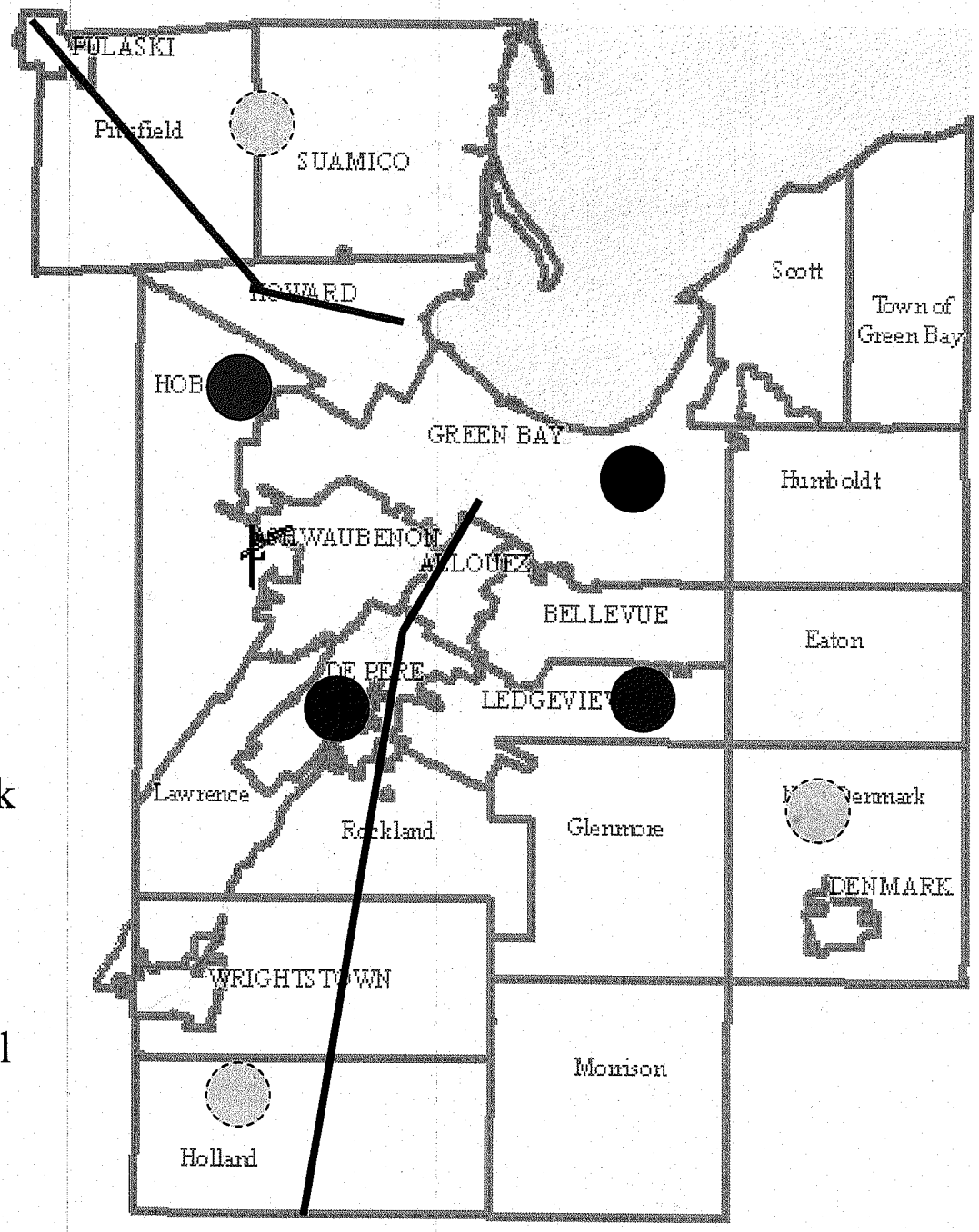
County Owned

• Neshota Park	Proposed By 2020
• Wrightstown Area	Proposed By 2020

Non-County

• Pittsfield/Suamico Area	Proposed By 2020

- Fonferek Glen
- County Farm
- Proposed DePere
- Brown County Park
- Possible Future
- Mountain-Bay Trail
- Fox River Trail



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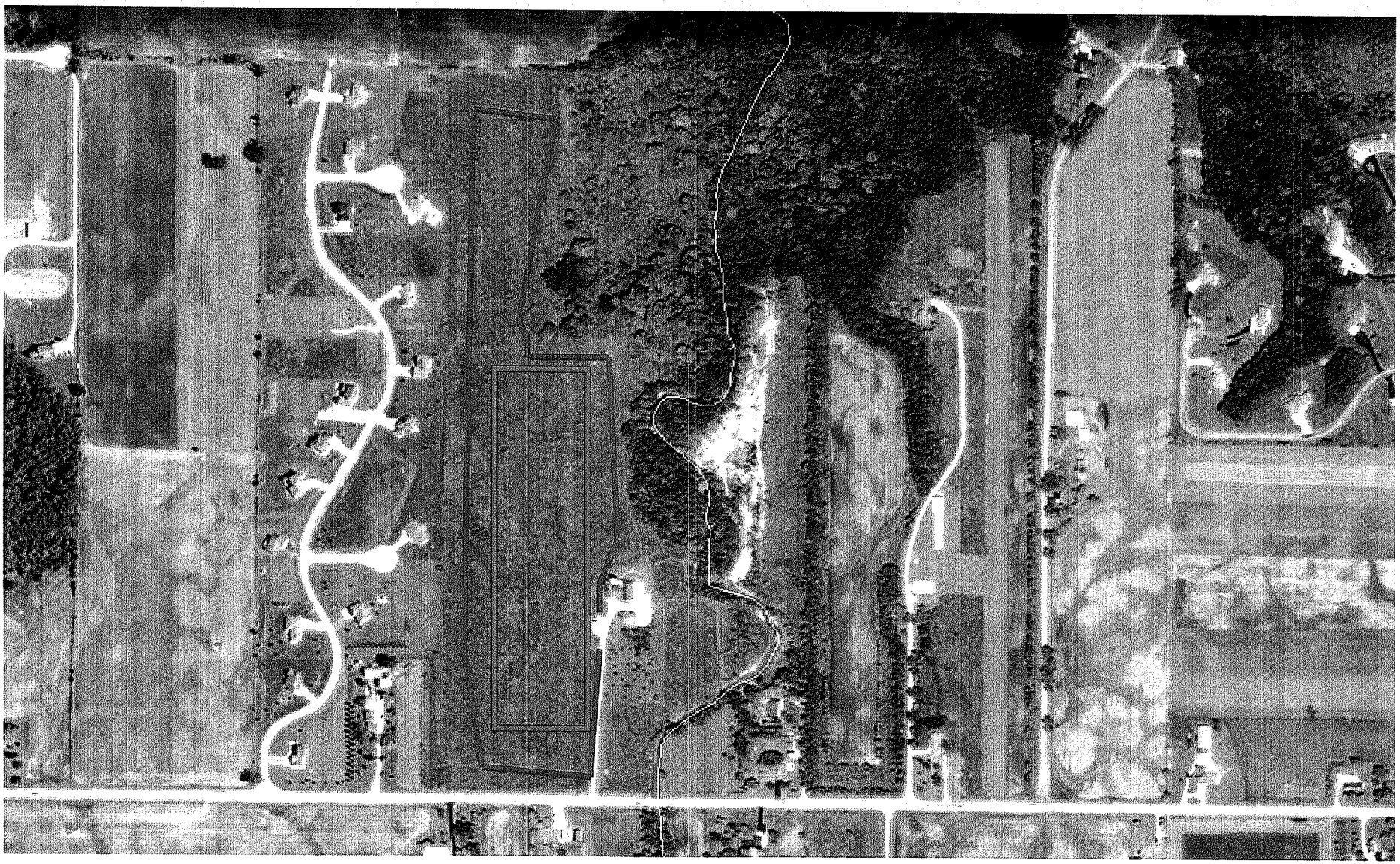
Proposed Dog Park at Fonferek Glen

Fenced Area - 12 acres
On-Leash Trail - 1 mile



FONFEREK GLEN
PRELIMINARY IMPLEMENTATION BUDGET

Initial Requirements

- Perimeter Fencing – 3,400 feet
  - Steel post/Woven Wire
  - Entrance Gates
  - Installation $22,000

- Entrance Kiosk
  - Pay Box
  - Kiosk structure
  - Signage $2,000

- Toilet Provision
  - Portable Toilet Rental - $180/Month $1,000

- Gorge Fence
  - Split rail with woven wire backing
  - Installation $5,000

TOTAL $33,000

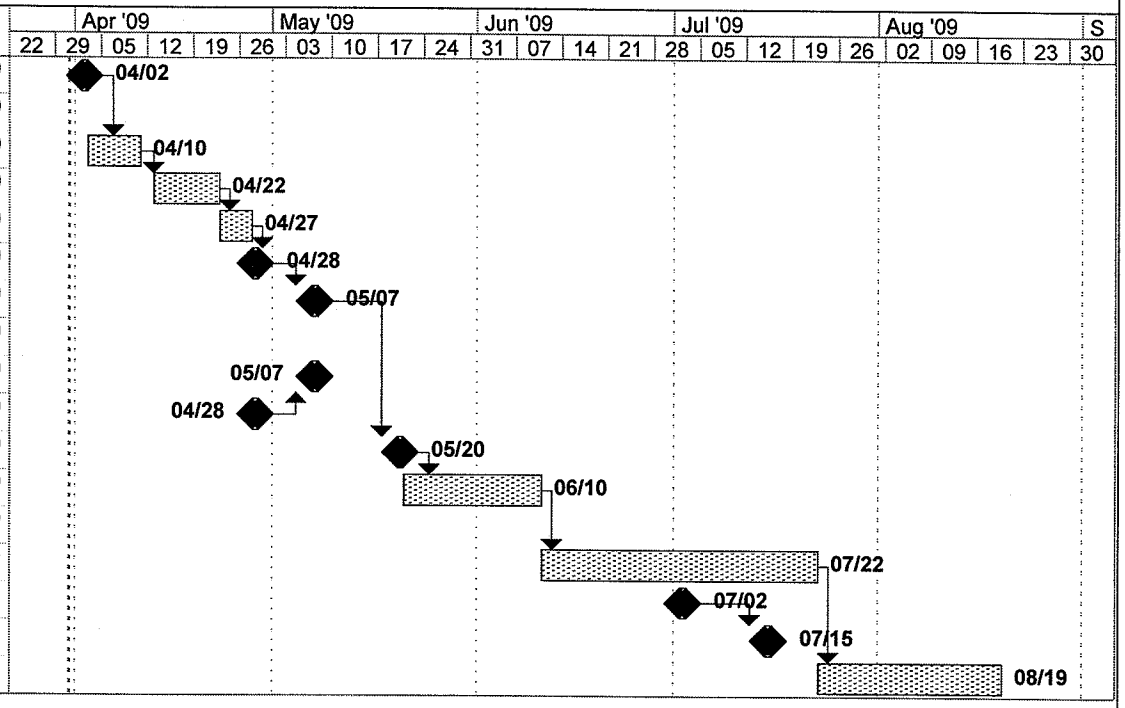
Future Needs

- Expanded Parking
- Picnic Tables/Benches
- Drinking Fountain
- Small Dog Fence
- Sun Shelters
- Permanent Toilet Facility
- Lighting
- Other

Brown County South Dog Park

Tue 03/31/09 7:48 AM

ID	Task Name	Duration	Start
1	**Present Dog Park Plan to Ed and Rec**	1 day	Thu 04/02/09
2	**Conceptual Design**	17 days	Fri 04/03/09
3	User Design Input	6 days	Fri 04/03/09
4	Preliminary Drawing	8 days	Mon 04/13/09
5	Construction Estimate	3 days	Thu 04/23/09
6	**Ed and Rec Agenda**	1 day	Tue 04/28/09
7	**Ed and Rec Committee**	1 day	Thu 05/07/09
8	**Public Input**	1 day	Mon 03/30/09
9	Public Hearing	1 day	Thu 05/07/09
10	Neighborhood Letter	1 day	Tue 04/28/09
11	**Brown County Board**	1 day	Wed 05/20/09
12	**Final Design & Specs**	15 days	Thu 05/21/09
13	**Construction Implementation**	55 days	Mon 03/30/09
14	Bid/Award	30 days	Thu 06/11/09
15	Ed and Rec Committee	1 day	Thu 07/02/09
16	Brown County Board	1 day	Wed 07/15/09
17	Construction Contract	20 days	Thu 07/23/09



Project: Dog Park Plan - South County
Date: Tue 03/31/09

Task		Milestone		External Tasks	
Split		Summary		External Milestone	
Progress		Project Summary		Deadline	

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NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2008 REPORT
2007, 2008 2009

ATTENDANCE

MONTH	2007	2008	2009
January	1,116	624	806
February	423	456	2,524
March	8,966	5,879	6,941
April	20,796	12,810	
May	38,119	37,908	
June	45,991	48,832	
July	41,367	49,316	
August	38,589	47,697	
September	21,531	16,974	
October	29,664	23,657	
November	2,530	3,222	
December	2,109	1,531	
TOTAL	251,201	248,906	10,271

ADMISSION & DONATIONS

	2007			2008			2009				2007	2008	2009
MONTH	ADMISSIONS	DONATION BIN	TOTAL	ADMISSIONS	DONATION BIN	TOTAL	ADMISSIONS	DONATION BIN	TOTAL	(-)/(+)	PER CAP	PER CAP	PER CAP
January	2,285.00	188.00	2,473.00	1,250.00	7.41	1,257.41	1,773.00	1,042.55	2,815.55	1558.14	2.05	2.02	$3.49
February	609.00	25.00	634.00	991.00	41.00	1,032.00	5,824.00	600.36	6,424.36	5392.36	1.44	2.26	2.31
March	17,433.00	384.72	17,817.72	11,202.25	123.50	11,325.75	15,750.25	281.06	16,031.31	4705.56	1.94	1.93	2.31
April	46,465.79	480.42	46,946.21	32,309.50	199.01	32,508.51				0.00	2.23	2.54	
May	89,223.65	577.00	89,800.65	116,001.08	766.00	116,767.08				0.00	2.34	3.08	
June	89,051.25	781.07	89,832.32	109,245.17	897.13	110,142.30				0.00	1.94	2.26	
July	93,294.00	1,269.19	94,563.19	131,969.25	372.75	132,342.00				0.00	2.26	2.68	
August	76,362.15	456.75	76,818.90	136,314.66	917.00	137,231.66				0.00	2.05	2.88	
September	49,848.00	1,051.83	50,899.83	50,356.81	1,359.25	51,716.06				0.00	2.32	3.05	
October	23,830.00	180.50	24,010.50	29,118.75	560.96	29,679.71				0.00	0.83	1.25	
November	5,245.00	248.00	5,493.00	8,643.47	1,822.94	10,466.41				0.00	2.07	3.25	
December	4,302.00	365.50	4,667.50	4,298.11	1,306.92	5,605.03				0.00	2.04	3.66	
TOTAL	$497,948.84	$6,007.98	$503,956.82	$631,700.05	$8,373.87	$640,073.92	$23,347.25	$1,923.97	$25,271.22	$11,656.06	1.96	2.57	$2.90

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NEW ZOO
GIFT SHOP, CONCESSIONS
ZOO PASS REVENUE
2009 REPORT
2007, 2008, 2009

GIFT SHOP					2007	2008	2009
					PER	PER	PER
MONTH	2007	2008	2009	(-)/(+)	CAP	CAP	CAP
January	$ 1,057.28	$ 595.37	$ 830.17	$ 234.80	$ 0.95	$ 0.95	$1.03
February	$ 360.74	$ 729.81	$ 2,830.32	$ 2,100.51	$ 0.85	$ 1.60	$1.12
March	$ 9,630.08	$ 5,757.22	$ 5,913.59	$ 156.37	$ 1.07	$ 0.98	$0.87
April	$ 18,055.50	$ 11,995.58			$ 0.87	$ 0.94	
May	$ 37,708.56	$ 38,492.16			$ 0.99	$ 1.02	
June	$47,175.63	$41,888.73			$ 1.03	$ 0.86	
July	$ 43,480.04	$ 49,126.63			$ 1.05	$ 1.00	
August	$ 37,338.16	$ 47,225.06			$ 0.97	$ 0.99	
September	$ 16,935.84	$ 13,785.69			$ 0.79	$ 0.81	
October	$ 10,812.31	$ 10,721.05			$ 0.36	$ 0.45	
November	$ 1,705.64	$ 2,416.52			$ 0.67	$ 0.75	
December	$2,615.02	$1,650.35			$ 1.24	$ 1.08	
TOTAL	$ 226,874.80	$ 224,384.17	$ 9,574.08	$ 2,491.68	$ 0.90	$ 0.95	$ 1.01

CONCESSIONS					2007	2008	2009
					PER	PER	PER
MONTH	2007	2008	2009	(-)/(+)	CAP	CAP	CAP
January	$ 729.43	$ 504.56	$ 589.33	$ 84.77	0.65	0.81	0.73
February	$ 238.15	$ 519.75	$ 1,773.79	$ 1,254.04	0.56	1.14	0.70
March	$ 5,530.11	$ 3,085.18	$ 4,509.88	$ 1,424.70	0.62	0.52	0.66
April	$ 14,162.21	$ 9,874.56			0.68	0.77	
May	$ 24,217.84	$ 26,304.66			0.64	0.69	
June	$35,845.68	$39,309.12			0.78	0.80	
July	$ 34,655.67	$ 35,774.78			0.84	0.73	
August	$ 31,121.00	$ 38,943.79			0.81	0.82	
September	$ 16,668.64	$ 12,100.87			0.77	0.71	
October	$ 18,351.34	$ 17,378.85			0.62	0.73	
November	$ 1,345.04	$ 1,842.95			0.53	0.57	
December	$ 1,189.93	$ 1,730.81			0.56	1.13	
TOTAL	$ 184,055.04	$ 187,369.88	$ 6,873.00	$ 2,763.51	$ 0.67	$ 0.79	$ 0.70

ZOO PASS							
MONTH	2007	2008	2009	(-)/(+)	TOTAL	NEW	RENEWAL
January	$ 2,209.00	$1,389.00	$ 1,827.00	$ 438.00	33	5	28
February	$ 976.00	$ 1,353.00	$ 3,977.00	$ 2,624.00	70	41	29
March	$ 8,668.00	$ 8,216.00					
April	$ 13,989.00	$ 21,320.00					
May	$ 17,902.00	$ 23,609.00					
June	$16,416.00	$18,958.00					
July	$ 14,641.00	$ 18,800.00					
August	$ 7,013.00	$ 11,732.00					
September	$ 4,209.00	$ 6,444.00					
October	$ 2,641.00	$ 5,022.00					
November	$ 2,034.00	$ 2,855.00					
December	$ 4,568.00	$ 5,115.00					
TOTAL	$ 95,266.00	$ 124,813.00	$ 5,804.00	$ 3,062.00			

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Gift Shop, Concessions and Admissions Revenue
March 2009.xls

Weekday	Date	Gift Shop	Concessions	Admissions	Vending	Zoo Pass	al Adopt/zoor	Donation	Misc	Special Event	Attend.	Temp/W
Sunday	1	55.23	30.27	151.00	26.54	170.00	-	-	-	-	54	16 1
Monday	2	9.58	9.06	10.00	7.58	-	-	-	-	-	10	19 1
Tuesday	3	48.96	6.29	27.00	10.43	54.00	-	-	-	-	9	25 2
Wednesday	4	56.91	26.43	98.00	23.79	118.00	-	-	-	-	43	34 1
Thursday	5	101.08	70.80	104.00	36.02	59.00	-	41.00	1.90	-	43	43 2
Friday	6	136.23	110.64	399.00	65.88	177.00	-	-	1.90	-	176	41 2,1
Saturday	7	369.36	274.83	1,248.00	120.38	585.00	-	-	1.90	-	581	40 2
Sunday	8	-	20.12	53.00	12.32	-	-	-	-	-	22	32 2,4
Monday	9	3.32	42.00	38.00	8.53	383.00	25.00	-	-	-	22	36 1
Tuesday	10	-	15.00	10.00	4.74	221.00	-	192.31	-	-	4	39
Wednesday	11	0.79	6.59	-	3.79	393.00	-	46.00	-	-	7	18 1
Thursday	12	62.88	11.77	70.00	14.22	240.00	-	-	-	-	10	18 1
Friday	13	32.10	32.70	120.00	19.91	231.00	-	-	-	-	52	35 1
Saturday	14	651.49	441.78	1,755.00	200.95	982.00	-	-	-	25.00	723	45 1
Sunday	15	840.32	825.35	2,905.00	264.22	1,230.00	25.00	1.50	15.17	-	1335	55 1
Monday	16	194.00	238.91	707.50	63.51	679.00	-	-	-	-	274	59 1
Tuesday	17	533.94	534.61	1,538.00	432.70	1,282.00	-	-	1.90	-	687	66 1
Wednesday	18	225.33	132.15	427.00	88.16	529.00	1,395.22	-	-	-	261	53 1,2
Thursday	19	135.75	56.09	174.00	24.64	339.00	-	-	1.90	-	58	32 1
Friday	20	94.75	75.27	332.00	41.71	285.00	25.00	-	1.90	25.00	103	35 1,2
Saturday	21	798.26	478.74	2,175.00	302.37	634.00	-	-	7.58	-	799	50 1
Sunday	22	232.43	154.34	508.00	115.89	295.00	-	-	5.69	-	228	40 1,2
Monday	23	64.55	41.83	99.00	34.36	162.00	1,100.00	-	-	-	28	38 2
Tuesday	24	24.96	40.00	34.00	12.32	59.00	150.00	-	-	-	10	43 3
Wednesday	25	51.73	64.45	224.00	48.82	260.00	50.00	-	-	-	107	43 2,1
Thursday	26	474.23	310.00	1,104.00	162.09	285.00	-	0.25	5.69	-	617	50 1
Friday	27	227.60	173.27	558.00	76.78	296.00	-	-	-	-	241	35 1
Saturday	28	169.73	139.73	418.75	309.52	216.00	-	-	-	-	156	35 2
Sunday	29	18.71	15.55	43.00	20.85	242.00	-	-	-	-	28	40 4,1
Monday	30	208.78	80.02	386.00	32.23	59.00	25.00	-	-	-	127	43 1,2
Tuesday	31	90.59	51.29	34.00	131.80	172.00	-	-	-	-	11	41 2,4
Total		**$ 5,913.59**	**$ 4,509.88**	**$ 15,750.25**	**$ 2,717.05**	**$ 10,637.00**	**$ 2,795.22**	**$ 281.06**	**$ 45.53**	**$ 50.00**	**6,826**	

Volunteers 115

Total Attendence 6941

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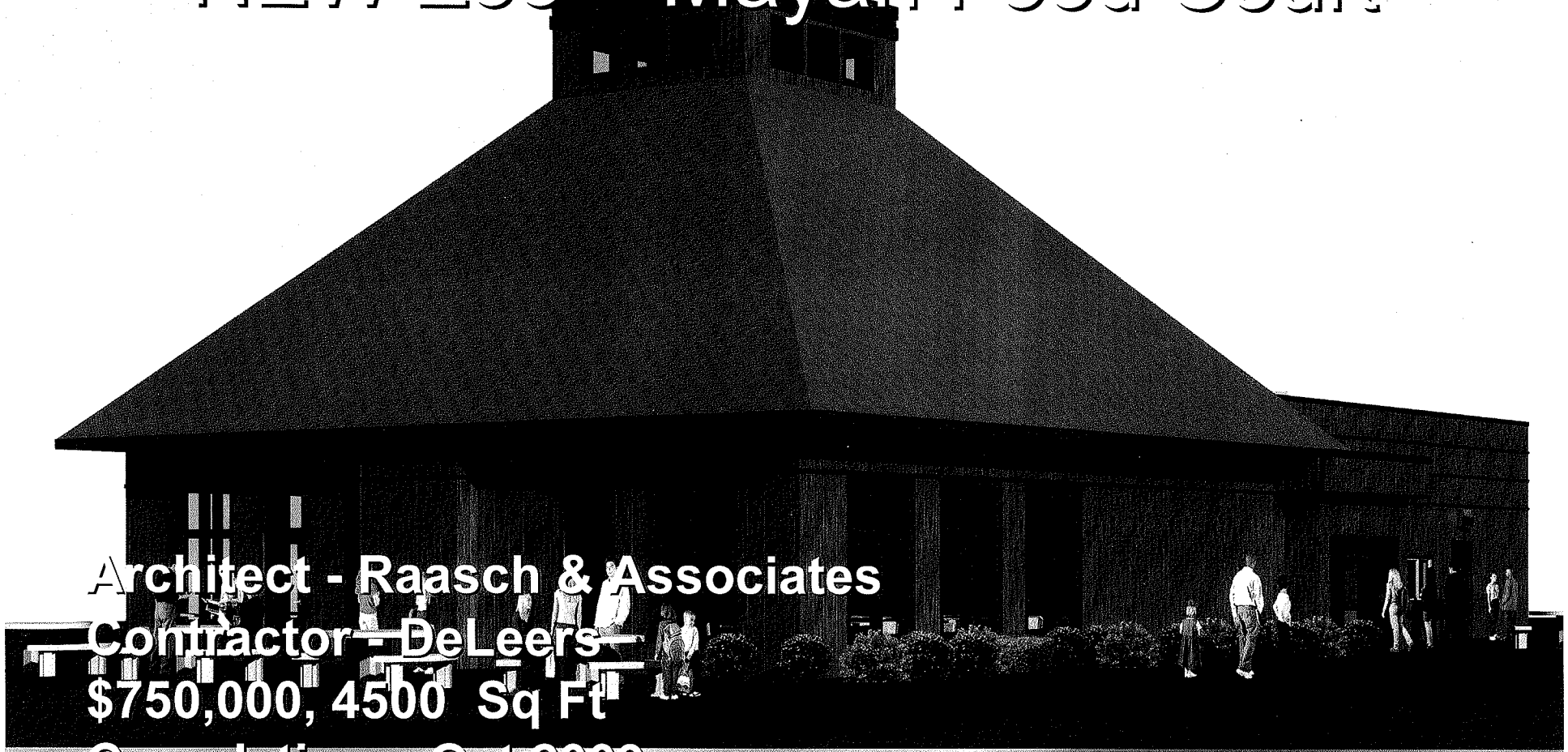
NEW Zoo – Mayan Food Court



Architect - Raasch & Associates
Contractor - DeLeers
$750,000, 4500 Sq Ft
Completion – Oct 2009
Green Features
- Day Lighting
- Certified Green Kitchen
- Sustainable Landscape

Neville Public Museum Attendance and Admissions
March 2009

		Attendance										
Day	Date	Adult Adm	Child Adm	Free Child	Free Other (researchers, interns, etc.)	Free Friends Member	# Students	Free Time (Thursdays 6-8 pm)	Gift Shop Only (open limited hours)	Meetings & Programs	Total Attendance	Total Admission Revenue
1	Sun	64	34	17	4	8	1		0	143	271	$325
2	Mon	14	3	6	4	1	0		0	0	28	$62
3	Tues	18	2	5	6	0	0		0	0	31	$76
4	Wed	25	3	7	7	2	9		1	97	151	$115
5	Thurs	16	4	4	14	2	0	38	3	288	369	$72
6	Fri	33	2	12	5	2	78		0	0	132	$214
7	Sat	116	42	26	2	14	0		3	0	203	$548
8	Sun	50	19	7	0	0	1		0	0	77	$239
9	Mon	6	0	0	8	2	0		0	0	16	$24
10	Tues	17	4	9	9	3	0		0	103	145	$76
11	Wed	23	4	5	6	2	18		0	119	177	$118
12	Thurs	25	5	8	9	0	8	31	0	104	190	$118
13	Fri	57	27	28	15	0	113		3	64	307	$395
14	Sat	130	36	38	26	1	76		1	0	308	$668
15	Sun	53	24	18	3	5	1		0	0	104	$261
16	Mon	25	7	4	9	2	15		1	0	63	$129
17	Tues	27	2	12	7	0	16		2	111	177	$128
18	Wed	36	3	7	9	1	10		2	129	197	$160
19	Thurs	29	11	11	25	0	21	52	5	19	173	$159
20	Fri	32	5	10	7	0	15		0	90	159	$153
21	Sat	118	51	39	14	4	0		0	13	239	$574
22	Sun	52	26	15	4	2	0		0	0	99	$260
23	Mon	42	23	16	8	10	1		3	107	210	$215
24	Tues	40	29	21	7	4	2		2	134	239	$220
25	Wed	60	44	14	13	3	3		2	314	453	$331
26	Thurs	37	29	17	9	7	36	110	4	103	352	$246
27	Fri	50	31	15	15	2	164		0	109	386	$426
28	Sat	84	36	23	7	4	0		0	13	167	$408
29	Sun	45	21	11	2	1	1		0	0	81	$213
30	Mon	24	9	8	11	7	0		3	95	157	$114
31	Tues	16	3	4	8	0	36		1	7	75	$106
	TOTAL	1,364	539	417	273	89	625	231	36	2,162	**5,736**	**$7,153**
										Mar-08	*6,749*	*$9,160*

Visitors =	5,736
Outreach =	176
Grand Total Visitors & Outreach	5,912

Education & Recreation Meeting
4/2/09

Museum Report – March

Exhibits

Coming up:

- *Tools in Motion: Works from the Hechinger Collection* (April 16)
- *Paintings by Rafael Salas* (April 25)
- *Spiders!* (May 16)

Programs (in addition to ongoing series, such as Natural History Lecture Series, Geology Club and Astronomical Society programs, Neville Dinner Programs, etc.)

- Marilyn Stasiak, Curator of Art, continued twice monthly noontime tours for the public in the exhibit *Wisconsin Visual Artists: 2009 Membership Exhibition*
- Weblo Scout Art Day (3/14)
- Craft Week (3/23-3/28)—different craft each day during Green Bay Public School's spring break

Miscellaneous

- Mary Sue Fenner, Graphics Arts Instructor, NWTC, will have one of her classes design a new brochure/map to orient the public about the location of exhibits, activity areas, amenities, etc. in the museum—will also do several projects for the Foundation (see below)

Neville Public Museum Foundation Report

Exhibits

- WFRV CBS 5 promotion--35 30-second spots during run of *Amazing Feats of Aging* exhibit; this video now running on **Youtube.com**
- Combined reception on April 24 for *Tools in Motion: Works from the Hechinger Collection* and *Paintings by Rafael Francisco Salas*
- Brown County Federation of Museums' Passenger Passport program (May)

In the media

- Ad in *Consumidor Hispano* for *Amazing Feats of Aging*
- Attractions Showcase with the VCB in April—attracting media
- Development of E-Newsletter; 1st issue (monthly)
- Facebook—The Museum collects "Fans" and will have an opportunity to link to museum website
- Twitter—A blog site that allows Foundation staff to communicate with others that "tweet

Misc.

- PayPal added to website; $100 donation recently received for *Spiders!* exhibit due to this feature
- New Real Deals coupon book to be sold in Gift Shop; Museum and Shop both have coupons in the book
- New look to the *Musepaper*
- Gift Shop
    - Mary Sue Fenner, Graphics Arts Instructor, NWTC, will have one of her classes design a T-shirt and possibly a magnet for sale in the shop (she will also consider having a class redo the Museum brochure, perhaps with a fall class)
    - New applications are being taken for more gift shop volunteers

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DIRECTOR

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WEBSITE www.browncountylibrary.org

Library Report
March, 2009

General

Several staff members attended NFLS Tech training sessions.

Branch and department supervisors completed the Leadership training offered by the County. LEAN and safety training was attended by Administrative staff.

All locations planned and submitted initial details for events to be listed in the 2009 Summer Reading Program calendar.

Tax forms are available at all library locations.

Central Library

Checking out DVDs is easier because the Self-Checkout machines have been programmed to allow this media type. Library patrons appreciate the convenience.

Administrative and Reference staff toured the WI Job Center to learn about the multitude of programs and services they provide. The Job Center regularly promotes the library to job seekers. Other Reference staff attended a workshop on resources for job seekers in Pewaukee.

As part of the ongoing "Mom & Me" workshop series at St Vincent Hospital, a children's librarian made BCL's annual presentation on early literacy to moms and their new babies.

Annual Reading Buddies field trip – 180 students from Tank Elementary and DePere Middle School visited the Central Library for a "Wubbulous Hat Rack" storytelling program presented by children's librarians and to do research in the Children's Department for their projects on wild animals. This is part of an ongoing project of the two schools which pairs middle school students with elementary students to promote reading skills.

China Palace restaurant (Washington Street) donated a case of fortune cookies as well as astrology placemats for the Central Library's "Animals of the Chinese Zodiac" puppet show celebrating the Chinese New Year.

St. Patrick's Day programming included a special "Green" Crafty Kids which drew 40 people for this evening program on March 17; Heritage Academy of Irish Dance on a Saturday show in the auditorium drew 85.

SpongeBob Beach Party, hosted by WIXX DJ Otis Day – During Spring Break week, 325 school-age kids enjoyed Fresh-Squeezed Sponge Juice and participated in SpongeBob Twister, Pin the Pants on SpongeBob, a SpongeBob Laugh-Alike contest, and more.

Besides the Tank/DePere reading buddies group, children's librarians worked with these groups which visited the Central Library for tours and special programs: two Cub Scout groups, Emmanual Lutheran School, four classes from Aldo Leopold School; Kennedy Elementary.

Ashwaubenon Branch:
Staff successfully completed CPR training.

The branch celebrated 32 years with a birthday party. The festive event included stories, songs and other birthday fun, complete with a caterpillar birthday cake

Story times and tours were offered for Ashwaubenon Head Start and Ashwaubenon Coop day cares.

Dr. Seuss programs were done at Howe School for the Kindergarten through 2nd grade classes to celebrate Dr. Seuss's birthday.

Two Internet training sessions were provided to help customers who are job searching.

Wendy Kroeber from "Music Together" had a crowd of 93 attend her special blend of music and movement.

New furniture was acquired through the Friends of the Brown County Library. The following areas were updated: New Fiction & Non-fiction, Large Print, Children's area and the Adult browsing area.

Denmark Branch:
A very successful and delicious pancake story time was held. Each child made their own pancakes.

East Branch:
A staff member attended a program at the Muehl Public Library in Seymour, where she met self-published author Scott Langteau. Scott is a professional video game producer in Hollywood and has agreed to do programs (for free!) at most branches this summer.

The Nifty Knitters group, which meets the second Wednesday of each month, contributed 86 handmade stocking caps to St. Vincent Hospital Cancer Care.

In a program called "The Lemonade Club" local mom Maura Vasquez had her head shaved to create awareness for cancer patients. She and Connie Worzala, St Vincent Hospital's Cancer Care Coordinator, talked with those present about supporting people with cancer.

Kress Family Branch:
Syble Hopp seniors visited for a tour and check-out.

A variety of performers came for special programs: Dan Robinson, St Norbert music director; Irish Heritage dancers; and a guest instructor from Heid Music.

Pulaski Branch:
Librarian Bobbie Gillis was a guest reader at Glenbrook Elementary School on Friday, March 7th. She read to all 1st grade classes for a Read Across America Event.

March is Youth Art Month and the branch was decorated with a display of artwork created by children from the Pulaski elementary schools, Pulaski Middle School and Pulaski High School.

The 4th adult computer training class for beginners was held. Our student volunteer has been teaching computer basics to adults for the past 2 months. We will continue with this free offering as we have a growing list of adults anxious to learn to use the computer.

Southwest Branch:
Branch manager, Jody Lovaj, was interviewed by Betty Fierros for a feature article in the next Olde Norwood Neighborhood Newsletter. The next issue will be printed in May.

The Olde Norwood Neighborhood Association board is excited to take part in the Annual Carnival that will take place on Thursday, June 18th. They will be providing tarp tents, ice cream from the Mason Bros. Red Owl, and conducting games and getting volunteers for the event.

In February, the Association sent a postcard to households within the neighborhood boundaries (approx 1400 homes). In addition to the online announcement of the newsletter, the availability of Internet services at the library was promoted on the front. Free advertising! The neighborhood association's website can be found at http://www.oldenorwood.org. Newsletters, minutes and updates can be viewed at this site. Julie Friedman and Tom Burke expressed interest in having a link to the BCL website and/or Southwest's blog.

Yolanda Martin presented the 2nd part of the organizing series called Conquer That Clutter on Tuesday, March 17th at the Harmony Café. Participants were library patrons and patrons from a local moms group. Part 3, Tickle Your Memory (using a tickler file), will be presented on Tuesday, April 14th at the Harmony Café at 6:30 pm.

Amanda Rentmeester's kindergarten class from Providence Academy visited the library on Friday, March 20th. Amanda is a regular patron of the library and brings her son to story times too.

Peggy Schroeder from Schroeder's Flowers presented a story time program on March 24th for preschoolers. Children planted seeds in tiny pots and took them home. Schroeder's Flowers donated all materials. This is the third year Peggy has done this for Southwest.

There were 26 participants at the Get Your Game On program on Thursday, March 26th. School-aged kids and families played board and card games.

Weyers-Hilliard Branch:
The Green Bay Philatelic Society held STAMP CAMP, for kids of all ages! on Saturday, 28 February at the branch. Over 950 people visited the library that day, our biggest Saturday of the year!

Amanda Gay of Meadowbrook School contacted the library about volunteer opportunities at the branch for ten third and fourth graders. A tentative one-hour "clean-up day" for the grounds is planned.

Wrightstown Branch:

Programming included stamping fun with Karie Mindock; Safety Talk with a Wrightstown police officer and a musical story time celebrating Music Month.