

December 19, 2007

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on December 6, 2007 and recommends the following:

1. Arena Expo Centre/Resch Centre - Event Attendance for October 2007. Receive & place on file.
2. Arena Expo Centre/Resch Centre - Review of maintenance projects/capital plan update at Brown County Arena & Resch Centre. (From previous meeting.) Receive & place on file.
3. Golf Course - Budget status Financial Report for October 31, 2007. Receive & place on file.
4. Golf Course - Daily Financial & Attendance Report thru November 11, 2007. Receive & place on file.
5. Golf Course - Superintendent's report. Receive & place on file.
6. Museum - Attendance & Admissions October 2007. Receive & place on file.
7. Museum - Budget Status Financial Report for October 31, 2007. Receive & place on file.
8. Museum - Director's report. Receive & place on file.
9. Library - Budget Status Financial Report for October 31, 2007. Receive & place on file.
10. Library - Report. Receive & place on file.
11. Parks - Capital Projects Status. Receive & place on file.
12. Parks - Budget Status Financial Report for October 31, 2007. Receive & place on file.
13. Parks - Approve 2009 rental rates. Approve.
14. Parks - Update on lawsuit for Arena roof replacement project (standing item). (No new information.)
15. Parks - Director's report for October 2007. Receive & place on file.

Education & Recreation Committee

December 19, 2007

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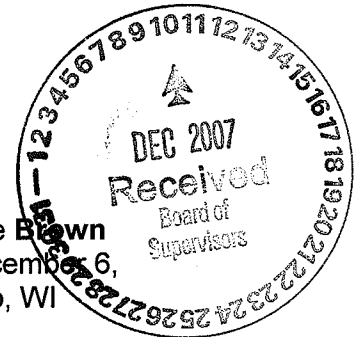
16. NEW Zoo - Budget Status Financial Report for October 31, 2007. Receive & place on file.
17. NEW Zoo - Monthly Activity Report.
 - a) Admissions Revenue Attendance 2007 Report.
 - b) Animal Collection Report.Receive & place on file.
18. NEW Zoo Education & Volunteer Programs Report (October, 2007). Receive & place on file.
19. NEW Zoo - Request for Budget Transfer (#07-81): Increase in Expenditures with Offsetting Increase in Revenue: Donation from Red Lewis for \$10,000 to be used to purchase a white alligator. Approve.
20. NEW Zoo - Request for Budget Transfer (#07-82): Increase in Expenditures with Offsetting Increase in Revenue: Donation from Wouters Family in memory of Ray & Carmen Wouters to be used to purchase granite bird bath \$500. Approve.
21. NEW Zoo - Request for Budget Transfer (#07-83): Increase in Expenditures with Offsetting Increase in Revenue: Request to increase Gift Shop Expense line by \$2,500. Approve.
22. Audit of bills. Approve audit of bills.
23. **Closed Session** Authorized by Sec. 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating, negotiating or conducting other specified public business, whenever, competitive or bargaining reasons require a closed session. (No Closed Session held.)

Approved by:

COUNTY EXECUTIVE

Date

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**



Pursuant to Section 19.84 Wis. Stats., a regular and budget meeting of the **Brown County Education & Recreation Committee** was held on Thursday, December 6, 2007 at the NEW Zoo, Visitor Center – 4378 Reforestation Road, Suamico, WI

Present: Kathy Johnson, Tony Theisen, Joe VanDeurzen, Pat Wetzel
Excused: Tom DeWane
Also Present: Paul Delfosse, Gene Umberger, Becky McKee,
Mary Ryan, Lori Denault, John Hickey
Doug Hartman, Marv Hanson, Matt Kriese
Neal Anderson, Maria Fischer
Coral Haltaufderheid, Bill Dowell, Media

1. **The meeting was called to order by Chairman Kathy Johnson at 5:35 p.m.**
 2. **Approve/Modify Agenda:**

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to approve. MOTION APPROVED UNANIMOUSLY
 3. **Approve/Modify Minutes of November 1, 2007:**

Motion made by Supervisor Wetzel and seconded by Supervisor Theisen to approve. MOTION APPROVED UNANIMOUSLY
 4. **Review Minutes of: None**
- Arena/Expo Centre:**
5. **Attendance Event Attendance for October 2007:**
Cora Haltaufderheid highlighted the attendance report included in packets. She reported that a Sunday matinee has been added to the upcoming Dinosaur program because of ticket sales.

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY
 6. **Review of Maintenance Projects/Capital Plan Update at Brown County Arena & Resch Centre. (From previous meeting):**
Ms. Haltaufderheid reported that a meeting has been held with Bill Dowell, John Jacques and members of this committee to discuss future capital/maintenance projects at the arena. Discussions will be scheduled with the County Executive to clarify a process and recommendations will be brought back to committee.

Motion made by Supervisor Wetzel and seconded by Supervisor Theisen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Golf Course:

7. Budget Status Financial Report for October 31, 2007:

Paul Delfosse referred to the budget report in packets, stating that the budget is on track for this time of the year.

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

8. Daily Financial & Attendance Report thru November 11, 2007:

Statistics related to rounds of play, pass sales, etc. were highlighted by Superintendent Delfosse. He added that restaurant and pro shop sales have increased over this time last year.

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. Superintendent's Report:

The following items were highlighted:

- Course is in good shape going into the winter
- Cross country ski trails are open
- Winter repair and maintenance is underway
- Contract with the Safari Steak House is being renewed for six years.

Motion made by Supervisor Wetzel and seconded by Supervisor Theisen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Museum:

10. Attendance and Admissions October 2007:

Gene Umberger reported that attendance during October was increased over last year, largely in part to the Pulitzer exhibit.

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

11. Budget Status Financial Report for October 31, 2007:

Financials were highlighted by Mr. Umberger. He referred to the contribution made by the Foundation, pointing out that they have exceeded what was estimated by approximately \$20,000.

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

12. Director's Report:

Mr. Umberger and Becky McKee reported on museum activities during the month of December:

- Christmas on the Fox event was November 30, 2007 and the Museum has been festively decorated by Taylor Creek.
- Lombardi comes to Town---6th video added to packers video theater.

- Reception for 63rd Art Annual (Friday, 12/7)
- Wisconsin Public Television – Wisconsin Home Town Stories regarding “Dairy Gold” by Trevor Jones
- Tree of Giving is on display with a request for children’s clothing.
- Art Exhibit Tours by Marilyn Stasiak
- Dinner program with review of past Christmas memories, author Rochelle Pennington
- Prange Display of Christmas windows. Santa & Bruce the Spruce will be held on weekends during December.
- Gift Shop sales are going well and volunteers have been recruited allowing for more open hours

Becky McKee reported that Bay Cities and Fox Cities Magazines have published articles on museum events. In addition a women’s magazine has run an article on artists in the region, including the Neville’s Marilyn Stasiak. Other marketing efforts include an effort to inform the public that the Neville is the place to see Santa in the downtown area during the holiday season.

Motion made by Supervisor Wetzel and seconded by Supervisor Theisen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Library:

13. Budget Status Financial Report for October 31, 2007:

Lori Denault reported that the budget is under in all expense areas, with revenue also somewhat under in miscellaneous revenue partly due because they have not received expected allocation of parking revenue from the city. Chair Johnson asked this amount, and Ms. Denault agreed to provide her this figure.

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. Library Report:

In regard to the roof renovation project, Mr. Dowell explained there has been an issue with the flashing, which be corrected by contractors in early spring.

The Southwest Branch will be closed for one week in January for repair of ceilings and lighting. The public will be notified through the news media of this closure.

Mary Ryan distributed pictures of the renovated bookmobile, which has been done by Reinholt and paid for by the Friends of the Library.

A report highlighting activities for the months of October-November was distributed and is attached. Ms. Ryan added that a meeting will be held on Monday, 12/10, regarding a possible candidate for Director. Several potential candidates have declined the position because of salary issues.

Motion made by Supervisor Wetzel and seconded by Supervisor Theisen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Supervisor VanDeurzen arrived 6:15 p.m.

Parks:

15. Capital Projects Status:

Mr. Dowell referred to the Capital Projects report included in packets, highlighting the arena roof repair, and several projects related to the new Mental Health Center design, construction management, etc. In addition, there are several items related to parks, and a dredging project in Wrightstown.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Theisen to receive and place on file. MOTION APPROVED UNANIMOUSLY

16. Budget Status Financial Report for October 31, 2007:

Mr. Dowell reported that budget items are track, and slightly under projections.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

17. Approve 2009 Rental Rates:

Mr. Hartman explained the new procedure related to reservation of park shelters. Rental fees at several of the park sites were reviewed and are recommended for change.

Motion made by Supervisor Theisen and seconded by Supervisor VanDeurzen to approve. MOTION APPROVED UNANIMOUSLY

18. Update on Lawsuit for Arena Roof Replacement Project (standing item):

No new information at this time.

19. Director's Report for October 2007:

The following reports were given by Park Department staff, in addition to review of written reports in packets:

Doug Hartman – Reported that again this year there has been a request for plowing on the Fox River trail in the Allouez area. The resident has been referred to the Allouez Village Board. Hartman reported that Rick Ledvina and Jon Rickaby, unable to attend this meeting, continue their work at the area parks and Reforestation Camp.

Marv Hansen – Stated that the ski trails in the county are open. When asked about fairground camping, Hansen reported that it was a good season. At this time all rental storage units are full.

Matt Kriese – Reported he has been busy with snow removal of parking lots at the various park sites, and with repair of the log cabin at Barkhausen. Eagle Scouts are working on the wigwam which collapsed due to heavy snow last year as part of their Eagle program. A group camp outing is planned by fifteen area Boy Scouts this weekend. He added that the deer hunt at Barkhausen was successful.

Motion made by Supervisor Theisen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

NEW Zoo:

20. Budget Status Financial Report for October 31, 2007:

Neal Anderson reported that expenses and revenues are on target.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Theisen to receive and place on file. MOTION APPROVED UNANIMOUSLY

21. Zoo Monthly Activity Report:

The activity report included in packets was reviewed. Mr. Anderson indicated that Holiday Fest lights have been installed and winter preparations for the facility and collections are in process. The Zoo Mobile has been redesigned by Orde Advertising and pictures were distributed. Construction continues on the new Japanese Snow Macaque Building/Exhibit.

Maria Fischer reported that gift shop sales are up 7% for the year, or a total of \$6,399. Concessions are up 80% over last year. Zoo passes are on target, with special events bringing in 30% over what was projected.

a. Admissions Revenue Attendance 2007 Report:

Numbers were reviewed and far exceed projections.

b. Animal Collection Report:

The report was reviewed with a recommendation to receive and place on file.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Theisen to receive and place on file. MOTION APPROVED UNANIMOUSLY

22. NEW Zoo Education & Volunteer Programs Report (October 2007):

Brad Hooyman was introduced as the new Volunteer Coordinator. There were 267 volunteer hours logged from October 24th to November 26th. There were 3485 volunteer hours during the Zoo Boo in October. The Zoo Mobile was in the Howard-Suamico Christmas Parade on December 1st. Holiday Fest will continue through December.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

23. Request for Budget Transfer (#07-81): Increase in Expenditures with Offsetting Increase in Revenue: Donation from Red Lewis for \$10,000 to be used to purchase a white alligator:

Motion made by Supervisor VanDeurzen and seconded by Supervisor Theisen to approve. MOTION APPROVED UNANIMOUSLY

24. Request for Budget Transfer (#07-82): Increase in Expenditures with Offsetting Increase in Revenue: Donation from Wouters Family in memory of Ray & Carmen Wouters to be used to purchase granite bird bath - \$500.

Motion made by Supervisor Theisen and seconded by Supervisor VanDeurzen to approve. MOTION APPROVED UNANIMOUSLY

25. **Request for Budget Transfer (#07-83): Increase in Expenditures with Offsetting Increase in Revenue: Request to increase Gift Shop Expense line by \$2,500:**

Motion made by Supervisor Wetzel and seconded by Supervisor VanDeurzen to approve. MOTION APPROVED UNANIMOUSLY

Other:

27. **Audit of Bills:**

Motion made by Supervisor VanDeurzen and seconded by Supervisor Wetzel to approve audit of bills. MOTION APPROVED UNANIMOUSLY

28. **Closed Session: Authorized by Sec. 19.85 (1)(e) of the Wisconsin Statutes for the purpose of deliberating, negotiating, or conducting other specified public business, whenever, competitive or bargaining reasons require a closed session: None**

29. **Such Other Matters as Authorized by Law:**
The committee thanked the NEW Zoo staff for hosting this meeting.

Next Agenda:
Discussion of Asset Maintenance Fund

Motion made by Supervisor Theisen and seconded by Supervisor VanDeurzen to adjourn at 7:00 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

LIBRARY
Brown County

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TERRY WATERMOLEN
PRESIDENT, LIBRARY BOARD OF TRUSTEES
WEBSITE: www.browncountylibrary.org

LIBRARY REPORT

October- November, 2007

General:

Friends of BCL hosted a continental breakfast at the Central Library for Wisconsin Library Association Conference held at the KI Convention center. Four staff members were presenters at the conference and another served on a panel discussion.

Three children's staff attended the Forward with our Children: Investing Early in our Future Workforce Summit on November 30 at UWGB.

System-Wide:

The costume character of Winnie the Pooh visited most libraries in October. Attendance at the Central Library's two "Pooh Says Boo!" events totaled 198.

Prepared portfolio and application for John Cotton Dana public relations award for BCL's original Teen Summer Reading Program "Dust for Prints" (Jeanne and Molly)

Central Library:

A mini reading program for middle and high school students was piloted during Teen Read Week in October.

Children's librarians presented bilingual stories and library information in Spanish and English for 133 Headstart kids and their families at Keller School family event.

Tour/presentation was given for a class of cognitively disabled students from West High School to fulfill teacher's request for information focusing on availability of videos at the library and how our collection and policies differ from a video store.

Children's Librarians collaborated with dozens of other local agencies to present the annual "Come Play with Me" day-long workshop for teen parents and their babies, sponsored by the Adolescent Parenting Coalition. The event offered a variety of parent education sessions, including seven presentations on early literacy and library services presented by library staff.

Ernie and Bert from the Sesame Street Live show at the Arena made guest appearances at a special story time in the library auditorium attended by 105 kids and adults. This was an opportunity for families who can't afford to attend the show to enjoy some Sesame Street fun.

In cooperation with One Book One Community, Green Bay Film Society, and the Wisconsin Humanities Council, the library hosted a public viewing of the locally produced documentary, "Any School, Any Time." The film, which examines the planned attack on East high School, was followed by a panel discussion that was led by Alex Zacarias (film's producer), Dan Nerad (GBAPS Superintendent) and Ed Dorff (Principal of East High School). The Friends of the Library provided refreshments.

Have you considered remembering the Friends of the Brown County Library in your will or estate?

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Mary Jane Herber was featured in Wisconsin Public Television's "Hometown Stories" local segment on Green Bay.

Together with the Brown County Homeless and Housing Coalition, the library hosted a professional storytelling event with Jim Winship, Associate Professor at UW-Whitewater. This event was held during National Hunger and Homelessness Awareness Week and focused on first-person accounts of poverty and homelessness.

Sylvan Learning Center donated \$2000 for resources to support beginning readers. Purchased were two mobile shelving units, easy reader books with accompanying audio CDs and classic beginning reader books like Dr. Seuss.

The Friends of the Library hosted a breakfast reception during the WI Library Association conference in conjunction with a presentation on the Parent/Teacher Resource Center.

Implementing Neighborhood Resource Development grant: BCL reached dozens of new, low-income families who made library visits with transportation provided through Fort Howard Family Resource Center, Howe Neighborhood Family Resource Center, the Health Department, and Family Services. The storybook costume character, The Wild Thing, visited in conjunction with the release of the movie. Over 185 children and parents attended and saw a puppet show version of the book.

Jody Lovaj and Sandy Kallunki gave a presentation on BCL's grant-project - the 2007 LSTA \$27,000 grant received will improve library resources for parents and adults who work with children. A public open house was held Wednesday, November 28.

DVDs of "Wisconsin Hometown Stories: Green Bay" were donated to libraries and schools in the name of Mary Jane Herber, local history and genealogy librarian, who was so involved she is credited as a production assistant. **The program will air again on Sunday, Dec 9th, at 10:30 a.m. on public television.**

Ashwaubenon Branch:

An adult book group has been formed and began meeting monthly in November.

A meeting was held with Cormier Early Childhood Center to determine a cooperative children's program. The Ashwaubenon Fire Station hosted the library's story time on site. Children learned fire safety tips, had a tour and saw fire engines up close.

The Performer's Workshop, a choral group directed by Alicia Birder, performed favorite Christmas selections at a program for families.

Denmark Branch:

Denmark High School FFA classes did a puppet show for all of the early Childhood classes that visited the library and for the Wednesday morning story time.

The DHS Student Council made ornaments with the children at story time to decorate the library's Christmas tree.

East Branch:

Teen parents (32) from the Oneida Nation attended a special Saturday Book Babies story time. They received information and a demonstration on how to read to their babies.

Kress Family Branch:

A new multi-sensory program for babies, "Art Babies" was held for the first time at this location and had over 50 in attendance.

Leading up to its completion, an exhibit of the history of the De Pere Bridge was exhibited as was a gallery of bridge cartoons created by the Green Bay Press-Gazette's editorial cartoonist, Joe Heller.

The Performer's Workshop, a choral group directed by Alicia Birder, performed favorite Christmas selections at a program for families.

Pulaski Branch:

Staff met with area homeschoolers for suggestions on serving this population.

Bobbie Kuehn visited elementary schools in Pulaski at the request of the school librarian and was a guest reader at Lannoye and Hillcrest schools during Children's Book Week.

The library will be involved in the annual Pulaski Community Christmas Celebration in early December. Approximately 200-300 children and adults take advantage of the fun event that is sponsored by the Pulaski Chamber of Commerce. Mrs. Santa will read stories at the library and children will deliver their Christmas letters to a mailbox at the library. Hot dogs and decorated Christmas cookies will also be served. A horse and wagon will be stationed in the library parking lot for family tours of the Christmas lights in Pulaski. Teen volunteers will assist with the tours. Library staff met several times with Gloria Morgan of the Pulaski Chamber of Commerce to discuss the details of this event.

Southwest Branch:

A Spanish Conversation Group is offered monthly to encourage people to practice both their Spanish and English language skills.

The library is working with the Olde Norwood Neighborhood Association to assist with community projects and promote library services.

Weyers-Hilliard Branch:

Staff participated in Meadowbrook School's Fall Fest.

OMNOVA, a fiber/chemical company donated \$1,500 for children's science materials.

Wrightstown Branch:

The Wrightstown Area Library Committee is planned and held a grand opening event on November 14 to officially unveil the library's expanded space that included refreshments, a slide-show presentation and a book signing with local authors. Funds for the expansion, furnishings and rent have all been raised through a fundraising campaign. In response to the needs of the community, the library is now open one evening a week and a ½ day on the first Saturday of the month. Over 50 community members attended the ribbon-cutting including members of the Wrightstown Area Library Committee, members of the Library Board and library staff.

Bookmobile:

The Friends of the Library are funding the Bookmobile's repair, paint and new graphic installation. The Bookmobile will debut its new look in the Downtown Holiday Parade on November 17.