

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, August 12, 2014
5:00 PM

Present: Audrey Murphy, J.J. Tibbetts, MD, Susan Paulus Smith, Harold Pfothenhauer, Joe Van Deurzen,

Staff Present: Judy Friederichs

1. CALL TO ORDER, WELCOME AND INTRODUCTIONS

2. APPROVAL / MODIFICATION OF THE AGENDA

Elimination of item 7.

MOTION: To approve the revised agenda. Van Deurzen / Pfothenhauer

MOTION CARRIED

3. APPROVAL OF MINUTES OF MAY 13, 2014

MOTION: To approve the minutes.

Dr. Tibbetts recommended a correction.

On the second page, first paragraph says "EMT" and it should say "ENT".

MOTION: To approve the minutes as corrected. Van Deurzen/Pfothenhauer

MOTION CARRIED

4. ODOR COMPLAINTS / ORDINANCE

Judy presented materials on behalf of Rob Gollman including the procedure used when we receive an odor complaint, and a graph showing total number of complaints from 2011 to the present and how many of those complaints were verified/ not verified. Judy also pointed out the different sources of the complaints.

Judy has learned that Sanimax has paid or will pay their citations. Their manager, Donn Johnson, had met with us and indicated they decided to pay the citations. Audrey asked where the money goes. Judy indicated that the health department does not directly get this money but it does go to Brown County as a whole. Donn Johnson also indicated that he needed exemptions from the health department when they do DNR required testing on some of the improvements they made. They would have to bring each system down at a time to test if it met

standards. Donn Johnson will let us know when this testing will occur; Judy thought it would be in August.

In regard to Sanimax, Dr. Tibbetts indicated this was a pleasant summer and he thinks Sanimax has done some things to make things better. Judy believes they had help from a company who also did work at Packerland.

5. CORRESPONDENCE RECEIVED: RESOLUTION FROM KEWAUNEE COUNTY

Dr. Tibbett's indicated Ron Heuer called him and asked if he would take this Resolution to the Brown County Board of Health. Ron is the chairman of the board in Kewaunee County. Kewaunee County had passed the resolution and they wanted Brown County to support it. Judy consulted with several county departments, Land Conservation, Planning and Zoning; they all felt that Kewaunee County should deal with this issue directly. Brown County had similar concerns for which a resolution was written and the county code revised; this has helped to reduce contamination issues. The change in code occurred after the animal waste contamination issue in Morrison for which this department provided water and stool testing.

Audrey suggests we do not support this resolution. They have the ability as a county to resolve this issue themselves. Joe believes each county is different in regard to their needs and protections.

MOTION: The Board of Health does not support the request and resolution of Kewaunee County Board of Supervisors. Van Deurzen/Pfotenhauer

MOTION CARRIED.

6. BUDGET PROPOSAL 2015

Program Description - Audrey asked why the cost per immunization client visit went up 12%. Judy indicated that it is more related to the costing factor of the program. Judy will check on the details for the Board. Judy indicated that the cost is closer than what it was in our 2014 estimate. Judy said that in 2013 the cost dropped down because we decided to go with appointments only. The mass clinics were expensive because we could never predict the turnout for a walk-in clinic. Since then, we can only serve those receiving state unpaid vaccine if the individuals don't have insurance. Judy indicated we have also started billing HMO's and have recovered quite a bit of the costs.

Audrey also asked about the percent of 2 years olds appropriately immunized which is dropping. Judy indicated this statistic does not just represent the individuals we immunize, but represents all the providers in the county. This is the data collection system required by the state. We have staff who are working with the providers as far as recall systems. Our department has systems to

contact clients to bring them back for immunizations and text messages to remind them of appointments.

Dr. Tibbetts asked if the mission statement had changed. Judy indicated that as part of our strategic planning, the mission statement was redone through a staff process last year.

Performance measure – The average cost per licensed establishment inspection. There are a couple components factored in as to why the rate changed. Part of the reason was due to changes in the costing of indirects. Also, the number of inspections has gone down this year due to use of a standardized record system which is more time consuming at this point. This is one reason why we requested an additional sanitarian. It is hard for the sanitarians to keep up with the state expectations.

New initiatives summary—exploring billable services for prenatal care coordination and lactation services. Judy indicated that across the state most public health agencies provide prenatal care coordination. It is a Medicaid and Badger Care Plus benefit that helps pregnant women get the support and services they need to have a healthy baby. The services include help getting needed health care, personal support, education on good eating habits/ health practices and help finding needed community services. Judy stated basically it is an access program to make sure pregnant women who are considered high risk have access to medical, social, educational and other services. In this community it has been provided by other agencies until recently. Joe Van Deurzen asked if this is a program through the state. Judy indicated the state helps fund a liaison with the HMO and we can bill back to the HMO. The problem is a number of people who aren't aware of the services that are available to them. Judy indicated we are only exploring the feasibility of this program in 2015 and we would not go into this without finding out all the details. This is not in the 2015 budget as a program. We will be exploring the whole cost- benefit picture.

The other initiative is implementing tuberculosis blood assay testing which will generate revenue through billing. The goal is to provide a more accurate and efficient alternative to the TB skin test.

Judy indicated we are proposing an additional sanitarian in 2015. Judy reviewed supporting data. We will fund most of the position with revenue from license fees.

In the past five years since the last sanitarian position was added, there have been increases in festivals, Packer game day vendors, twice annual school inspections, and implementation of a state electronic license inspection record system. There have been many changes to our environment. We have added two sanitarians since 1994, the year of the merger (1994).

Judy indicated there was a reduction in health aide salaries as part of the early rollout of the wage comparison study. There is more being contributed by employees into their fringes. Our fringe rates have been going down as well as our chargebacks. Our rent has also gone down by \$30,500. These reductions were important because our target levy was also reduced. Joe asked about the \$141,000 operation and maintenance on our indirect cost in the licensing program 2015 worksheet used to calculate the sanitarian position expenses. Judy stated that number is our non-personnel costs which relate only to licensing for all of the positions that serve that program. 16% of personnel costs represent our program expenses. Audrey pointed out the rates and fees sheet in the packet as well as the salary summary to the Board members and asked if anyone had any questions. There were none.

MOTION: To approve the budget as presented. Van Deurzen / Paulus-Smith

MOTION CARRIED

7. RESOLUTION FORWARDED BY KEWAUNEE COUNTY REQUESTING ASSISTANCE FROM THE STATE OF WISCONSIN RELATED TO THE APPLICATION OF WASTES TO SHALLOW FRACTURED BEDROCK LANDSCAPES

No discussion. No action. See item 2.

8. DIRECTOR'S REPORT

Communicable Disease Report

We had a mini pertussis and para-pertussis outbreak. Brown County had 5 cases. We did some teleconferences with the state and other affected health departments to make sure we were coordinating. It has been a couple of weeks since we had a new case.

We have a suspect TB case. Three sputum samples were collected with negative AFB. We are waiting to hear about the x ray. The individual has an 8 month child who was quantiferon negative. We will be following the situation with mother. Dr. Tibbetts asked if the Tspot was more reliable for the youngster. Judy will talk to Ann Steinberger about this.

We had an E. Coli diagnosed in a food handler who was cleared prior to working at a large family gathering.

Judy handed out fact sheets on babesiosis, anaplasmosis and ehrlichiosis. The department has received a report regarding an individual with co-infection with babesiosis and anaplasmosis.

There were several reports of respiratory illness in a long term care facility.

Recruitment Update

We have all positions filled except for the school nurse for which we are interviewing. The school nurse that moved into a different position in the department will assist until we get the new nurse on board.

Strategic planning – The department held a retreat to identify strategic issues and a vision statement as part of the strategic planning process. The issues identified were prevention and marketing. The group provided ideas on a vision statement which was finalized in a survey of staff.

Community health improvement process – the department will be doing a reassessment on November 7 at the museum. The healthcare partners need to repeat the process every three years, and the health department every five years. Thus, we will all reassess the community every three years to be able to work collaboratively and meet requirements. The last assessment was in 2010-2011.

Alcohol action group is having a breakfast on December 8th at the Bemis Center with local officials and eventually will another breakfast with state legislators.

The heroin initiative group is having an event in September at the atrium at Lambeau Field.

Quality improvement mini grant with De Pere – The department is working on a quality improvement initiative on the department's well water testing process. The intent is to streamline and simplify what seems to be a complex process currently.

Do1 Thing – preparedness project – the health departments in Brown County are working with Emergency Management on this project which was launched in June. The public launch is September 3rd at the Farmers Market. There was a jumbotron (tundravisio) presentation regarding the project at Packers Family Day featuring community leaders talking about the value of doing 1 thing to prepare yourself. The next strategy is to work with businesses to promote the project. Shopko, Festival Foods and the Packers are involved, to name a few.

Judy talked about the Biohazard Detection System (BDS) drill at Howard. BDS is a system that tests for anthrax at the post office when mail is processed. Dr. Tibbetts believed the drill went well. There is a response procedure for the US Postal Service and First Responders once the BDS alarm is activated. Our role is following up with employees and family members. We have medication for employees which is stockpiled to cover the first ten days while confirmatory testing is completed. There are exercises periodically, some are table top and this year was a full scale exercise. Our department's objective was to test the setup in a new medication distribution site (Howard Village Hall) because NWTC was no longer available. Dr. Tibbetts only concern was having to use the

elevator to go to the second floor. Judy also did a presentation to the postal employees regarding the health department's response to an alarm activation.

Judy talked about the idea of our department going to Sophie Beaumont. The department had a list of concerns which resulted in facilities giving us an updated floor diagram. The managers need to go over the diagram and see how the floor plan would work for us. It is pretty certain that Family Care will move sometime in 2015. Dr. Tibbetts asked what would happen to WIC if we moved. Judy indicated they would move with us if we stayed on the west side because they already have an office on the east side. They have been a good partner to us as we share some of the same clientele.

Chapter 140 audit is on December 15th in the afternoon.

We are going to be looking at our auto attendant system. Technology Services is going to be meeting with us as to what our issues are and ways to improve the system.

9. ALL OTHER BUSINESS AUTHORIZED BY LAW

Audrey asked Dr. Tibbetts if he has received any response to the letter we sent out to the medical community. Dr. Tibbetts has not received any communications. Susan said there was a nurse from Prevea who commented that she had read the letter. Dr. Tibbetts sent a very similar letter to three newspapers in Wrightstown, Denmark and Brillion. Susan Ashley sent out a flyer that was hand delivered to about 400 in the Glenmore community and others which had other pertinent information. A copy of the flyer is in the binders. Included was contact information for Susan, Dave Enz and Dr. Tibbetts. No one contacted Dr. Tibbetts, but there were other discussions by people in the Glenmore area in response to the flyer. Dr. Tibbetts did not contact the medical directors to find out if they sent that information out. Audrey asked if we sent a copy to the State. Judy asked if she should send to Mark Warner at the State. The board agreed to send him the letter.

Dr. Tibbetts passed out binders to everyone. There is a lot of information in the binder and Dr. Tibbetts highlighted the request and Rick James' conclusion.

Second part is expert testimony. Lynne Knuth Ph.D. is a local biologist and she did some testimony to the PSC (Public Service Commission) which was very powerful. The personal accounts are mostly the affidavits. The Shirley Wind Study is the last section in the binder.

Dr. Tibbetts indicated Rick James was here about a month ago and Dr. Tibbetts, Dave Enz and Susan Ashley met with him trying to see if the data from the micro-barometers stood up to the equipment he has. The micro-barometer is about \$500 and anyone can be trained on this. The sophisticated equipment Rick

brought costs about \$15,000. Dr. Tibbetts indicated the micro-barometer matched up well with the sophisticated equipment. It will measure the infrasound low frequency noise (ILFN). Susan and Dave have found measureable ILFN at 6.2 miles in a home. No one in that household has symptoms. Dr. Tibbetts emphasized the first document should be read.

Dr. Tibbetts would like the Board to have a special meeting. It was decided that the Board would meet September 9, 2014 for a review and discussion regarding this additional wind turbine information.

10. ADJOURNMENT / NEXT MEETING SCHEDULE: SEPTEMBER 9, 2014

MOTION: To adjourn at 7:22 PM

Van Deurzen / Tibbetts

MOTION CARRIED