

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, NOVEMBER 15, 2022, 5:30 PM
Duck Creek Center
2198 Glendale Avenue
Green Bay, WI 54303

Present: Richard Schadewald, Kim Franzen, Cynthia Brown-Sullivan, Karen Sanchez,
Susan Molenaar, Edward Morales

Excused: Michael Schwartz

Others Present: Anna Destree, Jed Aspley, Melinda Hetzel, Jeremy Kral, Zoe Villa-Rendon

1. Call Meeting to Order

2. Approve / Modify Agenda

MOTION: To approve agenda.

Brown-Sullivan / Molenaar

MOTION CARRIED.

3. Approve / Modify Minutes of October 11, 2022

MOTION: To approve the minutes

Brown-Sullivan / Molenaar

MOTION CARRIED

4. Annual Election of Board of Health Chairperson, Vice Chairperson per Chapter 35.01(5) of the Brown County Code of Ordinances

NOMINATION: Richard Schadewald for Chairperson.

Molenaar

MOTION: To close nominations and elect Richard Schadewald as Chairperson by unanimous consent.

Molenaar / Brown-Sullivan

MOTION CARRIED.

NOMINATION: Karen Sanchez for Vice-Chairperson.

Schadewald

MOTION: To close nominations and elect Karen Sanchez as Vice-Chairperson by unanimous consent.

Molenaar / Brown-Sullivan

MOTION CARRIED.

5. Public Health Officer Report

a. Update on 2022 budget initiatives

Public Health accreditation - Anna stated their goal was to apply to be accredited in 2022 as part of their 5-year strategic plan. COVID set them back from their target as well as PHAB updating to a new version, and it became live in July. They have formally let PHAB know of their intent to apply. Goal is to get all documents ready and submitted by March.

Promoting Health Equity – Anna stated the key piece was to continue facilitation of the Health Equity Coalition which they continue to do. Major things they have assisted with a mapping activity to current health equity initiatives are happening in the community, and that is part of public health facilitating the health equity coalition, so they don't own the coalition but are a part of the coalition. The Health Equity Coalition created an action plan to guide strategies, and the development of three workgroups which aligned with 3 strategy areas: education, advocacy, and structural change.

Evaluation of license fee - In 2022, Anna stated their goal was to do an RFP/RFQ and they were not able to secure one after two attempts. They did their own evaluation which included reaching out to health agencies themselves. In the meantime, they were doing a quality improvement project within the team looking at what does our process look like. As a result of that project, several things occurred, including transferring the rabies follow-up to Support Staff Unit, process improvements such

as virtual versus in-person follow-ups, and development of performance measures and tracking goals to get to that 100% completion of the DATCP inspections.

Fees – Anna stated the fees did get passed in the budget which aligned us with DATCP fees as we are an agent of DATCP.

6. **Nursing Unit Update** – Melinda stated they have three active TB cases, and they are investigating TB suspect cases. They worked with EH on a food borne investigation last week but everything turned out negative. There is an Ebola outbreak in Uganda, and they did have a few people that traveled there and came back, and they did some surveillance to make sure they did not get sick. Very low risk and nothing to be concerned about. Melinda indicated the airline contacts the State DHS and then DHS contacted Brown County. Melinda indicated they are working on media pages for long term care facilities, and reproductive health. The annual HIV visit from the State of Wisconsin will be the week of November 21st. Melinda stated they have their immunization school reports to the State last week. Melinda stated they have a meeting set up with Vivent regarding population health work. They have a VFC clinic this week and a flu clinic November 29th at the Neville Public Museum. Melinda stated they have given 43 people vaccinations for a total of 62 doses.
7. **Community Engagement Update**
Anna stated Andrea and Kit returned from the American Public Health Association National Conference in Boston and that was made available through their Workforce Development Grant. Anna stated Andrea highlighted there were sessions on opiates and harm reduction strategies, public health advocacy, integration of core competencies, healthy communication strategies, power of storytelling and health in all policies and health impact assessment which will be integrated into their work at Public Health. Community Engagement has one position open. Anna talked about the campaign planned for fentanyl, including social media posts and billboards. Anna stated they continue to facilitate the Health Equity Coalition.
8. **Environmental Health Update**
Jed Aspley stated they have an open position for a Sanitarian. Jed stated Austin Carter passed his NEHA exam and now holds a REHS credential. Jed explained how a food borne outbreak is verified. Jed stated Deann Van Kirk is now a NEARs (National Environmental Assessment Reporting System) certified inspector and we can perform our own outbreak investigation without the State having to come. Jed distributed an Animal Bite Rabies Flowchart to supply health care providers.
9. **Comments from the Public**
10. **Adjournment / Next Meeting Schedule January 10th at 5:00 PM**

MOTION: To adjourn meeting
MOTION CARRIED.

Brown-Sullivan / Morales

Respectfully submitted,

Patti Zich