

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, MARCH 8, 2022, 5:30 PM
Duck Creek Center
2198 Glendale Avenue
Green Bay, WI 54303

Present: Richard Schadewald, Kim Schanock, Cynthia Brown-Sullivan, Michael Schwartz, Susan Molenaar

Excused: Karen Sanchez, Edward Morales

Others Present: Anna Destree, Jeremy Kral, Seth Weldon, Melinda Hetzel, Melissa Belvedere, Chris Culotta

1. Call Meeting to Order
2. Approve / Modify Agenda
MOTION: To approve agenda. Brown-Sullivan / Molenaar
MOTION CARRIED.
3. Approve / Modify Minutes of February 8, 2022
MOTION: To approve the minutes from February 8, 2022 Schwartz / Schanock
MOTION CARRIED.
4. WI DHS Board of Health Presentation – Chris Culotta
Chris Culotta introduced himself and gave some background regarding the State and their role with local public health departments. Chris stated the Board of Health responsibilities and duties are covered in Wisconsin Statutes 251.03 and 251.04. Public Health Officer handles the operational side with her staff. Board of Health role is the policy side. Chris handed out a document entitled “Who is Responsible?” which summarized the Board of Health roles and the Health Officer’s roles as well as a document listing the responsibilities of board members.
5. Public Health Office Report – Jeremy Kral stated regarding the ARPA funds, there was \$1,000,000 set aside by the County Board to fund local non-profit grants which was entrusted to senior Health & Human Services staff. They received 39 applications. Each proposal was scored by their team and they recommended funding 18 of those to the County Board. The Human Services Committee approved the funding recommendation to move forward. Jeremy will provide another report at the next Board of Health meeting.
 - a. Staffing Update.
Anna stated they are recruiting for two Public Health nurses and two registered nurses. They are also reviewing applications for epidemiologist. The continue to evaluate the staffing needs of Covid Response Recovery Team. Anna stated they are moving away from the formal ICS structure. Starting next week, the Covid Response and Recovery Unit will handle goals and objectives related to Covid and Public Health staff can work on other health initiatives.
 - b. Accreditation Update
Anna stated they have wrapped up the self-assessment which helped them focus their efforts and planning. The workforce development plan and performance improvement plan are areas they need to focus on. Anna provided two documents from the Public Health National Center for Innovations, *Foundational Public Health Services*, and *The Ten Essential Public Health Services*, as well as Chapter DHS 140, *Required Services of Local Health Departments*, for the Board of Health to review.
Discussion amongst the Board members regarding a mission statement for the Board of Health. Kim Schanock would like to start with some examples of other entities. Mr. Schadewald would

like a copy of Public Health's mission statement and he will look for other ones to begin the process. Next month they will begin discussion on mission statement.

Anna stated we are currently in our last year of our strategic plan which goes through 2022. Planning will begin soon and next meeting she will have a better grasp on what it looks like.

6. COVID Response Unit Update

Melissa Belvedere stated the CDC Covid-19 Community Risk Metric puts Brown County at a low level for community spread. We have shifted from a response mode to a recovery mode. We have made changes to our disease investigation process starting with suspending outbound one on one contact tracing interviews and instead have our contact tracers work as Covid Specialists and have created a Covid resource line which allows the public to call with any general Covid questions. Anyone calling regarding medical questions is referred to their provider. They continue to fulfill their statutory obligations to report all positive cases reported by schools and childcare centers. They are using information to monitor for potential outbreaks in the community. Continue to host standalone clinics through the end of June once a month. They are offering standalone Covid clinics with the Boys and Girls Club through the end of June and offering Covid vaccines through our monthly VFC clinics. The Brown County testing site will be transitioning from a walk-in site to a drive-up site starting on March 13th. Melissa stated as of today, since opening on February 4th, the testing site has administered a total of 251 PCRs and will remain open through April 30th. Melissa stated they will be discontinuing the self-isolation voucher program effective March 14th due to decrease demand for accommodations. Mr. Schadewald asked for a Covid after action report brought to the Board of Health. Anna stated they are currently working on after action report and they will see many levels from all areas of the response.

7. Nursing Unit Update

a. Immunization Update

Melinda Hetzel stated they hold two clinics per month at the Boys and Girls Club, one is Covid and the other is VFC with Covid. Melinda stated they are also reviewing and revising unit policies relating to immunization.

b. Communicable Disease Update

Melinda stated they are reviewing and revising unit policies related to communicable disease as well.

8. Environmental Health Update

Seth Weldon stated standardization is an evaluation conducted by a lead sanitarian to determine if the sanitarian is correctly interpreting and enforcing state codes and statutes. This process ensures all operators and establishments are held to the same expectations regardless of which sanitarian they have. They have successfully completed three standardizations with a fourth scheduled for the end of this month and one this summer. It takes a week to do one of them. Seth stated with standardization in mind, they have been looking at strategies to be more efficient in our inspections and increase our routine/pre-inspection numbers.

9. Comments from the Public

None.

10. Adjournment / Next Meeting Schedule

MOTION: To adjourn meeting
MOTION CARRIED.

Brown-Sullivan / Schwartz

Respectfully submitted,
Patti Zich