PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, JANUARY 14, 2020 5:00 PM
Duck Creek Center
2198 Glendale Avenue
Green Bay, WI 54303

Present: Richard Schadewald, Jay Tibbetts, Cynthia Brown-Sullivan, Susan Molenaar, Kim Schanock

Excused: Edward Morales, Karen Sanchez

Others Present: Anna Destree, Andrea Kressin, Ted Shove, Erik Pritzl, Katie Ledvina

1. **Call Meeting to Order / Introductions**
Chairman Richard Schadewald called the meeting to order. New Board member Kim Schanock stated she has lived in Green Bay area most of her life. She is a school social worker and has worked for Green Bay Area Public Schools for the majority of her career, typically as a building-based social worker, but most recently as the coordinator for community partnerships and grants. Kim stated she gets to work with amazing people and organizations in our community, one being the Health Department and the mutual interest to serve the families in our community. She appreciates the invitation to serve and is looking forward to it.

2. **Approve / Modify Agenda**
MOTION: To approve agenda — Brown-Sullivan / Molenaar

MOTION CARRIED, VOICE VOTE

3. **Approve / Modify Minutes November 19, 2019.**

MOTION: To approve the minutes from November 19, 2019. — Brown-Sullivan / Molenaar

MOTION CARRIED, VOICE VOTE

4. **Nursing Unit Update – Anna Destree**
In regards to communicable disease updates, Anna stated the following regarding influenza:
   - The ILI activity is high and widespread and expected to last several more weeks.
   - The circulating virus: Influenza B/Victoria followed by A (H1N1) pdm09.
   - These strains tend to affect children and young adults vs elderly.
   - WI has reported the first pediatric death due to influenza.
   - Brown County Public Health (BCPH) has seen an increase in influenza associated hospitalizations - 14 cases since 12/31, number is not unusual but are seeing more children and young adults hospitalized (66% under 65)
   - WI DHS estimated for Brown County 40% of population has received one dose of flu vaccine. BCPH does have flu vaccine yet for eligible children.

Mr. Schadewald asked if we work with other school districts. Anna stated when we had mass vaccine we went into some schools and provided flu vaccine. Anna state the approach we are taking now is to do community clinics and promote through schools.

Staffing Updates – Anna stated open PHN positions have been filled. We have 2 PHN's starting 1/20 and all PHN positions have been filled.

5. **Community Engagement Unit Update – Andrea Kressin**
   a. Staffing Updates – Andrea stated she has accepted offers for the Public Health Strategists. Dr. Katrina Nordyke, who was previously with the Medical College of Wisconsin and who has a background in epidemiology and global studies, has joined our team as a Public Health Strategist. Claire Paprocki is starting on January 20th and comes to us from the private sector with some great policy and team building background experience. Andrea stated we have a third strategist position and we hope to interview in the next few weeks.

b. Community Health Assessment (CHA) Progress to Date – Andrea stated public health is required to complete a community health assessment and to develop a community health improvement plan as a result of that process. She stated we are in the third year of that plan which means that we are starting the process of laying out that foundation and framework for how we choose our next health priorities. Andrea stated they presented an overview of the first half of the process to the Beyond Health Steering Committee in November and this Friday they are presenting the second half of that presentation which goes into the specific strategies around choosing priorities and moving them into action. She stated once they have the two halves of the presentation solidified and agreed upon by Beyond Health she will share the information with the Board of Health.

c. CASPER Updates - Brown County Public Health, with the assistance of other departments and community partners, will be conducting a Community Assessment for Public Health Emergency Response (CASPER) on May 2nd, 2020. Andrea stated the CASPER is an epidemiologic technique designed to provide quick and low-cost household based information about a community. CASPER is a method of conducting a rapid needs assessment. Teams of two go door-to-door paper surveying residents. Though typically done in immediate response to a disaster, it can also be a useful proactive tool for disaster response planning. There will be thirty randomly-selected clusters of homes throughout Brown County. The statistical method used to select these clusters is meant to give an accurate representation of the county as a whole. Andrea stated when we are looking at how that all fits together with the CHA, we have the ability to create some of our own questions and we can integrate overall health questions into this door to door surveying. This will be done on May 2nd, 2020 from 8am-4:30pm. "Just-in-Time" training will be held in the morning. After a break for lunch, door-to-door surveying will be conducted from 12pm-4pm.

Cynthia Brown Sullivan asked what type of questions are asked. Andrea indicated we are asking how many individuals are in the home, the language spoken and if there are people in the household using daily medications. There are some questions about diagnosis chronic conditions that may need additional support. We are trying to get at basic functional, health care system, but also other needs that they might have that Public Health could either assist with or mobilize partnerships.

6. Environmental Unit Update – Anna Destree

a. Ted Shove Introduction – Ted Shove introduced himself as the new Environmental Manager. He stated he recently relocated from Southern California. He is looking forward to supporting the Board of Health and if they have any questions, feel free to contact him.

7. Health Officer's Report – Anna Destree

a. From the Strategic Plan: Communicating the Chief Health Strategist Role – Anna stated the Strategic Plan talks about Public Health and what it means to be a chief health strategist as this is the direction Public Health is headed. Anna stated at a future BOH meeting we would present on what it means to be a chief health strategist and what it means for Brown County.

b. WPHA/WALHDAB Scholarships – Anna stated the 2020 Annual Public Health Conference is taking place May 19-21, 2020 at the KI Convention Center in Green Bay. If any of the Board members are interested in going, please let Anna know as they have funds available for registration.

8. Public Health Legislation – Standing Item – Anna Destree

a. Brown County Vaping Resolution - Anna stated the Brown County Vaping Resolution did pass County Board. Anna thanked the Board of Health for moving that along.

b. **Other vaping/smoking legislation**. Anna stated the Federal Tobacco 21 Law (T21) passed which is a significant public health achievement.

9. Public Health Accreditation – Standing Item

a. Strategic Plan Approval

MOTION: To approve the Strategic Plan. Brown-Sullivan / Molenaar

MOTION CARRIED, VOICE VOTE.

b. Quality Improvement Plan Approval

MOTION: To approve the Quality Improvement Plan Brown-Sullivan / Molenaar

MOTION CARRIED, VOICE VOTE.

10. Receive New Information on Wind Turbines – Standing Item

None.

11. Comments from the Public

None.

12. Adjournment / Next Meeting Schedule (March 3, 2020)

Meeting concluded at 5:24PM

MOTION: To adjourn meeting Tibbetts / Morales

MOTION CARRIED, VOICE VOTE.

Respectfully submitted,
Patti Zich

DRAFT