

**PROCEEDINGS OF THE BROWN COUNTY  
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Tuesday, August 23, 2022, in Room 200, Northern Building, 305 E. Walnut Street, Green Bay, WI.

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**Present:** Vice Chair Ray Suennen, Supervisor Tom Friberg, Supervisor Norb Dantine, Supervisor Morgan Fuller  
**Excused:** Chair Dave Landwehr  
**Also Present:** Director of Administration Chad Weininger, Airport Director Marty Piette, Register of Deeds Cheryl Berken, Planning Director Cole Runge, Port & Resource Recovery Director Dean Haen, Highway Commissioner Paul Fontecchio, and other interested parties.

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**I. Call Meeting to Order.**

The meeting was called to order by Vice-Chair Ray Suennen at 5:53 p.m.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Dantine, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**III. Approve/Modify Minutes of July 26, 2022.**

**Motion made by Supervisor Fuller, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Comments from the Public on Non-Agenda Items** None.

**1. Review Minutes of:**

- a. **Planning Commission Board of Directors (June 1, 2022).**

**Motion made by Supervisor Dantine, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Communications** – None.

**Resolutions & Ordinances**

**2. Resolution Appropriating Second Round of American Rescue Plan Act (ARPA) Funds for Specific Projects.**

Director of Administration Chad Weininger informed this has been through committee, but they changed the process and needed to pass a resolution to allow departments to start working. For this committee, they roughly have \$424,256.60 still available. They will keep track of that and over the next six months to a year they will have to allocate it. They will be getting requests sooner or later. He informed he was going to request the \$500,000 set aside for the County Clerk office remodel to also be used for a county-wide facility study. Another recommendation will be in Health & Human Services, moving the ADRC kitchen to sales tax and not ARPA, as it will take longer than what they originally planned, and the cost might be different.

**Motion made by Supervisor Fuller, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**3. Resolution Adopting Brown County's 2023 Six-Year Capital Improvement Plan.**

Weininger noted the board extended the sales tax and the projects for 2023 were finishing what the original commitment of sales tax was. In addition, they included the ARPA fund requests, so they have sales tax projects and ARPA projects as they're all CIP. Relating to this committee, the Land and Water Conservation Land Con Demonstration Farm Grants were taken off because they were grants, not a capital project and wouldn't qualify under the sales tax. It was originally one of the ARPA potential projects.

**Motion made by Supervisor Friberg, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Airport**

**4. Director's Report.**

Airport Director Marty Piette reported on the following:

They continue to see their passenger count through July maintaining the 90% level of the 2019 numbers; 2019 being one of their busiest years in the last couple decades. 2022 numbers through July were 23% higher than passenger traffic through July 2021.

September 9<sup>th</sup>, their inaugural non-stop flight to Las Vegas on Sun Country will begin.

Kwik Trip at South Point Rd. and WI-172, construction continues to move along well, their intent was to open mid-September and the Airport will try to do a special event such as a grand opening as it's on county land.

Terminal Construction Project was in full swing, they were paving in phases and traffic continues to flow quite well. They were happy with the progress. Piette was still waiting for some information from the state on the reconstruction of long-term and short-term parking lots and the lighting upgrades, it was a state-aid project.

They had two new hires in their Airfield Maintenance Department and had one landside Maintenance Mechanic position open, that they were recruiting for.

**Motion made by Supervisor Dantine, seconded by Supervisor Fuller to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Register of Deeds**

**5. Budget Status Financial Report for June 30, 2022 – Unaudited.**

Register of Deeds Cheryl Berken informed recordings were slowing down, but they look good for this year. Refi's were pretty much dead. They're seeing some commercial stuff coming in and had some pretty good commercial sales at the beginning of the year, which helped with revenue.

**Motion made by Supervisor Dantine, seconded by Supervisor Fuller to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**6. Budget Adjustment Request (22-123): Any increase in expenses with an offsetting increase in revenue.**

Berken briefly spoke to the budget transfer justification.

**Motion made by Supervisor Fuller, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

## Planning & Land Services

### **7. Planning, Property Listing & Zoning Budget Status Financial Reports for June 30, 2022 – Unaudited.**

Planning Director Cole Runge informed they were still in the black in all divisions and anticipate being that way the rest of the year.

**Motion made by Supervisor Fuller, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

## Port & Resource Recovery

### **8. Temporary rates for Direct Hauling to South Landfill – Update.**

Port & Resource Recovery Director Dean Haen made the request to temporarily change the Gate Rate at the South Landfill. The Waste Transfer Station building has six service doors and two compactors managing 800-900 tons on 200-250 trucks each day. The concrete floor at the Waste Transfer Station will be replaced in October. The selected bidder plans to replace the floor over 2 weeks and weekends. For each of the 1-week period the building will only have 3 service doors and 1 compactor. Congestion and delays are expected. The Port & Resource Recovery Department is seeking administrative approval to temporarily amend the 2022 County budgeted \$53/ton tipping fee rate to \$43/ton for the 2-week period to incentivize customer to haul their waste directly to the South Landfill avoiding the congestion and delays at the transfer station.

**Motion made by Supervisor Fuller, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

### **9. Director's Report.**

Haen briefly spoke to his written Director's Report, located in the agenda packet material.

**Motion made by Supervisor Dantine, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

## Highway Department

### **10. Commissioner's Report.**

Fontecchio provided construction updates - CTH W was substantially completed at the end of July. CTH-XX (Bellevue St.) was completed last week and went well. CTH-V (Lime Kiln Rd.) was repaved last week Thursday, they shut down the road for one day. CTH ZZ was their big project from Meadowlark Rd. to Partridge Rd. They were starting the surface of the asphalt in the Village of Wrightstown. CTH-EB (Packerland) and CTH-F (Scheuring Rd.), they've been working on concrete pavement repair, which was done and went well. CTH-J, near Barkhausen, they put it at the end of the season and may not get to that this year or not between staffing and/or the cost of everything.

Fontecchio further provided design updates relating to Packerland and Mason, South Bridge Connector and CTH-A (Nicolet Dr.). For CTH-A, the board approved \$500,000 for drainage through ARPA, contingent on the City of Green Bay. The city on August 16<sup>th</sup> did approve their \$250,000. The next steps will be to get a municipal agreement finalized between the county and city. They're already working on the design of that project and if they get all their permitting, they will start the middle of June 2023 due to DNR issues, etc.

Staffing - They weren't able to get summer kids this year, they usually budget about 12; they do the small mowing, traffic control, put down cones, paint machine, etc. Those jobs needed to get done so he took 12 people off their permanent crew, which was way more expensive. It also greatly diminished what he can do with his crew. They were down a Master Electrician, Engineering Surveyor, Account Technician, Business Manager, and 3-Highway Crew. They hired a lady on contract to help with KEMS. Staffing was a concern.

**Motion made by Supervisor Fuller, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Other**

**11. Acknowledging the bills.**

**Motion made by Supervisor Friberg, seconded by Supervisor Fuller to acknowledge receipt of the bills.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

**12. Such other matters as authorized by law. None.**

**13. Adjourn.**

**Motion made by Supervisor Dantine, seconded by Supervisor Fuller to adjourn at 6:58 p.m. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia Loehlein  
Legislative Specialist