

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, July 26, 2010 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantine, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: Tom Hinz, Judy Knudsen, Chuck Larscheid, Tom Miller
Brian Lamers, Chuck Lamine, Cole Runge. Supervisors Schuller, Fewell
Aaron Oppenheimer – Village of Bellevue
Sarah Burdette/Jeff VanStraten – Town of Ledgeview

Tour of UW-Extension Perennial Gardens

- I. **Call Meeting to Order:**
The meeting called to order by Chairman Bernie Erickson at 7:15 p.m.

- II. **Approve/Modify Agenda:**
8a - Closed Session related to Airport moved to the end of the agenda. Other items taken out of order, although shown in proper format here.

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve the agenda as amended. MOTION APPROVED UNANIMOUSLY

- III. **Approve/Modify Minutes of June 28, 2010:**

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY

1. **Review Minutes of:**
 - a. **Harbor Commission (June 14 2010)**
 - b. **Planning Commission Board of Directors (July 7, 2010)**
 - c. **Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (may 72, 2010)**
 - d. **Planning Commission Board o Directors Transportation Subcommittee (May 10, 2010 & June 21 2010).**
Motion made by Supervisor Dantine and seconded by Supervisor Fleck to suspend the rules and receive and place on file 1a, b, c, & d. MOTION APPROVED UNANIMOUSLY

Communications:

2. **Communication from Supervisor DeWane re: to look at Capping Renard Island with clay through grant options, if available. *Referred from July County Board:*** Due to a family emergency, a request was made by Supervisor DeWane to hold this item until the August meeting.

3. **Communication from Supervisor Kaster re: Review Brown County's policy on County road repair or reconstruction - how roads are planned, engineered, the cost, and how it is paid for. *Referred from July County Board:***

Brian Lamers referred to information in packet material in regard to Brown County's policy regarding road repair and reconstruction. cost to the County, and cost to towns or municipalities. He explained that a rating system is used to determine which roads need to be repaired which are then put on a six year plan. Construction projects are completed at the request of the individual municipality or through the Planning or Highway Department. At that time studies are done on projected traffic counts, future development plans, and other variables. Lamers explained that asphalt, milling, and concrete work is bid out. Possible funding through STP urban, state and federal funds are also investigated.

Supervisor Kaster questioned whether the prices offered by the County are in the best interest of the municipality. Lamers replied that prices are actual cost, that there is no profit built in, there is no fuel tax, meaning that the County price is generally lower. In addition, this plan utilizes employees who are needed during winter months over the summer.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

4. **Communication from Supervisor Kaster re: Monthly Agenda items with regard to Bay Lakes' Membership. Referred from July County Board:**

Chuck Lamine reported there has been communication with the Executive Director of Bay Lakes since Brown and Door Counties withdrew their membership effective July 1, 2010. This discussion has resulted in the suggestion to cap Brown County's contribution at \$45,000 and smaller communities at of \$20,000. Smaller communities have indicated they are not willing to pay more than their existing contribution, and Door County has indicated they are not interested in any membership with Bay Lakes. Further discussion will be held at an August meeting.

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

5. **Communication from Supervisor Fewell re: Review the speed limit of 45 mph on Shawano Avenue in the Village of Howard with consideration to reduce the speed limit on 1.9 miles of Shawano Avenue to 35 mph. Referred from July County Board:**

Supervisor Fewell requested consideration of lowering the speed limit on 1.9 miles of "old" Shawano Avenue from 45 mph to 35 mph. He explained that this stretch is in a hilly area making it difficult to see ahead. He presented a petition signed by many of the residents in the area.

Highway Commissioner, Brian Lamers, explained there are few driveways on this stretch, that there have been few accidents, and the roadway does not meet criteria for lowering the speed limit.

County Executive Hinz suggested that law enforcement be asked to monitor the area more closely to see if this makes a difference. The consensus of the committee was to approve this idea.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to hold 60 days for a further report (September meeting) during which time law enforcement will be pursued. MOTION UNANIMOUSLY APPROVED

6. **Communication from Supervisor VanderLeest re: Request to review signage at the Hazelwood Lane/Wood Lane intersection and to waive the requirements to allow the City of Green Bay to install crosswalks at the intersection to improve safety for residents. Referred From July County Board:**

**Motion made by Supervisor Fleck and seconded by Supervisor Dantine to hold for one month for the attendance of Supervisor VanderLeest.
MOTION UNANIMOUSLY APPROVED**

Airport:

7. **Budget Status Financial Report for June 2010:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION UNANIMOUSLY APPROVED

8. **Director's Report:**

Airport Director, Tom Miller, highlighted the following activities during the last reporting period:

- The Titledown Jet Center has merged with Jet Air and moved to a new facility. A ribbon cutting ceremony will be held on August 18th at 11:30 a.m.
- Snow removal equipment building being constructed on the south side of the Airport is nearing completion and an open house is scheduled for October.
- Many of the aircraft attending the EAA this week in Oshkosh are utilizing Austin Straubel because of soft ground issues due to rain.
- Annual inspection for air carrier certification was completed by the FAA and Austin Straubel received a perfect score. They were commended not only for maintenance, but also for record keeping and training.
- Air traffic for the month of June was up 4.6%. Frontier is doing well with their three times weekly service to Denver, and Continental numbers are very similar to where they were in 2008.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

Port & Solid Waste:

9. **Port – Budget Status Financial Report for June 2010:**

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

10. **Solid Waste – Budget Status Financial Report for June, 2001:**

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

11. **Director's Report:**

Chuck Larscheid highlighted the following activities during the last reporting period:

- Tall Ship Festival will be held on August 13th, 14th, and 15th, 2001 at Leicht Memorial Park. The event is run by PMI, however, the Solid Waste Department will be donating services. Anyone interested in volunteering should contact, Dean Haen.
- Port tonnage is up 69% from the same time in 2009, coal up 59%, limestone 273%, and cement 25%.
- Solid Waste Consultant, Foth & VanDyke, is submitting an application to the Wisconsin DNR to exempt the closed West Landfill from air permit monitoring and corrective requirements.

- Oneida Gas Waste Project – A newspaper article has reported that Oneida has received a Conditional Use Permit from the Village of Hobart to locate their facility next to Brown County's Waste Transfer Station. A draft agreement is being reviewed by Corporation Counsel and will come before this committee.
- Winnebago will complete their part of the Tri County Landfill Agreement in 2012 at which time Brown County will haul their waste to Outagamie over the next eight years.

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. MOTION UNANIMOUSLY APPROVED

UW-Extension:

12. Budget Status Financial Report for June 2010:

A budget status report through May 31, 2010 was distributed by Ms. Knudsen (attached).

Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file. MOTION UNANIMOUSLY APPROVED

13. Budget Adjustment Request (#10-75): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund):

Ms. Knudsen explained that the purpose of this request is to establish a Special Revenue Fund to account for funds that were erroneously returned to the General Fund from 2004 to 2008. Net revenues generated by Kevin Erb, Conservation and Professional Development & Training Coordinator, were commingled with Brown County UW Extension funds and transferred back to the general fund in error.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION UNANIMOUSLY APPROVED

14. Budget Adjustment Request (#10-79): Increase in Expenses with Offsetting increase in revenue:

This budget adjustment establishes revenues and expenditures for the Regional Conservation Training and Manure Initiative Programs. These funds must be accounted for separately as they are State funds. (related to #13 above)

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. MOTION UNANIMOUSLY APPROVED

15. Director's Report:

Ms. Knudsen reported that staff has been very busy with weather related issues, i.e. late harvests, bugs, pests, and diseases.

An appreciation event for Brown County Supervisors will be held at the Brown County Fair on Thursday, August 19th at 6:45 p.m.

The Green Bay Botanical Garden has allocated space in their new facility for the UW Extension Horticultural Program.

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION UNANIMOUSLY APPROVED

Highway:

16. Budget to Actual June 2010:

Brian Lamers pointed out a lack of revenue in the equipment/machinery category. He explained this is due to a light winter along with a delay in construction projects.

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to receive and place on file. MOTION UNANIMOUSLY APPROVED

17. **Director's Report:**

Brian Lamers reported that the GV (Monroe Road) roundabout has been held up due to the permitting process, stating that approval is not expected from the Corp of Engineers until September.

A report of "Highway Employees Working over 12 Hours" was distributed and is attached. Again Supervisor Haefs questioned the necessity of providing this report in writing.

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION UNANIMOUSLY APPROVED

Highway/Planning Commission:

18. **Resolution Determining Connectivity of Wisconsin Highway 29 and County Highway EA (Copy will be provided at meeting):**

A "Resolution Determining Connectivity of Wisconsin Highway 29 and County Highway EA" was addressed (attached)

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to suspend the rules and allow interested parties to speak. MOTION UNANIMOUSLY APPROVED

Sarah Burdette – Administrator, Town of Ledgeview

Ms. Burdette asked the rationale or evaluation process used for the County to choose Option 4 over Option 2 (the preferred choice for Ledgeview), when the choice of the DOT and the Brown County Highway/Planning Department is for Option 2.

Supervisor Kaster opined that it is the choice of the people who live on the route and he will support them, while Supervisor Dantine indicated that option #4 makes the most sense for both the residents and both communities.

Supervisor Haefs questioned the requirement that Brown County will support Alternative #4 "Subject to the State of Wisconsin absorbing any additional costs for this Alternative", noting that funding by the State is unlikely.

Aaron Oppenheimer – Administrator, Village of Bellevue

Mr. Oppenheimer indicated that the State has already verbally stated they will not absorb any of the cost. Bellevue supports option #4.

Jeff VanStraten – Chairman, Town of Ledgeview

Mr. VanStraten expressed the importance of making a decision in a timely manner in order to move forward. He also questioned the reasoning choosing option #4 which is not the preference of the State and/or Planning Department.

Motion made by Supervisor Haefs and seconded by Supervisor Fleck to return to regular order of business. MOTION UNANIMOUSLY APPROVED

Further comments by the committee resulted in the consensus to approve the resolution and forward to the County Board. Chairman Erickson pointed out that the resolution is only a recommendation.

**Motion made by Supervisor Kaster and seconded by Supervisor Haefs to approve the Resolution and forward to the County Board.
MOTION UNANIMOUSLY APPROVED**

Planning & Land Services:

Land Information – No Agenda Items

Planning Commission:

19. **Budget Status Financial Report for June 2010:**

Property Listing:

20. **Budget Status Financial Report for June 2010:**

Zoning:

21. **Budget Status Financial Report for June 2010:**

Register of Deeds:

22. **Budget Status Financial Report for June 2010:**

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to suspend the rules and receive and place on file #'s 19, 20, 21, & 22. MOTION UNANIMOUSLY APPROVED

23. **Audit of Bills:**

Motion made by Supervisor Fleck and seconded by Supervisor Haefs to approve payment of bills. MOTION APPROVED UNANIMOUSLY

8a: **Closed Session: At the request of the Airport. To deliberate or negotiate the sale of public property when competitive or bargaining reasons require the session be closed pursuant to Wis. Stat 19.85 (1) (e):**

**Motion made by Supervisor Fleck, seconded by Supervisor Dantine to enter into Closed Session. Roll Call: All present.
MOTION APPROVED UNANIMOUSLY**

Recording Secretary excused 8:45 p.m.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to return to regular order of business. Roll Call: All present.
MOTION APPROVED UNANIMOUSLY**

24. **Such Other Matters as Authorized by Law:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to adjourn at 9:30 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

Brown County
 UW - Extension
 Budget Status Report

5/31/2010

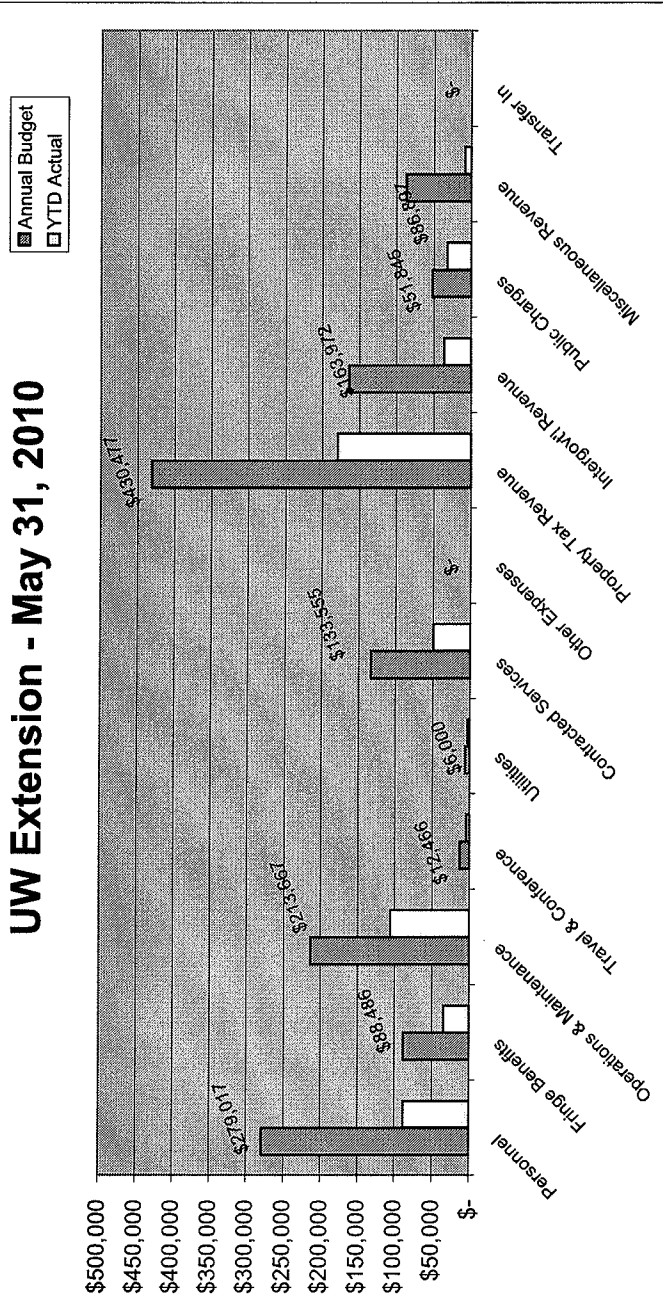
	Annual Budget	YTD Actual
Personnel	\$ 279,017	\$88,248
Fringe Benefits	\$ 88,486	\$34,289
Operations & Maintenance	\$213,667	\$105,855
Travel & Conference	\$ 12,466	\$4,027
Utilities	\$ 6,000	\$2,818
Contracted Services	\$ 133,555	\$49,345
Other Expenses	\$ -	\$0
Property Tax Revenue	\$ 430,477	\$179,365
Intergovtl Revenue	\$ 163,972	\$35,776
Public Charges	\$ 51,845	\$31,779
Miscellaneous Revenue	\$ 86,897	\$8,575
Transfer In	\$ -	\$0

HIGHLIGHTS:

Expenses:

Revenues:

UW Extension - May 31, 2010



Highway employees working over 12 hours

Pay Period 6-13-10 to 6-26-10

<u>Date</u>	<u>Name</u>	<u>Hours</u>	<u>Reason</u>
6/22/2010	Paul Ignatowski	14	Flagging on CTH NN for rollers
	John Sticka	14	Flagging on CTH NN for rollers
	Dan Karbon	12	Paving on CTH NN
	Dennis Kielpikowski	12	Paving on CTH NN
	Lanz Michlig	12.5	Paving on CTH NN
	Todd Tilken	12.5	Rolling on CTH NN
	Bill Messerschmidt	12.5	Paving on CTH NN
	Tracy Peot	13.5	Rolling on CTH NN

Pay Period 6-27-10 to 7-10-10

6/28/2010	Paul Ignatowski	12	Flagging On CTH J
	John Sticka	12	Flagging On CTH J
6/30/2010	Paul Ignatowski	12	Flagging on CTH J
	John Sticka	12.5	Flagging on CTH J
	Joe Linskens	12	Flagging on CTH J
	Todd Tilken	12.5	Rolling On CTH J
	Tracy Peot	12	Rolling On CTH J