

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Tuesday, July 26, 2022, in Room 200, Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Dave Landwehr, Vice Chair Ray Suennen, Supervisor Tom Friberg,
Supervisor Norb Dantine, Supervisor Morgan Fuller

Also Present: Supervisor Deneys; Highway Commissioner Paul Fontecchio, Extension Director Judy Knudsen,
Airport Director Marty Piette, Museum Director Beth Kowalski, Planning Director Cole Runge, Port
& Resource Recovery Assistant Director Chad Doverspike, and other interested parties.

I. Call Meeting to Order.

The meeting was called to order by Dave Landwehr at 5:52 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Fuller, seconded by Supervisor Suennen to modify the agenda to take Item 8a prior to Item 3. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/Modify Minutes of June 28, 2022.

Motion made by Supervisor Suennen, seconded by Supervisor Fuller to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public on Non-Agenda Items None.

1. Review Minutes of:

- a. **Brown County Land Division and Subdivision Ordinance Technical Advisory Committee Meeting of May 5 and June 2, 2022.**

Motion made by Supervisor Dantine, seconded by Supervisor Fuller to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

- b. **Energy Subcommittee of May 12, 2022.**

Friberg stated the next meeting date was set for June 16, 2022, it should be September 15, 2022.

Landwehr saw that they had a resignation and questioned if they were looking for additional members, Suennen informed they were.

Motion made by Supervisor Suennen, seconded by Supervisor Friberg to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY

Suennen pointed out the motion was from the month prior; the date was correct.

Motion made by Supervisor Suennen, seconded by Supervisor Friberg to reconsider the motion. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Suennen, seconded by Supervisor Friberg to approve the minutes as originally submitted. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

- 2. Communication from Supervisor Deneys re: To direct County Administration to come up with options to secure the Brown County Courthouse. Request various options from temporary solutions to options including stand-alone facilities, removal of the downtown jail with new facilities in that area that would include several variations including just a secure entrance to additional courtrooms, additional County office space, etc. Referred from July County Board.**

Deneys informed that the board's been discussing securing the courthouse for many years. Right before 2020, they were moving ahead aggressively. They had set \$160,000 aside to come up with options and do architectural work. They spent \$20,000 on professionals then COVID hit, and everything shut down. A workgroup was formed several years ago but now it's time to discuss options when looking at the county's Capital Improvement Plan.

Motion made by Supervisor Dantine, seconded by Supervisor Fuller to direct County Administration to come up with options to secure the Brown County Courthouse. Request various options from temporary solutions to options including stand-alone facilities, removal of the downtown jail with new facilities in that area that would include several variations including just a secure entrance to additional courtrooms, additional County office space, etc. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in proper format here, Item 8a was taken at this time.

Extension

- 3. Director's Report.**

Extension Director Judy Knudsen informed they were working on a couple projects with the Brown County Jail. A couple pods will raise produce from 10-raised beds in the inner courtyard to be donated to food pantries. They were also working on a research project with 10 inmates called Making Reading Memories with UW-Madison and the Brown County Library.

Knudsen informed the Extension had a significant waiting list for community garden plots, and mostly interest for near downtown neighborhoods. They have two UW-Madison student interns, one was doing all sorts of mapping for them and created a Community Gardens & Gardeners Distribution Map (attached), to show the City of Green Bay that they really need downtown parcels. They've been in conversations with the city but it's a bit more challenging due to developments. They were able to get a parcel near the Riverside Ballroom for about 30-gardens. They also signed off on 2-parcels today in the Imperial Lane neighborhood. They were also moving their garden from Imperial Lane on Vine Street to the Kroc Center. The museum also has a few raised beds that they were using. Most of their gardeners come back every year. 70% self-identify as low or moderate income. They're going to come up with a new signup system for next year.

Extension is doing the Planting for a Purpose program again this year, where people with extra garden produce can donate to food pantries.

Extension was working with the library and a couple other organizations on starting a seed library.

The UW-System Board of Regents will be in town the week of August 15th. She'll be on the UWGB campus and at the fair, to learn about 4H. The Extension was also getting ready for the fair.

Summer Camps were doing well, and most were filled to capacity.

The Extension had requests to provide nutrition education to the Afghan population, they're also interested in gardening.

This fall they'll be doing the United States Department of Agriculture (USDA) food security survey, they've done it every 5-years since 1999. They were a little off schedule because of COVID. They were hoping to

sample about 400 people and will be at food pantries with interpreters in various languages.

Motion made by Supervisor Dantine, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Airport

4. **Budget Status Financial Report for May 2022 – Unaudited.**
5. **Director’s Report.**

Airport Director Marty Piette briefly spoke to their airport financials, their open positions report and their presence at the Oshkosh EAA Air Venture show this week. It was their 4th year as a sponsor for the airshow and an important event because it brings in about 600,000 people in a week.

With Packer Training Camp starting, that’s another engagement they take part in, to help build their brand in the community. They’ll be there two different days to network; it’s been a good partnership.

Construction has begun at the airport. The airport will try hard to make sure the flow of traffic for passengers is not interrupted.

Landwehr asked that any discussions of land swaps be included in future reports. Piette informed that those discussions were prior to him being the Director, so the conversation had stalled. Hobart had asked to reengage, so he talked with the Village Administrator about it.

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to receive and place on file Items 4 and 5. Vote taken. MOTION CARRIED UNANIMOUSLY

Facility Department

6. **Recommendation and Approval for Museum Steam Boiler Replacement – Project #2517.**

Museum Director Beth Kowalski was present to speak to the steam boiler replacement project. Kowalski didn’t put this out to bid and won’t authorize the payments, that’s done by Facilities but noted it was underbid. She’s here to make sure it operates when it goes back online for the collection.

Motion made by Supervisor Fuller, seconded by Supervisor Dantine to approve August Winter & Sons for Project #2517 Museum Steam Boiler Replacement for \$113,420.00. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Director’s Report.**

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Highway Department

8. **Commissioner’s Report.**

Motion made by Supervisor Fuller, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

- 8a. **Resolution Approving of Dual Language Signage in Brown County.**

Landwehr started by noting that this item was added after the agenda item deadline, per the county code, and after the agenda was approved, which was a big problem. Any agenda items not submitted by 4 p.m. on the Tuesday of the week preceding the meeting for inclusion on the agenda needs to be forwarded to him for approval. Because this was thrown together so fast, and rushed through, this item was being noticed as an Oneida Nation Maintenance Agreement, which was something totally separate.

Suennen stated when he read this, he was looking for it to provide the second language in the document, but

instead a maintenance agreement was included; he felt it wasn't written well.

Fuller stated she also had a lot of questions regarding it.

Landwehr added, typically when they've had maintenance agreements with other municipalities, those have all come to the committee for approval. Fontecchio informed they approved this maintenance agreement in the past, it was just referenced as the vehicle for how they're going to install the signs. Landwehr noted it didn't reference that, other than what the cost per truck, auger, excavator, etc. would be. Fontecchio stated it laid out the time and material costs. Typically, maintenance agreements that the county had with other municipalities was all time and materials based on state rates, which they basically do with Oneida Nation. To install signs that Oneida is going to pay for, it sets up the parameters for how the county will do that.

Landwehr referred to the agreement which states: The following items are considered part of the general maintenance work the County can provide and the only thing related to signage was, "Emergency Sign Repair/Installation (emergency work only)." He believed changes needed to be made but they can't change the agreement without it going back to the tribe.

Suennen questioned if there were any timing issues related to this?

Troy Parr - 4304 Touchstone Dr., Oneida

Parr is not a lobbyist, he's the Development Director for the Oneida Nation. Responding to Suennen, from their perspective, they were seeking from the county a letter of concurrence with the program. How Brown County chose to go about it through a resolution or whatever government vehicle they were using to establish that, that's what they were looking for. It was his understanding that this maintenance agreement was used to set the schedule for the signs, installation can occur at the time of materials and with the same rate as other municipalities.

Landwehr stated that once they were to approve this, to him it was a blanket thing. It talks about "further described" but it really doesn't describe further of what the agreement regarding these signs are. When it originally came there was talk of possible locations and examples. He was not comfortable with not having an idea or oversight of how many and where they would go up, those types of things.

Regarding the design, Parr informed the signs were being designed under a special program through the DOT to include the dual language and to meet the state standards for all road requirements. They aren't going to be on any freeways or interstates, only on local highways as well as other county and municipal roads, as well as their tribal roads. The locations were sent with the original spreadsheet back in May. Essentially the border of the reservation where it meets a municipality would be the locations.

Last time this was discussed, Landwehr brought up the history of the area. Oneida has been here for roughly 200 years, the Menomonee's go back to eternity, Landwehr questioned how they would handle that? He was hoping the Highway Department, the state, or the Tribe would come back with some sort of guidance on how they would share that space, so they don't end up with several different signs from different tribes in those locations. Parr believed Landwehr was speaking of the ancestral homelands of four tribes, all native to this area; however, this program was currently working within the realm of the current federally recognized reservations, the 574 tribes recognized by the federal government throughout the country. This reservation happened to be the Oneida Nation Reservation located in Wisconsin. This was a federal recognized Indian Reservation and those are the boundaries that they're designating.

It was Landwehr's recollection that it didn't strictly limit these signs to reservation boundaries and could also be done outside. Parr stated in the program that the DOT offers, there are two distinct opportunities, natural features within the reservation or political boundaries that can be delineated through the signage. They wouldn't just be anywhere in terms of location, it's the program guidance that identifies the locations. Landwehr would feel more comfortable with it coming back to this committee for approval if additional locations are identified. He'd like to see this tightened up and clarified.

Suennen informed for the couple of signs in the Village of Howard, they were specific in what they were

looking for. He'd prefer this to go back to be brought back with issues clarified. He recommended bringing a complete packet when it goes to County Board, there will be a lot less discussion on it.

Farr stated all the material that was requested was submitted in May. They needed to move this program forward, as the state moves forward with the design and the ordering of the signs.

Fuller informed she was fine with the locations in May, and she was still fine with them now. If this approval was what was needed to get the signs moving forward, she didn't see the need to hold this for a month.

Friberg questioned if they could attach the locations as an addendum to this if they approve it? Landwehr felt it sounded messy.

Motion made by Supervisor Suennen, seconded by Supervisor Dantine to send back, for clarification regarding locations and quantities and that more signs cannot be added without committee approval. Vote taken. Ayes: Suennen, Dantine, Landwehr; Nays: Fuller, Friberg. MOTION CARRIED 3 to 2

Back to Item 3 at this time.

Planning & Land Services

9. Planning, Property Listing & Zoning Budget Status Financial Reports for May 2022 – Unaudited.

Suennen requested that a column be added to reflect percentages as far as the actual expenses year-to-date compared to their budget.

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Director's Report.

Planning Director Cole Runge informed their 2040 Brown County Comprehensive Plan was in draft form and being sent to the Planning Commission Board of Directors for initial review and approval. If approved, it will come through PD&T then to County Board for adoption as an ordinance by state statute.

They were in the process of updating their Brown County Chapter 21 Subdivision ordinance. They have an advisory committee in place that's met monthly for the last several months. It's close to being finished in draft form and will follow the same approval process as the comp plan. They're also planning to do an update Chapter 23 Floodplain ordinance. They had to wait for the new maps and information from FEMA. Several months ago, they were told they'd receive it by June 2022, now told roughly October 17, 2022. It must be adopted within 6-months after receiving the new FEMA information.

Their Transportation Planning Division, which was called a Metropolitan Planning Organization (MPO), had a certification review every 4-years by the Federal Highway Administration and Federal Transit Administration and their next one was coming August 9-10, 2022. Their will be a Public Information meeting the first day at 5 p.m. at the ADRC.

Runge provided updates on some highway projects including the South Bridge Connector project and the WIS 29/County VV Interchange Project, which is scheduled to open to traffic October 2022.

Motion made by Supervisor Friberg, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Port & Resource Recovery

11. Discussion and Possible Action to set Temporary Rates this Fall at the South Landfill during Replacement of WTS Concrete Floor Replacement Project.

Port & Resource Recovery Assistant Director Chad Doverspike provided background on the Solid Waste

Transfer Station. Roughly every 10-years they must have the floor replaced due to wear-and-tear. They plan to do 3-doors/compactors first, taking roughly 2-weeks and finish the other 3 after. They'll try to direct as much traffic as they can, from the southern part of the county right to the landfill, and for that, they'd like to try and incentivize those customers that haul down there with an established rate, which they'll have to figure out. This is something they're thinking about now that they'll do in November.

12. Neighborhood Investment Fund Grant Agreement – Request for Approval.

Motion made by Supervisor Dantine, seconded by Supervisor Friberg to approve the grant application. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Resolution Expanding Brown County Foreign Trade Zone (FTZ) #167 with Subzone FTZ #167-F.

Motion made by Supervisor Fuller, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Port Budget Status Financial Report for June 2022 – Unaudited.

Motion made by Supervisor Friberg, seconded by Supervisor Fuller to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Resource Recovery Budget Status Financial Report for June 2022 – Unaudited.

Motion made by Supervisor Friberg, seconded by Supervisor Fuller to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Director's Report.

Doverspike highlighted items from the written report, which was included in the agenda packet material.

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

17. Acknowledging the bills.

Motion made by Supervisor Friberg, seconded by Supervisor Suennen to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

18. Such other matters as authorized by law. None.

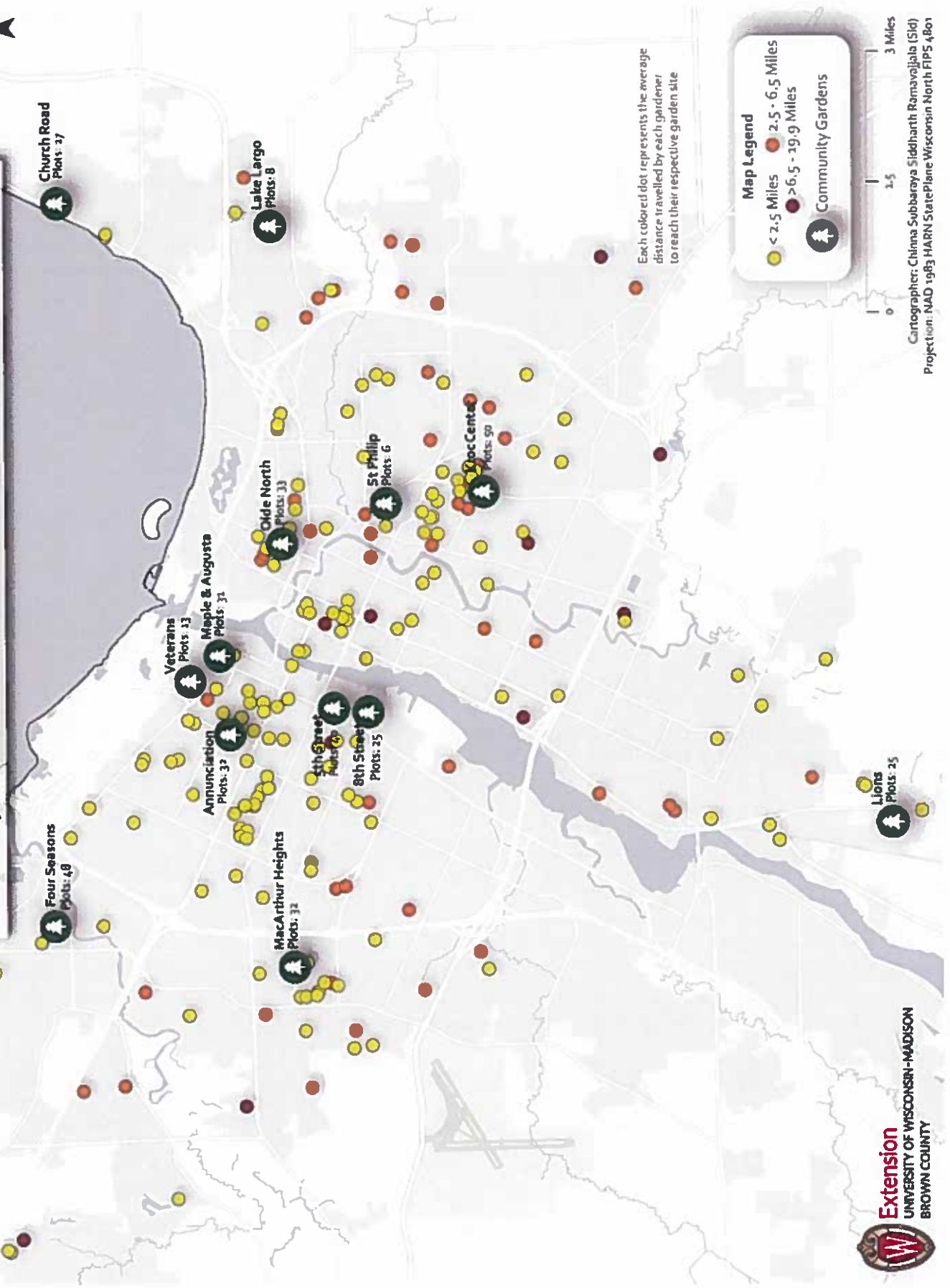
19. Adjourn.

Motion made by Supervisor Dantine, seconded by Supervisor Friberg to adjourn at 7:33 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Legislative Specialist

Community Gardens & Gardeners Distribution Map, Brown County, WI



Map Legend

- < 2.5 Miles
- 2.5 - 6.5 Miles
- > 6.5 - 19.9 Miles
- Community Gardens



Cartographer: Chinna Subbaraya Siddharth Ramavoljala (Sid)
 Projection: NAD 1983 HARN StatePlane Wisconsin North FIPS 4801

