

**PROCEEDINGS OF THE BROWN COUNTY  
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, June 23, 2014 in Room 161, UW Extension, 1150 Bellevue Street, Green Bay, WI

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**Present:** Chair Bernie Erickson, Supervisors Tom Sieber, Supervisor Dantine, Supervisor Dave Kaster, Supervisor Landwehr  
**Also Present:** Chuck Lamine, Judy Knudsen, Paul Van Noie, Paul Fontecchio, Bob Bousley, Jeff Oudeans, Brandy Younger, Judy Friederichs, Chad Weininger, Executive Streckenbach and other interested parties.

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I. **Call Meeting to Order.**

Meeting was called to order by Supervisor Bernie Erickson at 6:00 p.m.

II. **Approve/Modify Agenda.**

**Motion made by Supervisor Dantine, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

III. **Approve/Modify Minutes of June 2, 2014.**

Landwehr informed that he was marked excused when he was present, that the meeting was called to order by "Chairman" Erickson, not "Senior Member" Erickson and under Item #20 Erickson thanked Judy Friederichs, not Judy Knudsen.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY.**

1. **Review minutes of:**

- a. **Harbor Commission (April 23, 2014).**
- b. **Planning Commission Board of Directors (May 7, 2014).**
- c. **Solid Waste Board (May 19, 2014).**
- d. **Transportation Coordinating Committee (March 10, 2014).**

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to take Items 1a-d. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to receive and place on file Items 1a-d. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Comments from the Public**

**Communications (None)**

**Planning and Land Services**

**Land Information (No items)**

**Planning Commission**

2. **Update regarding development of the Brown County Farm property – standing item.**

Planning Director Chuck Lamine informed that they were meeting with Cardinal Capitol, veterans housing, tomorrow to work through minor issues from their Environmental Consultant Reviews. They were hoping to close by the end of the month; he felt that was a stretch as they were having a hard time connecting with them to get this meeting set up. Not due to lack of effort on their part, he felt Cardinal Capitol had a lot of projects going right now. This was looking to happen within the next month or so.

In terms of the Research and Business Park, Kevin Vonck, the new UW-Extension officer working with them on the economic development efforts, completed a survey that he put out online. One thing they decided to do from the workshop they had last January was to do a business assessment to try to get some sense as to what kind of needs businesses had in terms of research facilities and relationships with universities. Vonck got that work out, placed online and emailed out last week. They were starting to get some info back on that and were looking forward to working with Kevin to look at those results.

Lamine informed that he had participated in the open house process to elect the new UWGB chancellor appointment. Executive Streckenbach sent a letter in support of Gary Miller, who ended up being appointed. They were very impressed with his interviews and they felt he would be an excellent fit in terms of what they were trying to do on the research side of the world. He starts August 1<sup>st</sup>, and shortly thereafter they will set up a meeting with him to talk about moving that project forward.

They met with the Schmit Park Neighborhood Association a few months back and did a presentation with that group; he believed that went very well. The idea of the research park concept had been very well received and Lamine felt there were good communications that went back and forth on it.

He also had a meeting tomorrow with the new City of Green Bay Community Development Director to start talking about implementation steps in terms of zoning action, subdivision review, etc. He had met with her briefly at the Stadium District meeting a few weeks ago.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

3. **Planning Commission - Budget Status Financial Report for May, 2014.**
4. **Property Listing - Budget Status Financial Report for May, 2014.**
5. **Zoning - Budget Status Financial Report for May, 2014.**

**Motion made by Supervisor Dantine, seconded by Supervisor Sieber to receive and place on file Items 3, 4 & 5. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Port and Resource Recovery**

6. **Recycling Transfer Station Scale Bid – Request for Approval.**

Port and Resource Recovery Director Dean Haen referred to the results of the bid for a scale at their recycling transfer station, info was provided in agenda packets. Their current scale was the original, from when they built the building in 1993. Scales last about 20 years so they got more than enough service life out of it. The decking was cracked, parts were not available any longer, it was time to replace. They had budgeted \$70,000, they received four responses, two did not provide bid bonds and were rejected by Purchasing, the third bid was for a steel scale, and they wanted a concrete scale. With the salt that went on there, steel wouldn't last.

Regarding the concrete scale, they were given two proposals, poured onsite or offsite. Pouring on-site wasn't practical, with it being down for 28 days, it had to cure. The county proposed for a company to pour at their property and to pick up the four sections of decking that they would bring over and put in place over a course of a weekend so they didn't lose any operations.

Landwehr questioned if there was any way to pour onsite but not in that spot? Haen informed that they didn't have a big piece of property. He could ask that question but he didn't think it would work.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to approve Valley Scale Service, Inc. for \$67,750.00. Vote taken. MOTION CARRIED UNANIMOUSLY.**

7. **Cat Island Management – Request for Approval.**

Haen informed that this was a piece of a bigger document; this piece involved the responsibility of Brown County. Cat Island Chain Project had a unique/flexible regulatory framework, in that the project will be over 30 years, and will be managed by a representative of the DNR, Corp of Engineers, Brown County, US Fish & Wildlife and citizen constituent. This document addressed the responsibilities of those parties.

Sieber informed that there was no date on the document and questioned if there was a need to date or add signature lines for approval purposes. Haen responded that it didn't seem to be an executable document but it should be dated and will be dated. He informed that was a good suggestion as this was what they were all agreeing to.

Referring to Page 2 under "See Cat Island Management Plan", referring to the last sentence, Sieber felt nervous that it was left in limbo as there was no definition of what 95% capacity was and it didn't say who's being determined 95% capacity. He felt having "as determined by" and an entity or "as determined by capacity loads", just to make things clear. Haen responded that each island had a design capacity of airspace and a fill plan with gradations which would be in the manual. A lot of this was grey language because the management team was going to decide. What was intended to be done was for someone in the future to decide if they should break the connections, or break the connections and transfer ownership of a piece of the project so additional things could happen. This would offer an opportunity for the Corp to give up oversight and let someone else, being Brown County, take over and maybe someone would want to do something with habitat or recreation, etc. There were a lot of things written in partnership and corporation and kind of vague because who's to say that what they may think today was really going to be a reality in 30-40 years. Sieber understood but suggested inserting the language "as determined by", etc.

Landwehr referred to Page 7 under "Site Access" and questioned the statement "gates will be secured using locks and keys provided by Brown County". Haen informed that Brown County would provide the lock and key, it was something Brown County wanted because they had all their facilities keyed the same and it would be one of their facilities and they didn't want them having some odd key if they needed to get out there. Haen informed that there would be two gates, one up land and one in the water, going down in the water but they will have the keys to both of them.

**Motion made by Supervisor Sieber, seconded by Supervisor Dantine to approve with the document being dated once it was approved. Vote taken. MOTION CARRIED UNANIMOUSLY.**

8. **Director's Report.**

Haen referred to the June Director's Report located in the agenda packet and spoke briefly to it.

Sieber questioned if there was any progress or plans as to what they were going to do with the Renard Island causeway. Haen informed that they were still closing out, they had closeout requirements, the Federal Government had requirements that the county was holding them responsible for. Brown County had obligations to do small things with the monitoring wells and signage, etc. and then the Corp would need to lower the causeway and put in the box culvert and then the ownership transfer would happen. They had been talking to Friends of Bay Beach and were in the process of hiring an engineering firm to determine what could be built on the island as well the possibilities of utilities, etc. They would be issuing a purchase order and retaining an engineer to quantify what kind of structure could be placed on it.

**Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**UW-Extension**

9. **Budget Status Financial Reports for May, 2014.**

Judy Knudsen provided her Budget Status Financial report at the meeting, attached.

**Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

10. **Budget Adjustment Request (14-41): Federal Grant awarded to Brown County 4-H Youth Development for implementation for Youth Day of Action.**

Brown County 4-H Youth Development had been awarded a federal Cooperative Extension Programs grant passed through East Metro UW Extension Resource Management for implementation for Youth Day of Action: History Starts Now! This program will engage youth in service learning as they learn about issues and become part of the solution by cleaning parks in Brown County in Spring 2014.

**Motion made by Supervisor Dantine, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

11. **Budget Adjustment Request (14-42): Appropriate pre-sale funds to purchase supplies to construct raised beds.**

Brown County UW Extension Community Gardens had pre-sold raised garden beds. This budget adjustment request was to properly appropriate the pre-sale funds to purchase the supplies to construct the raised beds.

**Motion made by Supervisor Dantine, seconded by Supervisor Landwehr to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

12. **Budget Adjustment Request (14-43) Federal Grant awarded to Brown County UW Extension Community Gardens for the purpose of installing gardens in Brown County.**

Brown County UW Extension Community Gardens had been awarded a federal Cooperative Extension Programs grant-Victory Garden Blitz, passed through East Metro UW Extension Resource Management for the purpose of installing gardens in Brown County.

**Motion made by Supervisor Dantine, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.**

13. **Director's Report.**

Knudsen provided a letter to the committee that was forwarded on to her from the County Board office with regard to a National Bee Preserve. Handout attached. No discussion held.

4H kids came back from Camp Bird, they had been camping at the State 4H facility for a couple years. Leaders didn't like it and camp numbers had dwindled significantly so they decided to go back to Camp Bird. They had about 55/56 kids that went to camp plus leaders and counselors and had a waiting list. They think they made the right decision and will go back in the future.

Their two stem camps at UWGB that focused on science, technology, engineering and math were filled. Kids will be building robots and programming them to do various tasks. They were excited about that. They will be taking the participants out in the community to see how robots were used by various business and industries. They also had a 4H club that focused on robots and stem activities which met Saturdays during the year.

Knudsen informed that there were lots of tree issues due to the moisture and winter. Apple trees were falling over as reported in the Green Bay Press Gazette. They were getting lots of calls and emails on it.

They worked with a committee recently to put in an application to host the Allison Dairyland Competition. It promoted agriculture in the county. The last time they hosted was in 1978.

This summer they had three AmeriCorps Vistas working for them, the county didn't pay for them; UW-Extension was paying for those folks giving them extra employees in the summer. She also had a dietetic intern right now from UW-Stout who had been there for a month doing projects for them.

The attendance at Breakfast on the Farm was 6,000.

**Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

**Public Works**

14. **Summary of Operations.**

Public Works Director Paul Van Noie referred to the Summary of Operations handouts located in the agenda packet and spoke briefly to it.

Landwehr stated he had never noticed, under the Staffing Summary, that they showed Parks under Highway Division. Van Noie informed that in the winter months, they take people from the Parks Department and use them in the Highway Department and in April, they shift back. It was an employee exchange for the winter months. They had a lot of work to do in Highway. Streckenbach added that it was part of the reorganization that was done.

Landwehr questioned if there were any updates on the ZZ Disaster Aid, Van Noie informed that they did apply for it but they would have to fix the road before they got the money. At this time he had not heard back on whether they will be getting the money.

**Motion made by Supervisor Dantine, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

15. **Director's Report.**

Van Noie referred to the Director's Report handouts located in the agenda packet and gave a brief update on projects, superintendent resignations and twelve-hour days.

With regard to project updates, Landwehr stated during the Annual Town Advisory Meeting after last month's PD&T meeting, with the EE Bridge, it was talked about that the county workforces would begin on June 16<sup>th</sup>. He had heard things had changed and through the village and constituents that they had done a 180 on how the county was handling it. Van Noie stated that they anticipated starting the project in June but they couldn't get the contractor to do the work, now they will start September 15<sup>th</sup> as they had a contractor lined up. Landwehr asked that if there were items that had been contentious and changes were made, a quick email would be appreciated.

CTH P starting date will be mid-August.

Van Noie informed that there was a lot of additional work on 41 so they had done some hiring in June. They will have to make a determination on what they need to do and will be working through it at budget time. They anticipated that if they have to hire some people, it would probably be charged to the state.

**Motion made by Supervisor Dantine, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

16. **Public Works - Possible discussion regarding Brown County Health Department facility. *June 2<sup>nd</sup>***  
***Motion: To refer to staff and bring back info to the next meeting regarding available space in the county.***

Van Noie informed that they had identified possible space in the Sophie Beaumont building and at the library. They hadn't done any design work. They needed approximately 6,000 sf to accommodate the Health Department, they didn't take into consideration hallways, elevators and bathrooms as the existing buildings had all of those things. They identified about 6,700 sf in the Sophie Beaumont depending upon Family Care staff moving out. Streckenbach informed that they would be moving out. The Health Department's current assessed amount was 11,000 sf in their building as far as their rent. Oudeans informed that by square foot (sf), what the Health Department had for space (offices, cubicles they were using, lab area, etc.) they would fit in Sophie Beaumont. They just needed to work out the details and the cost for remodeling, etc.

Assuming they did move to Sophie Beaumont, Erickson felt there would be concerns with parking as they had employees that came and go and parking needed for clients. Oudeans stated they were working on that.

Erickson questioned if they had spoken with Human Services Director Jeremy Kral, Oudeans informed that they had and they identified several departments that they worked closely with.

WIC, who currently rents part of the Broadway facility, informed that if the Health Department location was on the east side, they already had an east side facility. If the county identified a location on the west side and there was space, they had indicated that they would be interested in renting part of the facility.

Streckenbach stated that the big question looking long term, they were hoping to see in September with the space analysis, with technology, there were several departments with gigantic space available for counter space, when you add that up and know where technology was taking them, they weren't going to need that much dedicated space. They could turn it into a one stop shop. The reality was, of the 2.2 million sf, they had to figure a better system 10-years from now. Their goal was to come up with a long term plan that addressed all the space. Right now they were looking at a short term fix with Family Care and having an open space that they will have to pay utilities on. Human Services got money and revenue through the Federal Government that paid the facilities for that space, when Family Care rolls out, they lose roughly \$70,000-\$100,000 that helped pay for that cost. They will have a shortfall that would be required to make up in the Facilities budget. They will have to address that one way or the other. Short term, the reality was, if they could move the Health Department into that space, they were paying out currently somewhere in the area of over \$100,000, which would be a benefit for Brown County in the short term discussions.

Long term, they were looking at what they could do better with the library, the library had reached out. Several departments could potentially be put into one building, the question was whether they wanted to go down that path, he felt the question was could they build a one or two structure campus and could they build it so it offset the costs that they were currently operating right now. There were a lot of different moving parts and until they understood fully of what they could do with the space they were currently given, there was an opportunity for the Health Department to relocate in current county footprint. It was just a matter of what best suit their needs. He felt there was still an ongoing conversation internally that had to happen between Facilities and the Health Department, if the Sophie building was a legitimate spot, could it meet their programming needs? They may say, no and look somewhere else or decide to stay where they were until they had this long term vision planned out. Streckenbach believed county government was going to change. They could put money in the brick and mortar or, long term, make a plan and take those dollars and reallocate that into their programs and delivery of services and the retention of people. With levy limits in the future, it will be harder and harder to pick up more services and delivery of services.

Erickson questioned if there was a chance that Family Care, the state, would want to rent space that they were currently in. Streckenbach informed that it would depend on the MCO, there was a possibility, and one vendor contacted them about the possibility of space. This was entertained when the former Human Services Director was here, at that time they weren't interested in the county's space but things had changed. Steckenbach believed the challenge was that their organization was bigger than the space available.

Dantinne suggested not wasting energy making moves, and wasting staff time investigating, and reviewing, and not doing anything. Streckenbach felt the county had to be committed on a bigger picture. There was 2.2 million sf and the objective should be to reduce that by a certain percentage and they should stay focused on that. Dantinne agreed. Streckenbach added that they had to change the way they did business. If they were investing levy dollars in maintaining physical space when it wasn't being well utilized, they were throwing money out the door. One goal of his was to try and come up with a better strategy long term in order to take those dollars and reallocate to delivery of service and retention of staff.

**Motion made by Supervisor Kaster, seconded by Supervisor Dantinne to hold on agenda as a standing item, with possible action. Vote taken. MOTION CARRIED UNANIMOUSLY.**

17. **Open Session: Discussion and possible action on bargaining, negotiations, comparisons of properties and investing of public funds in regard the future space needs of the Brown County Health Department.**

**Closed Session:** Notice is hereby given that the above governmental body will adjourn into closed session on the above item Number 16 pursuant to Wis. Stat. §19.85(1)(e) which authorizes a closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session.

**Reconvene in Open session:** Discussion and possible action on bargaining, negotiations, comparisons of properties and investing of public funds in regard the future space needs of the Brown County Health Department.

**Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

18. **Airport – Budget Status Financial Report for May, 2014.**
19. **Register of Deeds – Budget Status Financial Report for May, 2014.**

**Motion made by Supervisor Dantine, seconded by Supervisor Sieber to receive and place on file Items 18 & 19. Vote taken. MOTION CARRIED UNANIMOUSLY.**

20. **Audit of bills.**

**Motion made by Supervisor Sieber, seconded by Supervisor Erickson to audit the bills. Vote taken. Nay: Landwehr. MOTION CARRIED 4-1.**

21. **Such other matters as authorized by law.**

**Motion made by Supervisor Sieber, seconded by Supervisor Dantine to adjourn at 7:11 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary



To: Honorable Guy Zima  
Brown County Chairperson  
P.O. Box 23600  
Green Bay, WI 54305-3600

From: Mr. Brian Huisman  
Oshkosh Correctional Institution  
P.O. Box 3310  
Oshkosh, WI 54903-3310

Re: a National Bee Preserve

Date: June 15, 2014

The Honorable and Dear Chairperson Zima,  
Please consider opening a National Bee Preserve in Brown County if the opportunity arises. Bees provide the pollination that many crops depend on. Currently bees are under various pressures from pesticides to wasps. Even though they live in white boxes they are still wild animals. The original habitat of the bee is pre-Columbus Wisconsin prairie land. Their original foods were Wisconsin wildflowers. The genetic makeup of these bees is optimized to live in a prairie setting. The genetics of heirloom vegetables are protected by heirloom seed banks. Why not have the same for bees? As commercial bee colonies collapse from exposure to fertilizers, fungus, etc., where is the genetic rootstock of bees being protected? If a National Bee Preserve were established in Brown County the Federal Department of Agriculture may sponsor it. And local control means local farmers would receive higher priority for replacement bee colonies.

Thank you for your time.

Sincerely,

Brian Huisman

	Annual Budget	YTD Actual
Personnel	\$ 167,396	\$62,970
Fringe Benefits	\$ 44,280	\$17,617
Operations & Maintenance	\$183,174	\$85,181
Travel & Conference	\$ 10,165	\$2,053
Utilities	\$ 1,380	\$689
Contracted Services	\$ 170,118	\$67,850
Other Expenses	\$ 26,948	\$0
Property Tax Revenue	\$ 396,210	\$165,088
Intergov'l Revenue	\$ 21,826	\$5,169
Public Charges	\$ 93,649	\$21,966
Miscellaneous Revenue	\$ 44,329	\$14,692
Transfer In	\$ 47,522	\$0

**HIGHLIGHTS:**

Expenses:

Revenues:

### UW Extension - May 31, 2014





