

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Tuesday, May 23, 2023 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Dave Landwehr, Vice-Chair Ray Suennen, Supervisor Morgan Fuller, Supervisor Norb Dantine, Supervisor Tom Friberg
Also Present: Airport Director Marty Piette, Facilities Director Chad Magnin, Extension Director Judy Knudsen, DOA Chad Weininger, Supervisor Lund, Supervisor Van Dyck, Zoo Director Carmen Murach, news media and other interested parties.

I. Call Meeting to Order.

The meeting was called to order by Chair Dave Landwehr at 5:45 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to approve with the modification to take Item 15 after Item 9 and Item 14 after Item 10. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of April 25, 2023.

Motion made by Supervisor Friberg, seconded by Supervisor Suennen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public on Non-Agenda Items None.

Consent Agenda

1. **Minutes of Housing Authority of April 10, 2023.**
2. **Minutes of Planning Commission Board of Directors of March 1, 2023.**
3. **Airport Budget Status Financial Report for March 2023 – Unaudited.**

Airport Director Marty Piette informed they will start to see some pretty significant draws on their grants as they had their projects underway. A construction update was provided under his Director's Report.

4. **PALS (Planning, Property Listing, Zoning) Budget Status Financial Reports for December 2022 – Unaudited.**
5. **PALS (Planning, Property Listing, Zoning) Budget Status Financial Reports for January, February and March 2023 – Unaudited.**
6. **Register of Deeds Budget Status Financial Report for March 2023 – Unaudited.**
7. **Acknowledging the bills.**

Motion made by Supervisor Dantine, seconded by Supervisor Fuller to approve the Consent Agenda Items 1-7. Vote taken. MOTION CARRIED UNANIMOUSLY

Airport

8. Director's Report.

Airport Director Marty Piette informed passenger traffic was up 6.8% year-to-date over 2022. 2019 was their busiest year in probably 20 years so they were at 90-95% of what they were in 2019.

Piette took part in the Wisconsin Airport Management Association Legislative Day in Madison on May 11, 2023. They descended on Madison to talk with legislators about important matters pertaining to aviation. He had an informal conversation with Secretary of WisDOT Greg Thompson and Director of WI Bureau of

Aeronautics Dave Green, a town hall type meeting talking about aviation, importance of airports in the state and about the funding process, how funding flows from the FAA down to the state level and ultimately to the airports. He moved on to meet with several state legislators that have an interest in Brown County as far as their jurisdiction. Again, they were representing the WI Airport Management Association and in addition to discussing the importance of airports in the state, was looking at the tourism market as well. Wisconsin historically sees itself as a drive market when it comes to tourism, but they know people fly here. They're trying to help them tweak their messaging a little bit, so they understand we do have air access and it was one way to get tourism here to Wisconsin. A lot goes back to destination marketing for inbound passengers.

Construction Updates – Parking lot project was underway, in Phase 2 of 5. Short term/handicap parking should be open June 20th; then they'll move to Phase 3. They have their Taxiway Delta rehabilitation and automatic gate installation project, in Phase 1 of 3. Impact is they do not have access to the end of the East-West runway, but they still have their North-South runway, so capacity isn't impacted; in Phase 1 of 3 and will go through until the end of September. Their third project will start June 5, Project Rehabilitate Runway 18/36, and Dutchman Creek Culvert with a drop-dead date of August 15th which is the Packer preseason. The concourse restaurants have been reopened after a brief remodel.

Green Bay was selected to host the 2025 NFL Draft. The airport has the capacity for it and ramp space and two world class FBOs, Jet Air and Executive Air. They will start communicating with airline partners as far as schedules and making sure they're monitoring flights so as they're filling up, they're adding more frequency and larger aircrafts, but they only build schedules about 6-8 months in advance.

Dantinne spoke to an experience he had with the baggage belts, Piette noted they were old and were slated on their capital improvement plan for replacement in 2 years. Landwehr questioned if it could be moved up and done prior to the draft? He felt they needed to look at all the things down the pipeline. Piette felt with the draft coming, it will light a fire on some of their projects that they need to get done before then. Landwehr suggested adding something to his monthly report, identifying potential issues, problems, opportunities, etc.

Supervisor Lund questioned parking for private jets during the draft? Piette informed they had options; they could close certain taxiways and even a runway to park additional aircrafts. They have their west ramp that's about 300,000 sq. ft. that they haven't even used yet and will be available to them.

Facilities

9. Director's Report.

Facilities Director Chad Magnin spoke to his written report, provided in the agenda packet. In addition, the Museum Control project that was approved at PD&T got shot down because it was way under the allotted, so they retooled the scope, and it came in \$10,000 short of the \$129,000 they had to put towards it. This project will allow the Museum to run more efficiently and control the HVAC settings when people aren't around. Shelter Care project, doors were installed in the front, concrete work done, and building access control has been installed and running as of this week. Magnin informed there was a non-budgeted, nearly \$100,000, project for the fire equipment at the Museum. They got some of the older equipment to speak to some newer equipment and instead of being \$80,000 or \$90,000, they got it done for under \$10,000.

Although shown in proper format here, Item 15 was taken at this time.

Extension

10. Director's Report.

Knudsen noted Extension was a partnership between Brown County and UW-Madison, who was celebrating their 175th Anniversary this year. They had several alumni and other leadership in Green Bay at several sites, celebrating. Today they were at their new Community Garden on Main Street. They planted a couple apple trees and put a plaque up.

Community Garden plots are all full, they added some at Four Seasons Park in Hobart. They did have one at Imperial Pride that was badly vandalized, so they decided not to do that one this year. Huge thank you to the

Highway Department for helping with two of their new gardens, with removing sod and removed concrete and leveling out a space.

Their STEM Saturday went well. It was the last Saturday in April; they had about 800-900 people attend in 4-hours and 35 hands-on activities for kids to do that focused on STEM. It's already scheduled for next year.

Extension has 8 summer camps this summer through their 4-H program.

Their Master Gardeners had a great plant sale, a tremendous crowd on Thursday and by Saturday they didn't have much left in inventory. Everything they raised came out of the greenhouse and had super great prices.

Breakfast on the Farm 2023 will be June 4th at Kevin and Lisa Collins, Collins Dairy LLC, Greenleaf. This was the farm in 2021 during COVID when participants could only do a drive-through.

Item 14 was taken at this time.

Highway

11. 2022 Annual Highway Report.

Highway Commissioner Paul Fontecchio spoke to the Highway Report, page 40 was a synopsis of the budget. A straightforward year.

12. Summary of Operations Report.

Fontecchio briefly spoke to his written Summary of Operations report, provided in the agenda packet.

13. Commissioner's Report.

Fontecchio introduced staff: Operations Manager Mike Piacenti, Business Manager Alice Calewarts, Engineering Manager Nick Uitenbroek, and (not present) Fleet Manager Jim Beaupre and spoke to his written Commissioner's Report, provided in the agenda packet.

Regarding the Railroad Crossings portion of the report, Landwehr questioned if they could bill the railroad for the time they had into shutting down the roads and the work that happened because of their situation and asked that he send it and in a couple months report back if they paid it or replied.

Landwehr informed he had residents near the intersection of CTH S and CTH U that were concerned with the high speeds through the area. He questioned if they could get some comparative numbers on how dangerous of an intersection it is? Fontecchio suggested out of respect, the first step for him was to reach out to Outagamie County and stated he will report back with whatever he finds.

Supervisor Van Dyck felt it would be nice if the county could issue some kind of letter to the state asking them to take into consideration not doing both bridges in the same year, as it really messes up the traffic flow in Green Bay and there were not a lot of alternatives.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

14. UW-Extension Budget Adjustment Request (23-106): Any increase in expenses with an offsetting increase in revenue.

Knudsen informed they received a donation from Schreiber Foods for their Community Garden program.

Motion made by Supervisor Dantine, seconded by Supervisor Fuller to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

15. **NEW Zoo – Discussion and possible action regarding providing additional ARPA funds to the NEW Zoo for parking lot project (Project #57).**

Supervisor Van Dyck informed Executive Committee approved an additional \$150,000 and then referred it to PD&T to ask about timing. It's an unscheduled project, regarding the budget, and he questioned what project or projects were they putting on hold for them to do this because it will be more work than originally intended? Fontecchio responded they don't ever take on any of these kind of projects for other parking lots or internal clients if they can't do the work. This parking lot, they're not sure because of the stormwater requirements, if it will be a 'this year' project or a 'next year' project, it will depend. Their top priorities were road projects, get them budgeted out. Fontecchio informed their construction milestone schedule was updated on the website every week. They always try to leave a little buffer at the end of the year so they can add little projects but reiterated he would never displace a highway project for a parking lot.

NEW Zoo Director Carmen Murach informed she'll have the stormwater management study information by the end of the month. Preliminary discussions with Mau & Associates, LLP, they think the parking lot project might assist them with getting things done, but if they need to wait, they certainly can.

Motion made by Supervisor Dantine, seconded by Supervisor Landwehr to take no action. Vote taken. MOTION CARRIED UNANIMOUSLY

Back to Item 10 at this time.

16. **Highway Dept. Budget Adjustment (23-114): Any increase in expenses with an offsetting increase in revenue.**

Fontecchio informed the WisDOT approached them about the last bit of connection between STH 29/CTH EA and CTH MM, which was on the Highway's radar for a long time to make that connection straight. Brown County will need to participate with \$200,000 in design fees for the \$5,185,800 project. The Highway Dept. proposes utilizing monies received recently from old WisDOT projects for the majority of the expense.

Motion made by Supervisor Fuller, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

17. **Highway Dept. - Resolution to Petition for the Alteration and Improvement of At-Grade Crossings, and Exemption of an At-Grade Crossing from the Stopping Requirement of Section 346.45.**

JT Engineering Consultant Rich Glen, the Highway's lead designer for the Lineville Road project, was present to speak to the resolution.

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

18. **2022 Balanced Budget Adjustment.**

Motion made by Supervisor Landwehr, seconded by Supervisor Dantine to hold until after 21. Vote taken. MOTION CARRIED UNANIMOUSLY

DOA Chad Weininger noted the board has been getting financial statements monthly for their departments but big picture-wise, the county finished to the good roughly \$1.2/\$1.3 million. Their unassigned funds, which were additional dollars, was going up by \$630,000 so they're doing well. A good portion of those funds were because they had a lot of open positions and turnover savings, which were one-time funds. Weininger informed Facilities projects were up for consideration tonight for \$300,000.

Motion made by Supervisor Fuller, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Communications

19. **Communication from Supervisor Van Dyck re: Request a traffic study (traffic count) on Highway ZZ post construction.**

Supervisor Van Dyck stated given this is after-the-fact, the amount of money they spent on this roadway, he was asking how much it would cost to do a traffic count on it. It would be interesting to find out what their traffic count was prior to what they did and where it was now to either support the fact that they spent the kind of money they spent and that the traffic count continues to be what it was before, hopefully it was more or whether they would get an indication that it was significantly less, then maybe they reevaluate some of the projects in the future. Landwehr agreed with one exception, compare it to the numbers before the new bridge was built in Wrightstown because after the bridge was built there were discussions or people questioning why it was remaining a county trunk. Or maybe they have that as another report.

Fontecchio responded they were lacking staff; he spoke with his Engineering Manager, and they think it would be about \$2,500 to get a consultant to do a traffic count. Typically, on county highways the WisDOT does a traffic count every 3-years for the county, there's maps out there. If they're willing to wait a bit, they'll get them for free. They do own the counters, but the prior counts are from the DOT. They can't do anything about the past or what they did on ZZ but every year they bring forward their 5-year capital plan, which they're working fervently on right now, and from his perspective, it was one of the most important things they approve every year, because if there is a scope, you start seeing projects that are expensive. The pieces of ZZ that were approved, they probably approved it 10x over the last 10-years in terms of different projects. He reiterated, they can't do anything about the past but as they look to the future, he encouraged them to look at the CIPs and figure out what they wanted to spend the money on and was it worth it?

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to hold and have Fontecchio find out when the state will do their next count. Vote taken. MOTION CARRIED UNANIMOUSLY

20. **Communication from Supervisor Lund re: To consider all applicable safety upgrades on Highway J in the Village of Suamico. A resolution was passed at the Village of Suamico Board Meeting on Monday 05/15/2023 to look at safety measures for the property at 1410 Riverside Drive which has been struck three times by motor vehicles in the past seven years.**

Supervisor Lund informed the Village Board suggested a yellow flashing light and some trees and they'd have to work with the owner of the house, but he wants to have something done and may be amiable to ideas. There had been other talks to a boulder, etc.

Landwehr stated this wasn't the only spot in the county where they may have this scenario and questioned where it typically fell for jurisdiction? Fontecchio stated a lot of times on county highways, especially around curbs, they've done a lot with their safety program to improve those but they're mostly on the high-speed rural areas. As you enter the curve at that intersection just before it reduces to 25 mph and there were 25 mph urban curves everywhere. This was three drunk driver situations. They could put up whatever signs they want but if a drunk driver is going to fail to negotiate a curb and hit a house, he didn't think anything flashing at them will get their attention. They looked at this the second time this property was hit and questioned what they could do there, but where this curve hits, was right at the driveway so no matter what they'd do, they'd be creating more of a hazard and could hurt somebody.

Fontecchio sent an email to the Village of Suamico, the best thing that could probably be done, was behind the sidewalk on his private land, was to plant some trees and briefly explained why. Landwehr felt some big timbers behind the sidewalk at the homeowner or villages expense as he'd hate to set a precedent where the county was doing this because he would guarantee that if they did one, they'll get a whole bunch more. Fontecchio agreed and another thing he said to the Suamico Administrator was that at the end of the day, this wasn't a Highway issue, it was a drunk driving issue.

Further options were discussed, and it was decided to refer to staff to approach Suamico and the landowner about potential for a large boulder. Van Dyck questioned, if the county gets involved in this, did it open them up to some type of liability? Fontecchio stated he would get a right of entry from the landowner saying they signed off on it. Landwehr agreed with Van Dyck and suggested throwing it past Corporation Counsel. Lund

stated when someone is doing something illegal, like drunk driving, they can't sue, and a boulder was not in the right-of-way. Van Dyck felt it was more of an issue with the county providing the rock.

Motion made by Supervisor Friberg, seconded by Supervisor Fuller to refer to staff to work with Corp Counsel. Vote taken. MOTION CARRIED UNANIMOUSLY

21. **Communication from Supervisor Antonneau re: Direct the Highway Department to look at the possibility of on-street parking along CTH A (Nicolet Drive) near the Eagle's Nest as well as the speed limit at this location.**

Supervisor Antonneau was not present but Suennen informed that one of the things that the neighborhood association wanted was not traffic congestion or parking along the street so he felt if they take any action in relation to allowing parking, it would be a mistake at this point without notifying the neighborhood. Landwehr questioned if the county even had jurisdiction? Fontecchio felt they may have some latitude but typically municipalities ask for parking. Van Dyck informed he did talk to the Park Director and he said they weren't really taking a position in either direction. This won't be operational until sometime in 2024 and it might be premature until they find out what's going to happen.

Motion made by Supervisor Fuller, seconded by Supervisor Friberg to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

Back to Item 18 at this time.

Other

22. **Such other matters as authorized by law.** None.

23. **Adjourn.**

Motion made by Supervisor Dantine, seconded by Supervisor Friberg to adjourn at 7:23 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Legislative Specialist