

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Tuesday, May 25, 2021 at the STEM Innovation Center, 2019 Technology Way, Green Bay, WI 54311.

Present: Chair Dave Landwehr, Supervisor Norb Dantine, Supervisor Tom Friberg, Supervisor Amanda Chu, Vice-Chair Ray Suennen

Also Present: Public Works Director Paul Fontecchio, Asst Zoning Administrator Matt Heyroth, Zoning Administrator Bill Bosiacki, GIS Coordinator Jeff DuMez, Planning Director Cole Runge, Airport Director Marty Piette, Airport Marketing Manager Susan Levitte, Assistant Airport Director Rachel Engeler, Register of Deeds Cheryl Berken, Assistant Register of Deeds Sarah Frisque; Supervisor Dave Kaster, and Land Con Vice-Chair Stan Kaczmarek

I. Call Meeting to Order.

The meeting was called to order by Chair Dave Landwehr at 7:06 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Landwehr, seconded by Supervisor to move Item after III. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of April 27, 2021 and Special May 19, 2021.

Motion made by Supervisor Dantine, seconded by Supervisor Chu to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in proper format here, the Public Hearing was taken at this time.

IV. Confirmation of the following members to the Energy Subcommittee: Jenny Brinkner, James Crawford, Tom Friberg, Staush Gruszynski, Robert Kosky & Ray Suennen.

Motion made by Supervisor Suennen, seconded by Supervisor Chu to approve. *No action taken.*

Motion made by Supervisor Suennen, seconded by to separate, and address each candidate individually, taking the supervisors first because of the qualifications. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Landwehr, seconded by Supervisor Dantine to approve the appointment of Supervisor Friberg. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Landwehr, seconded by Supervisor Chu to approve the appointment of Supervisor Suennen. Vote taken. MOTION CARRIED UNANIMOUSLY

Suennen informed the Authorization Resolution Establishing a Brown County Energy Subcommittee includes verbiage related to the five county residents that they have relevant fields of expertise and he felt they needed to look at each candidate as far as their relative field of expertise.

He believed Brinker met the qualifications as set out in the resolution.

Motion made by Supervisor Suennen, seconded by Supervisor Friberg to approve the appointment of Jenny Brinker. Vote taken. MOTION CARRIED UNANIMOUSLY

Suennen informed he knew Zimonick and worked for the same company as he did. His position at this point was knowing energy market conditions, pricing, ideas and how to save money and was very experienced in the wholesale market and was also an analytical person relating to energy and data in the past. He felt his background was very relevant to what they were looking at here. Landwehr would agree, as well as over 30 years of experience.

Motion made by Supervisor Suennen, seconded by Supervisor Landwehr to approve the appointment of Kyle Zimonick. Vote taken. MOTION CARRIED UNANIMOUSLY

In looking at Crawford's application, Suennen noted that relevant experience related to energy industry states none and he had a real problem with that and will not support this candidate. His position was to not throw bodies on a committee to fill spots. They were better off leaving some positions empty if there are more qualified people that come along. He felt good that they have an interest but that's not what they're looking for with this committee.

Responding to Supervisor Chu, Landwehr informed they ultimately had to find five members of the public and if a candidate had addition information to submit, there was no reason someone couldn't reapply but they will have to be confirmed by this committee.

Friberg noted that while his employment history doesn't exactly mesh with the energy side of things, his affiliation with the Wisconsin and American Society of Professional Engineers, would that have any relevance with what their pursuing. Landwehr felt it could have such a broad implication.

Motion made by Supervisor Friberg, seconded by Supervisor Chu to approve the appointment of James Crawford. Vote taken. Nays: Suennen; Abstain: Landwehr, Chu and Friberg, 3 Abstentions-Motion Failed.

Suennen stated he goes back to relevant experience, you can interpret this many ways, but as a residential remodeling company, it's definitely not on the scale of energy that he would believe the concept of this committee was focused on. As a legislature, he may have done research on renewable energy legislation but Suennen doesn't look at that as relevant industry experience on an ongoing basis so he will vote no. Landwehr stated that even though he wasn't a lobbyist now, he knew he was at one point and his concern would be bringing a political angle to the committee. If they want the committee to be successful and bring forward advances and things regarding the base core of it, he would stay away from more political type individuals. Suennen's feeling was members should be openminded. He was most concerned with what they're bringing to the table.

Friberg believed he had contacts within groups to provide additional knowledgeable resources as well as other people they could reach out to. But he did agree that the planning industry doesn't exactly match the energy industry that they were looking for.

Motion made by Supervisor Chu, seconded by Supervisor Friberg to approve the appointment of Stausz Gruszynski. Vote taken. Ayes: Chu, Friberg; Nays: Suennen, Dantine; Abstain: Landwehr. Motion Failed.

Suennen stated he does appear to have energy experience over a career of 32 years. If talking about a person with contacts, he is probably the person that knows the system and structure of who to go to so he will support Kosky's appointment.

Motion made by Supervisor Chu, seconded by Supervisor Dantine to approve the appointment of Robert Kosky. Ayes: Suennen, Dantine, Chu, Friberg; Abstain: Landwehr. MOTION CARRIED

Comments from the Public on Non-Agenda Items None

1. **Review Minutes of:**
 - a. **Harbor Commission (March 8, 2021).**

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- b. Housing Authority (January 18 and February 15, 2021).**

Motion made by Supervisor Friberg, seconded by Supervisor Dantine to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

PUBLIC HEARING (6:15 pm): Proposed amendments and map revisions to Chapter 23 Floodplains of the Brown County Code of Ordinances (See Item 2).

Zoning Administrator Bill Bosiacki and Assistant Zoning Administrator Matt Heyroth were present. Heyroth opened the public hearing for potential comments on proposed amendments and map revisions to Chapter 23. There were no public comments and the hearing was declared closed.

Planning & Land Services

Zoning

- 2. Updating Section 23.06 Official Maps and Revisions and removing the Appendix to Sec. 23.06(2). Incorporation of FEMA panels, Dam Failure Inundation, Floodplain study, Letters of Map Revision (LOMR's), and a Conditional Letter of Map Revision (CLOMR).**
 - a. An Ordinance to Amend Sec. 23.06 of Chapter 23 of the Brown County Code of Ordinances, and to Entirely Delete the Appendix to Sec. 23.06(2).**

Zoning Administrator Bill Bosiacki informed this was a request by the Department of Natural Resources and FEMA.

Chu questioned how frequent this happened. Heyroth informed this came down to how frequently development activities create flood studies. There was no particular timeline but as development occurs in unincorporated areas of Brown County that falls under this floodplain ordinance, studies are done, DNR reviews them, they are submitted to FEMA for approval and at that point in time the community, as being a member in the National Flood Insurance program, is expected to incorporate as quickly as possible. That way they can regulate those newly studied areas.

Responding to Landwehr, Heyroth informed the DNR is required, not a FEMA requirement, to go out and do dam inspections and there was a sale of property that really triggered the DNR to say they need to incorporate this into their floodplain ordinance. It mapped out the shadow of the dam. If the dam would be compromised, anything downstream, they were now regulating to protect those individuals from ultimately building there in the future. Bosiacki stated there was a map that showed where they can and cannot build.

Motion made by Supervisor Chu, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- 3. Update on County Basement exemption from FEMA.**

Bosiacki informed in 1978 FEMA granted Brown County a basement exemption, if residents build a home in a flood fringe area, they're allowed to put in a basement with proper engineering. Any other county, you had to put it on a slab. They're now pulling the basement exemption and they'll have to build a slab or fill the spot to take it up and out of the floodplain. In looking at all the places in Brown County on the map, they think it's very minimal. The problem was if they want to keep the basement exemption, they had to do an engineering study at the county's expense, and they don't think it's worth it. They contacted Ledgeview, the most affected area and they Ledgeview doesn't think it's a problem. Heyroth added, their town engineer indicated that they don't seek any areas of development unless they are able to fill and remove that area anyway. They follow the process that's allowed by ordinance to remove those areas from the floodplain.

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Planning, Property Listing, Zoning

At the request of Chair Landwehr, Planning Director Cole Runge briefly provided an update on census data. According to Federal law they were supposed to receive census data necessary to do their redistricting process by April 1, 2021. The last they heard was the State of Wisconsin will receive it on August 16th which means the county should get it on August 31st. Chapter 15 of the County Code, they have a committee in place to help with the redistricting process. They have met three times to identify map criteria. They have a fourth meeting scheduled for June 1st to get an opinion on which scheduled option to recommend to the County Board Chair for the County Board to act on.

4. Budget Status Financial Reports for December 2020; January, February and March 2021 – Unaudited.

Motion made by Supervisor Dantine, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Budget Adjustment Request (21-041): Any increase in expenses with an offsetting increase in revenue.

GIS Coordinator Jeff DuMez was present to speak to this item.

Motion made by Supervisor Dantine, seconded by Supervisor Suennen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Port & Resource Recovery

6. Director's Report.

Port & Resource Recovery Director Dean Haen spoke to his written report in the agenda packet material.

Motion made by Supervisor Friberg, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Airport

7. Director's Report.

Piette provided a press release (attached) noting the increase in leisure traffic, particularly around the holidays. They have been seeing spikes during non-flying holidays.

Next month, Piette and Airport Marketing Manager Susan Levitte will be at Routes Americas 2021, an air service development event, to meet with airlines to present information and data to try and get more routes and new airlines for the community. He introduced Assistant Airport Director Rachel Engeler to the committee, she'll report next month in his absence.

a. Open Position Report.

Airport Director Marty Piette informed that it's been impossible to fill the Housekeeper positions, the few that show up are either not qualified or not interested at the starting rate of pay of \$13.65 they're offering. They have been talking internally about potentially contracting out some of their housekeeping services and briefly explained how it was a possible solution.

b. 12+ Hour Shift Report.

c. Budget Status 1Q 2021 – Unaudited.

d. Projects Update.

Bids came in for their Terminal project, under their engineers estimate, so enough grant money to move forward with the project. He was hoping to do some of it this year before winter sets in. The good thing with the CARES grant that came out last year, all their projects were 100% funded.

e. COVID-19 Update.

They still have the mask mandate in the airport even though mandates were dropping everywhere locally. The federal requirement was still in place for airports and aircrafts through September 13th. They have information posted and free masks at the entryways.

Motion made by Supervisor Dantinne, seconded by Supervisor Chu to receive and place on file Items 7a-e. Vote taken. MOTION CARRIED UNANIMOUSLY

Register of Deeds

8. Register of Deeds Annual Report.

Register of Deeds Cheryl Berken and Assistant Register of Deeds Sarah Frisque were present to speak to the ROD Annual Report, which was included in the agenda packet material.

Berken noted they recorded 11,990 more documents last year than in 2019 and had a stellar year and they were busy.

As noted in the report, they gave back over and above the \$594,273.63 to the general fund. Thanks to COVID, they were now e-recording over 70% of their documents, which was great.

Berken noted one goal was to not have to buy a plat cabinet again but just store plats electronically and briefly spoke to their Overall Accomplishments. June 7th their office will be fully open and back to normal.

Motion made by Supervisor Dantinne, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Extension

9. Budget Status Financial Report for December 2020 and March 2021 – Unaudited.

Motion made by Supervisor Suennen, seconded by Supervisor Chu to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Director's Report.

Motion made by Supervisor Dantinne, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Public Works – No agenda Items.

Other

11. Acknowledging the bills.

Motion made by Supervisor Chu, seconded by Supervisor Suennen to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Such other matters as authorized by law. Towns meeting in June @ 5:30pm.

13. Adjourn.

Motion made by Supervisor Dantinne, seconded by Supervisor Friberg to adjourn at 8:33 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Legislative Specialist



More People Traveling for Memorial Day

FOR IMMEDIATE RELEASE

May 25, 2021

(Green Bay, Wis.) Leisure travel is picking up at [Green Bay Austin Straubel International Airport \(GRB\)](#) for the upcoming Memorial Day Holiday. In fact, there is a 46% increase in flights booked for this coming Thursday and Friday (May 27-28).

“Nationally, there has been a steady increase in number of passengers being screened by TSA in the past two months, and Green Bay is following right in line with those trends,” said GRB Director [Marty Piette, A.A.E.](#) “Holiday travel will pick up starting Wednesday, with Thursday and Friday being especially busy. It’s good to see people traveling again, and the airlines serving GRB, [American](#), [Delta](#), [Frontier](#) and [United](#) are offering some great summer travel fares.”

“Right now, the biggest increase in demand is in the leisure travel market, but we are also starting to see more business travelers, which is a very good sign,” added Piette. “We are optimistic that by mid-summer, we could be back to pre-pandemic domestic travel levels.”

Travelers are reminded that while mask mandates have ended in many places, the federal government is continuing to require face coverings while traveling, which includes airport terminals and airplanes. With hand washing and sanitizing also continuing to be recommended, travelers can bring up to 12 oz. of hand sanitizer on board in their carry-on bag.

“We know people are excited about the holiday weekend,” Piette said. “But we’d also like to ask everyone, no matter where you are spending the holiday, to take a moment and think about the meaning of Memorial Day. Take time to give thanks and remember those who gave their lives to protect our freedom. It’s the most important part of the holiday.”

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About Green Bay Austin Straubel International Airport (GRB): GRB serves all of Northeast Wisconsin and portions of Michigan’s Upper Peninsula. It is one of only two commercial airports in Wisconsin designated as a Landing Rights Airport by the U.S. Customs and Border Protection for international flight arrivals. To learn more, go to: www.flygrb.com and visit GRB’s [Facebook](#) page or follow the airport on [Twitter](#).

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