

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, September 23, 2013 in Room 161, UW Extension, 1150 Bellevue Street, Green Bay, WI

Present: Chair Bernie Erickson, Supervisor Tom Sieber, Supervisor Dave Landwehr, Supervisor Dave Kaster
Excused: Supervisor Dantine
Also Present: Executive Streckenbach, Supervisors Van Dyck, Zima. Aaron Schuette, Paul Van Noie, Paul Fontecchio, Jeff Oudeans, Mark Walter, Bob... , Brandy Younger, and other interested parties

I. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 6:23p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Kaster, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/Modify Minutes of August 26, 2013.

Motion made by Supervisor Kaster, seconded by Supervisor Landwehr to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

1. Review minutes of:

- a. Planning Commission Board of Directors (August 7, 2013).
- b. Planning Commission Board of Directors Transportation Subcommittee (February 25, 2013).
- c. Transportation Coordinating Committee (June 10, 2013).

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to suspend the rules to take Items 1 a, b, and c together. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to approve Items 1 a, b, and c. Vote taken. MOTION CARRIED UNANIMOUSLY.

Comments from the Public

Advance

2. Report from Advance Business – Fred Monique.

Vice President of Advance: Green Bay Area Economic Development Fred Monique provided two handouts (attached).

The first handout was in regard to the 2012-2013 Advance Program Highlights and Economic

Development; they tracked the economic impact of Advance in Brown County which included 1,000 jobs created/retained by program participants and \$64,604,781 which was up approximately \$10 million from last year.

The second handout re: Brown County Economic Development Committee's Activity Report was provided (attached). Monique explained that about a year and a half ago Executive Streckenbach created four economic development committees to look at better utilization of Brown County assets: Airport Development Committee, Port & Rail Committee, Phosphorus Committee and Waste Stream Committee. Monique explained that Advance chaired each of the committees and briefly went through the handout updating the committee.

Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Communications

3. **Communication from Supervisors Van Dyck and Clancy re: to consider installing cable barricades at the end of the 4 roads intersecting with County Hwy ZZ. Referred from September County Board.**

Van Dyck informed that he and Supervisor Clancy had received a few calls from citizens that consumed the area west of Highway 57 and south of DD. There were about four roads that go from 57 down to the river and at the end of each road it drops off considerably intersecting with ZZ, which ran along the Fox River. It was his understanding that Clancy had been contacted a few years ago and this was taken to Public Works but it didn't go real far. He believed there was concern with putting up a barricade, if someone came down the hill they would hit it and flip over and end up in the river on their roof. In the past there had been at least one fatality and a couple people who ended up in the river, particularly in the winter.

Van Noie informed that he had taken a ride out there and it was realized that there was really no opportunity to put anything up. Landwehr questioned if they could get the ability from the DNR to drive a few I beams off of that and put guard rail across from it? Van Noie responded that they would have to go down at the river level and build it up. Paul Fontecchio believed that even with a guard rail, they would plow through it no matter what. The amount of weight and velocity coming down the hill, it would go through it. If they could find something that would stop the car, it would result in a catastrophe. The best thing they could do, his opinion would be to wait until they received funding to shift that road further back away from the river.

Supervisor Sieber suggested posting warning signs about the hill until they get this figured out.

Erickson believed that any incidents were the result of inexperienced driving or alcohol related accidents.

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to refer to staff and bring back next month for signs and other possible remedies. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. **Communication from Supervisor Zima re: I am requesting that Brown County seek better and more economical housing of the Brown County Health Department. Referred from September County Board.**

Zima believed that renting the health department building was the worst deal in the county. This first came to his attention when they were looking for space for the Drug Task Force; they resided in the basement of the Police Department. At the time a lot of different ideas were blowing around and they thought that if they freed up the Police Department could they centralize and move the Health Department, however it didn't seem to be a good fit.

They were using 11,000 sq. ft., paying a monthly rent of \$9,000, paying the property tax, renting parking from City of Green Bay, paying utilities, janitorial services and for all minor repairs. It was a pretty old, tired building that didn't have much to it. When he was Board Chairman he felt they could buy the building for a lot cheaper than what they were paying leasing it. Part of the reason they didn't move on it quicker was the building was not in very good shape or desirable to purchase.

At one time he had asked former Supervisor and realtor Joe Vandeurzen to keep an eye open for properties that could save the county some money. In the past few years Vandeurzen had pointed out a few options and recently brought one property to Zima's attention on the corner of W. Mason St. and Gross Ave (1061 W. Mason). 17,534sf, elevator – handicap accessible, 54-parking stalls, 15-which were rented out, it was on a bus line. Additional space that the health department wasn't using, they could rent out. He felt the property was immaculate, new roof, completely redone. The current property owner also had a "for lease" sign on it. The info sheet Zima provided committee members stated it was \$3,000 or less a month than what they were paying right now. He informed that he had created an amortization schedule on 10, 15 and 20 years and felt this was a no brainer. He brought this to their attention whether they bought this property or looked at something else, he felt it was time the county focused on getting out of that property and getting in something more cost effective and improved their bottom line. Zima didn't think it would take much for refitting, he had the health department Director go through it about a month ago and she thought it was adaptable. He felt it was something worth pursuing. They were looking for ways to reduce their budget; there were gaping holes for what they were paying for rent. He felt this was a worthwhile property to add to the county's inventory and the county had the highest bond rating.

Landwehr questioned the current lease. Facility Projects Manager Jeff Oudeans informed that the current lease expired at the end of this year. Landwehr questioned if there were existing buildings that the county owned with space in it? Zima informed that he had no problem looking at that as well. If there was, he was happy to do it; he was just bringing forward an example that was on the market.

Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to refer to staff to bring back an inventory of existing space, costs of moving, as well as comparable properties on the market. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Kaster, seconded by Supervisor Sieber to instruct staff to notify the Health Department Director and Public Works Director to not sign any leases for the Health Department and continue month to month after lease is up. Vote taken. MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARING: Obtain public comment regarding ordinance adopting the Brown County Farmland Preservation Plan.

Principal Planner Aaron Schuette opened the public hearing for the Brown County Farmland Preservation Plan map amendment.

Hearing Open to the Public – No Comments

Hearing Closed to the Public

Planning and Land Services

Planning Commission

5. **Resolution Amending the Brown County Farmland Preservation Plan Map.**

**Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

6. **Update regarding development of the Brown County Farm Property – standing item.**

Erickson stated that he had spoken with Planning Director Chuck Lamine; Lamine informed that there were no current updates at this time.

Resolution to all Committees

7. **Resolution re: Reclassification of Positions Clerk/Typist II, Clerk II, Clerk II/Data Control.**

This resolution was approved at the September County Board meeting. This was placed on several agendas after the September County Board as a formality.

**Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

8. **Resolution re: Reclassification of Positions Clerk/Typist I, Clerk I, Typist I.**

**Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

UW-Extension

9. **Budget Adjustment Request (13-80) Category 5: Increase in expenses with offsetting increase in revenue.**

As stated on the handout in the packet – UW Extension has been awarded an additional \$1,000 USDA Forest Health Protection grant by the WI Department of Natural Resources. With this grant award, UW Extension will purchase seeds for the control of Japanese Hedge Parsley and Poison Hemlock, and salary for Invasive Species employee to control same.

**Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

Public Works

10. **Comments from the Public re: EE Bridge.**

Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to suspend the rules to allow interested parties to speak. Vote taken.

Scott Janssen – 718 Randall Avenue, De Pere

Representing Daanen & Janseen, Inc., Janssen stated that he believed the committee received a correspondence through their attorneys stating their concerns that this bridge didn't have a real plan of action. His hope tonight was to learn more through the committee. He informed that he had discussions with Chairman Erickson since June when he received the notice that the bridge was going to be reclassified and lowered in terms of the weight limit. At this point in time he heard that they had to wait until October or later before information was available. His concern was that there was a window of opportunity in 2014 that was fairly short in terms of building time because of the stream and he didn't know if any action had taken place. He had spoken with Brown County Engineer Paul Fontecchio about the alternative route in June and that was set up to last a certain amount of time but beyond that he didn't know if there was plan from the Village of Hobart to allow another access. Basically he was hamstrung at their facility with the position this bridge was in. There was also a bridge on GV on Pine Street that was deemed inappropriate for truck traffic, being reduced to 25 tons back in 2010 and again with no action. When they spoke to county employees regarding the bridge in 2010 it was deemed to be worked on this year and there was no action that he saw on this either. They were fairly stuck as far as being able to get their customers to and from their place of business and he would like to know if there was some course of access other than applying for some state or federal money and if there was anything being done relative to permits from the DNR, any sort of design. He was looking for an update.

Erickson informed that they weren't going to have an answer until they hear from the state which he anticipated would be by the end of this month or early next month. At that point all discussions will take place and they will come up with the appropriate solution.

Landwehr questioned if they had any information from Fontecchio regarding where they were at with the studies of the hydraulics and/or any other options that they were looking at. He felt they had to have a Plan A and a Plan B. The chances of the DOT suddenly changing their normal procedures and providing the money was very questionable. What is their Plan B? Landwehr wanted to make everyone aware that what had happened in the interim was the Village of Hobart was very gracious to allow the truck traffic to be re-routed on Fernando Drive, which they just rebuilt in the last few years; part of that whole deal was that the county had taken liability for that road in the meantime. Through the normal times of the year, that was fine, the road should hold up very well, but if we had a real bad spring next May, and when normal road limits were on, but they can't go on that road, the county could end up being liable to the Village of Hobart for \$300,000-\$400,000. Hopefully next spring won't be that bad and they can make it and something can be built in the summer, but every year, even if Hobart was willing to extend that out for a couple of years, every year they had the chance that they could have a bad/wet spring during the thaw. Not only would they get stuck paying for the entire bridge but they get stuck paying Hobart to rebuild their road also. There was a lot at stake here. He felt they could be planning and looking at different options.

Janssen added that if they don't have some direction, now when the budget was being put together for the county and that was a critical juncture at this point in terms of setting the numbers for next year, and it was not in an along the numbers that the county was going to allocate for this sort of work be it this bridge or other bridges. Could they do all that needed to be done, permitting and design, before June because it had to be built between June and September per the DNR regulatory rules? If they miss that window next year, he will be concerned that they were now talking about 2015. Erickson reiterated that everything will have

to fall into place when they find out what the numbers are from the state because it will involve a lot of money. Janssen believed that the answer would be that there would be no course of action from the county if the state didn't put money forward. Erickson responded that there were ideas out there.

Kaster informed that the number one thing was that this item was for "Comments from the Public re: EE Bridge" and that there was nothing on the agenda with action or discussion by committee members and they were doing all of those things. This was for gathering information. Erickson believed that this was conversation that should be taken place at budget time. He believed they would have a good handle on it by then.

Responding to Sieber's questions Janssen informed that they used the bridge on a regular basis. They were approximately a quarter mile to the west of the bridge. 80% of their trucks would take this bridge and they currently had to go about five miles out of the way when certain alternative routes were available. They had incidences where even those routes were cut out and all of their traffic came to a halt. Janssen encouraged the committee to find the funds however in regard to bridges. It seemed that there were a number of problem areas from talking with Brown County Highway staff. If that meant that there needed to be levy action he would encourage that to be part of the action that was out there because they had to have roads with bridges on them that work. This was known back in 2010 for whatever reason it never got to the point of action and it still was not there. Erickson responded that the point of action on the bridge was now there and it was being handled since the spring. They were aware of the things and acting on the on a prompt and orderly manner and they were looking for every possible idea that they could come up with.

Rich Heidel, 667 Hickory Dr., Hobart, WI

Representing the Village of Hobart, Heidel informed that they were not as directly impacted as the business owners were. He thanked the committee for allowing them to present their questions and concerns. The interest that Hobart had was the tax base which goes coincidental with the county's tax base. They had been very successful and very active in the last five or six years in terms of economic development. Last year they were the second fastest growing municipality in Wisconsin. The year before that Hobart represented about 10% of all newly registered parcels in the State of Wisconsin. To the degree that if they succeed, the county did too. The businesses that were being directly impacted were notified on a Wednesday that the bridge upon which their distributors and customers relied, its capacity would be downgraded effective the following week. The Village of Hobart was trying to do what Erickson said, they all know what needed to be done and they were trying to get there. He would offer two ideas. The village had taken no formal action in terms of funding a bridge replacement or bridge repair projects. He would be willing to take to the Village of Hobart Board a proposition whereby the village itself could provide the cash flow or the funding to get this thing done and work out some type of installment or retainer plan with the county. They were trying to preserve a fast, friendly, a business owner environment in the village and in the county. The other possibility may be in terms of a Plan B, it may be possible or prudent to consider a line item in budget to replace the bridge, approximately \$400,000. If the county couldn't or wouldn't want to fund that kind of money immediately out of the reserves or levy, an alternative might be to bond for it. He will continue to offer to the county whatever the village can do to facilitate some type of resolution here that was both appealing to the county and feasible to the businesses.

Erickson added that there hadn't been a week that had gone by that he was not in contact with the Public Works Director with regard to this project. It was not sitting there idle. There were

good ideas out there.

Dave Dillenburg, Woodland Drive, Hobart

Dillenburg questioned if it would help if they attended the budget meetings. Erickson responded that he didn't feel that it was necessary, but they were open to do what they wanted. He reiterated that the county was fully aware of this issue and believed there were ideas and things being talked about in which he wasn't at liberty to say because they were not concrete.

Landwehr informed that the district he represented had three bridge issues out there and by far this one was the most important one of all of them.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to return to regular order of business. Vote taken. MOTION CARRIED Nay: Landwehr

11. Ordinance Amending Schedule A of the Brown County Code Entitled "Speed Limits".

Handouts provided (attached), Fontecello informed that DOT was in the process of rebuilding the County FF Interchange. The WisDOT was currently reconstructing the intersection of STH 29/CTH FF. As part of this project, the WisDOT is building a new roundabout at the intersection of CTH C @ Sherwood Street. In addition, as part of a 2014 project, Brown County will be reconstructing 725 feet of CTH C, from Catherine Drive to the new roundabout. Therefore, the speed limit signs would not be installed until this construction project is completed in 2014. Currently the speed limit changes from 35 mph to 45 mph at Catherine Drive.

It was the recommendation for safety and consistency purposes that the committee approve the Ordinance amending Schedule A of the Brown County Code entitled "Speed Limits".

This amendment did not require an appropriation from the General Fun. The fiscal impact was estimated at \$250, for required new signage which was included in the Public Works – Highway Division budget.

Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Resolution Authorizing County Trunk Highway Jurisdictional Revisions on County Highway FF.

The WisDOT was reconstructing the intersection of STH 29/CTH FF into a diamond interchange. In addition Brown County had a 2014 reconstruction project of the portion of CTH C, from Catherine Drive to a new roundabout being constructed at the intersection of CTH C @ Sherwood Street. Upon completion of the reconstruction project in 2014 and to better connect CTH C to the new intersection of STH 29; Brown County & the Village of Howard are recommending that this portion of Sherwood Street will be jurisdictionally transferred from the Village of Howard to Brown County and become part of CTH FF.

The amendment does not require an appropriation from the General Fund. This work was included in the WisDOT STH 29 improvement project.

Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. Summary of Operations.

Van Noie referred to the information re: Summary of the Operations for Public Works in the packet and briefly went through the items for the Highway (660 Fund, 240 Fund and 400s-Capotal Projects) and Facilities with the committee.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. Director's Report.

Van Noie reported on project updates and informed the committee of completed projects – Facility Management/Highway, which were attached and included in the agenda packet.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Port and Resource Recovery

15. Resolution Accepting Recommendations of Port and Resource Recovery Department Financial Analysis.

Motion made by Supervisor Sieber, seconded by Supervisor Kaster to approve with the change on Page 18, Item 5: We recommend the county adopt a "goal", not "policy" to establish a minimum working capital balance for the Operating Fund. Vote taken. MOTION CARRIED UNANIMOUSLY.

16. BOW Strategic Plan for Resource Management - Request for Approval.

Motion made by Supervisor Kaster, seconded by Supervisor Landwehr to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

17. Director's Report.

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Airport

18. Budget Status Financial Report for August, 2013.

Motion made by Supervisor Kaster, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Other

19. Audit of bills.

Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

20. Such other matters as authorized by law. None

Budget meeting Oct 28th @ 5:30pm Land Con/PD&T to follow.

**Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to adjourn at 9:05 p.m.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary



ADVANCING ECONOMIC DEVELOPMENT in Brown County

2012-2013 ADVANCE PROGRAM HIGHLIGHTS AND ECONOMIC DEVELOPMENT

ADVANCE BUSINESS AND MANUFACTURING CENTER INCUBATOR & BROWN COUNTY CULINARY KITCHEN

Current Clients & Graduate Stats

Total current tenants and incubator graduates surveyed: 60
Jobs Created: 908.5*
Total payroll: \$36.1 Million*

Economic Impact of Current Tenants & Graduates**

Estimated Spending: \$59.8 Million*
Est. County Sales and other tax: \$229,215
Est. County Property Tax (homes): \$556,556
County Property Tax - Graduates (business): \$202,026

TOTAL IMPACT: \$60.8 Million

ADVANCE BROWN COUNTY MICROLOAN & BROWN COUNTY REVOLVING LOAN PROGRAM

Loan Recipients: 24
Total Amount Loaned: \$1.46 Million
Jobs Created/Retained: 124
Total Payroll: \$2.2 Million

Economic Impact of Loan Recipients

Estimated Spending: \$3.6 Million
Est. County Sales and other tax: \$31,285
Est. County Property Tax (homes): \$75,964
Est. County Property Tax (businesses): \$70,918***

TOTAL IMPACT: \$3.77 Million

TOTAL ADVANCE PROGRAM ECONOMIC IMPACT

Estimated spending: \$63,438,817
Estimated County Sales and Other Tax: \$260,500
Estimated County Property Tax (homes): \$632,520
Estimated County Property Tax (businesses): \$272,945

BASED ON DATA FROM
DWD AND IMPLAN
MODELING SOFTWARE

*Not all data was available, or
provided by the companies
surveyed

** Data on 20 out of 118
local incubator graduates. The
incubator has served over
250 businesses.

*** 3 out of the 12 microloan
clients are current incubator
clients and one operates
from home.

JOBS CREATED/RETAINED BY PROGRAM PARTICIPANTS(*) (): 1,000.75**

TOTAL IMPACT: \$64,604,781



Brown County Economic Development Committee's Activity Report

Airport Development Committee

- Creation of a Value Proposition for consolidation of UPS facilities
- Actively seeking grocery store for NI6 property. Have approached Festival Foods and will also be holding discussions with Copps, Kroger, Winn Foods, Super Valu, and Meijer
- Related to an unsolicited proposal to Gulfstream, held an Initial meeting with NWTC to add an airline mechanics program to their curriculum to help fill a shortage gap. Jet Air would be willing to provide access to their facility to compliment the program

Port & Rail Committee

- Have held talks with Schneider National in preparation for the building of a stronger proposal to present to CN
- Recently, an additional survey has been sent out to shipper's who participated in the original survey to determine specific volume amounts as we have learned CN will most likely need a guarantee on volume being shipped

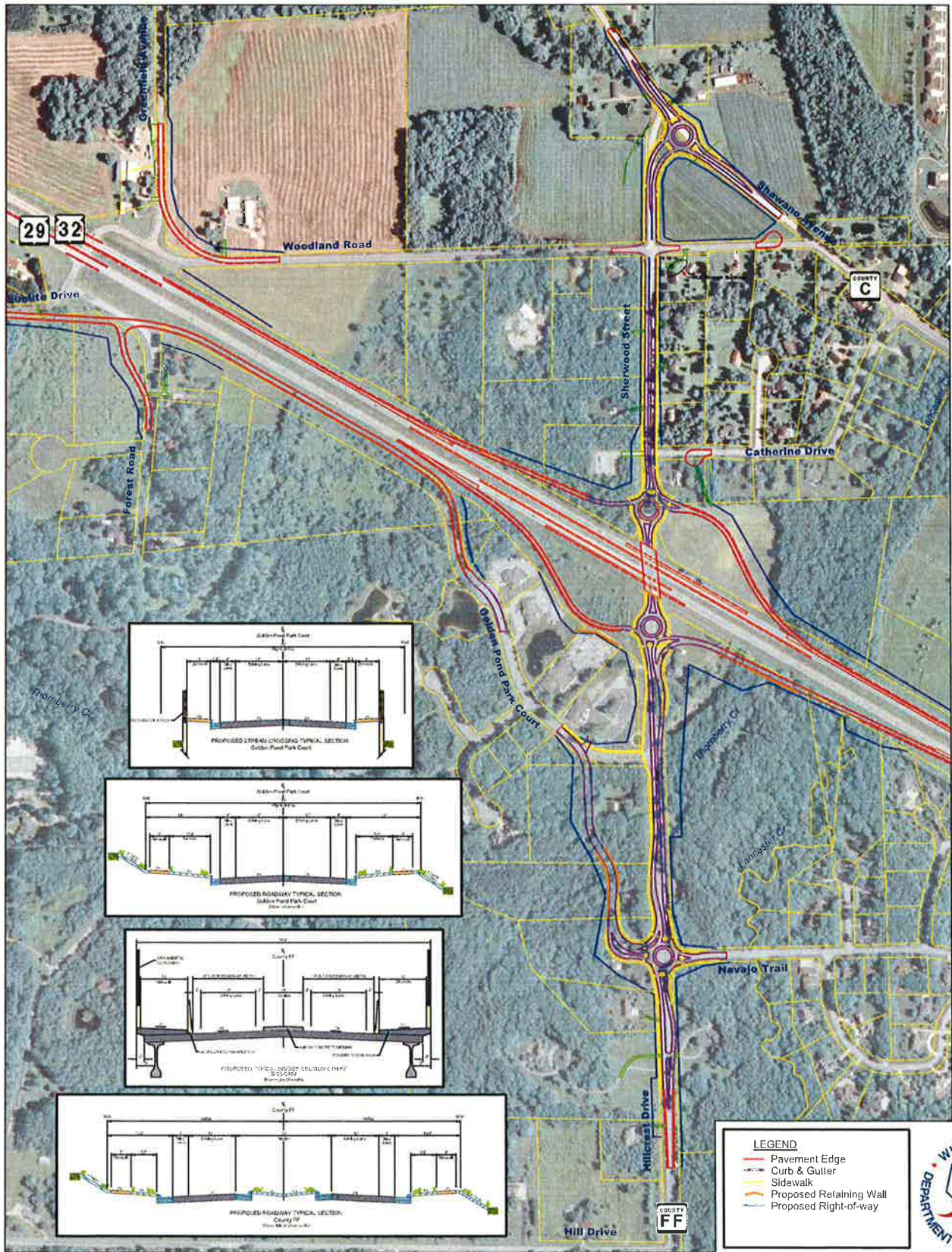
Phosphorus Committee

- Have been researching different technologies and tools that could remove or redistribute phosphorus from agricultural waste
- Entertaining a proposal from US Biogas to conduct a free three month feasibility study for a technology solution in Southern Brown County utilizing CAFOs
- Looking at the possibility of a zero phosphorus pilot farm and possibly partnering with the Oneida Tribe to brand the Brown County area as producing products on zero or minimal phosphorus farms; "Clean Bay Beef, Clean Bay Dairy"

Waste Stream Committee

- Engaged in the initial stages of establishing a pilot program to handle organics starting with a few Brown County facilities and then looking to include partners such as Green Bay Area Public School District, Resch Center and area hospitals
- Organics are approximately 23.% of Brown County's 140,000 tons of municipal solid waste each year.

County FF Interchange Plan



WIS 29 Freeway Conversion, Brown County

County FF Visualizations



County FF overpass looking west



Ramp roundabout looking northwest