

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Planning, Development & Transportation Committee was held on Monday, February 25, 2019 in Room 200, 305 E. Walnut St., Green Bay, WI

Present: Chair Erickson, Supervisor Kaster, Supervisor Deslauriers, Supervisor Tran

Excused: Supervisor Dantine

Also Present: Public Works Director Paul Fontecchio, Airport Director Marty Piette, Airport Marketing and Communications Manager Susan Levitte, UW-Extension Director Judy Knudsen, Director of Port and Resource Recovery Dean Haen, County Executive Troy Streckenbach, Director of Administration Chad Weininger, Register of Deeds Cheryl Birken, Principle Planner Cole Runge and other interested parties.

i. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 6:20pm.

ii. Approve/Modify Agenda.

Chair Erickson noted a numeral error on the attachments of the agenda. Number 4 appeared twice, the first of which should be numbered 3.

Motion made by Supervisor Kaster, seconded by Supervisor Deslauriers to approve the amended agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

iii. Approve/Modify Minutes of January 29, 2019.

Motion made by Supervisor Kaster, seconded by Supervisor Delauriers to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

iv. Discussion re: Setting time for Airport tour at March meeting (5:00 pm recommend).

Chair Erickson informed the committee that they will be meeting at the Airport at this listed time next month starting off with an Airport tour, followed after by Land Con Subcommittee, and after that PD&T. Parking will be provided for those in attendance by Airport Director Marty Piette if you bring the ticket in after parking in short term. When you enter in the front door, take a left turn up the stairs and the meeting will be straight ahead, said Erickson.

Comments from the Public None.

Consent Agenda

- 1. Harbor Commission Minutes of January 14, 2019.**
- 2. Planning Commission Board of Directors Minutes of December 5, 2018.**
- 3. Extension Brown County Budget Status Financial Report for November, 2018.**

Motion made by Supervisor Kaster, seconded by Supervisor Tran to suspend the rules and take items 1-3 together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Deslauriers, seconded by Supervisor Tran to receive and place on file items 1-3. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

4. **Communication from Supervisor Deslauriers: I would like the County to consider participating in the Village of Denmark Business Development Corridor utilizing the County Public Works Department for certain related construction activities, and request referral to the PD&T Committee Meeting on Monday, 02-25-19 as the following agenda item:**

“Discussion and possible action regarding a Resolution Supporting the Village of Denmark Business Development Corridor (copies of the proposed Resolution to be distributed by Corp. Counsel to PD&T members at or before the 02-25-19 PD&T Meeting). *Referred from February County Board.*”

Erickson noted that Corp. Counsel was not present at the meeting so they referred solely to what they received via email for information regarding the matter at the meeting. A copy of that email, specifically entitled “Resolution Supporting the Village of Denmark Business Development Corridor” that was sent to all the committee members is attached to these minutes as well for reference purposes.

Public Works Director Paul Fontecchio came up to help explain the resolution, which a copy of is attached to these minutes, and noted that the Village of Denmark has some well-prepared displays that will help explain this as well. He explained that this was an economic development effort that they’ve been working with the Village of Denmark for a couple of years with the Kwik Trip itself. What they discovered very quickly was access control. Specifically, Bohemia Dr. is only about 300 ft. from the interstate making it just too close to the interchange, this is, undoubtedly, bound to create access problems. They looked at building a roundabout which they will be constructing this year halfway between Highway 43 and County Highway R. The Village has taken lead on buying a bunch of homes and making space for that roundabout and this will open up things to the North and South. The County is going to be helping the Village of Denmark with \$900,000 up front and the Highway Department will be doing around \$1.5 million dollars in construction work over 2 years. Fontecchio noted that this will provide about 2 years’ worth of necessary earthwork as they don’t have many of these projects coming up in the future. He believed this dovetails nicely in working with the Village and will bring in some revenue not only to the Village but also to the County Highway Department. In this respect the project, in his opinion, is a win-win scenario.

Erickson asked if he would like to mention anything regarding the non-tiff nature of this.

Fontecchio stated that a non-tiff effort means that the Village of Denmark and Brown County will both recoup taxes from this. He also noted, regarding the tax revenue, the \$114,300 per year is a real baseline number as this is a vast area and any new development that crops up is going to raise that number up. He reiterated this project is a win-win for both sides and will allow this area to grow and take advantage of the proximity to the interstate. There will be new roads as part of the project, some storm water ponds as well and there will be some reconstructing of the current roadways also in order to urbanize and handle additional traffic that this will create.

Motion made by Supervisor Delauriers, seconded by Supervisor Kaster to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Greg Mleziva Village of Denmark President

Mleziva led off with stating that this all started from the I-43 project coming through Denmark. At this time there was a lot of excitement for potential development but nothing has really materialized off that interchange since. He then referenced an enhanced diagram of the area that was on display at the meeting for further explanatory purposes. Mleziva explained, with the help of the diagram, that County Road KB is the County road that flows into Denmark. He further explained that they approved a contract one week prior to this meeting to construct a roundabout which will connect the northern and southern half of some Village owned property for development. They currently have a number of different businesses that are interested in locating on that southern portion, so much so that if the infrastructure is put into place that they are committed to locating there. One of these businesses is Salm Partners, whom is represented at this meeting. He continued by stating that there are 33.3 acres on the southern part of Hagar Rd. and Bohemia Dr. which is property that the Village owns. Moving north, he noted, there are 4 different investors that they are dealing with as it relates to hotel development. Kwik Trip has committed 100% at this point as they have already purchased property from the Village and the infrastructure is in place to accommodate them. He highlighted the fact though, that any development that occurs south of KB including the expansion of Salm Partners and the hotel, infrastructure must be improved. They project all of this, phase 1 he refers to it as, as costing the Village \$13 million. When it’s all said and done they also have 2 plots of 40 acres each that they have been in discussion with the landowners about developing additionally and that being included in the property the Village owns carries a projected \$70 million total in assessed value that would be brought in. Their current budget for the Village, yearly, is about

\$800,000 based on tax revenue and this would add about \$550,000. That being said, it is significant to the Village and they feel as though it is significant to the County as well. He concluded that they have taken initiative and got a very positive response from different developers including Salm Partners.

Dave Jones Representative of Salm Partners, LLC

Jones spoke to the fact that they have tentative plans to expand on the property they already possess. This would be their second facility in Denmark, their first facility employs over 450 individuals. Their plan is to build a 80,000 sq. ft. development that would potentially employ up to 80 people. He said that this would continue to expand their business in a community where they would like to grow and this fits well with their business plan in a strategic fashion.

Supervisor Tran asked what part exactly the County will develop.

A Representative of the Village of Denmark explained some of the specifics that the County will be doing including, the paving for KB on the south leg and the east extension initially, and then the rest of Bohemia Dr. will be urbanized eventually along with Hagar Rd., and additionally there will be a couple of storm water ponds that will be needed as well.

Erickson noted that he thought that this was a good collaborative project between the developers, the Village and Brown County. He said it already is a 3 part adventure and will definitely be bigger, it shows a lot of hard work. He liked the idea that we are putting in work for the future and also being hired where future financial gain will happen for the County. He stated that this is a beautiful marriage as a whole and he commended everyone for working on this.

Supervisor Deslauriers wanted to commend everyone working on this project as the Village of Denmark has literally been working on this for years and spent hundreds upon hundreds of hours on this with Salm Partners. The leadership here has given the Village of Denmark a rare opportunity to really change southern Brown County. He is excited about this going forward as well.

Tran wished to know if there would be any environmental impact to the areas.

She was ensured that there would not be anything that would cause any problems at all.

Fontecchio noted that with the design there was actually a piece of wetland that was avoided.

Motion by Supervisor Deslauriers, seconded by Supervisor Kaster to return to regular business. Vote Taken. MOTION CARRIED UNANIMOUSLY

Motion by Supervisor Deslauriers, seconded by Supervisor Kaster to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

Register of Deeds

5. Resolution re: Table of Organization Change Register of Deeds - Real Estate Specialist.

Register of Deeds Cheryl Birken stated that they would like to change this from a full time position to a part time position, specifically .75 hours. She noted that they have had a decrease in their real estate and they are trying to work within their budget and employees. This change is set to save the office around \$9,300 and the realized change in a full year will be about \$15,000.

Motion by Supervisor Deslauriers, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

Extension Brown County

6. Budget Adjustment Request (19-019): Any increase in expenses with an offsetting increase in revenue.

UW-Extension Director Judy Knudsen stated that they applied for a national gardening grant from KidsGardening.org. A copy of the "Budget Adjustment Request" is attached to the agenda for this meeting which contains a justification for the change itself on the document. Some highlights though included, there were over 800 applications to receive this grant and they were 1 of 5 organizations selected. She said that it is not a huge amount of money but they are doing this in partnership with Advocates for Healthy Transitional Living, CASA, and Brown County Health and Human Services in order to expand their program teens in foster care here in Brown County.

Supervisor Kaster asked whether she writes the applications for the grants or if someone else does because he has been impressed by what they have received lately. He recognized them for this as they must be utilizing the correct verbiage.

Knudsen responded that it is a collaborative effort in their office and that 3 of them work on them together. She agreed that they have been very fortunate lately on grants.

Motion by Supervisor Kaster, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

7. Budget Adjustment Request (19-022): Any increase in expenses with an offsetting increase in revenue.

A copy of this "Budget Adjustment Request" along with justification for it as well is attached to the agenda for this meeting also. Some of the highlights of this one included, this being an opportunity to take their "Rent Smart" curriculum and be able to teach it to a number of audiences in Brown County. The Greater Green Bay Community Foundation granted them \$10,000 to do so. They will be presenting it to the Oneida Nation and they met with the Green Bay School District and they would like it to be taught to young people who are in the County Jail right now. There has been a lot of interest in getting this new curriculum out, particularly by organizations who have rental property.

Erickson asked if they are trying to do placement.

Knudsen responded that this wasn't the case. It is solely education on how to be a good tenant. It teaches people things such as making certain you have enough money to pay your rent, building a relationship with the landlord, having good relationships with other tenants and things of that nature.

Erickson asked if they could look at emphasizing cleanliness to their program. He told everyone that he has taken calls to look at places where the tenants had recently vacated and some of them that came to mind that were just atrocious. Also, stress not moving out without a notice if possible as well.

Knudsen replied that an incentive they have for coming to class is a bucket of cleaning supplies.

Motion by Supervisor Kaster, seconded by Supervisor Deslauriers to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

8. Director's Report.

Knudsen passed out a handout entitled "Extension Brown County Report for February 2019" that has supplemental information that is attached to these minutes at the beginning of her report. This handout notes a few programs that they have been working on recently. She said that they did a hemp workshop the day of this meeting where they had about 115 in attendance at that one. They mainly did this for education on the subject and their keynote speaker was from the University of Kentucky who has done a lot of research in regards to hemp. The one thing that she highlighted is that there is no processing facility up here and even if you are going to grow it, you do indeed need a processor. She continued that they had their State of Wisconsin fundraiser a week ago which they had around 300 in attendance for so she was happy with those results. They were also working with the Neville Public Museum about a couple spring break camps focusing on STEM activities. The hope is that even though they move into their new facility in the fall that they still will be able to do camps with Neville Public Museum in the spring the following year as kids are not in school. They also did their annual CAFO training and they had over 120 people attend that at Tundra Lodge. The week following this meeting, Knudsen continued that they have their Landscapers 2 day workshop down in the Valley and

that includes landscapers from Door County all the way through Winnebago County so they expect around 150 at this program as well. They also have a gardening program the Saturday following this meeting with a speaker coming in out of Virginia which they are excited about as well.

Motion by Supervisor Deslauriers, seconded by Supervisor Kaster to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Planning and Land Services

Planning Commission

9. 2018 to 2019 Carryover Funds.

Motion made by Supervisor Tran, seconded by Supervisor Kaster to suspend the rules to take items 9, 11, 12, and 24 together. Vote Taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Tran, seconded by Supervisor Deslauriers to approve items 9, 11, 12, and 24 together. Vote Taken. MOTION CARRIED UNANIMOUSLY

10. Budget Adjustment Request (19-017): Any increase in expenses with an offsetting increase in revenue.

Principle Planner Cole Runge explained this Budget Adjustment a bit further which a copy of is also attached to the agenda for additional information. He noted that this is something the planning commission has spoken about in the past. About a year and a half ago or so the Planning Land Services Department began to administer a program in the state called the Specialized Transportation Assistance Program or it's commonly referred to as State Statute number of Section 85.21. This allows counties to purchase capital items that benefit seniors and individuals with disabilities. There are 2 components to this program that they are going to serve, the first being the annual program where the county gets \$150,000 each year to spend it on seniors and people with disabilities. The other aspect of this is called the 85.21 trust which is largely based off of funds that went unspent on an annual basis. Every county in the state receives this 85.21 money and the state-imposed cap on this money is around \$80,000. Due to some of their programs coming in under budget in 2018 some of that money carried over and the trust currently contains \$128,430 which well exceeds the state imposed cap of \$80,000. State statute says that if your trust exceeds that \$80,000 then the excess must be returned to the state. A way they are looking at spending that down to as close to \$0 as possible is a one-time solicitation for capital projects for things like buses, minivans and so forth that are wheelchair equipped to benefit seniors and people with disabilities. They propose is that they will work with the Brown County Transportation Coordinating Committee to solicit projects and recommend projects for funding. They ask that they be allowed to spend \$110,000 on this project in 2019 which isn't all the money in the trust but they would like to keep a portion in there for possible emergency projects during the year.

Deslauriers wondered how the decision is made as to what they are actually spending the money on.

Runge responded that it is a 3 step process. First, staff will solicit projects from various applicants, once they receive those applications they will work with the subcommittee of the Transportation Coordinating Committee to recommend various funding's to the whole Transportation Coordinating Committee itself, then that committee will make a recommendation for funding to the Brown County Planning Commission Board of Directors.

Motion by Supervisor Tran, seconded by Supervisor Deslauriers to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

Zoning

11. 2018-2019 Carryover Funds.

See action at item 9 above.

Land Information

12. 2018 to 2019 Carryover Funds

See action at item 9 above.

Airport

13. Request for Approval of Airport Legal Services Contract Extension for two years.

Please note language inadvertently listed this agenda item as, "Request for Approval of Airport Lease Services Contract Extension for two years." It was pointed out at the meeting that the agenda item should read, "Request for Approval of Airport Legal Services Contract Extension for two years."

Airport Director Marty Piette offered information regarding the upcoming expiration of their legal services contract with Attorney Gary Wickert. A copy of the email Attorney Wickert sent to Piette regarding this expiration is attached to the agenda along with a bit of background regarding this matter. Piette spoke to some of the highlights of this. About 7 years ago Wickert was awarded the contract for airport legal services on a 5 year contract. This contract was subsequently extended for a 2 year period in 2017 and that contract is coming up again in June 2019. They would like to extend this contract for another 2 year term. He listed a number of legal projects that Attorney Wickert is working on at this time including airline leases, rental cars, runway pavement sensor contract being worked on at this time, general aviation leases as well, U.S. Customs and Border Protection leases, a National Weather Service lease, among others. He agreed to hold his rate at the same price it is at now and there is a termination clause that would give either party the ability to terminate at any time with a 120 day notice.

Tran asked how much money total has been spent utilizing Mr. Wickert's services.

Piette noted the numbers starting with 2018 and going backwards yearly to 2013 were, just over \$62,000, \$95,826, \$92,041, \$71,000, over \$99,000, \$69,000.

Tran wondered if there were existing attorneys in the County to do this kind of work or if his expertise is specialized for this.

Piette informed her that it is specialized because it is about the aviation industry. They have to make sure they are complying with aviation services and have to make sure they are complying with grant assurances within aviation as well otherwise funding could be jeopardized. Mr. Wickert is specialized in contracts and leases which makes him valuable for the airport and also over the years he has accumulated knowledge about federal regulations that are to be incorporated in these leases that will protect them. Prior to Mr. Wickert's arrival at the Airport leases were done by Airport Administration, or people who aren't attorneys, and he does not feel that those leases protected the County enough. They've invested membership in a global organization of airport alliances and they discuss legal matters and he's able to bounce ideas off of other airports and see how they do things. Piette said that somebody else technically could do this but he noted that you get what you pay for and he has done, and continues to do, a great job and he reiterated the opportunity to get out if felt necessary.

Erickson noted that numerous departments have their own specialized attorneys for different reasons, environmental and State and Federal aviation laws etcetera. If you take someone out of Corp Counsel, they simply don't know all of these intricacies and things and it takes years to learn these things. If you look at attorneys that the County is paying Corp Counsel is even hiring attorneys. So, if this was turned over to Corp Counsel, they would most likely hire it out anyway. Some of these attorneys have expertise knowledge that other attorneys just don't have.

Motion by Supervisor Deslauriers, seconded by Supervisor Kaster to approve noting the addition of the 120 day termination clause. Vote Taken. MOTION CARRIED UNANIMOUSLY

14. Recommendation and Approval of Bid of Johnson Controls, Inc. in the amount of \$69,730 for Chiller Compressor Replacement, Brown County Project 2300.

Erickson stated that he contacted Piette regarding seeing all the possible bids for this project and if there were additional bids they would like to see all the bids. Piette ensured him that there was only one bid and that is why there is only one listed.

Piette started off by explaining that this is the air conditioner for the terminal in all reality. The airport has 2 chiller units to cool the entire terminal building. This particular chiller is about 20-25 years old and they are just short of 50,000 hours on this unit. Typically they are overhauled at 50,000 hours. This chiller broke down in the summer and there was a coolant leak and they then replaced the seal for the compressor which didn't fix the problem and the coolant leaked out again. It was discovered that there was a bent shaft on the compressor which translates to the necessity to rebuild the compressor. They did have a little more interest in the project until they clarified that it was a rebuild and not a replacement of the compressor. A replacement is about \$200,000 whereas a rebuild is about, what they estimated to be, about \$75,000. The bid from Johnson Controls, who were the only bidders, came in at just under \$70,000 so it was a bit shy of what they anticipated. Piette noted that they felt as though they were the only bidders because they actually installed the unit about 25 years ago and they currently have the service contract on this unit as well. There was more interest in bidding to replace the unit because it is worth a bit more money. They would rather rebuild the unit so that it lasts them another 25 years.

Kaster asked if the requests for bids were very specific in terms of rebuilding the unit versus replacing the unit. He wondered whether they were looking to rebuild or replace specifically.

Piette said that the bid documents and the specifications, which are attached to the agenda, state replace so then they clarified to the bidders that it was just a rebuild of the compressor.

Tran wondered how long the expected life of the compressor is and if there was a warranty on this.

Piette noted that the expected life on the compressor is about 50,000 hours and they currently have 45,000 on it and 25 years worth of use. They don't use exclusively one chiller though, they have 2 chillers and on very hot days the second chiller would kick in, they try to alternate the use between the two.

Tran asked if the rest of the unit would hold up because if the compressor itself is almost at its life expectancy, isn't the rest of the unit then as well?

Piette said that the compressor itself is what has the 50,000 hour life expectancy on it but the chiller unit itself could theoretically last decades more. Once the compressor is replaced everything else should last with it.

Tran then wondered how much money throughout the duration of this compressor has been spent fixing it.

Piette noted that other than the seal fix within the past year that this was the only fix that it has needed, even though this didn't end up fixing the problem anyways due to the bent shaft.

Motion by Supervisor Kaster, seconded by Supervisor Tran to approve the Bid of Johnson Controls, Inc. in the amount of \$69,730 for Chiller Compressor Rebuild, Brown County Project 2300. Vote Taken. MOTION CARRIED UNANIMOUSLY

15. 12-Hour Shift Report.

Piette started out by saying that a copy of the 12-hour shift report is included with the agenda. He made reference to the fact that they did have a number of individuals on a number of occasions that worked over 12 hour shifts in the past month. Specifically, frequent storms have caused this uptick in 12-hour shifts as there have seemingly been storms every 2-3 days rather than every 2-3 weeks and the runways need to be kept clear.

Motion by Supervisor Kaster, seconded by Supervisor Deslauriers to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

16. Departmental Openings Summary.

No action taken.

17. Directors Report.

a. Winter Operations Update.

Piette spoke to the fact that it has been a long winter but in Green Bay we do expect that. He wanted to commend and show his appreciation for the staff for keeping the airport operational during this winter. The airport itself has only closed for very brief periods of time. Airlines have canceled around 50 flights in January but this was not due to conditions here in Green Bay. Everyone has done a great job from the land side, to the air side, to electricians and public safety as the past 2 months have been all hands on deck. It has been a challenge as this February, at the time of this meeting, had the potential to be the snowiest February on record and he wished to show his appreciation for the staff at the airport.

Motion by Supervisor Kaster, seconded by Supervisor Deslauriers to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

b. Introduce Susan Levitte, Marketing & Communications Manager.

Piette first introduced Susan and noted that she has been working at the airport for about 6 weeks now and passed it over to her to speak a little about herself and the plans of where the airport is going in terms of a marketing and communication standpoint.

Levitte began by noting that she is an import to Wisconsin and her parents own a grain farm on the Canadian border in North Dakota. She worked at Media Management previously through the Karma Group name change for about 12 years here in Green Bay. She also worked in the Marketing Department and Business Management at EAA as well for a period of time. The past 4 years she worked at Kohler as well. Her husband and her own aircraft and she has 33 hours in 172 which includes flying a solo flight. She has a background in aviation as she lives it everyday with her airline pilot husband and she is excited about working back in Green Bay. They are in the beginning phase of putting in their branding and marketing communications planning process forth. They are in phase two of this process right now and in phase 3 they may be able to bring it forth and present a document to try and present to others as a concrete plan to increase participation and aviation at the Green Bay airport. What she explained participation in aviation to mean, people who come to watch airplanes, people who fly airplanes and people who fly on airplanes. She also pointed out that the audience should be larger with the addition of Frontier as well.

Deslauriers commented that as a kid he used to go to Midway and watch the planes come in and take off and that was very enjoyable, he also mentioned he has seen this with railroad crossings as well where there is a sort of visual station that had information about what you were viewing. He wanted to know if this was a possibility in Green Bay.

Levitte told him that in her 6 weeks at the airport someone has asked her this question everyday. She noted that Piette and herself are definitely on board with this and any way they can get people excited about aviation they are all in on. This is definitely something that she has built into the Marketing and Communications. She said that she grew up going to the airport just to dine with her grandfather as he loved to go to the airport diner so bringing a sort of nostalgia back to being at the airport is something on her wish list. She would like to build enthusiasm in the aviation industry because it may help to solve problems in terms of pilots and maintenance so maybe building interest in the industry can help with that as well.

Piette pointed out that they do have an area off of 172 and south point. So there is a viewing area but it isn't marked really well, it isn't promoted a lot, it has some metal barricades surrounding it and the parking lot is sort of tore up. So if they put some money into it this could be a rather nice viewing area as it is a good location for one runway. They don't have a central viewing area to see both runways but they looked at trying to spruce up this one a bit recently. He said in Milwaukee they have a radio frequency and you may turn your radio to a station and you can listen to the tower talk to the pilots.

No Action Taken.

18. Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program.

Erickson said that everyone should have read this as it is attached to the agenda and wondered if anyone had any questions at the time and he emphasized that they are not approving any dollars specifically. Ideas are being approved.

Tran had a couple questions to ask. She noted that how she understood it was that Brown County is responsible for 20% of the cost for companies such as U.S. Oil, GLC Minerals, Fox River Terminal and so on and she wondered why these companies aren't picking up the cost and why the County is responsible for all of the 20%.

Director of Port and Resource Recovery Dean Haen told her that where there are parenthesis underneath them in these cases is the company paying the counties' share. They are putting together the statement intentions and they are putting together an annual wish list to the state saying these are all the potential grant projects that may mature in the next year so they use this as a planning document really. Their intention is that when there is a private company involved they would pay the local share. Any one of these that have a user underneath Brown County's name the expectation is that they would pay. Haen emphasized that they would help write the grant and they would help facilitate and advocate for that project but they would not be paying for the ones that have a name listed underneath Brown County.

Tran asked if there was a contract stating that the County is not responsible for that 20%.

Haen explained that this is a wish list and they put every possible project on this list and some of which have been on this list for years. Some of these may never mature but if they do the only way to apply for the grant that comes out in August is to put the wish list in right now. These are all just placeholders, or notes to the state that these projects may be possible, so that they can apply in August, the title, description, and dollar amount may not be completely accurate at this time but this does not matter. In August is when it needs to be spot on because if the state is going to provide 80% that is the absolute maximum of what they are going to provide and if it goes over, this is when the cost shifts.

Kaster indicated that they always ask that there be a figure for a budget impact if there is one presented to them and on the last page of this particular document in the agenda regarding this matter it is listed as \$0.

Haen emphasized that these are new projects that U.S. Venture is adding and they are going to move petroleum products in a greater scope from Milwaukee to Green Bay without the pipeline. If they do anything with the Energy company at the port facility they will be applying with Brown County and they will be in competition with U.S. Oil as there are only so many state dollars for such projects. These are the projects that have the most likelihood to see some type of grant application come August.

Kaster couldn't figure out why the pipeline wasn't replaced and asked Haen why that would be.

Haen thought the same thing because if you have \$300 million and it would pay for itself in 12 years then you would be theoretically living the good life for the next 63 years if it ended up lasting 75 years. They actually sold sections of it now, for example, U.S. venture bought the piece under the Fox River so the pipeline is going to be no more. Personally, Haen thought, that the pipeline is the best mode of transportation, then water and that needs to be where it goes to next because having hundreds of 6,000 gallon tanker trucks come up I-43 every day is not the best way.

Motion by Supervisor Kaster, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

19. Resolution re: Expanding Brown County Foreign Trade Zone (FTZ) #167 with Subzone FTZ #167-E.

Haen noted that they have been approached by a company called Pro-Ampact to have them be part of the county's foreign trade zone. This is not to be confused with the general zone which is around Brown County's airport as well as Oshkosh's airport. He defined a subzone more clearly by stating that you draw a boundary around their property and Pro Ampact is actually located in several locations, 2 of which will be part of the foreign trade zone. He continued, that this is related to the aluminum and the steel tariffs that are going on in the U.S. which would consist of anything

that you buy from the store that has a sort of foil lining such as chip containers or coffee containers and so forth, it is most likely Pro Ampact making this product. What's happening is this aluminum is coming in from outside the U.S. and they are having to pay high tariffs on this. So this would be brought in as part of a foreign trade zone which has the benefit of U.S. manufacturing. The material is brought in, U.S. labor manufactures it into a good while it's in the foreign trade zone then the tariff doesn't have to be paid up front and money is being managed better. Every time a container comes out a tariff must be paid on that piece, if you took that container and sent it out of the U.S. it technically never would have been here because the aluminum would have come into the foreign trade zone, manufacturing would have happened and no tariff would be paid because it is in the foreign trade zone but the benefit is that you get U.S. labor. In sum, the benefits of foreign trade zones are, managing money better, reduced tariffs, or eliminated tariffs all together. This would be the 5th subzone issued but there is only 1 currently active subzone. The County will oversee this and make sure they comply with U.S. customs and in exchange for being part of our foreign trade zones the County will receive a royalty every month which is planned to be about \$2,000 per month going through there.

Tran questioned why Pro Ampact would be the only company utilizing this trade zone and wondered if any other companies were being reached out to as well.

Haen stated that what ends up happening is that the companies that end up utilizing these zones are companies like Delta that bring in foreign fuel and fly out of the country with it and burn it up. Theoretically, it is the large manufacturing companies that benefit from this and therefore it gets very complicated so you need specialized accountants to keep this all in order and you have to have a complete record so when Customs comes questioning and the numbers are off, then there are big penalties coming. Haen said they do try to market for this via different avenues, such as newsletters, but it proves difficult for many companies to take on.

Haen wanted to note that what is being approved here is the ability to enter into an operating agreement, he included a copy of a recent one in the agenda packet but they will have to negotiate a new one with Corp Counsel and the company itself for this specific agreement and he will bring this back before the committee but it won't be for approval it will be for informational purposes.

Motion by Supervisor Deslauriers, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

20. 2019 Port Annual Report

Haen started off by noting that this is an annual document that they put together as a way of looking back at the year that was. Some of the highlights of the document which is attached to the agenda included, tonnage ended up being up 14%, limestone had a significant increase as well. Primarily, though, the biggest change came through U.S. Oil and the import/export of petroleum products. The main players are, in terms of importing, diesel and gasoline and the exporting of ethanol has been growing as well. These have been changing in some categories in upwards of 200-500%. This is driving a lot of their growth. Then then it goes on to talk about what the port does exactly and it talks about the new economic impact study that they did this past year stating that the port is valued at over \$147 million to the area and it supports about 1300 jobs as well. It also goes into the ports mission, who the harbor commissioners are, the environmental footprint among other things. Pg. 8 is a highlight of last year and it notes that revenue exceeded expenses by about \$250,000 due to a dredging project that came into the Bay Port facility. They completed the 2018 goals of conducting an economic impact study, establishing oversize and overweight corridors on both sides of the Port, and leased all the Bylsby Property for Port-related purposes. Some of the projects that they started on but didn't quite finish yet included, finding beneficial use of topsoil and they are making significant progress with that, they received a grant to advance and end-use plan for Renard Island that will come before the county board this spring, and they are trying to engage WE energies for the highest and best use of the Pulliam Plant property. These projects along with advancing potential service for barge containers from Cleveland's Northern European Liner and Muskegon's Proposed Container Service, helping execute the 2019 tall ships festival and making Green Bay a regular destination for cruise ships are all goals of the Port in 2019.

Kaster had a question regarding the Tall Ships sponsorship and about the \$5,000 that is being given between PMI and the County. He wanted to know who is giving that \$5,000 to who because it wasn't quite clear.

Haen informed him that the County is giving PMI \$5,000 in value to take the sponsorship of the boardwalk. There's going to be 8 or 9 tall ships pulled up to the dock and the boardwalk right in front of that is what the board will be sponsoring. Different activities will be done on the boardwalk the day of the Festival itself as well. They will be giving \$3,500 in cash to PMI and the other \$1,500 spent will be spent on making sure the dock is dredged properly, communicating through the Coast Guard making sure the ships can all get here among other things to make sure the event itself can surely happen.

Tran wondered what that \$3,500 was going to be used for exactly.

Haen stated that PMI is putting this event together with anywhere from \$300,000-\$400,000 to make sure these ships get in here and they're going to be selling a sponsorship for each ship to try and get as much of that money as possible secured to try and cover that cost. Then they'll be living on things such as the hot dogs, soda and so forth that is sold at the event. The \$3,500 is being put forth because this is really the only event in the Port of Green Bay and he felt that the County should definitely be involved in this type of event to get some name recognition out there. It is essentially advertising really.

Tran also had a question about the Renard Island maintenance and what kind of maintenance is being done there.

Haen noted that this is being paid for out of their regular operating revenue, the Port puts \$25,000 away yearly, and have been doing so for some time, as a sort of self-insurance fund for a catastrophic failure of some kind in the event of a big storm. This way, there are some dollars to work with if something like this occurs but over the years it accumulated into around \$550,000. Haen said he doesn't know when they should stop depositing but at some point that decision should be made. He emphasized that if this island was destroyed the East side of Green Bay would undoubtedly be flooded.

Tran also wondered about the plan for the end use of Renard Island as she was out of town for the listening sessions that were hosted for it.

Haen highlighted that they didn't like some of the things that the consultant came back with, and that included the wording of it being residential, which isn't the case at all so it was essentially sent back to the drawing board. The plan is within the next month to get the Renard Island group together and the plan will be rolled out and if everything goes well then it will be brought before County Board, if not then it will go through another revision. At this time it is being worked on at the staff level but he is excited about it at the moment.

Erickson stated that really the point is to come up with a plan but then a private entrepreneurship will take over, so some will be leased, some will be rental, some will be green space etcetera.

Tran also was wondering what exactly the status of Cat Island was.

Haen stated that Cat Island is there, built, paid for and being operated and it will be in its operating life for around the next 20-30 years. In the meantime they are still working on things including nesting, doing some wild rice planting and doing some other improvements. They are getting environmental benefits from this but they have to be sure they keep putting dredge material in there, he emphasized. There aren't any plans for human use here such as a restaurant or anything, this is for the environment exclusively.

Erickson noted that this really prevents the West Shore from washing in and becoming very shallow, so it really is a natural barrier in a sense.

Motion by Supervisor Kaster, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

21. 2019 Resource Recovery Annual Report.

Haen stated that the attached document to the agenda follows a similar format to that of the Port annual report and is similarly looking back at what was done in the past year and ends with what will happen this year. He then began to walk through the packet and highlight key points. He informed the committee that they upgraded their compactor from a 10 cubic yard compactor to a 15. They also reconstructed their HMR facility with some building modifications

and things of that nature. Haen said they spent significant dollars at the south landfill and they've additionally have been working on the planning effort related to what exactly they do with their next landfill. He highlighted page 5 in the packet as it references the activities that took place in the past year and the top graph specifically shows that the amount of waste continues to grow. Due to this, jamming up so to speak, in this year's budget they are putting in a second scale and some software changes to try and speed up the process and some of the transactions. Some of this increase in waste is due to the economy doing well as people are consuming and therefore throwing more away as well. He noted that tire recycling continues to boom as Brown County offers one of the most affordable tire recycling rates in the region. Contrarily, wood waste and C&D recycling were all dried up as there were no secondary markets for these things, shingles continue to decline as well. Recycling is remaining stable, but, he pointed out that everything is getting lighter and changing in composition so you need more of an item to reach a certain weight. So, when one looks at this, the same tonnage may be getting done but they are doing hundreds of thousands more pieces at a time. More people are utilizing the Organics Drop-Off program as they find out about it. He then talked about financials and that they put a significant amount of dollars as they moved to the south landfill. Haen stated that this will take significant amounts of money off their books including \$16 million before they take in 1 ton of garbage. On page 9 it talks about the budget and he pointed to the \$12 million they had in revenue and they had about \$11.5 million in expenses so they met their expectations. He then noted the completed goals of 2018 on page 10 which included, getting neighboring counties interested in utilizing Brown Counties' landfill and resource recovery services, rebuilding the HMR building, completing the South Landfill wetland delineation, excavating about 43,000 tons of clay out of the south landfill, renewing the agricultural land lease for 15 years, among a couple other projects that are listed on the handout in the agenda packet. Some projects that they are still working on include, having De Pere approve the discharge of leachate as they received acceptance from NEW Water, the plan of operation for the south landfill, converting the Gas-To-Energy plant to a passive flare, and the planning efforts for the BOW Landfill Agreement. Things that were deferred or taken off the table were the BOW strategic plan, the leasing of non-landfill land, and conducting BOW waste technology committee research. Other things that are proposed to be done in 2019 are, solid waste transfer station building modifications, figuring out how to construct and operate the south landfill, finish up the leachate agreements, there are others as well that are explained further in the agenda packet.

Deslauriers wanted to add to the record that Solid Waste Board President John Katers is also listed as a Dynamic Quality Assurance Project Manager so if anything does come before the Solid Waste Board as far as the digester goes, it would be expected that he be recused due to a conflict of interest.

Tran noted that in other countries they are filling plastic bottles with clay or cement and building structures like houses with them as a creative solution to solving a problem that could be considered here too possibly.

Deslauriers asked about the deferred leasing of the non-landfill land and wondered if he was reading it correctly, meaning the County is not going to lease that land.

Haen informed him that he was indeed correct.

Deslauriers thanked him for this.

Motion by Supervisor Kaster, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

22. G-18 South Landfill Monitoring Committee Communication Policy.

Haen started off by stating that this is an internal policy for their department and addresses how they plan to communicate with the landfill monitoring committee with regard to their landfill sighting agreement. Basically, the County is responsible for the communications and all the data needs to come to them first where it will be put in the software "box" talked about in the last meeting and then it will be sent off to the state. There are possibilities that this doesn't work if some people don't follow it or whatever the case may be, but as recently as about 2 weeks ago this method seems to be working. What happens is the data is collected, it is given to an environmental consultant due to document size and content to hold until it is able to be put into the software, then the County is able to tell them when to send it off to the state as they are to be informed of any upcoming submission. Everyone is informed that there is information available and everyone gets a notification that there's information out there and they can make a decision to view it or not to, the County is able to see who views it also. If everyone does what they're supposed to this will work. A copy of the policy is attached to the agenda packet as well.

Deslauriers emphasized that this is a really good improvement from what was in place before, ideally he would like to get this to the next Landfill monitoring committee meeting and then come back with suggestions and he wondered if receiving and placing on file limits that ability.

Haen replied that all of their internal policies are always fluid and he's always open to ways to make them better.

Deslauriers thanked him for this improvement but noted that some of the communications they have been getting regarding the data submittals are coming across as excels spreadsheets with just numbers and no descriptions about the file submittals. There is no real information behind just numbers with no description concerning those numbers. He asked if there could be some sort of field headings in the description, or in the data file add a label to these numbers.

Haen said that this data is going in just as the state needs it and is meeting the requirements of state submittal, so in this case the best option would be to go to the states' website and there is a public document on there that would have this information.

Deslauriers told him that he understands this but numbers have to be identifiable to be information of some kind. If the field headings could be put in the description in some fashion this would go a long way. Or, if possible, could a link to the document that lays this out better on the states' website be put in the description so it doesn't have to be searched for? This would be a good compromise he thought.

Haen said this could be done.

Motion by Supervisor Deslauriers, seconded by Supervisor Kaster to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

23. Director's Report.

Haen noted that everything that would be talked about here was already spoken to as part of the annual report above. A copy of the report is attached.

Motion by Supervisor Kaster, seconded by Supervisor Tran to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Public Works

24. 2018 to 2019 Carryover Funds.

See action at item 9 above.

25. Budget Adjustment Request (18-140): Any allocation from a department's fund balance.

Public Works Director Paul Fontecchio gave a handout with an update and noted that he would speak to what exactly was updated and it already had been communicated to Director of Administration Weininger. He said that this is pertaining to year end things, and the changes were, specifically the addition of the "State Grant & Aid Revenue" in the amount of \$34,174 was added and a change in "County Maintenance Traffic Control" to \$81,610. He emphasized the fact that this is still a \$0 fiscal impact in the 660 fund and the 240 fund fiscal impact stays exactly the same as what it was due to this being an internal shufflings of the dollars. He said that the bottom line is that they went \$683,103 over budget last year due mainly to Blizzard Evelyn costing \$300,000 and a washout on the CTH X pipe costing around \$80,000 which accounted for well over half of this amount, and essentially, the 240 fund will require a fund balance to cover these expenses. These are basically the increases and decreases in all the different funding accounts that go with this.

Motion by Supervisor Kaster, seconded by Supervisor Tran to approve the fiscal impact to the 240 fund as amended to \$683,103. Vote Taken. MOTION CARRIED UNANIMOUSLY

26. Budget Adjustment Request (18-141): Any allocation from a department's fund balance.

Fontecchio spoke to the fact that this particular item has to do with the bridge aid and the actual request itself is attached to the agenda. He supplemented the information on this request by stating, in 2018, they had budgeted \$141,000 in new bridge aid requests. Basically, this \$141,000 is only for current year petitions and the previous years' petition funds are in the Fund Balance reserved for bridge aid. This request is to move some of these reserved bridge aid funds into 2018 to cover these reimbursement requests. He said this is more of an accounting thing and he explained if you take the total bridge aid expense by Brown County which is \$209,302 and you subtract the budgeted amount of \$141,000 you end up with \$68,303 which is what this sort of moving around of money represents. In reality, it's really a \$0 impact because they are using funds from other things and something they do every year with the bridge aid.

Deslauriers asked why it looks like an expense when it actually isn't an expense.

Fontecchio said that it's accounting math and the formula is something like revenue over expenses.

Erickson noted that they talk about this every year and it's an expense in one place and then it goes into a different account and since the money came out of an account it looks like an expense. It's all coming out of the bridge aid fund anyways. He said that they have had accounting explain it to them before and he still doesn't understand it.

Kaster explained it internal funds coming out and being put into other internal funds and those coming out as well. He also wondered about checks being sent back to everyone in the past.

Fontecchio reminded him that this was done a couple of years ago. He noted that a lot of the municipalities were using this fund as a piggy bank. Basically, the towns would give the County money that would be set aside, then towns would go do the work and they would be, essentially, paying for it twice and they would be reimbursed out of this account which didn't make much sense.

Kaster stated that Green Bay and De Pere were putting into it also in order to compensate for smaller towns not being big enough to compensate on their own or something to that effect.

Motion by Supervisor Deslauriers, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

27. Resolution Re: Table of Organization Change for the Public Works – Facilities Department – Reclassification and Deletion of Positions.

Fontecchio started off by noting that out at the Bay View location they had 2 Manager positions, 1 being in charge of the CTC Housekeepers, the other was in charge of the mechanics of the workers. They both retired within a couple months of one another. Per the County code, he continued, they are supposed to look at these positions and see if there are possible savings. They determined that they wanted a parallel structure over the Bay View campus. They also currently have one (.50) Housekeeper position which has been unfilled for quite some time. What they propose to do is delete one (1.00) FTE Housekeeping Manager position, delete the (.50) Housekeeper position, and add (2.00) FTE Housekeeper positions, respectively. This is in advance of having the STEM building up and running 7 days a week which would have even more housekeeping than an office building would. In sum, the plan is to fill this position with 2 Housekeepers, one of which will be hired now in March and the other will be hired in July just before the STEM building is up and running. Even though a building is being added, they are covering the housekeeping without adding cost.

Motion by Supervisor Kaster, seconded by Supervisor Tran to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY

28. Summary of Operations.

Fontecchio only wanted to note that he thought that their winter budget is at about \$0 at the moment and this includes the months of 2019 that are coming this fall/winter. To manage this they will have to reduce their summer work. He spoke about a graphic provided by NBC 26 and that through the day of this meeting there was 57.7" of snow

and a normal season is 51.4" and at the time of this meeting if the amount of snow fell that was forecasted fell it would be the snowiest February on record since 1890.

Motion by Supervisor Kaster, seconded by Supervisor Deslauriers to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

29. Director's Report.

Fontecchio spoke to the handout attached to the agenda and started out by giving a few updates on the projects that are ongoing including the continuing of the designing of the Fox River Papermaking Corridor. They moved the advertising deadline dates back a month after speaking with Green Bay Packaging as some of their design details with connections were tough. There are numerous design engineering firms involved in this, not just on the County. Where the County has the main storm line connecting with the laterals, the other design firms need to figure this out and they ran into problems. This should not affect the pond excavation that the County will be working on with this but it will definitely push back the storm sewer work. The other project he updated on was the Health Department move which was on track to happen the Monday following this meeting, March 4th. Everything was pretty much ready to go and they were just putting the finishing touches on that project. He said this is a vast improvement to the health facility and was excited for everyone to come see it. He acknowledged that there have been many 12 hour days. With regard to the staffing report the Senior Engineering position has been open since May and he felt as though this would be open for some time.

Deslauriers wished to know a little more about the Expo Center and generally where that project stood and if there were any County Board approvals coming up or anything like that.

Fontecchio couldn't offer any information because he did not know as he is not directly involved in that project. He believed the Village of Ashwaubenon is taking lead on this. The only thing he has been involved in are some document storage questions and other ancillary things.

Deslauriers wanted to be clear that it was handed off to Ashwaubenon to go get bids and such. This was deemed to be the case.

Deslauriers also noted that he sent Fontecchio questions about the winter operations and he thought that they had a really good conversation and all his questions were answered regarding those. Within a week of this he received a couple contacts from Public Works, he was hoping that Fontecchio would correct this, as the comments consisted of "crew leader was telling the guys not to talk to (Deslauriers) because he was out for their jobs," "that (Deslauriers) was looking to close the Greenleaf shop," and that "(Deslauriers) was sitting outside the Greenleaf shop recording the comings and goings of trucks." He emphasized that these are all patently false. Deslauriers reiterated he was happy with the conversation he and Fontecchio had and he is communicating this to him because he would ask that he filter this down through his crew leaders to correct this communication.

Fontecchio told him that he has been in this position long enough to understand that there are always rumors and things that are said that are not true and you certainly cannot control it all. In a department their size with around 154 individuals there are a lot of rumors that go around and he cannot substantiate any of them or say who said what. He said there are always a certain number of disgruntled employees taking shots at management. Sometimes there are some good points made.

Deslauriers informed him that it was the timing of the comments from the email that was concerning.

Fontecchio iterated that it is always amazing to him that some things get out before he hears it. He said that he hears things from outside sources before he hears it. He wouldn't be too alarmed by it because to him that is a normal day.

Deslauriers said he wasn't alarmed but the source of it coming from a crew leader bothered him. He said he isn't asking him to do anything, he is just asking him to consider clearing up that communication and he can do whatever he sees fit with it.

Deslauriers transitioned by speaking to one of the questions regarding the underbelly scrapers on the plows and the drivers discretion to use them. He said that Fontecchio communicated to him that is completely up to the driver

whether or not to use them. Deslauriers just wanted this to be reflected into the record that it is their policy that the guys can use the underbelly scrapers when they see fit whether it is a consumable cost or not if they feel it is appropriate to use them they can use them.

Fontecchio replied “yeah” and that maybe half of the fleet has these and they do have quite a few younger drivers and the Ops manager does give them advice on how much salt to use and so forth. Also, it is a big county, what is happening weather wise in Denmark isn’t necessarily happening in Pulaski. Due to this there is a lot of driver judgement and “absolutely they can use this as they see fit.”

Kaster talked about how these do a lot more wearing and tearing on the roads when they are used.

Fontecchio stressed that when you have the hard pack of ice on the road this needs to come off as this is what is causing a lot of accidents. There’s 2 ways to do this a mechanical method or a chemical method. They have been having a lot of success with the brine round but a lot of times the only way to get that packed down ice off is mechanical. That bond must be broken between the road and that ice. He gave the example of when you drive over your driveway before shoveling and pack down the snow it is extremely hard to get off and that magnified by 1000 fold is what they are dealing with a lot of times. You can throw salt down but salt doesn’t work as well when temperatures start reaching numbers like the single digits and lower. The corner is being turned though with the sun getting higher in the sky to burn it off and so forth.

Deslauriers wanted to make sure the guys have the tools that they need to do their job well to prevent accidents. He reiterated it is not what he does to track guys at the Greenleaf shop or anything like that, he supports the guys and wants to make sure they have what they need. He then asked about the salt supply at this point.

Fontecchio said we are not close to out. There was additional salt ordered for the County supply but the State supply is managed by the DOT and if there were any trouble areas this year it would have been with the DOT salt supply end of things. This has been managed like this for 3 years and the DOT has the 2 biggest sheds in the County and they have been encouraging the DOT to keep these as full as possible and a lot of this is run by Madison.

Tran wondered how the brine was working out.

Fontecchio replied that it is working out really well and he mentioned that Stan Kaczmarek, a Citizen Representative of the committee that meets prior to this committee, commented to him that in his neighborhood this works far better than when salt is being put down. This has even worked well even in really cold temperatures the hard part is going to be the growing pains of being able to outfit the fleet and making sure the brine making capacity is there. Also, brine is supplied for a number of other municipalities as well including howard, suamico and even Door County comes here to get it too. The DOT helps with some of this and it is very possible as we move forward they may help build a state of the art brine facility one problem is the space available for this. So, one component is the brine making itself, the other component is the delivery of the brine. A year ago the DOT came to him and said they would build a brine facility as they want salt use cut 20% which he likened to giving him a brand new aircraft carrier with no planes. To be able to configure the fleet to use more brine is definitely going to take some time and some capital. They are going to have to start thinking about, come budget, the plan for more brine utilization because it is working and it saves on salt costs and on the environmental aspect of things as well.

Motion by Supervisor Kaster, seconded by Supervisor Deslauriers to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY

Property Listing – None.

Other

30. Acknowledging the bills.

Motion made by Supervisor Tran, seconded by Supervisor Kaster to acknowledge the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

31. Such other matters as authorized by law.

Erickson reminded everyone that this meeting would be held at the airport in March, at the highway in April and tentatively at the Stem Center in August.

32. Adjourn.

Motion made by Supervisor Tran, seconded by Supervisor Kaster to adjourn at 8:36 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Cayden S. Lasecki
Administrative Assistant

March 20, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION SUPPORTING
THE VILLAGE OF DENMARK BUSINESS DEVELOPMENT CORRIDOR

WHEREAS, the Village of Denmark (“Village”), population 2,216, is strategically located along Interstate 43 in the southern portion of Brown County (“County”); and

WHEREAS, the Village created a Business Development Corridor along Interstate 43 which is projected to increase assessed property values by roughly \$17 million to \$23 million as a result of new investments in 2020; and

WHEREAS, Salm Partners, LLC (“Salm”) of Denmark, WI is a private label manufacturer of some of the nation’s best smoked sausages and hot dogs, and currently employs 450 people in Brown County, and 150 people through its joint venture in Alabama; and

WHEREAS, Salm is a great success story in Brown County, whose founder grew up on a Brown County dairy farm, left the county for his education and career training, but chose Brown County as the site of Salm when founding it with three of his brothers in 2004; and

WHEREAS, Salm intends to expand its manufacturing to a new site, capable of housing a 300,000 square foot production and storage facility that could house up to 6 new production lines and could create 400 new jobs; and

WHEREAS, Salm intends to invest roughly \$35 million in a new 80,000 square foot production and storage facility in Phase One that will create 80 new jobs at the expanded facility to operate the new production line; and

WHEREAS, the Village has secured other investment projects that are ready for construction in 2019 and 2020 that will create roughly 50 new jobs in the community; and

WHEREAS, the Village is foregoing creating a Tax Increment Financing (TIF) District in order to allow much needed new tax revenue to be collected, as opposed to being diverted to the district; and

WHEREAS, the Village projects an increase of up to \$114,300 per year in new tax revenue for the County as a result of these investments; and

WHEREAS, the Village is investing approximately \$13 million in this Business Development Corridor, and is asking the County to also participate by utilizing the County Highway Department for road building and storm water pond construction purposes.

NOW THEREFORE BE IT RESOLVED, by the Brown County Board of Supervisors, that, once a Developer's Agreement between Salm and the Village, with terms and conditions satisfactory to the County, is approved by the Village, the County shall aid in the development of the Village of Denmark Business Development Corridor as stated below in this Resolution in order to retain and create jobs in the County, enhance the County's tax base, and promote the orderly development of the Village of Denmark Business Development Corridor; and

BE IT FURTHER RESOLVED, that the County shall reconstruct County Trunk Highway T (County Trunk Highway KB to North Avenue) using Village funds as outlined in the 2019 Budget, but the County shall reimburse the Village of Denmark for that work in the amounts of \$450,000 in 2021 and \$450,000 in 2022; and

BE IT FURTHER RESOLVED, that the County shall reconstruct, widen, and urbanize Bohemia Drive and Hager Road, along with constructing a new unnamed road and two new

regional storm water ponds, at a cost of approximately \$1.5 million dollars in 2020 to be paid by the Village of Denmark; and

BE IT FURTHER RESOLVED, that the County shall continue to reconstruct, widen, and urbanize Hager Road, along with constructing two additional regional storm water ponds, at a cost of approximately \$1.5 million dollars in 2021 to be paid for by the Village of Denmark; and

BE IT FURTHER RESOLVED, that any and all cost overruns, or additional funds needed for the aforementioned projects shall be borne by the Village of Denmark; and

BE IT FINALLY RESOLVED, that the Brown County Board of Supervisors hereby authorizes and directs Brown County Administration to take any and all steps necessary to implement the directives in this resolution.

Fiscal Note: This resolution does not require an appropriation from the General Fund in 2019. This resolution commits future highway funds of \$450,000 in 2021 and \$450,000 in 2022 to reimburse the Village of Denmark's cost share of County Trunk Highway T as outlined in the 2019 budget.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-021R

Authored by Public Works-Highway

Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
STIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Extension Brown County Report for February 2019

Extension Receives National Gardening Grant

Extension Brown County, in partnership with Advocates for Healthy Transitional Living, CASA, and Brown County Health and Human Services, was awarded a 2019 Youth Garden Grant from KidsGardening.org. Only five proposals from across the United States were selected from over 800 applications.

The grant will be used to expand the Teen Farmers' Market Garden, which provides work and life skills development for Brown County teens in foster care. In 2018, teens sold produce they raised at the Farmers' Market on Military. The grant package includes garden supplies and \$1,000 to purchase additional supplies.

- 1 DeerBusters Easy Net Tunnel
- 1 Rain Wand from Dramm Corporation
- 1 Seed Saving Kit and 2 Paper Pot Presses from Eartheasy
- 1 Hand Tool Package from Fiskars Brands Inc. 1 Tubtrug from Gardener's Supply Company 1 Bag of Organic Fertilizer from JavaCycle
- 1 Smart Pot Grow Bag
- 1 Watex Mobile Green Wall
- 1 Pallet of SunGro's BlackGold Natural and Organic Potting Soil
- High Mowing Seeds
- KidsGardening Curriculum Package
- \$100 Gardener's Supply Company Gift Certificate
- \$1000 Check from KidsGardening

Dairy Revenue Protection Program

Twenty-four people were in attendance while three participated remotely. The February 2nd morning program focused on the Dairy Revenue Protection program, overview of Dairy Margin Coverage and Livestock Gross Margin programs.

The afternoon session provided information on the basics of health insurance plans and coverage along with employer group plans a farm could offer if eligible.

This educational program was organized by Liz Binversie, Agriculture Outreach Specialist.

Annual CAFO Training

Over 120 people attended an educational program on February 4, 2019 at Tundra Lodge. This program is for WPEDES (Wisconsin Pollutant Discharge Elimination System) permitted CAFO (Concentrated Animal Feeding Operation) owners and managers, nutrient Management plan writers and engineers. The purpose of this meeting is to provide information on how to stay in compliance with their permit.



Food Pantry Usage Increases

Extension FoodWise in Brown County has been collaborating with the Brown County Food and Hunger Network, a coalition of 23 community pantries for many years. FoodWise provides monthly nutrition education at many of the pantries. Another contribution has been to work with food pantries to track utilization trends for over the past 10 years. The Food and Hunger Network utilizes this data to distribute donations equitable to pantries based on the number of people served. It is also valuable in planning the supply chain for monthly trends of increased or decreased utilization.

This data base now has 10 years of monthly statistics for the same 23 pantries. The data demonstrates that use of pantries has increased faster than the population growth of Brown County. The County population has increased 6.63% over the past 10 years while the pantry utilization year average over the past 10 years has increased by 17%.

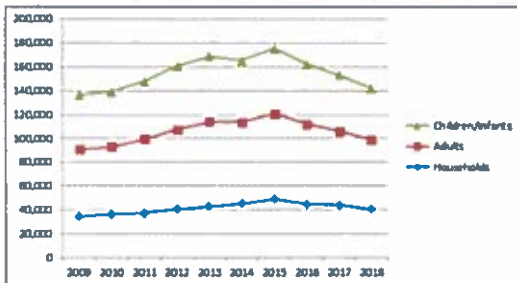


2009-2018 Annual Usage and Percent Increase in Utilization of Brown County Food and Hunger Network Pantries

Brown County UW-Extension
FoodWise
215 Museum Place
Green Bay, WI 54303
Food & Hunger Network
P.O. Box 2185
Green Bay, WI 54308-2185

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Households	34,271	36,134	37,200	40,634	43,026	43,039	49,030	44,637	43,896	40671
Adults	56,781	57,188	62,364	66,991	71,040	66,784	71,853	67,593	62,187	58448
Children/Infant	45,360	46,058	48,271	53,311	54,882	51,979	54,712	50,411	47,485	43162

	% Increase and decrease from year to year									
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	
Households	3%	5%	6%	5%	9%	9%	-9%	-2.70%	-7.35%	
Adults	9%	7%	6%	-3%	5%	4%	-6%	-8.01%	-6.00%	
Children	3%	10%	3%	-5%	5%	5%	-8%	-5.80%	-9.10%	



Pantries Included*

Day Afternoon	Putnam Community Pantry
5th Street Christian Center	Resurrection Lutheran Church
AGOS Resource Center of WI	Sokolow Army
Cathery Lutheran	St. Bernards' Pantry
Community Outreach Deacons	St. John Lutheran Church of Sheboygan
De Paul Christian Outreach	St. Mark's Pantry
First Presbyterian Pantry	St. Patrick's Pantry
PLMHC Blood Walk Place	St. Vitold Parish
Sharing Trees	Trinity Lutheran Church
St. Paul Lutheran Church*	St. Ignace Church of Wisconsin
Monks for Life	St. Elizabeth Church of Manitowish
of Aulick	

*Only household data is available for Grace Lutheran Church
**Not all pantries participated last year

The purpose of this graph is not to show the number of people using pantries, but to show trends for emergency food usage based on food pantries who submit their monthly count.



An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title IX and Americans with Disabilities (ADA) requirements.

BUDGET ADJUSTMENT REQUEST

<u>Category</u>	<u>Approval Level</u>
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).	Admin Comm
<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
9 Any allocation from the County's General Fund (<i>requires separate Resolution</i>) <i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i>	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

For 2018 due to the change in the type of projects during the summer, Blizzard Evelyn in April, and a pipe failure on CTH X from the September rain storms the Highway department has incurred more in County Maintenance expenses than budgeted for 2018. For the 240 Fund balance this will require use of fund balance to cover these expenses after considering the additional GTA revenue received (\$34K). For the 660 Highway Operating fund it is an increase in revenue with an offsetting increase in expense since all operations flow through the Highway Operating Fund and then charged to the 240 Fund.

240 Fiscal Impact*: (\$683,103)

660 Fiscal Impact*: (\$0)

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.500	County Maintenance Summer	304,422
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.600	County Maintenance Winter	323,420
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.5307.700	County Maintenance Traffic Control	81,610
<input type="checkbox"/>	<input checked="" type="checkbox"/>	240.044.080.5385	General Engineers	8,487
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.6182.200	County Maintenance Construction	16,312
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.044.080.4302	State Grant & Aid Revenue	34,174

AUTHORIZATIONS

Signature of Department Head

Department: _____

Date: _____

Signature of DOA or Executive

Date: _____

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	240.3300.200	County Maintenance Fund Balance	683,103
<input checked="" type="checkbox"/>	<input type="checkbox"/>	660.044.001.4800.550	Inter-Dept Rev Special Rev Fund (240)	683,103
<input checked="" type="checkbox"/>	<input type="checkbox"/>	660.044.001.5000.550	Cost of Sales-Special Rev Fund (240)	683,103
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			