March 19, 2008

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session on February 25, 2008, and recommends the following motions.

1. Review minutes of:
   a) Solid Waste Board (12/17/07 & 1/21/08).
   b) Harbor Commission (1/14/08).
   c) Planning Commission Board of Directors (1/2/08).
   Receive & place on file items a- c.

2. Request by Chair Tom Lund from Planning, Development & Transportation Committee:
   a) Discussion of items/projects/initiatives accomplished by this committee over the last year
   b) Discussion of suggested goals for the committee in the coming year.
   Receive & place on file items a-b.

3. Carryovers - Planning, Development & Transportation Division 2007 to 2008 Carryover Funds. Approve.

4. UW-Extension - Approve submission of a grant proposal for $474,990 to the University of Wisconsin School of Medicine Wisconsin Partnership Program. Approve.

5. UW-Extension - Director's Report. Receive & place on file.

6. Register of Deeds - 2007 Annual Report for Register of Deeds. Receive & place on file.

7. Airport - Director's report. Receive & place on file.

8. Highway - Resolution re: Designating the Week of April 7th through April 11th, 2008 as Work Zone Safety Awareness Week." Committee approved. See Resolutions, Ordinances March County Board.

9. Highway - Budget to Actual, 2007. Receive & place on file.

10. Highway - Budget to Actual, 2008. Receive & place on file.

11. Highway - Commissioner's Report. Receive & place on file.

12. Highway - Request for two Stop signs (one from each direction) at CTH "V" and Daly Street in the Village of Bellevue. (Requested by Supervisor Dave Kaster.) Hold for one month for more information.

13. Highway - Request update on salt supply. (Requested by Chair Tom Lund.) Receive & place on file.

14. Highway - Request study to be done on drainage on Lineville Road. (Requested by Tom Lund.) Refer to staff which will include the Highway Department, the Planning Department, the Land Conservation Department, the Parks Department and include the Village of Suamico to discuss and report back 60 days.

15. Communication from Supervisor Dantinne re: To have Brown County Highway review its' 2007-2008 snow plow rates charged to local municipalities. (Referred from February County Board.) Receive & place on file.

16. Port & Solid Waste - Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program. Approve with the notation that these are estimated costs for 2008. See Resolutions, Ordinances March County Board.

17. Port & Solid Waste - Approval of First Amendment to Waste Swap and Disposal Agreement. Approve.

18. Port & Solid Waste - Request for Budget Transfer (#08-08): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: Capital Funding for Brown County Gas-to-Energy Project. (Request to approve funding three Cat. G3516A+ landfill gas generator sets at a cost of $2,831,371. Funds to be borrowed internally from Port & Solid Waste Depts.' Capital Project Reserve Fund. Within 11 years of operation, the Project is estimated to return $6M to Port & Solid Waste Reserve Funds after paying off the debt to the Capital reserve fund.) Approve.

19. Port & Solid Waste - Request for Budget Transfer (#08-09): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: Design and permitting the Landfill Gas to Energy Project (Estimated price $411,000). Approve.

20. Port & Solid Waste - Municipal Recycling Agreement Amendment I – Request for Approval. Approve.

21. Port & Solid Waste - Report from Solid Waste Director re: Renard Island. Receive & place on file.

22. Zoning - Communication to Senators Herb Kohl & Russ Feingold and Representative Steve Kagen re: Floodplain Mapping in Brown County. Approve.

23. Zoning - FEMA update (from previous meeting). Receive & place on file.

24. Planning Commission - Request for staff updates on recommendations and development options on the excess land east of the current jail site. (Standing item.) (Combined with motion #25.)

25. Communication from Chair Tom Lund re: To look at the development of County land adjacent to the Mental Health Center; and its' affect on the surrounding community. Direct Chuck Lamine to hold an open house involving the Planning, Development & Transportation Committee in April and invite neighborhoods nearby.

26. Communication from Supervisor John Vander Leest re: Request to reorganize the Planning Department to create a position for Coordinating Economic Development for Brown County municipalities, villages and towns. Refer to staff and bring back next month.

27. Audit of bills. Pay the bills.

Approved by:

COUNTY EXECUTIVE Date

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FEB 2008
Received
Board of Supervisors

PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, February 25, 2008 in Room 161 at 6:30 p.m. – Ag & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Bernie Erickson, Mike Fleck, Dave Kaster, Norb Dantinne, John Vander Leest

Also Present: Supervisors Jack Krueger, Adam Warpinski, Mary Scray, Harold Kaye. Judy Knudsen, Cathy Williquette, Tom Miller, Brian Lamers, Chuck Larscheid, Bill Bosiacki, Chuck Lamine, Jim Wallen, Jayme Sellen, News Media and Other Interested Parties.

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1. CALL MEETING TO ORDER.
The meeting was called to order by Chairman Erickson at 6:30 p.m.

2. APPROVE/MODIFY AGENDA.

Although shown in proper format here, item #26 and #26a will be taken after item #9.

A MOTION WAS MADE BY SUPERVISOR DANTINNE AND SECONDED BY SUPERVISOR KASTER TO APPROVE AS MODIFIED. Vote taken. MOTION CARRIED UNANIMOUSLY.

3. APPROVE/MODIFY MINUTES OF:
   a) REGULAR MEETING OF JANUARY 28, 2008.
   b) SPECIAL MEETING OF JANUARY 28, 2008.

A MOTION WAS MADE BY SUPERVISOR FLECK AND SECONDED BY SUPERVISOR VANDER LEEST TO APPROVE 3A AND 3B. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. REVIEW MINUTES OF:
   a) SOLID WASTE BOARD (12/17/07 & 1/21/08).
   b) HARBOR COMMISSION (1/14/08).
   c) PLANNING COMMISSION BOARD OF DIRECTORS (1/2/08).

A MOTION WAS MADE BY SUPERVISOR DANTINNE AND SECONDED BY SUPERVISOR FLECK TO APPROVE 4A, 4B AND 4C. Vote taken. MOTION CARRIED UNANIMOUSLY.

REQUEST FROM CHAIR TOM LUND

5. REQUEST FROM PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE:
   a) DISCUSSION OF ITEMS/PROJECTS/INITIATIVES ACCOMPLISHED BY THIS COMMITTEE OVER THE LAST YEAR
   b) DISCUSSION OF SUGGESTED GOALS FOR THE COMMITTEE IN THE COMING YEAR.

Each Department Head came forward and provided handouts (attached) regarding their 2007 Achievements and 2008 Goals and briefly highlighted items from their reports. Chair Erickson stated that he will be in contact with each Department Head to have them state their top three achievements and goals.

Supervisor Vander Leest would like information related to economic development grants or other initiatives included in the 2008 Goals for the Planning Commission Department. He would like it to be more of a priority to keep jobs in the area.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR FLECK TO RECEIVE AND PLACE ON FILE 5A AND 5B. Vote taken. MOTION CARRIED UNANIMOUSLY.

CARRYOVERS

6. PLANNING, DEVELOPMENT & TRANSPORTATION DIVISION 2007 TO 2008 CARRYOVER FUNDS.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR FLECK TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

UW-EXTENSION

7. APPROVE SUBMISSION OF A GRANT PROPOSAL FOR $474,990 TO THE UNIVERSITY OF WISCONSIN SCHOOL OF MEDICINE WISCONSIN PARTNERSHIP PROGRAM.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

8. DIRECTOR'S REPORT.

Family Living Edu/Dept Head, Judy Knudsen, provided a handout (available in County Board and County Clerk's office) re: UW-Extension Programming Efforts and spoke briefly in regards to it. This handout will be placed on the UW-Extension website.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

REGISTER OF DEEDS

9. 2007 ANNUAL REPORT FOR REGISTER OF DEEDS.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR KASTER TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

Moved to items #26 and #26a at this time.

AIRPORT

10. DIRECTOR'S REPORT.

Airport Director, Tom Miller, reported on the following:

a) There is a strong likelihood that Delta and Northwest Airlines will merge in the near future and once that happens United and Continental may merge as well. Both could impact Austin Straubel marginally.

b) January 2008 passenger traffic was up 8% compared to January 2007. The two NFL post season games impacted January's airport restaurant sales 41%, gift shop sales up 168%, and rental car revenue was up 24.7%.

c) In 2002, 2003, 2004 and 2005, Brown County issued $23 million dollars in general obligation bonds to fund the construction of the concourses. The concourses are being paid for with passenger facility charges on every airline ticket. They are about a half a million dollars ahead of anticipated collections and should have all of the collections and bonds paid for by 2021, four years ahead of schedule.

d) This year is Green Bay's 60th Year Anniversary of air service. The airport will be issuing stickers stating "60 Years of Service to Brown County".

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR FLECK TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

HIGHWAY

11. RESOLUTION RE: DESIGNATING THE WEEK OF APRIL 7TH THROUGH APRIL 11TH, 2008 AS "WORK ZONE SAFETY AWARENESS WEEK."

A MOTION WAS MADE BY SUPERVISOR DANTINNE AND SECONDED BY SUPERVISOR FLECK TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. BUDGET TO ACTUAL, 2007.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. BUDGET TO ACTUAL, 2008.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. COMMISSIONER'S REPORT.

Highway Commissioner, Brian Lamers, stated the winter maintenance budget is $1,235,000 and have spent $1 million so far working on County roads. He had been in contact with Outagamie Co. and stated they have used the beet juice and salt mixture on Hwy 41 and have not noticed any differences.

Lamers stated Mike Berg, WisDOT NE Region Director, is willing to come and speak in regards to questions regarding State roads, 41 expansion, etc. Erickson suggested having Lamers come back next month with a meeting date and contact other towns with the meeting information.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR KASTER TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

15. REQUEST FOR TWO STOP SIGNS (ONE FROM EACH DIRECTION) AT CTH "V" AND DALY STREET IN THE VILLAGE OF BELLEVUE. (REQUESTED BY SUPERVISOR DAVE KASTER.)

Supervisor Kaster stated there are 92 lots on Daly, about 81 that have houses on them and only one entrance in and out of the sub-division. Residents are having trouble getting out onto CTH "V".

Lamers provided a picture (available in County Board and County Clerk's office) looking southbound onto the intersection CTH "V" and Daly. He stated by placing a stop sign you would be stopping over 4,000 traffic daily to accommodate one sub-division and cause more accidents.

A MOTION WAS MADE BY SUPERVISOR DANTINNE AND SECONDED BY SUPERVISOR VANDER LEEST TO HOLD FOR ONE MONTH FOR MORE INFORMATION. Vote taken. MOTION CARRIED UNANIMOUSLY.

16. REQUEST UPDATE ON SALT SUPPLY. (REQUESTED BY CHAIR TOM LUND.)

Lamers provided a handout (available in County Board and County Clerk's office) re: Brown County Highway County Salt Inventory as of 2/25/08.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

17. REQUEST STUDY TO BE DONE ON DRAINAGE ON LINEVILLE ROAD. (REQUESTED BY TOM LUND.)

Supervisor Lund stated the issue on Lineville Rd. is Barkhausen Waterfowl Preserve. Under the previous Commissioner, the ditch line was cleaned out on the north of Lakeview Dr. and the water was deposited in the other ditch north of Barkhausen. This caused a large flow of water to leave Suamico. Lund would like to see Brown County work with Barkhausen to come up with a solution. He believes if Barkhausen would allow water in **and** let water out of their facility, it would control the flooding.

A MOTION WAS MADE BY SUPERVISOR ERICKSON AND SECONDED BY SUPERVISOR DANTINNE TO REFER TO STAFF WHICH WILL INCLUDE THE HIGHWAY DEPARTMENT, THE PLANNING DEPARTMENT, THE LAND CONSERVATION DEPARTMENT, THE PARKS DEPARTMENT AND INCLUDE THE VILLAGE OF SUAMICO TO DISCUSS AND REPORT BACK IN 60 DAYS. Vote taken. MOTION CARRIED UNANIMOUSLY.

#17A COMMUNICATION FROM SUPERVISOR DANTINNE RE: TO HAVE BROWN COUNTY HIGHWAY REVIEW ITS' 2007-2008 SNOW PLOW RATES CHARGED TO LOCAL MUNICIPALITIES. (REFERRED FROM FEBRUARY COUNTY BOARD.)

Lamers gave a brief explanation of charges stating municipalities, the counties and the State are paying the fees depending on where the trucks are being used. Fees are determined by the State. For example, if a tri-axle truck is used, they charge for the truck, the wing, the plow, the salter, etc.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

PORT & SOLID WASTE

18. RESOLUTION RE: APPROVING THREE-YEAR STATEMENT OF INTENTIONS FOR WISCONSIN DEPARTMENT OF TRANSPORTATION'S HARBOR ASSISTANCE PROGRAM.

Chair Erickson wanted it noted that these estimated costs are for information purposes only.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO APPROVE WITH THE NOTATION THAT THESE ARE ESTIMATED COSTS FOR 2008. Vote taken. MOTION CARRIED UNANIMOUSLY.

19. APPROVAL OF FIRST AMENDMENT TO WASTE SWAP AND DISPOSAL AGREEMENT.

A MOTION WAS MADE BY SUPERVISOR FLECK AND SECONDED BY SUPERVISOR DANTINNE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR KASTER TO SUSPEND THE RULES TO TAKE ITEMS #20 AND #21 TOGETHER. Vote taken. MOTION CARRIED UNANIMOUSLY.

20. REQUEST FOR BUDGET TRANSFER (#08-08): CHANGE IN ANY ITEM WITHIN OUTLAY ACCOUNT WHICH REQUIRES THE TRANSFER OF FUNDS FROM ANY OTHER MAJOR BUDGET CATEGORY OR THE TRANSFER OF OUTLAY FUNDS TO ANOTHER MAJOR BUDGET CATEGORY: CAPITAL FUNDING FOR BROWN COUNTY GAS-TO-ENERGY PROJECT. (REQUEST TO APPROVE FUNDING THREE CAT. G3516A+ LANDFILL GAS GENERATOR SETS AT A COST OF $2,831,371. FUNDS TO BE BORROWED INTERNALLY FROM PORT & SOLID WASTE DEPTS' CAPITAL PROJECT RESERVE FUND. WITHIN 11 YEARS OF OPERATION, THE PROJECT IS ESTIMATED TO RETURN $6M TO PORT & SOLID WASTE RESERVE FUNDS AFTER PAYING OFF THE DEBT TO THE CAPITAL RESERVE FUND.)

21. REQUEST FOR BUDGET TRANSFER (#08-09): CHANGE IN ANY ITEM WITHIN OUTLAY ACCOUNT WHICH REQUIRES THE TRANSFER OF FUNDS FROM ANY OTHER MAJOR BUDGET CATEGORY OR THE TRANSFER OF OUTLAY FUNDS TO ANOTHER MAJOR BUDGET CATEGORY: DESIGN AND PERMITTING THE LANDFILL GAS TO ENERGY PROJECT (ESTIMATED PRICE $411,000).

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

22. MUNICIPAL RECYCLING AGREEMENT AMENDMENT I – REQUEST FOR APPROVAL.

A MOTION WAS MADE BY SUPERVISOR FLECK AND SECONDED BY SUPERVISOR VANDER LEEST TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

23. REPORT FROM SOLID WASTE DIRECTOR RE: RENARD ISLAND.

Solid Waste Director, Chuck Larscheid, provided handouts (available in County Board and County Clerk's office) re: Summary of Additional Water Sample Results from Renard Island and Annual PCB Flux Estimates. Larscheid stated a year ago the DNR asked for more information on a closure plan so Foth & Van Dyke did some extra analysis, put in eight monitoring wells and tested for PCBs and extra metals. The City of Green Bay was asked if they had any interest in the island and after talking to the Major, his staff, and city council members, they mentioned their main concern was the height of the island. The height may be difficult for future recreational use. The County negotiated to lower the height of the island which will be reflected in the closure plan being submitted to the

DNR. The City indicated other concerns with outer harbor dredge materials due to possible PCBs, so the County agreed to put another layer of soil down. The City offered to take materials from their current project excavations and stockpile it on the Bay's edge using the dirt to cover the outer harbor sediments placed on top of Renard Island. The Corps of Engineers believe the most economical and efficient way to get materials to Renard Isle is to build a causeway. If a causeway is built, the city will excavate clay material, load it on trucks and deliver it to the island for use as a barrier and then the County will agree in principal to take material and spread it out. There is a memorandum of understanding that if the City of Green Bay does not want to do future recreational activities on the island, the County would be interested in having the City take over the maintenance of the surface.

Supervisor Vander Leest believes there are other needs in the park department for maintaining current properties and plans to go back to the City Council and put forward a resolution stating the City of Green Bay will not pursue a recreational use for Renard Island and will not create a need for a causeway.

ON WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

ZONING

24. COMMUNICATION TO SENATORS HERB KOHL & RUSS FEINGOLD AND REPRESENTATIVE STEVE KAGEN RE: FLOODPLAIN MAPPING IN BROWN COUNTY.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

25. FEMA UPDATE (FROM PREVIOUS MEETING).

Zoning Administrator, Bill Bosiacki, stated there is a verbal meeting date for March 7, 2007 at 10:00 a.m. at the Neville Public Museum for invited contract engineers and municipalities only. The Risk Analysis Branch Chief, FEMA representatives and representatives of two State Senators will be attending the meeting. Bosiacki stated that all municipalities will be getting correspondence from FEMA regarding this meeting. On March 24, 2008, the Realtor Association will be having a meeting at the Neville Public Museum and have asked Mr. Bosiacki to attend. They wrote a letter to the two State Senators as well and would like Mr. Bosiack; there for support.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR FLECK TO RECEIVE AND PLACE ON FILE. Vote taken. MOTION CARRIED UNANIMOUSLY.

PLANNING COMMISSION

26. REQUEST FOR STAFF UPDATES ON RECOMMENDATIONS AND DEVELOPMENT OPTIONS ON THE EXCESS LAND EAST OF THE CURRENT JAIL SITE. (STANDING ITEM.)

#26A COMMUNICATION FROM CHAIR TOM LUND RE: TO LOOK AT THE DEVELOPMENT OF COUNTY LAND ADJACENT TO THE MENTAL HEALTH CENTER; AND ITS' AFFECT ON THE SURROUNDING COMMUNITY.

A MOTION WAS MADE BY SUPERVISOR DANTINNE AND SECONDED BY SUPERVISOR VANDER LEEST TO COMBINE ITEMS 26 AND 26A. Vote taken.

Planning Director, Chuck Lamine, stated this has been an issue talked about for over ten years and at a prior meeting it was concluded that some of the neighbors were not as aware as he feels they should be. He has had several conversations with Schmitt Park Assoc. and the new Lake Largo Neighborhood Assoc. which brought concerns to his attention. The approach that makes the most sense was to slow the process down and create a Citizen's Advisory Committee, get representation from the Neighborhood Assoc., City Planning, Public Works, citizens and stakeholders associated with the project to be the eyes and ears for their neighborhoods. Supervisor Warpinski suggested facilitating the education and a dialog. One thought is to coordinate transportation for members on the committee and interested people to go to Madison to see a traditional neighborhood development. This will give an opportunity to meet with city and community officials in those communities and ask questions to find out what worked and learn from their development. There is a scheduled Public Meeting and presentation scheduled Monday, March 3rd at 7 p.m. at the Lake Largo Assoc.

Supervisor Scray expressed her concerns with the development and would like to see the sale of the property. She believes this will benefit the County and decrease the levy. She also believes that the developers should decide how the land should be used or developed and that it should be sent out for an RFP. Scray feels that Brown County is not in the position to develop the property and ask for bids. Lamine stated the intent is to do an RFP.

Supervisor Lund felt the real estate market isn't great right now and we are at least two years away from selling the property at its' best value. He is not in favor of selling it at low market value and suggested taking an economic study on the property to see if it's worth developing now. He believes it is very important to talk to the neighbors.

Supervisor Erickson agreed with Supervisor Lund and stated this property is the gem of the County, a high dollar area and stated it may even be five years but the property will go when the value is there. All that is being done right now is putting down an idea. Erickson suggested having Lamine announce through the media when the Citizens Committee will be formed.

Supervisor Warpinski suggested waiting for the Citizen's Advisory Group to meet so they can work on the details. He feels the County has enough time to slow it down, start over, begin with public outreach and go forward.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO DIRECT LAMINE TO HOLD AN OPEN HOUSE INVOLVING THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE IN APRIL AND INVITE NEIGHBORHOODS NEARBY. Vote taken. MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO TAKE ITEM #26B OUT OF ORDER TO FOLLOW ITEM #26A. Vote taken. MOTION CARRIED UNANIMOUSLY.

#26B COMMUNICATION FROM SUPERVISOR JOHN VANDER LEEST RE: REQUEST TO REORGANIZE THE PLANNING DEPARTMENT TO CREATE A POSITION FOR COORDINATING ECONOMIC DEVELOPMENT FOR BROWN COUNTY MUNICIPALITIES, VILLAGES AND TOWNS.

Supervisor Vander Leest stated he would like to focus more on grants and jobs to help Brown County. Lamine stated it is an area of emphasis.

Supervisor Lund agreed with Supervisor Vander Leest and believes there should be studies of other counties the size of Brown County to find out how much money is being placed for economic development.

Supervisor Erickson agreed with Supervisor Vander Leest and has spoken with the County Executive in regards to, a concentrated effort looking at new businesses that come into the area.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR DANTINNE TO REFER TO STAFF AND BRING BACK NEXT MONTH. Vote taken. MOTION CARRIED UNANIMOUSLY.

Back to item #10 at this time.

AIRPORT, PLANNING COMMISSION, PORT/SOLID WASTE, REGISTER OF DEEDS, LAND INFORMATION OFFICE, PROPERTY LISTING, UW-EXTENSION, ZONING Budget Status Financial Reports for all Departments Not Available for this meeting but will be available at the March Meeting.
LAND INFORMATION OFFICE (NO AGENDA ITEMS)
PROPERTY LISTING DEPT. (NO OTHER AGENDA ITEMS)

No action.

OTHER

27. AUDIT OF BILLS.

A MOTION WAS MADE BY SUPERVISOR VANDER LEEST AND SECONDED BY SUPERVISOR FLECK TO PAY THE BILLS. Vote taken. MOTION CARRIED UNANIMOUSLY.

28. SUCH OTHER MATTERS AS AUTHORIZED BY LAW.
None.

Motion made by Supervisor Vander Leest and seconded by Supervisor Fleck to adjourn at 9:45 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

REGISTER OF DEEDS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4470 FAX (920) 448-4449
E-Mail: williquette_ca@co.brown.wi.us

CATHY WILLIQUETTE CPM
Register of Deeds

2007 Achievements

- Transferred County employee ID card program to Human Resources
- Back scanned all pre-1986 Uniform Commercial Code Documents
- Back scanned over 19,000 birth records back to 1989
- Created look-up index for Abstract Listing Books on CD
- Provided in depth office tours complete with real time on-line demonstrations of Laredo to paralegal students from four different classes at Northeast Wisconsin and Fox Valley Technical Colleges
- Published five issues of "News From the ROD" which were sent to over 300 local attorneys, title companies and other regular users of the office
- Expanded office webpage to include information on identity theft

2008 Goals

- Integrate existing cash/receipting program with New World system
- Create office Policies and Procedures Handbook
- Back scan birth records back to 1985
- Install new version of Laredo and Tapestry public access search programs
- Replace Laredo I-Doc document management system with AVID (based on the county's ability to upgrade office Microsoft software platform to Vista)
- Provide in depth tours to paralegal students from NWTC and Fox Valley Technical Colleges
- Publish three issues of "News From the ROD" newsletters

AIRPORT

Brown County

Austin Straubel International Airport
Green Bay

2077 AIRPORT DRIVE, STE. 18
GREEN BAY, WISCONSIN 54313-5596

THOMAS W. MILLER
AIRPORT DIRECTOR

PHONE (920) 498-4800 FAX (920) 498-8799
Web page: www.co.brown.wi.us/airport

February 25, 2008

2007 Airport Accomplishments

1) Secure $4.4-million in FAA Discretionary Financing to fully fund the reconstruction of Runway 6-24.
2) The Airport and the NE Wisconsin passenger market was made attractive to the airlines for consideration of new service (i.e. Continental service to their Cleveland hub (begins 4/08) and Allegiant Service to Phoenix-Mesa, Arizona (began 11/07)).
3) A portion of the East General Aviation Aircraft Parking Ramp and two taxiways, used exclusively by general aviation aircraft, were reconstructed.

AIRPORT

Brown County

Austin Straubel International Airport Green Bay

2077 AIRPORT DRIVE, STE. 18
GREEN BAY, WISCONSIN 54313-5596

THOMAS W. MILLER

PHONE (920) 498-4800 FAX (920) 498-8799
Web page: www.co.brown.wi.us/airport

AIRPORT DIRECTOR

February 25, 2008

2008 Airport Goals

1) Relocate the Airport Exit Road, as a first step in adding approximately 550 surface parking spaces in the public pay parking lot.
2) Work with the airlines to promote new non-stop flights where studies indicate service is financially justifiable.
3) Increase passenger security awareness throughout the terminal building with the presence of Public Safety Officers patrolling the building during commercial flight activity.
4) Complete the entire $7.4-million reconstruction of Runway 6-24 by November 1, 2008.
5) Continue to operate the airport as a self-sustaining enterprise fund of Brown County Government (No Tax Levy).
6) Design new maintenance facility to store and repair snow removal equipment used on the airport.
7) Complete the installation of a free Wi-Fi system in the terminal building for use by passengers and tenants.
8) Obtain, and install a sterilizer unit capable of meeting U.S. Customs and Department of Agriculture standards for disposing of trash from international flights.
9) Complete the installation of a new Airport Entrance Sign with a programmable message board.

UW-Extension

Achievements for 2007

- Participation in the 4-H Shooting Sports Program offered through the Brown County UW-Extension 4-H Youth Development Program has increased from 40 youth to over 80 youth in the past year.

- Plans for the 2008 Farm Technology Days are progressing with approximately 80 percent of booths and lots rented in Tent City as of February 2008.

- UW-Extension received $474,990 funding from the University of Wisconsin School of Medicine's Wisconsin Partnership Program to continue and expand the Got Dirt program. The primary objective of this initiative is to use school gardens as a tool to increase the consumption of fruits and vegetables and improve the health of children in Wisconsin.

- In partnership with the Wisconsin Arthritis Program and the Department of Health and Family Services, the Community Garden Program created a video entitled "Gardening with Arthritis." This video is available for viewing on our website.

- Over 300 students at McAuliffe Elementary School participated in a school gardening project involving a microfarm. The microfarm concept was developed by the Community Garden Program.

- Twenty-six individuals completed the Master Gardener program. Newly-trained Master Gardeners volunteered a total of 900 hours on horticulture projects.

- UW-Extension in collaboration with UW-Madison has established two new research projects in Brown County:
  - A three-year research study on testing the effectiveness of nine different herbicides to control garlic mustard at the Wildlife Sanctuary was established in 2007.
  - New insecticidal treatment studies to control viburnum borer, a destructive pest in viburnum plant species, was established in 2007 at Tillmann's Nursery in collaboration with Dr. Chris Williamson, UW-Madison Entomologist.

- A total of 117 families participated in the Community Garden Program which provides low-cost land to individuals and families wanting to raise culturally-appropriate food.

- A total of 9,060 Brown County individuals participated in educational programs offered by the UW-Extension nutrition education program.

- There is an increased interest in sustainable home gardening practices. Twenty-eight people participated in a woody ornamental tree and shrub pruning demonstration, and 120 individuals attended a workshop on making rain barrels.

- A total of 106 youth participated in a newly-revised Adventure Camp which is part of the Brown County UW-Extension 4-H Youth Development camping program. Adventure Camp is designed or youth in seventh and eighth grades. This opportunity is held at Camp Bird in Marinette County. The Adventure Camp Program, "The Lost Treasure of Sand Lake: 4-H Adventure Camp," will receive the Excellence in Camping Award at the WAE4-HYD Banquet on April 12.

- Brown County UW-Extension is involved with the planning and implementation of Breakfast on the Farm in recognition of June Dairy Month. Nearly 5,500 individuals attended the June Dairy Month breakfast and 800 individuals participated in the Congressional Medal of Honor breakfast held in September.

- A project was initiated to identify Hmong farmers in Brown County. A number of farmers have been identified, and work is continuing on this project.

- In 2007, UW-Extension took over the following programs: 1) Get Checking – a national financial education program designed to help customers establish a primary banking relationship and gain access to mainstream financial services; and 2) Diversity Circles which provides an opportunity for Brown County residents to talk about community change.

- The UW-Extension Agriculture Educator piloted a bi-lingual skid steer safety program for dairy producers and employees. This program will be offered in 2008 for employees of the commercial green industry.

Goals for 2008

- Brown County residents as well as Wisconsin citizens will learn about the importance of agriculture in Brown County through participation in Farm Technology Days.

- Participation in 4-H Youth Development events by Brown County youth will increase.

- Low income individuals and families will gain skills in managing their financial resources as well as eating healthy.

- Employees will learn how to address issues impacting the commercial green industry (i.e. planting trees correctly, handling pest issues, turf issues, etc.).

- Invasive species will be identified and eradicated in Brown County.

- Community members will be educated on the importance, design, installation, and maintenance of rain gardens to prevent storm water runoff through various demonstration projects offered at the Village of Suamico.

- Children with special needs will learn about gardening through hands-on activities and classroom education.
- People with limited resources will learn how to build and maintain a square foot garden.
- New sun-loving hosta cultivars will be identified and evaluated for better stress tolerance through a research study in collaboration with UW-Madison.
- A DVD on proper tree planting techniques will be produced to educate commercial landscapers and homeowners in Brown County.
- Wisconsin citizens will learn about proper tree planting at Brown County Farm Technology Days.
- Brown County producers will gain skills needed to improve forage quality of grains fed to livestock.
- The number of youth participating in gardening efforts will increase as well as their consumption of vegetables.
- Brown County residents will learn how to use a hoop house to extend the growing season.
- Brown County dairy producers will utilize UW-Extension knowledge in completing modernization and/or expansion projects.
- Brown County residents will gain skills in making healthy nutritional choices.
- Brown county residents will learn how to grow various fruits organically.
- In cooperation with the Wisconsin DATCP, Hmong speaking residents will be able to attend classes in both vegetable production and marketing.

BROWN COUNTY HIGHWAY DEPARTMENT
2007 ACHIEVEMENTS & 2008 GOALS

2007 ACHIEVEMENTS

- Confirmed our abilities and resources are capable of handling harsh & challenging Wisconsin winters, such as the Winter of 2007-08.
- Confirmed our abilities and resources are capable of undertaking large construction projects such as CTH VK (Lombardi Avenue) and completing them in a timely and cost-effective manner.
- Continued to establish great working relationships with other County departments (i.e., Port/Solid Waste, Parks, & Golf Course), state and local departments, and the general public to complete numerous successful projects.
- Continued to work with Public Safety Communications and the Sheriff's Department on road closures and any other roadway issues that arose.
- Along with other Brown County staff, developed a statewide TIM (Traffic Incident Management) and were instrumental in working with WisDOT in statewide implementation.
- Worked with Alpha Terra (a company hired by Keith Tremblay, Brown County Risk Manager) to implement OSHA compliance requirements at all 4 (four) Highway Shop locations.
- Worked with Focus on Energy to begin implementation of several conservation measures at all shop locations.

2008 GOALS

- Continue to strive on maintaining and improving all 2007 achievements.
- Continue to look at energy efficient projects at all 4 (four) Highway Shop locations.
- Continue to investigate fuel alternatives, such as biodiesel, etc.
- Continue to look into additional safety measures for our crews while working out on the roadways.
- Continue to improve all day training topics for the Highway Department personnel.

BROWN COUNTY PORT AND SOLID WASTE

2007 ACHIEVEMENTS AND 2008 GOALS

2007 Achievements

1. Begin paying our recycling customers for their containers delivered to the Materials Recycling Facility (MRF). Paper has been reimbursed for many years.
2. Replace compacter at the Waste Transfer Station to a larger one to improve speed of waste handling.
3. Complete evaluation process into Single Stream Recycling, where paper is placed with the containers for curbside pickup. While this is an improvement for efficiency and economics on the collection side, it creates challenges on the processing side including a need for a bigger facility.
4. Finalize deal with the City of Green Bay to acquire additional property to expand the Bay Port Dredged Material Disposal Facility. This dries and stores sediment dredged out of the Port of Green Bay Commercial Shipping Channel.
5. Acquire 18 acres of property on Bylsby Ave from the City of Green Bay for port-related activities.
6. Finalize a Settlement Agreement with the Village of Hobart to settle the Waste Transfer Station Lawsuit.

2008 Goals

1. Develop a Gas–To-Energy Project to convert landfill gas into electricity at Brown County's closed East and West Landfills.
2. Construct a new Single Stream Recycling Facility as a part of the Brown-Outagamie-Winnebago Counties (BOW) Recycling Partnership.
3. Seek approval of the Renard Isle Closure Plan from the State DNR.
4. Move along the Cat Islands Restoration project to the Feasibility Stage of Engineering in partnership with the US Army Corps of Engineers.

Zoning
February 25, 2008
Planning, Development & Transportation Committee

2007 Accomplishments:

1. Completed priority tasks associated with the State mandated programs administered by the department.
2. Issued 197 sanitary permits, 181 shoreland permits, and 21 non-metallic mining permits.
3. Performed 600 inspections/onsites related to the State mandated programs.
4. Conducted 122 State plan approvals as an agent of the Department of Commerce.
5. Continued working on the preliminary FEMA floodplain mapping project for Brown County. FEMA held an open house on August 15, 2007.
6. Collected data from various engineers and surveyors and submitted the information to FEMA for review and anticipated inclusion on the proposed floodplain maps.

2008 Goals:

1. Continue working with FEMA on the preliminary floodplain maps to obtain the best product possible for Brown County and its citizens.
2. Provide shoreland zone maps to the townships to show potential areas of permitting requirements.
3. Complete priority tasks associated with the State mandated programs administered by the department.
4. Issue all sanitary, shoreland, and non-metallic mining permits in a timely manner.
5. Complete inspections/onsites as required to ensure compliance with State code and County ordinance.
6. Hold public hearings on the non-metallic mining reclamation plans and obtain documentation of financial assurances for all pits under Brown County's jurisdiction.

Planning Commission
February 25, 2008
Planning, Development & Transportation Committee

2007 Accomplishments:

1. Initiated work on the Environmental Analysis and Interstate Access Justification Report for the Southern Bridge and Arterial on behalf of the Brown County Highway Department.
2. ~~Continued planning efforts for a model development on the vacant Brown County~~ Farm property.
3. Continued planning efforts to complete the Brown County Facilities Master Plan.
4. Completed the last of the community (County, City, Village, and Town) Comprehensive Plans in advance of the 2010 deadline as mandated by the Wisconsin Comprehensive Planning (Smart Growth) Law.
5. Completed a Wisconsin Economic Development Grant for Procter & Gamble Paper Co. for $1,500,000.
6. Completed a $250,000 Brown County Revolving Loan Fund loan to Arrow Concrete, Inc.
7. Completed grant applications for:
    a. Two EPA Brownfield Site Assessment Grants.
    b. Two Wisconsin DNR Lake Planning Grants.
    c. One Coastal Management Grant.
8. Provided contracted local assistance planning assistance for the Villages of Wrightstown and Suamico and the Towns of Ledgeview, Wrightstown, Rockland, and Eaton.
9. Completed the Specialized Transportation Service Study which evaluated how specialized transportation services can be more effectively coordinated to maximize the level of services.

2008 Goals:

1. Completion of the Environmental Analysis and Interstate Access Justification Report for the Southern Bridge and Arterial on behalf of the Brown County Highway Department.
2. Completion of a model plan for development of the Brown County Farm property.
3. Completion of the Brown County Facilities Master Plan.
4. Expansion of planning local assistance contract services for the Villages of Denmark and Pulaski.
5. Completion of an updated Metro Street Map and Plat Book as well as the creation of a Bike Map.
6. Completion of the Open Space and Recreation Plan for Brown County.
7. Promotion of alternative renewable energy such as wind farms on excess County property.

PROPERTY LISTING

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P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-6224 FAX (920) 448-4487
E-Mail: Wallen_je@co.brown.wi.us

JIM WALLEN RLS
Property Lister

Achievements in 2007

1. Completed the 2008 assessment roll and assessment maps 10 days prior to our self imposed target date.
2. Processed all requests for data from our public customers.
3. Initiated weekly training of personnel in Geographic Information System (GIS) software.
4. Reviewed 67 condominium plats, 88 certified survey maps and 9 subdivision plats.
5. Purchased and put into use a large format scanner/plotter/copier to archive drawings and documents by both the PALS Department and the Register of Deeds.
6. Completed a second right of way plat project for the WDOT. This paid for scanner.
7. Spent over 400 staff hours doing projects for other departments. This includes work performed for Highway, Parks, Executive, Administration, Port and others.
8. Researched and indexed 303 surveys, 83 land corner tie sheets and perpetuated and established 4 original public land corners.

Goals for 2008

1. Continue training staff with the eventual goal of converting work processes currently performed in CAD to being done entirely inside GIS.
2. Continue to automate our records and expand the availability to our customers.
3. Integrate our government land corner information into GIS.
4. Establish a county ordinance requiring that taxes are paid up prior to approval of Certified Survey Maps & condominiums.
5. Continue to provide the Highway Department with complete GPS field set up.
6. Continue to fill data requests and put surveys on file
7. Continue to reestablish and maintain the public land survey system.
8. Continue to provide services to other county departments when requested.