

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**JANUARY 18, 2023**

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held **Wednesday, January 18, 2023, at 7:00 p.m.**, in the **2<sup>nd</sup> Floor Event Space, Resch Expo, 840 Armed Forces Dr., Green Bay, WI 54304.**

The following matters will be considered:

- Call to order at 7:00 p.m.
- Invocation.
- Pledge of Allegiance.
- Opening Roll Call.

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Antonneau	1	Aye	Vander Leest	10	Aye	Adams	19	Aye	Aye	24
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Nay	0
Nicholson	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Abstain	0
Jacobson	4	Aye	Dantinne, Jr.	13	Aye	Peters	22	Aye	Excused	2
Theno	5	Aye	Avery	14	Aye	Suennen	23	Excused	Absent	0
Lefebvre	6	Excused	Fuller	15	Aye	Schadewald	24	Aye	Late	0
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye	Total	24
Evans	9	Aye	Hopkins	18	Aye					

**No. 5 -- ADOPTION OF AGENDA.**

A motion was made by Supervisor Nicholson and seconded by Supervisor Theno “to approve the agenda.” Voice vote taken. Motion carried unanimously with no abstentions.

**No. 6 -- COMMENTS FROM THE PUBLIC:**

None.

**No. 7 -- APPROVAL OF COUNTY BOARD MEETING MINUTES OF DECEMBER 21, 2022.**

A motion was made by Supervisor Antonneau and seconded by Supervisor De Wane “to approve minutes.” Voice vote taken. Motion carried unanimously with no abstentions.

**No. 8 -- ANNOUNCEMENTS BY SUPERVISORS.**

Supervisor Adams announced that January is *Sex Trafficking Awareness Month*. She noted that in 2022, there were over 40 sex trafficking victims recorded and a total of 1,414 people served by the Sexual Assault Center.

No. 9 -- PRESENTATION OF PETITIONS, COMMUNICATIONS, ETC. FOR CONSIDERATION.

LATE COMMUNICATIONS:

No. 9a -- FROM SUPERVISORS EVANS: TO CONTINUE THE MENTAL HEALTH SUBCOMMITTEE.

Referred to Humans Services Committee.

No. 9b -- FROM SUPERVISORS EVANS: HAVE A REVIEW OF THE CTC'S (ALL 3 ENTITIES) OCCUPANCY, RATES, NET INCOME/NET LOSS, AND STAFFING FOR 2022. AND ANY PROJECTIONS FOR 2023 AS IT RELATES TO THE REFERENCED ITEMS.

Referred to Humans Services Committee.

No. 10a -- APPOINTMENTS BY COUNTY BOARD CHAIR.

None.

No. 10b -- CONFIRMATION/APPOINTMENTS BY COUNTY EXECUTIVE.

None.

No. 11a -- REPORT BY BOARD CHAIRMAN.

Chairman Buckley took a moment of reflection for how much the Brown County Board of Supervisors has accomplished in the last few years. He stated that he spoke with other municipalities and surrounding area supervisors and people are impressed with their accomplishments.

Chairman Buckley announced the Legislative Affairs Conference hosted by the WCA takes place on February 28<sup>th</sup> through March 1<sup>st</sup>. He stated his hope is to have at least one person from each committee attend.

No. 11b -- REPORT BY COUNTY EXECUTIVE.

Executive Streckenbach announced that January is *National Mentoring Month*, and the PALS Program is looking for volunteers to be positive mentors for children in the community working with CPS.

No. 12 -- OTHER REPORTS.

None.

No. 13 -- Standing Committee Reports

NO REPORTS FOR THE FOLLOWING COMMITTEES

No. 13a -- ADMINISTRATIVE COMMITTEE.

- No. 13b -- **EDUCATION & RECREATION COMMITTEE**
- No. 13c -- **HUMAN SERVICES COMMITTEE**
- No. 13d -- **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**
- No. 13di -- **LAND CONSERVATION SUBCOMMITTEE**
- No. 13 -- **Standing Committee Reports**
- No. 13e -- **REPORT OF PUBLIC SAFETY COMMITTEE OF JANUARY 3, 2023.**

1. Circuit Courts, Commissioners, Probate Budget Status Financial Report for November 2022 – Unaudited. *See action at Item 6 below.*
2. Emergency Management Budget Status Financial Report for November 2022 - Unaudited. *See action at Item 6 below.*
3. Public Safety Communications Budget Status Financial Report for November 2022 – Unaudited. *See action at Item 6 below.*
4. Sheriff's Office Key Factor Report through November 2022 – Unaudited. *See action at Item 6 below.*
5. Sheriff's Office Budget Status Financial Report for November 2022 – Unaudited. *See action at Item 6 below.*
6. Audit of the bills.
  - i. To take Consent Agenda Items 1 – 6 together.
  - ii. To approve Consent Agenda Items 1 – 6.
7. Circuit Courts, Commissioners, Probate - Director's Report. *No report; no action taken.*
8. District Attorney's Report. *No report; no action taken.*
9. Public Safety Communications - Director's Report. *No action taken.*
10. Emergency Mgmt. - Director's Report. *No action taken.*
11. Clerk of Courts Report. *No action taken.*
12. Medical Examiner's Report. *No report; no action taken.*
13. Sheriff's Report. *No action taken.*
14. Resolution Regarding Table of Organization Change for the Circuit Courts Department – LTE Clerk/Typist II. To approve as amended. See Resolutions & Ordinances.
15. Communication from Supervisor Deneys: To direct County Administration to come up with options to secure the Brown County Courthouse. Request various options from temporary solutions to options including stand-alone facilities, removal of the downtown jail with new facilities in that area that would include several variations including just a secure entrance to additional courtrooms, additional County office space, etc. To direct Administration to come up with a resolution to move forward with option two.
16. Communication from Chairman Buckley: Request the Brown County judges to work with the Sheriff on a list of standard court procedures that can be conducted via zoom (zoom like) to cut down on unnecessary transports for safety and manpower. To hold for one month.
17. Communication from Chairman Buckley: Explore the feasibility of adding officer to the drug task force to combat the growing drug problem in the City of Green Bay. To hold for one month.
18. Communication from Supervisors Borchardt and Schultz: To take a look at new officers training to stay/sign a contract for training or pay back that training if they do leave after so much time. Receive and place on file.

A motion was made by Supervisor Nicholson and seconded by Supervisor Antonneau “to approve.” Vote taken. Motion carried unanimously.

**No. 13f -- REPORT OF EXECUTIVE COMMITTEE OF JANUARY 9, 2023.**

1. Review Minutes of:
  - a) Benefits Advisory Committee of October 6, 2022. Receive and place on file.
2. Internal Auditor - Budget Status Financial Report - Board of Supervisors for November 30, 2022 (unaudited).
  - i. To direct Internal Auditor to provide a copy of the adopted budget with costs being borne by the requesting party.
  - ii. Receive and place on file.
3. Internal Auditor - Status Update (October 1 – December 31, 2022). Receive and place on file.
4. Internal Auditor - Revised 2023 Proposed Audit and Work Plan. To approve.
5. Communication from Supervisor Van Dyck: Request that Administration, Corporation Counsel and representatives from the County Board, as selected by the Chair or Vice Chair, work to streamline the paperwork utilized for Resolutions and Ordinances. To proceed as directed.
6. Communication from Supervisor Van Dyck: Request that changes be made to Chapter 2 to require that all action items, other than receive and place on file, that are taken at the committee level are separately listed as agenda items on the full County Board agenda. In addition, require that all committees adopt a consent agenda format for all financial and department reports. To request that each standing committee trial a consent agenda format and that Corporation Counsel issue an advisory letter to all committees indicating it is no longer necessary to receive and place on file in order to have a department report added to the minutes.
7. Communication from Supervisors Theno and Schadewald: Request that the Administration Committee bring forth a resolution urging the Wisconsin Legislature to increase state aid to local units of government. To request Supervisor Theno to revise resolution taking into consideration some of the suggestions made by the Executive Committee and bring it to Administration Committee for further consideration.
8. Communication from Supervisor Borchardt: To have a discussion about community recognitions/presentations during the County Board meeting. What we as a County Board would like to see. Receive and place on file.
9. Communication from Supervisor Nicholson: I request that Corporation Counsel prepare a resolution requesting that the State of Wisconsin pass legislation to end this Green Bay Press Gazette monopoly, and to provide counties with more choices regarding which newspapers to publish notices in. To refer to Administration to look at options.
10. Review and possible action regarding County Supervisor conference, workshop, or training attendance reimbursement. To send back to staff to investigate updating policy and bring back at a future date.
11. Audit of Bills. To approve.

A motion was made by Supervisor Landwehr and seconded by Supervisor Jacobson “to approve.”

Supervisor Evans requested to pull Item #2.

Supervisor Lund requested to pull Item #6.

A motion was made by Supervisor Landwehr and seconded by Supervisor Jacobson “**to approve the remainder of the report.**” Voice vote taken. Motion carried unanimously with no abstentions.

2. Internal Auditor - Budget Status Financial Report - Board of Supervisors for November 30, 2022 (unaudited).
  - i. To direct Internal Auditor to provide a copy of the adopted budget with costs being borne by the requesting party.
  - ii. Receive and place on file.

A motion was made by Supervisor Evans and seconded by Supervisor Nicholson “**to provide an adopted budget book to any supervisor who requests one and the cost (of printing) be paid for out of the County Board Budget.**”

Chairman Buckley deemed the motion improper and denied the motion given by Supervisor Evans.

After discussion, it was decided that the motion made by Supervisor Evans would be a late communication.

A motion was made by Supervisor Van Dyck and seconded by Supervisor De Wane “**to receive and place on file Item #13f(2).**” Voice vote taken. Motion carried unanimously with no abstentions.

6. Communication from Supervisor Van Dyck: Request that changes be made to Chapter 2 to require that all action items, other than receive and place on file, that are taken at the committee level are separately listed as agenda items on the full County Board agenda. In addition, require that all committees adopt a consent agenda format for all financial and department reports. To request that each standing committee trial a consent agenda format and that Corporation Counsel issue an advisory letter to all committees indicating it is no longer necessary to receive and place on file in order to have a department report added to the minutes.

A motion was made by Supervisor Lund and seconded by Avery “**to refer Item #13f(6) to Executive Committee.**” Voice vote taken. Motion carried unanimously with no abstentions.

**No. 14 -- Resolutions, Ordinances:**

**Public Safety Committee**

**No. 14a -- RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE CIRCUIT COURTS DEPARTMENT – LTE CLERK/TYPIST II.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, a table of organization request was submitted by the Circuit Court’s Department (“Department”); and

**WHEREAS**, the department has received county board approval to use ARPA funding to add an LTE Clerk/Typist II to assist with the backlog of court activities including file preparation and filing; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the departments' table of organization: the addition of one (1.0 FTE) LTE Clerk/Typist II position effective February 1, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors, the following changes to the Circuit Courts' table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the addition of one (1.0 FTE) LTE Clerk/Typist II position effective February 1, 2023.

**BE IT FURTHER RESOLVED**, that, should the funding end, said Position will end and be eliminated from the Circuit Court's table of organization.

**Budget Impact:** Circuit Courts

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
<b>LTE - Clerk/Typist II</b> \$17.37/hr Position #TBD Hours: 1950	1.0	Addition	\$36,130	\$2,845	\$38,975
<b>ARPA Funding</b>					(\$38,975)
<b>Annual Budget Impact</b>					\$0
<b>Partial Budget Impact (2/1/23-12/31/23)</b>	FTE	Addition/ Deletion	Salary	Fringe	Total
<b>LTE - Clerk/Typist II</b> \$17.37/hr Position #TBD Hours: 1950	1.0	Addition	\$33,119	\$2,608	\$35,727
<b>ARPA Funding</b>					(\$35,727)
<b>Partial Budget Impact</b>					\$0

*Fiscal Note: This resolution does not require an appropriation from the General Fund. Personnel costs will be offset by ARPA funding. The funding and the position will end by 2024.*

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:  /s/ Troy Streckenbach Date:  01/19/2023

23-034R  
 Authored by Circuit Court's Department  
 Final Draft Approved by Corporation Counsel's Office

A motion was made by Supervisor Coenen and seconded by Supervisor Borchardt **"to adopt"** Voice vote taken. Motion carried unanimously with no abstentions.

No. 15 -- **SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

No. 15a -- **FROM SUPERVISOR EVANS: TO PROVIDE AN ADOPTED BUDGET BOOK TO ANY SUPERVISOR WHO REQUESTS ONE AND THE COST (OF PRINTING) BE PAID FOR OUT OF THE COUNTY BOARD BUDGET.**

Referred to Executive Committee.

No. 16 -- **BILLS OVER \$5,000 FOR PERIOD ENDING DECEMBER 31, 2023.**

A motion was made by Supervisor Peters and seconded by Supervisor Antonneau “to pay the bills for the period ending December 31, 2023.” Vote taken. Motion carried unanimously.

No. 17 -- **CLOSING ROLL CALL**

Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote	Supervisors	Dist. #	Vote		
Antonneau	1	Aye	Vander Leest	10	Aye	Adams	19	Aye	Aye	24
De Wane	2	Aye	Buckley	11	Aye	Coenen	20	Aye	Nay	0
Nicholson	3	Aye	Landwehr	12	Aye	Schultz	21	Aye	Abstain	0
Jacobson	4	Aye	Dantinne, Jr.	13	Aye	Peters	22	Aye	Excused	2
Theno	5	Aye	Avery	14	Aye	Suennen	23	Excused	Absent	0
Lefebvre	6	Excused	Fuller	15	Aye	Schadewald	24	Aye	Late	0
Friberg	7	Aye	Kaster	16	Aye	Lund	25	Aye		
Borchardt	8	Aye	Van Dyck	17	Aye	Deneys	26	Aye	Total	24
Evans	9	Aye	Hopkins	18	Aye					

No. 18 -- **ADJOURNMENT TO WEDNESDAY, FEBRUARY 15, 2023 AT 7:00 P.M.**

A motion was made by Supervisor Vander Leest and seconded by Supervisor De Wane “to adjourn to the above date and time.” Vote taken. Motion carried unanimously.

Meeting Adjourned at 7:38 PM

/s/ Patrick W. Moynihan, Jr.  
PATRICK W. MOYNIHAN, JR.  
Brown County Clerk