

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**APRIL 17, 2013**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, April 17, 2013, at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:00 p.m.

Invocation.

Pledge of Allegiance to the Flag.

Present: Sieber, Nicholson, Hoyer, Haefs, Erickson, Zima, Vander Leest, Evans, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Carpenter, Lund

Excused: De Wane, Hopp

Supervisor Fewell arrived at 7:05 p.m.

Total Present: 24                      Total Excused: 2

**No. 1 --        ADOPTION OF AGENDA.**

Chairman Moynihan announced that on Report #9f, Public Safety Committee Report, Item #1 was voted on before there was a quorum present, therefore the County Board cannot vote on this item at this time and it will be voted on at the next County Board meeting in May. The remainder of the report will be approved tonight.

A motion was made by Supervisor La Violette and seconded by Supervisor Robinson **“to adopt the agenda as amended”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 2 --        COMMENTS FROM THE PUBLIC:**

- a) Must be limited to items not on the agenda.
- b) State name and address for the record.
- c) Comments will be limited to five minutes.
- d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.

Janet Fogel, 226 Warren Court, (Village of Allouez) spoke of her concerns about the lack of cooperation with the local police department as well as the Brown County Sheriff's Department. Chairman Moynihan assured Ms. Fogel that he would look into the situation and get back to her.

**No. 3 --        APPROVAL OF MINUTES OF MARCH 20, 2013**

A motion was made by Supervisor Sieber and seconded by Supervisor Nicholson “**to approve the minutes of March 20, 2013.**” Voice vote taken. Motion carried unanimously with no abstentions.

**No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.**

Supervisor Evans announced that Human Services Director, Brian Shoup has resigned his position effective May 17<sup>th</sup> to become the Director of Long Term Care for the State of Wisconsin in Madison. Mr. Evans thanked Brian for his services to Brown County and stated that Brown County needs his help in Madison for Family Care.

Supervisor Evans announced on Monday, April 15, 2013 at the Brown County Library the Library was honored with the Start Smart Award.

Supervisor Evans announced that the St. Jude/St. Patrick’s Picnic will start Saturday, June 1, 2013 and continue thru Sunday, June 2, 2013. On Sunday there will be a Mass followed by food, drink, games and raffles. Mr. Evans invited all to attend and promised there would be warmth and sunshine.

Supervisor Clancy invited all to attend one of the Spring Concerts of the Mac Dowell Choir of Appleton. Performances in Appleton are April 26 at the Methodist Church, April 28<sup>th</sup> at Xavier High School and May 4<sup>th</sup> at Lawrence College.

Supervisor Campbell announced the dedication of Bart Starr Drive would be Wednesday, May 15, 2013. The ceremony would take place at Potts Avenue and Bart Starr Drive. Ms. Campbell encouraged all to attend stating Bart and Sherry Starr would be present for the dedication.

Supervisor Robinson visited the Emergency Call Center today for the Tel-Com Awards. He commended Staff on their good work.

**No. 5 -- COMMUNICATIONS.**

**No. 5a -- FROM SUPERVISOR CAMPBELL RE: SETTING UP A COLLEGE-LEVEL INTERNSHIP PROGRAM WITH ONE OR TWO INTERNS ASSIGNED TO MARKET TO THE PUBLIC OUR PROGRAMS AND FACILITIES.**

Refer to Executive Committee.

**No. 5b -- FROM SUPERVISOR BUCKLEY RE: RECONSIDER HIS VOTE ON ITEM #11A – MARCH 20, 2013 BROWN COUNTY BOARD OF SUPERVISORS MEETING – TO ADOPT THE FOLLOWING RECOMMENDATIONS:**

**THE 2013 BUDGET WAS APPROVED WITH ZERO PERCENT INCREASE. ADMINISTRATION HAS DISCUSSED THE FOLLOWING RECOMMENDATIONS WITH THE EXECUTIVE COMMITTEE ON 2/11/2013. THIS RECOMMENDED ACTION APPLIES TO 2013.**

- 1. NEW EMPLOYEES WHO ARE HIRED AT AN INITIAL PAY RATE WILL RECEIVE AN INCREASE UPON SUCCESSFUL COMPLETION OF THE INITIAL EMPLOYMENT PERIOD. THIS APPLIES TO THOSE EMPLOYEES WHO ARE HIRED UNDER THE WAGE SCHEDULES IN THE FORMER UNION CONTRACTS.**

2. **NEW EMPLOYEES HIRED UNDER THE CURRENT CLASS & COMP PLAN WILL NOT GET AN INCREASE AT THE SUCCESSFUL COMPLETION OF THE INITIAL EMPLOYMENT PERIOD.**

A motion was made by Supervisor La Violette and seconded by Supervisor Zima “**to approve the reconsideration of item #5b**”. Voice vote taken. Motion carried with Supervisor Vander Leest voting nay.

Following discussion, a motion was made by Supervisor Buckley and seconded by Supervisor Steffen “**to refer back to Public Safety Committee and Executive Committee**”.

Referral under discussion.

A motion was made by Supervisor Robinson and seconded by Supervisor Evans “**to amend the motion by substitution to refer only to the Executive Committee**”.

After further discussion, Supervisor Robinson withdrew his request to amend the referral.

Vote taken on Supervisor Buckley’s motion “**to refer back to Public Safety Committee and Executive Committee**”. Voice vote taken. Motion defeated.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Hoyer “**to adopt item #5b**”. Voice vote taken. Motion carried with Supervisors Buckley and Clancy voting nay.

No. 5c -- **FROM SUPERVISORS ERICKSON, HOYER AND SIEBER RE: REQUEST THE FULL COUNTY BOARD AUTHORIZE AND SUPPORT BROWN COUNTY ADMINISTRATION, HUMAN RESOURCES AND THE MUSEUM GOVERNING BOARD TO WORK WITH THE MUSEUM’S DIRECTOR IN ORDER TO FACILITATE IMPORTANT POSITIVE CHANGES AT THE MUSEUM, INCLUDING 1) THE RESTRUCTURING OF THE MUSEUM’S TABLE OF ORGANIZATION, INCLUDING KEY, OPERATIONAL STAFF POSITIONS, 2) THE ONGOING ANALYSIS OF THE PROPOSED “CULTURAL CAMPUS” CONCEPT IN ASSOCIATION WITH THE BROWN COUNTY CENTRAL LIBRARY, 3) THE AGGRESSIVE PURSUIT OF THE ORIGINAL USS GREEN BAY AS A MUSEUM SHIP FOR THE NEVILLE AND THE COMMUNITY, AND 4) THE ANALYSIS REQUIRED TO CHANGE THE GOVERNANCE AND BUSINESS MODELS OF THE MUSEUM TO ALLOW FOR A STRONGER PUBLIC/COMMUNITY PARTNERSHIP AND SUSTAINABLE FUTURE OF THIS IMPORTANT CULTURAL INSTITUTION AND VISITOR ATTRACTION. FUNDING FOR THE PROJECTS TO BE DETERMINED AND WILL POTENTIALLY COME FROM FUNDRAISING, INCREASED ATTENDANCE, GENERAL FUND AND THROUGH THE ANNUAL BUDGETING PROCESS.**

Refer to Education and Recreation Committee.

No. 5d -- **FROM SUPERVISOR BUCKLEY RE: NOTICE TO HAVE THE PUBLIC SAFETY COMMITTEE MEETING TO BE HELD AT THE BROWN COUNTY JAIL, MAY 1, 2013 AT 5:30 P.M. THE SHERIFF AND HIS STAFF WILL BE GIVING A TOUR OF THE JAIL FACILITIES AS WELL AS ANSWER QUESTIONS. I WOULD ENCOURAGE ALL SUPERVISORS AND INTERESTED PARTIES TO ATTEND. TOUR WILL START AT 4:30 P.M.**

Refer to Public Safety Committee.

No. 5e -- Supervisor Erickson wanted to know if there is a Fiscal Impact for Supervisor Campbell's communication item #5a.

No. 5f -- FROM SUPERVISOR ROBINSON RE: THE 2011 LIFE STUDY CONDUCTED IN BROWN COUNTY SHOWED THAT OVER THE LAST EIGHT YEARS OR SO, FEWER AND FEWER PEOPLE IN OUR COMMUNITY SAW DIVERSITY AS A POSITIVE, AND MORE AND MORE PEOPLE SAW IT AS A NEGATIVE. HOWEVER, A HEALTHY, GROWING AND VIBRANT COMMUNITY DEPENDS ON THE ENERGETIC, CREATIVE AND ENTREPRENEURIAL SPIRIT THAT COMES FROM DIVERSITY. I HEREBY REQUEST THAT THE BROWN COUNTY BOARD OF SUPERVISORS CONSIDER THE CREATION OF AN ANNUAL AWARD THAT WOULD RECOGNIZE AN INDIVIDUAL, GROUP OR ORGANIZATION THAT HAS WORKED TO HIGHLIGHT THE POSITIVE IMPACT DIVERSITY HAS UPON OUR COMMUNITY.

Refer to Executive Committee.

No. 5g -- FROM SUPERVISOR ROBINSON RE: I HEREBY REQUEST THAT THE BROWN COUNTY BOARD OF SUPERVISORS CONSIDER PASSING A RESOLUTION THAT CALLS UPON THE WISCONSIN STATE LEGISLATURE, AS PART OF ITS 2014-15 STATE BUDGET, TO ACCEPT THE INCREASED MEDICAID FUNDS AVAILABLE FROM THE FEDERAL GOVERNMENT. ACCORDING TO PRELIMINARY ESTIMATES, THIS WOULD PROVIDE HEALTH CARE COVERAGE TO OVER 7,000 BROWN COUNTY RESIDENTS WHO MIGHT NOT OTHERWISE BE ABLE TO AFFORD IT, AND IT WOULD REDUCE THE AMOUNT OF LOCAL TAX LEVY DOLLARS DEDICATED TO CARING FOR THESE INDIVIDUALS, ALLOWING US TO USE THAT MONEY IN OTHER WAYS – TO HOLD THE LINE ON OUR BUDGET AND TO MAINTAIN OR INCREASE OUR EFFORTS IN OTHER NEEDED AREAS OF OUR COMMUNITY.

Refer to Human Services Committee.

No. 6 -- APPOINTMENTS.

No. 6a -- APPOINTMENT OF CULLEN PELTIER AS THE DIRECTOR OF PUBLIC SAFETY COMMUNICATIONS

A motion was made by Supervisor Williams and seconded by Supervisor Nicholson “**to approve the above appointment**”.

Following discussion, a motion was made by Supervisor Zima and seconded by Supervisor Kaster “**to suspend the rules to allow Supervisor Buckley to address the Board for a third time**”. Vote taken. Roll Call #6a(1):

Ayes: Sieber, Nicholson, Hoyer, Zima, Evans, Vander Leest, Buckley, Kaster, Van Dyck, Robinson, Clancy, Campbell, Moynihan, Carpenter, Lund, Fewell

Nays: Haefs, Erickson, Landwehr, Dantine, La Violette, Williams, Jamir, Steffen

Excused: De Wane, Hopp

Total Ayes: 16 Total Nays: 8 Excused: 2

Motion carried.

Supervisor Buckley addressed the Board and felt that interviewing three candidates was not enough due diligence and explained why he felt there were more qualified candidates other than Mr. Peltier.

A motion was made by Supervisor Lund and seconded by Supervisor Jamir **“to return to the regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

Following further discussion, a vote was taken on Supervisor Williams’ original motion **“to approve the appointment of Cullen Peltier as Public Safety Communication Director”**. Roll Call #6a(2):

Ayes: Sieber, Hoyer, Haefs, Erickson, Zima, Evans, Vander Leest, Landwehr, Dantine, La Violette, Williams, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Lund  
Nays: Nicholson, Buckley, Kaster, Van Dyck, Carpenter, Fewell  
Excused: De Wane, Hopp

Total Ayes: 18                      Total Nays: 6                      Excused: 2

Motion carried.

**No. 7a -- REPORT BY COUNTY EXECUTIVE.**

County Executive Streckenbach mentioned the destruction at the Boston Marathon and that our thoughts and prayers go out to the Boston Community. Mr. Streckenbach also stated we should never take our freedoms for granted and when we see a Veteran we should thank them for all they have done for us and our country.

Executive Streckenbach announced this week is National Public Safety Communication Week and the Telecommunications Center received an award for outstanding service. Mr. Streckenbach reminded the Board that they must support the staff at the Telecommunications Center.

Mr. Streckenbach announced the Child Support Agency was recognized by the Department of Child and Families Services for exceeding their annual goals.

County Executive Streckenbach thanked Supervisors De Wane and Lund for their participation on the Task Force to the possibility of combining the Library and Museum and obtaining the USS Green Bay or a World War II Airplane which are ways to embrace our history.

Executive Streckenbach thanked the Board for support in approving the appointment of Cullen Peltier as Public Safety Communications Director.

**No. 7b -- REPORT BY BOARD CHAIRMAN.**

Board Chairman Moynihan announced several dates of events that were not mandatory but encouraged the Supervisors to attend:

June 12, 2013 – 6:00 p.m. – 5 Year Strategy Session which will be conducted by the WCA in the Green Bay City Council Chambers.

September 4, 2013 – 6:30 p.m. – A listening session for the general public to discuss the 5 year strategy session in the Green Bay City Council Chambers.

November 6, 2013 – 9:00 a.m. – The Budget Session. If not completed on November 6<sup>th</sup>, the Board will reconvene on November 7<sup>th</sup> at 6:00 p.m.

September 22 – 24, 2013 – WCA Convention. Please notify the Staff in the County Board office if you plan to attend. Rooms may be booked starting May 1<sup>st</sup>.

April 30, 2013 – 6 p.m. to 8 p.m. – Georgia Pacific will be conducting a tour and having a question and answer period. Mr. Moynihan encouraged Supervisors to attend and if interested please notify the County Board by Monday, April 22, 2013. If there is a majority of Supervisors interested this would have to be noticed as a meeting because of a quorum.

**No. 8 -- OTHER REPORTS. None.**

**No. 9 -- COMMITTEE REPORT.**

**No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF MARCH 28, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on March 28, 2013 and recommends the following motions:

1. Review of minutes:
  - a) Housing Authority (February 18, 2013). Receive and place on file.
2. Communication from Supervisor Steffen re: A budget development policy.
  - i. To amend the proposed policy from four business days to five business days.
  - ii. To approve as amended and forward to Executive Committee.
3. Child Support - Budget Status Financial Report for December, 2012. *See action at Item 4.*
4. Child Support - Director's Report. Receive and place on file Items 3 & 4.
5. Information Services - Budget Status Financial Report for December, 2012. Receive and place on file.
6. Information Services - Director's Report. Receive and place on file.
7. Dept. of Admin - Budget Status Financial Report for December, 2012. Receive and place on file.
8. Dept. of Admin - Countywide 2012 Financial Statement Results – Unaudited. Receive and place on file Item 8 & 13
9. Dept. of Admin - 2013 Budget Adjustment Log. Receive and place on file.
10. Dept. of Admin - Semi-annual Vehicle Listing Report - request to remove. To receive and place on file and that PD & T refer the fleet management report to Administration Committee for review.
11. Dept. of Admin - Resolution Supporting Efforts to Maintain the Tax-Exempt Status of Municipal Bonds.
  - i. To amend the resolution to add the words “and forward to Wisconsin federal delegation” to the end of the resolution.
  - ii. To approve as amended. See Resolutions, Ordinances, April County Board.

12. Dept. of Admin - Ordinance creating Section 3.35 of the Brown County Code entitled "Purchasing Ordinance". To approve. See Resolutions, Ordinances April County Board.
13. Dept. of Admin - Director's Report. *See action at Item 8.*
14. Human Resources - Budget Status Financial Report for December, 2012. Receive and place on file.
15. Human Resources - Activity Report for February, 2013. Receive and place on file.
16. Human Resources - Director's Report. Receive and place on file.
17. Corp. Counsel - Discussion and possible action regarding the proposed settlement offer on the hazardous waste claim at Marine Shale Processors Site.
  - a) Closed Session: Discussion with legal counsel regarding strategy with respect to the claim and settlement proposal for the hazardous waste at the Marine Shale Processors Site.
  - b) Open Session: Discussion and possible action on the claim and settlement proposal for the hazardous waste at the Marine Shale Processors Site.
    - i. No closed session held.
    - ii. To have Corporation Counsel draft a resolution and signifying the payment of \$8,000 from the general fund therein and forward to the County Board.
18. Audit of bills. To pay the bills.

A motion was made by Supervisor Carpenter and seconded by Supervisor Nicholson "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF APRIL 4, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on April 4, 2013 and recommends the following:

1. Review minutes of:
  - a. Library Board (February 21, 2013). Receive and place on file.
2. Communication from Supervisor Dantine re: Look into adding more uses for the trails at Neshota Park. Receive and place on file.
3. Golf Course - Superintendent's Report. Receive and place on file.
4. Museum - Director's Report. Receive and place on file.
5. Park Mgmt - Assistant Director and Field Staff Report. Receive and place on file.
6. Park Mgmt - Budget Adjustment Request (13-22): Increase in expenses with offsetting increase in revenue. To approve.
7. NEW Zoo - Zoo Budget Status Financial Report for December, 2012. Receive and place on file.
8. NEW Zoo - Zoo Monthly Activity Report for March, 2013.
  - a. Operations Report for February, 2013.
    - i. Admissions, Revenue, Attendance Report.
    - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
  - b. NEW Zoo - NEW Zoo Education & Volunteer Programs Report.
  - c. NEW Zoo - Zoo Animal Collection Report for March, 2013.
  - d. New Zoo - Zoo Director's Report.
    - i. Suspend the rules and take Items 8 a-d together.
    - ii. To receive and place on file Items 8 a-d.

9. Resch Centre/Arena/Shopko Hall - Complex Attendance for the Brown County Veterans Memorial Complex for February, 2013. Receive and place on file.
10. Library - Budget Status Financial Report for December, 2012. Receive and place on file.
11. Library - Approval of Commendation for Marian S. Holmes for May County Board Meeting. To approve the Commendation for Marion S. Holmes and direct County Board staff to send it, after being approved and signed by appropriate parties, to the Holmes family.
12. Library - Director's Report. Receive and place on file.
13. Audit of bills. To pay the bills.

A motion was made by Supervisor Hoyer and seconded by Supervisor Vander Leest **“to adopt”**.

Supervisor Van Dyck requested item #11 be taken separately and Supervisor Williams requested item #12 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #11 -- Library – Approval of Commendation for Marian S. Holmes for May County Board Meeting. COMMITTEE ACTION: To approve the Commendation for Marion S. Holmes and direct County Board staff to send it, after being approved and signed by appropriate parties, to the Holmes Family.

Following discussion, a motion was made by Supervisor Van Dyck and seconded by Supervisor Steffen **“since not a resolution wants to have her recognized at the May County Board Meeting”**. Voice vote taken. Motion carried unanimously with no abstentions.

Item #12 -- Library – Director's Report. COMMITTEE ACTION: To receive and place on file.

A motion was made by Supervisor Williams and seconded by Supervisor Kaster **“to change Item #12 of the Education and Recreation Committee minutes (Director's Report). Amount currently shows \$323.45 and it should be \$323,450.”** Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9c -- REPORT OF EXECUTIVE COMMITTEE OF APRIL 8, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on April 8, 2013 and recommends the following motions:

1. Vacant Budgeted Positions - Circuit Courts – Court Commissioner – Vacated 4/26/13.
2. Human Services – CTC – Admissions/Billing/Collections Supervisor – Vacated 4/19/13.
3. Human Services – CTC – Director of Nursing – Hospital – Vacated 3/19/13.
4. Human Services – CTC – Health Information Services Manager – Vacated 6/3/13.
5. Human Services – CTP – AODA Counselor – Vacated 2/8/13.
6. Human Services – Economic Support – Clerk II – Vacated 3/27/13.
7. Human Services – Economic Support – Economic Support Specialist I (x2) – Vacated 4/4/13 and 5/2/13.
8. Human Services – Social Worker/Case Manager – Child Protection Intake/Ongoing – Vacated 3/22/13.



9. Public Works – Facility Management – Facility Worker – Vacated 3/17/13.
10. Public Works – Facility Management – Housekeeper - .5 FTE (x2) – Vacated 3/15/134.
  - i) To suspend the rules to take Items 1 through 10.
  - ii) To approve Items 1 through 10.
11. Communication from Supervisor Steffen re: Term-limits for Brown County Supervisors. Receive and place on file.
- 11a. Resolution to Establish Term Limits for Board Supervisors. Receive and place on file. See Resolutions, Ordinances April County Board.
12. Communication from Supervisors Van Dyck & Lund re: Request that the task force that was formed by the Board Chair last year to examine the future of BC Library system be disbanded and that the mission for which it was formed be undertaken by the Education and Recreation Committee. Receive and place on file.
13. Communication from Supervisor Nicholson re: Review the ordinance/policy/county code that prohibits county employees to do lobbying owns interest on county time. To hold for one month.
14. Review and Possible Action on Legal Bills to be paid. To hold for one month.
15. Discussion of the Chapter 4 modifications and the effects on departments that operate 24 hours per day, seven days per week. To hold for one month.
16. County Executive Report. (None)
17. Internal Auditor Report.
  - a) Budget Status Financial Report for December, 2012 and February, 2013. Receive and place on file 17a.
  - b) Quarterly Status Update. Receive and place on file 17b.
18. Resolution to Approve Submission Requirements for Proposed Amendments to the Annual Budget by Board Supervisors. To refer to Corporation Counsel to draft a resolution that is non-binding and return to committee. See Resolutions, Ordinances April County Board.
19. Resolution re: Change in Table of Organization Human Services Department – Advanced Practice Nurse Prescriber. To approve. See Resolutions, Ordinances April County Board.
20. Resolution re: Change in Table of Organization Public Works Department – Electrical Journeyman. To approve. See Resolutions, Ordinances April County Board.
21. Resolution re: To Approve The Purchase and Subsequent Sale of Parcel HL-356, Located Adjacent to the Property Proposed Under the 1998 Landfill Siting Agreement for the Construction of a South Landfill in the Town of Holland. Receive and place on file. See Resolutions, Ordinances April County Board.
22. Resolution re: Supporting Efforts to Maintain the Tax-Exempt Status of Municipal Bonds. To approve. See Resolutions, Ordinances April County Board.
23. Resolution requesting the Brown County Board of Supervisors contract for an Assistant District Attorney position and a Support Staff position.
  - a. To approve with the amendment of a change to financials related to the Legal Assistant II position – that is contracted with no benefits. Passed 6 to 1.
  - b. To approve as amended. See Resolutions, Ordinances April County Board.
24. Closed Session Pursuant to Wis. Stats. §19.85(1)(f): Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories, data, or involved in such problems or investigations. No closed session held.
25. Closed Session Pursuant to Wis. Stats. §19.85(1)(e) Labor Negotiations with Non Supervisors: Deliberating or negotiating the purchasing of public properties, the

investing of public funds, or conduction other specified public business, whenever competitive or bargaining reasons require a closed session.

- i. To enter into closed session.
- ii. To return to regular order of business. Passed 5 to 2.

A motion was made by Supervisor Nicholson and seconded by Supervisor Buckley “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF MARCH 27, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on March 27, 2013 and recommends the following motions:

1. Review Minutes of:
  - a) Aging & Disability Resource Center of Brown County Board (February 28, 2013).
  - b) Aging & Disability Resource Center of Brown County Nominating Committee (February 18, 2013).
  - c) Children with Disabilities Education Board (February 19, 2013).
  - d) Human Services Board (February 14, 2013).
  - e) Veterans’ Recognition Subcommittee (February 19, 2013). To approve Items 1 a – e.
2. Human Services Dept. - Executive Director’s Report. To add a closed session to next month’s Human Services agenda to discuss compensation in the Human Services Department.
3. Human Services Dept. - Report on Homeless/Detox Issue per request by Supervisor Robinson. Receive and place on file.
4. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
5. Human Services Dept. - Statistical Reports.
  - a) Monthly Inpatient Data – Community Treatment Center.
  - b) Monthly Inpatient Data – Bellin Psychiatric Center.
  - c) Child Protection – Child Abuse/Neglect Report.
  - d) Monthly Contract Update.Receive and place on file Item 5 a – d.
6. Human Services Dept. - Request for New Non-Continuous Vendor. To approve.
7. Human Services Dept. - Request for New Vendor Contract. To approve.
8. Audit of bills. To pay the bills.

A motion was made by Supervisor La Violette and seconded by Supervisor Robinson “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF MARCH 25, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session on March 25, 2013 and recommends the following motions.

1. Review minutes of:
  - a. Harbor Commission (February 11, 2013).
  - b. Planning Commission Board of Directors (November 7, 2012 & March 6, 2013).
  - c. Planning Commission Board of Directors Transportation Subcommittee (August 13, 2012 & February 25, 2013).
    - i. To suspend the rules to take 1a, b, and c together.
    - ii. Receive and place on file 1a, b and c.
2. Public Works - Discussion and possible action regarding the proposed settlement offer on the hazardous waste claim at Marine Shale Processors Site.
  - a. Closed Session: Discussion with legal counsel regarding strategy with respect to the claim and settlement proposal for the hazardous waste at the Marine Shale Processors Site.
  - b. Open Session: Discussion and possible action on the claim and settlement proposal for the hazardous waste at the Marine Shale Processors Site.
    - i. To enter into closed session.
    - ii. To return to regular order of business.
    - iii. To pay the \$8,000 claim to release Brown County from future liability. Passed 3 to 2.
3. Public Works - Discussion referring to demolition of the former Mental Health Center. To approve moving forward with the project.
4. Public Works - Resolution re: Change in Table of Organization Public Works Department Electrician Journeyman. To approve. See Resolutions, Ordinances April County Board.
5. Public Works - Central Library Elevators modernization Bid Approval. To approve the Schnidler Elevator Corporation Base Bid and Alt Bids 1 & 3 for a total of \$323,450.
6. Public Works - Summary of Operations. Receive and place on file.
7. Public Works - Director's Report. Receive and place on file.
8. Port & Solid Waste - Resolution to Approve the Purchase and Subsequent Sale of Parcel HL-356, located adjacent to the property proposed under the 1998 Landfill Siting Agreement for the Construction of a South Landfill in the Town of Holland. To approve. See Resolutions, Ordinances April County Board.
9. Port & Solid Waste - Land Lease – Request for Approval. To approve.
10. Port & Solid Waste - Director's Report. Receive and place on file.
11. Planning Commission - Update regarding County Farm development. Receive and place on file.
12. Planning Commission - Preliminary Budget Status Financial Report for December, 2012.
13. Property Listing - Preliminary Budget Status Financial Report for December, 2012.
14. Zoning - Preliminary Budget Status Financial Report for December, 2012.
  - i. To suspend the rules to take Items 12, 13 & 14.
  - ii. Receive and place on file Items 12, 13 & 14.
15. Airport - Budget Adjustment Request (13-18) Category 5: Add \$131,000 to acquire a residence adjacent to the Airport. To approve the budget adjustment request for \$131,000.
16. Airport Year-End Financial Report for December, 2012. Receive and place on file.
17. Airport Director's Report. Receive and place on file.
18. Audit of bills. To pay the bills.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9ei -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF MARCH 25, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session on March 25, 2013 and recommends the following motions.

1. Land and Water Conservation - Budget Update. Receive and place on file.
2. Request from the City of Green Bay to adopt Brown County's Animal Waste Ordinance. Receive and place on file.
3. Interim Director's Report. Receive and place on file.

A motion was made by Supervisor Landwehr and seconded by Supervisor Dantine "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF APRIL 4, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on April 4, 2013 and recommends the following motions.

1. ~~\*\* Review Minutes of:~~
  - a. ~~Criminal Justice Coordinating Board (February 26, 2013).~~
  - b. ~~Fire Investigation Task Force Board of Directors (December 27, 2012).~~
    - i. ~~To take items 1 a & b together.~~
    - ii. ~~Receive and place on file Items 1 a & b.~~

\*\* Item #1 was not voted on at the April County Board Meeting do to a lack of a quorum when Item #1 was presented at the Public Safety Committee Meeting. Item #1 will be brought to the May County Board Meeting for approval.

2. Communication from Supervisor Buckley re: Would like Mr. Miller from the Airport to come to Public Safety Committee and give an update on funding for the Sheriff' Deputy to be stationed at the Airport. Receive and place on file. Passed 4 to 1.
3. Sheriff - Sheriff's Report. Receive and place on file.
4. Clerk of Courts - 2012 Budget Shortfall. Receive and place on file.
5. Public Safety Communications - **Budget** Adjustment Request (13-20) Category 5: Increase in expenses with offsetting increase in revenue. To approve.
6. Public Safety Communications - Interim Director's Report. Receive and place on file.
7. District Attorney - Resolution requesting the Brown County Board of Supervisors contract for an Assistant District Attorney Position and a support staff position for one year. To delete the second whereas and change the now-second (previously third) whereas to replace 1000 charges with 584 referrals, delete the third whereas (previously fourth) and amend the last whereas to read as follows: Whereas, the District Attorney has provided a budget as follows: \$78,000 for a contracted attorney, \$54,988.50 for a Legal Assistant II and \$16,679 for necessary equipment to be used by December 31, 2014 or until funding runs out. See Resolutions, Ordinances April County Board.
8. 2013 Brown County Medical Examiner Activity Spreadsheet. Receive and place on file.

9. Convene in Closed Session to discuss and assess Brown County's Austin Straubel International Airport TSA Security Plan. Pursuant to §19.85(1)(d), any meeting of a governmental body may be convened in closed session for purposes of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Additionally, under §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. No closed session held.
10. Audit of bills. To pay bills.

A motion was made by Supervisor Clancy and seconded by Supervisor Buckley "to adopt items #2 thru #10." Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10 -- Resolutions, Ordinances:**

**No. 10a -- ORDINANCE CREATING SECTION 3.35 OF THE BROWN COUNTY CODE ENTITLED "PURCHASING ORDINANCE"**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF BROWN DOES ORDAIN AS FOLLOWS:

**Section 1 -** Section 3.35 of the Brown County Code entitled "Purchasing Ordinance" is hereby created to read as follows:

**3.35 PURCHASING ORDINANCE.** (1) Statutory Authority. This Ordinance is created pursuant to that authority provided under Wisconsin State Statutes §§ 59.01, 59.03, 59.04, 59.06, 59.14, 59.51, 59.52(6) and 59.52(9), as well as all other applicable federal and state laws and Wisconsin administrative codes, as amended from time to time, and shall be construed consistent with all applicable state statutes, rulings and regulations governing counties. This Ordinance hereby repeals Brown County Code, Ordinance 2.03(3)(e) in its entirety.

- (2) Purpose. The underlying purpose and intent of this Ordinance is to:
  - (a) simplify, and clarify the law applicable to governmental purchases by Brown County;
  - (b) ensure the fair and equitable treatment of all persons/entities exposed to the County's purchasing process;
  - (c) provide increased economies of scale in County purchasing and to maximize, to the fullest extent practicable, the purchasing value of public funds of the County;
- (3) Application to County Purchasing. Unless specified otherwise herein, or as designated by law to follow another procedure, this Ordinance shall apply to all expenditures of public funds, regardless of source, including state and federal assistance moneys and under any Contract whereby the County is to receive goods; materials; tangible commodities; services; equipment or property.
- (4) Authority.
  - (a) Authority of the Board of Supervisors. Unless specified otherwise herein, the Board of Supervisors shall, in accordance with this Ordinance, approve annual

budget and funding for projects; and approve funding for Requests for Proposals in an amount equal to or excess of \$50,000; whether the funds at issue are derived from the bonding process or otherwise.

- (b) Authority of the Standing Committee. Unless specified otherwise herein, the Standing Committee with the policy oversight authority, under Brown County Ordinance 2.05, over the County department and/or purchasing activity at issue, shall, in accordance with this Ordinance, recommend annual budget and funding for projects; and recommend for approval funding for Requests for Proposals that equal an amount in excess of \$50,000 regardless of whether the funds at issue are derived from the bonding process or otherwise.
  - (c) Authority of the Selection Team. Unless specified otherwise herein, the Selection Team shall, in accordance with this Ordinance, select the vendor through a fair, unbiased evaluation of all proposals and establish scoring criteria.
  - (d) Authority of Centralization Purchasing. Pursuant to the authority granted by Wis. Stats., §§ 59.51 and 59.52(9), the Department of Administration may adopt, promulgate and amend purchasing operational procedures for all County departments to follow and may adopt procedures for the internal operation of purchasing staff, which are consistent with this Ordinance and State law.
- (5) Ethics in Public Contracting. To achieve the purpose of this section, it is essential that those doing business with the County also observe the ethical standards prescribed herein.
- (a) General Standards of Ethical Conduct for Non-employees. Any effort to influence any public employee to breach the standards of ethical conduct set forth in this chapter is also a breach of ethical standards.
  - (b) Conflict of Interest. It shall be a breach of ethical standards, and a conflict of interest, for any employee to violate any part of Wis. Stat. §19.59, as amended from time to time, or when employee or immediate family member of employee has an arrangement concerning prospective employment is involved in the purchase.
  - (c) Discovery of Conflict of Interest, Disqualification, and Waiver. Upon discovery of potential or actual conflict of interest, an employee shall promptly file a written statement of disqualification with the Risk Manager and shall withdraw from further participation in the transaction involved.
- (6) Requirement of Good Faith. This ordinance requires all parties involved in the negotiation, performance or administration of County contracts to act in good faith.
- (7) Use of Confidential Information. It shall be a breach of ethical standards for any employee or former employee knowingly to use confidential information for actual or anticipated personal gain, for himself/herself, an immediate family member or an organization for which she/he is associated.
- (8) Public Access to Purchasing Information. Purchasing information shall be a public record to the extent provided by state and local law and shall be available to the public as provided by such laws.

Respectfully submitted,  
ADMINISTRATION COMMITTEE

Final Draft Approved by Corporation Counsel

**Fiscal Impact:** There is no fiscal impact.

A motion was made by Supervisor Nicholson and seconded by Supervisor Campbell “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

|  |                 |
|--|-----------------|
| Approved by: _____ \s\ Troy Streckenbach, County Executive   | Date: 4/22/2013 |
| Approved by: _____ \s\ Sandra L. Juno, County Clerk          | Date: 4/22/2013 |
| Approved by: _____ \s\ Patrick Moynihan, Jr., Board Chairman | Date: 4/23/2013 |

**No. 10b -- RESOLUTION RE: SUPPORTING EFFORTS TO MAINTAIN THE TAX-EXEMPT STATUS OF MUNICIPAL BONDS**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the tax-exempt status of municipal bonds is nearly a century old and is vital to funding local infrastructure and economic development; and

WHEREAS, any move to change the current tax treatment of local government bonds would lead to higher borrowing costs for local governments; and

WHEREAS, without tax-exempt financing much-needed infrastructure improvements would likely be delayed; and

WHEREAS, tax-exempt bonds are a critical tool for Wisconsin counties that facilitates the budgeting and financing of long-term investments in the infrastructure and facilities necessary to meet public demand for government services; and

WHEREAS, at a time when infrastructure demands are great, increasing the cost of local government borrowing could have serious impacts on the national, state, and local economies; and

WHEREAS, without the tax-exemption, the effectiveness of the bond market would be significantly dampened, creating higher borrowing costs for county governments, less investment in infrastructure, and fewer jobs.

NOW, THEREFORE, BE IT RESOLVED that Brown County does hereby support maintaining the current tax-exempt status of municipal bonds.

BE IT FURTHER RESOLVED, that the County Clerk be directed to forward this resolution to all of the Wisconsin Federal Delegation, the Wisconsin Legislature, Governor Walker, and the Wisconsin Counties Association.

Respectfully submitted,  
ADMINISTRATION COMMITTEE

Authored by: Administration

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund.

A motion was made by Supervisor Zima and seconded by Supervisor Landwehr “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive          

Date: 4/22/2013

**No. 10c -- RESOLUTION TO ESTABLISH TERM LIMITS FOR BOARD SUPERVISORS**

A motion was made by Supervisor Zima and seconded by Supervisor Erickson **“to receive and place on file”**.

Following discussion, a voice vote was taken on Supervisor Zima’s motion **“to receive and place on file.”** Motion carried unanimously with no abstentions.

**No. 10d -- RESOLUTION TO APPROVE SUBMISSION REQUIREMENTS FOR PROPOSED AMENDMENTS TO THE ANNUAL BUDGET BY BOARD SUPERVISORS**

A motion was made by Supervisor Vander Leest and seconded by Supervisor Williams **“to refer to Corporation Counsel to draft a resolution that is “non-binding” and return to the Executive Committee”**.

A motion was made by Supervisor Sieber and seconded by Supervisor Steffens **“to refer to Corporation Counsel to draft a resolution that is “binding” and return to the Executive Committee”**. Vote taken. Roll Call #10d(1):

Ayes: Sieber, Hoyer, La Violette, Jamir, Robinson, Steffen, Fewell

Nays: Nicholson, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Clancy, Campbell, Moynihan, Carpenter, Lund

Excused: De Wane, Hopp

Total Ayes:           7                   Total Nays:           17           Excused:           2

Motion defeated.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Zima **“to receive and place on file”**. Vote taken. Roll Call #10d(2):

Ayes: Nicholson, Hoyer, Haefs, Erickson, Zima, Evans, Vander Leest, Dantine, Kaster, Van Dyck, Lund

Nays: Sieber, Buckley, Landwehr, La Violette, Williams, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Carpenter, Fewell

Excused: De Wane, Hopp

Total Ayes:           11                   Total Nays:           13           Excused:           2

Motion defeated.

Vote taken on Supervisor Vander Leest’s original motion **“to refer to Corporation Counsel to draft a resolution that is “non-binding” and return to Executive Committee”**. Vote taken. Roll Call #10d(3):

Ayes: Sieber, Hoyer, Buckley, Landwehr, La Violette, Williams, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen Carpenter, Lund, Fewell

Nays: Nicholson, Evans, Vander Leest, Dantine, Kaster, Van Dyck

Abstained: Haefs, Erickson, Zima



Excused: De Wane, Hopp

Total Ayes: 15 Total Nays: 6 Abstained: 3 Excused: 2

Motion carried “to refer to Corporation Counsel to draft a resolution that is “non-binding” and return to Executive Committee”.

**No. 10e -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION HUMAN SERVICES DEPARTMENT – ADVANCED PRACTICE NURSE PRESCRIBER**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Human Services Department table of organization currently includes a vacant 0.50 FTE Psychiatrist position; and

WHEREAS, the Human Services Department currently contracts Advanced Practice Nurse Prescriber (APNP) services to prescribe medication; and

WHEREAS, the Community Treatment Center is required to prescribe medications to patients which can only be done by an APNP or Psychiatrist who are licensed prescribers; and

WHEREAS, the current APNP caseload is 600 and other prescribers also have full caseloads creating 3-4 month wait times for initial and follow up appointments; and

WHEREAS, the Human Resources Department in conjunction with Human Services conducted a thorough evaluation of the needs of the department and the duties of the position and recommend the deletion of (0.50) FTE Psychiatrist position and the addition of 2.00 FTE APNP positions to absorb the current caseload and reduce wait time for initial and follow up appointments; and

WHEREAS, the cost of the APNP positions would be further offset by the funds budgeted for the contracted APNP services; and

WHEREAS, it is recommended the APNP position be maintained in Pay Grade 27 of the Administrative Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Services – Community Treatment Center table of organization be changed deleting (0.50) FTE Psychiatrist position and adding 2.00 FTE Advanced Practice Nurse Prescriber positions.

BE IT FURTHER RESOLVED, the cost will be further offset by use of Contracted Services funds budgeted for contracted APNP services.

BE IT FURTHER RESOLVED, the position be maintained in Pay Grade 27 of the Administrative Classification and Compensation Plan.

**Annualized Budget Impact:**

| <u>Position Title</u> | <u>FTE</u> | <u>Addition/<br/>Deletion</u> | <u>Salary</u> | <u>Fringe</u> | <u>Total</u> |
|-----------------------|------------|-------------------------------|---------------|---------------|--------------|
|-----------------------|------------|-------------------------------|---------------|---------------|--------------|

|  |        |            |            |            |                    |
|--|--------|------------|------------|------------|--------------------|
| Psychiatrist   | (0.50) | ) Deletion | \$(99,996) | \$(23,027) | \$(123,023)        |
| Advanced Practice Nurse Prescriber<br>Grade 27, Step 6 | 2.00   | Addition   | \$177,202  | \$ 58,831  | \$ 236,033         |
|  |        |            | \$ 77,206  | \$ 35,804  | \$ 113,010         |
| Budgeted Contracted Services Funds                     |        |            |            |            | \$(137,068)        |
| <b>Annualized Budget Impact</b>                        |        |            |            |            | <b>\$( 24,058)</b> |

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Fiscal Impact: This resolution does not require an appropriation from the General Fund.  
Authored by: Human Resources  
Final Draft Approved by Corporation Counsel

A motion was made by Supervisor Buckley and seconded by Supervisor Evans **“to adopt”**.  
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 4/22/2013

**ATTACHMENT TO RESOLUTION #10e**

**BROWN COUNTY  
POSITION DESCRIPTION**

**POSITION TITLE:**           ADVANCED PRACTICE NURSE PRESCRIBER  
**REPORTS TO:**               CLINICAL SUPPORT SERVICES UNIT COORDINATOR  
**DEPARTMENT:**           HUMAN SERVICES/COMMUNITY TREATMENT PROGRAM  
**BARGAINING UNIT:**       ADMINISTRATIVE

**JOB SUMMARY:**

Provides appropriate mental health services to individuals, medication management including prescribing pharmacological agents, treatments and non-pharmacological therapies for clients of Brown County Human Services, through the development and implementation of service plans. Provides consultation to the nursing staff and the non-medical staff of the Community Treatment Program. Provides community education and consultation regarding mental health issues. Orders and interprets laboratory tests and provides diagnosis of clinical conditions.

**ESSENTIAL DUTIES:**

Screens and evaluates individuals to determine appropriate services based on individual client needs.

Develops and implements service plans that provide for appropriate mental health services to clients and their families.

Provides treatment to assigned clients, including medication management.

Provides therapy to individuals, couples and families in individual and group modalities of psychotherapy.

Assumes overall responsibility for the care rendered to clients under his/her care.

Maintains the confidential nature of client and business information.

Provides clinical consultation and supervision to CTP nursing staff and case managers.

Provides consultation to CTP staff regarding clinical and medical issues.

Coordinates clients' medication regime with the pharmacist, laboratory personnel, nursing staff and appropriate CTP staff.

Provides education to clients and staff on medications, physical illnesses, mental health issues, etc.

Plans and presents psycho-educational groups to Community Treatment Program clients.

Provides back-up for psychiatrists, nurses and case managers as needed.

Perform Preceptor duties for college students.

Complies with all local, state and federal laws governing clients and the rendering of services.

Provides clinical consultation to other Human Services departments.

Maintains responsibility for safe patient care through the use of appropriate planning, implementation and evaluation procedures.

Facilitates collaboration with other health care professionals, at least 1 of whom shall be a physician, through the use of modern communication techniques.

Collaborates with physicians and psychiatrists to ensure proper care, ongoing monitoring and laboratory testing and necessary interventions for clients on specific medications.

Provides community education to the public and various agencies in the area of mental health.

Attends psychiatric and medical meetings, seminars, staff meetings, in-service trainings and outside agency training sessions to maintain current knowledge of medicines, treatments and therapies.

Completes and maintains necessary documentation according to applicable requirements, codes and policies.

Orders and interprets laboratory tests to evaluate and diagnose clinical conditions.

Prescribes pharmacological agents, administers psychotropic medications.

**NON-ESSENTIAL DUTIES:**

Performs related functions as assigned.

**MATERIALS AND EQUIPMENT USED:**

General office equipment

**MINIMUM QUALIFICATIONS REQUIRED:**

**Education and Experience:**

Master's degree in psychiatric/mental health nursing, (Clinical Nurse Specialist), plus 3,000 hours of supervised experience in clinical practice; or any combination of education, training and experience that provides the necessary knowledge, skills and abilities.

**Licenses and Certifications:**

Current license as a Registered Nurse in Wisconsin  
Certification as an Advanced Practice Nurse Prescriber  
Clinical Nurse Specialist Certification  
Licensed with Drug Enforcement Administration (DEA)  
Valid Wisconsin Driver's License

**Knowledge, Skills and Abilities:**

Knowledge of psychopathology, psychopharmacology, psychotherapeutic techniques.

Current knowledge of the terminology, theory, techniques and practice of professional nursing.

Knowledge of medical conditions which may stimulate mental or emotional problems.

Knowledge of community human services resources.

Knowledge of family and group dynamics.

Ability to maintain emotional stability in stressful working situations.

Ability to use independent judgment in decision making.

Ability to maintain records and reports accurately.

Ability to work the required hours of the position.

**PHYSICAL DEMANDS:**

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, and reaching.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

Must be free from communicable disease.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

Revised: 04/01/13

**No. 10f -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION PUBLIC WORKS DEPARTMENT ELECTRICIAN JOURNEYMAN**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Public Works Department table of organization currently includes a vacant 1.00 FTE Electrician position; and

WHEREAS, the Public Works Department proposed changing the position to an Electrician Journeyman to team with the Senior Electrician to fulfill the needs of the department in a more cost effective manner; and

WHEREAS, the Human Resources Department in conjunction with the Public Works Department conducted a thorough evaluation of the needs of the department and the duties of the position and recommend the deletion of (1.00) FTE Electrician position and the addition of 1.00 FTE Electrician Journeyman; and

WHEREAS, it is further recommended the position be maintained in Pay Grade 18 of the Administrative Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Public Works Department table of organization be changed deleting (1.00) FTE Electrician position and adding 1.00 FTE Electrician Journeyman position.

BE IT FURTHER RESOLVED, the position be maintained in Pay Grade 18 of the Administrative Classification and Compensation Plan.

**Annualized Budget Impact:**

| <b><u>Position Title</u></b>               | <b><u>FTE</u></b> | <b><u>Addition/<br/>Deletion</u></b> | <b><u>Salary</u></b>     | <b><u>Fringe</u></b>     | <b><u>Total</u></b>      |
|--|-------------------|--------------------------------------|--------------------------|--------------------------|--------------------------|
| Electrician                                | (1.00)            | Deletion                             | \$(63,294)               | \$(25,636)               | \$(88,930)               |
| Electrician Journeyman<br>Grade 18, Step 3 | 1.00              | Addition                             | \$ 54,949                | \$ 24,390                | \$ 79,339                |
| <b>Annualized Budget Impact</b>            |                   |                                      | <b><u>\$( 8,345)</u></b> | <b><u>\$( 1,246)</u></b> | <b><u>\$( 9,591)</u></b> |

**Fiscal Impact:** This resolution does not require an appropriation from the General Fund.

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Drafted by: Human Resources Dept.

Final Draft Approved by Corporation Counsel

A motion was made by Supervisor Landwehr and seconded by Supervisor Hoyer **“to adopt”**.  
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive          

Date: 4/22/2013

**ATTACHMENTS TO RESOLUTION #10f**

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** March 5, 2013  
**REQUEST TO:** Planning, Development & Transportation Committee  
**MEETING DATE:** March 25, 2013  
**REQUEST FROM:** Lynn Vanden Langenberg  
Interim Human Resources Manager  
**REQUEST TYPE:**  New resolution       Revision to resolution  
 New ordinance       Revision to ordinance  
**TITLE:** Resolution Regarding Change in Table of Organization  
Public Works Department  
Electrician Journeyman

**ISSUE/BACKGROUND INFORMATION:**

The Public Works table of organization has a vacant 1.00 FTE Electrician position. After reviewing the needs of the department, it was determined the duties of this position can be

performed by an Electrician Journeyman in a more cost effective manner. The Electrician Journeyman would team with the Senior Electrician to complete required projects.

**ACTION REQUESTED:**

Approve the requested change to the Public Works table of organization, deleting (1.00) FTE Electrician and adding 1.00 FTE Electrician Journeyman.

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

- 1. Is there a fiscal impact?     Yes  No
  - a. If yes, what is the amount of the impact?
  - b. If part of a bigger project, what is the total amount of the project?
  - c. Is it currently budgeted?     Yes  No
    - 1. If yes, in which account? \_\_\_\_\_
    - 2. If no, how will the impact be funded?

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

\*\*\*\*\*

**BROWN COUNTY  
POSITION DESCRIPTION**

|                        |                               |
|------------------------|-------------------------------|
| <b>POSITION TITLE:</b> | <b>ELECTRICIAN JOURNEYMAN</b> |
| <b>REPORTS TO:</b>     | <b>OPERATIONS MANAGER</b>     |
| <b>DEPARTMENT:</b>     | <b>PUBLIC WORKS</b>           |

**JOB SUMMARY:**

In coordination with the Senior Electrician, performs electrical work in constructing, installing, maintaining, and repairing various electrical wiring systems, electrical controls, and electrical machinery and equipment.

**ESSENTIAL DUTIES:**

Establishes safety procedures for troubleshooting high voltage, as required.

Provides maintenance inspection and repair on generators and transformers.

Works with contractors and builders in the proper installation of new electrical systems; updates electrical prints for new and existing facilities.

Establishes a preventative electrical maintenance program.

Installs and maintains heating equipment, air conditioners, and ventilating systems.

Maintains and repairs electrical power and lighting lines such as plugs, outlets, switches, wiring, and other related electrical devices.

Assists other county electricians in performance of electrical duties at various county sites, as required.

Operates standard electrical test equipment and other related electrical equipment.

Designs and performs layout for plans on the job site as needed.

Installs electrical systems and service, including minor remodeling.

Maintains electrical equipment on HVAC.

Repairs electrical power and lighting circuits.

Performs testing of lighting fixtures and other related electrical devices.

Performs electrical work associated with traffic signals, including installing, testing and calibrating control units.

Complies with the National Electrical Code, State Code, and Local Code.

**NON-ESSENTIAL DUTIES:**

Performs related functions as assigned.

**MATERIALS AND EQUIPMENT USED:**

Power tools  
Bender  
Hand tools  
Boom truck  
Testing equipment

**MINIMUM QUALIFICATIONS REQUIRED:**

**Education and Experience:**

High School Diploma or equivalent, plus four to six years electrical apprenticeship or experience as a journeyman electrician; or any combination of education, training and experience which provides the necessary knowledge, skills, and abilities.

**Licenses and Certifications:**

Must pass code examination  
Valid Wisconsin Driver's License

**Knowledge, Skills and Abilities:**



Knowledge of methods, materials and tools used in the installation, maintenance, repair and testing of electrical equipment and systems.

Knowledge of the provisions of the National Electrical Code, federal, state and local safety regulations.

Knowledge of heating and/or cooling systems.

Knowledge of gas and oil fired boilers, steam, water, electrical, and combinations.

Ability to diagnose and correct electrical power, communications, lighting failures, and heating and air conditioning equipment.

Ability to design layouts of electrical systems for new replacement equipment.

Ability to read and interpret blueprints and other technical specifications.

Ability to work establish and maintain effective interpersonal working relationships.

Ability to repair and test electrical equipment and systems.

Ability to work off of ladders.

Ability to communicate effectively both orally and in writing.

Ability to work the required hours of the position.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

New: 02/14/13

**No. 10g -- RESOLUTION TO APPROVE THE PURCHASE AND SUBSEQUENT SALE OF PARCEL HL-356, LOCATED ADJACENT TO THE PROPERTY PROPOSED UNDER THE 1998 LANDFILL SITING AGREEMENT FOR THE CONSTRUCTION OF A SOUTH LANDFILL IN THE TOWN OF HOLLAND**

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine “**to receive and place on file**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10h -- RESOLUTION REQUESTING THE BROWN COUNTY BOARD OF SUPERVISORS CONTRACT FOR AN ASSISTANT DISTRICT ATTORNEY POSITION AND A SUPPORT STAFF POSITION**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, there are significant increases in the number of Drug Task Force cases; and

WHEREAS, of the approximate 584 referrals backlogged, each referral has an average of three charges. In addition, in 2011 there were 600 misdemeanors, and 775 felonies go through the system by three personnel working full time; and

WHEREAS, Brown County is currently staffed at 50% according to the State of Wisconsin's own independent audit due to funding. Overall, Wisconsin needs another 215 full time equivalent prosecutors; and

WHEREAS, the prosecutor shortage that is driven by state budget constraints is making it harder for existing prosecutors to do their job; and

WHEREAS, the District Attorney has provided a budget as follows: \$78,000 for a contracted attorney, \$54,988.50 for a Legal Assistant II and \$16,679 for necessary equipment..

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors, does hereby Authorize \$150,000 to be used by December 31, 2014 or until funding runs out from the General Fund for the District Attorney's Office to contract for an Assistant District Attorney and a Legal Assistant II.

Respectfully submitted,  
EXECUTIVE COMMITTEE  
PUBLIC SAFETY COMMITTEE

FISCAL IMPACT: This resolution does require an appropriation from the general fund OF \$150,000.

Authored by: Administration

Final Draft Approved by Corporation Counsel

~~Fiscal Note: This resolution does not require an appropriation from the General Fund. \*\*~~

Fiscal Note: This resolution requires an appropriation of \$150,000 from the General Fund. \*\*

\*\* Amended as per the County Board on April 17, 2013.

A motion was made by Supervisor Buckley and seconded by Supervisor Carpenter **“to adopt”**.

Following discussion, Supervisor Steffens submitted a communication to the Clerk to forward to all Government Agencies mentioned in communication, if Resolution #10h is approved.

A motion was made by Supervisor Lund and seconded by Supervisor Haefs **“to amend the Fiscal Note to read ‘This resolution requires an appropriation of \$150,000 from the General Fund’.”** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Zima and seconded by Supervisor Haefs **“to adopt as amended”**. Vote taken. Roll Call #10h(1):

Ayes: Sieber, Nicholson, Hoyer, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Carpenter, Lund, Fewell

Abstained: Van Dyck

Excused: De Wane, Hopp

Total Ayes: 23 Total Abstained: 1 Excused: 2

Motion carried.

Approved by:           \s\ Troy Streckenbach, County Executive           Date: 4/22/2013

**No. 10i -- RESOLUTION TO APPROVE SETTLEMENT AGREEMENT FOR MARINE SHALE PROCESSORS SITE**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County, through the Highway Department, deposited of hazardous waste in an amount believed to be less than five (5) tons of spent halogenated solvents and spent non-halogenated solvents in the years 1988, 1989, 1992 and 1993, which waste was sent to the Marine Shale Processors Site in Amelia Louisiana; and,

WHEREAS, the United States Environmental Protection Agency (USEPA) and the Louisiana Department of Environmental Quality (LDEQ) are demanding remediation at the Marine Shale Processors Site located in Amelia, Louisiana; and

WHEREAS, under Environmental law, this matter arises under strict, retroactive, joint and several liability provisions of the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), 42 U.S.C. §9601, et seq. and Louisiana Revised Statutes § 30:2271, et seq., holding all Potentially Responsible Parties, such as Brown County, liable for the environmental cleanup of the Marine Shale Processors Site; and

WHEREAS, the USEPA and LDEQ contacted the major entities who allegedly arranged for the treatment, storage or disposal of waste at the Marine Shale Processors Site and advised these Potentially Responsible Parties to enter into a joint agreement to undertake the necessary remedial investigation, corrective action study and remedial action needed at the Marine Shale Processors Site; and,

WHEREAS, seventeen (17) of the Potentially Responsible Parties contacted by the USEPA and LDEQ entered into an agreement, forming "the MSP Site PRP Group," to devote their resources and allocate all costs incurred in connection with the Site and to address any claims asserted by the United States, the State of Louisiana or any other party connected with the Site (See attachment B); and,

WHEREAS, the USEPA and LDEQ provided the MSP Site PRP Group with information of other Potentially Responsible Parties with a nexus to the Site, which information included Brown County; and,

WHEREAS, the MSP Site PRP Group contacted Brown County as one of the Potentially Responsible Parties as evidenced by information provided from the United States Department of Justice from the hazardous waste manifest documents of Marine Shale Processors indicating that Brown County disposed of approximately 1.426 tons of waste at the Site (See attachment C); and,

WHEREAS, the MSP Site PRP Group has determined that Brown County is considered a “de minimis” Potentially Responsible Party as the amount of waste deposited of was less than five (5) ton; and

WHEREAS, as a de minimis Potentially Responsible Party, the MSP Site PRP Group, has determined that Brown County is eligible to pay a “de minimis cash-out settlement” in the amount of \$8,000, in exchange for a general release to avoid any further involvement with the Site and costs related to remediation and cleanup (See attachment A, D and E); and,

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors accept the Settlement offer of the MSP Site PRP Group and direct the County Executive and County Clerk to execute the Settlement Agreement, issue a check in the amount of \$8,000.00 from the General Fund to pay the Settlement amount, and complete all necessary documents to obtain the General Release from liability regarding the investigation and remediation of the Marine Shale Processors Site.

Respectfully submitted,  
ADMINISTRATION COMMITTEE  
PLANNING, DEVELOPMENT & TRANSPORTATION  
COMMITTEE

Final Draft Approved by Corporation Counsel

Fiscal Note: This Resolution requires an appropriation from the general fund.

A motion was made by Supervisor Erickson and seconded by Supervisor Buckley “to adopt”.  
Vote taken. Roll Call #10i(1):

Ayes: Sieber, Hoyer, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, La  
Violette, Williams, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen,  
Carpenter, Lund, Fewell

Nays: Nicholson, Dantine, Kaster

Excused: De Wane, Hopp

Total Ayes: 21                      Total Nays: 3                      Excused: 2

Motion carried.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 4/22/2013

**\*\* PLEASE NOTE \*\***

Attachments pertaining to Resolution #10i are on file in the Brown County Clerk's Office.

No. 11 -- CLOSED SESSION: None.

No. 12 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

Late Communications:

No. 12a -- FROM SUPERVISOR CAMPBELL RE: TO REFER FOR REVIEW BY EXECUTIVE COMMITTEE AND PUBLIC SAFETY COMMITTEE STEP PAY FOR PUBLIC SAFETY EMPLOYEES WITH POSSIBLE ACTION.

Refer to Executive Committee and Public Safety Committee.

No. 12b -- FROM SUPERVISOR ROBINSON RE: TO CONSIDER BOOSTING FUNDING FOR DIVERSION COURTS TO HANDLE DRUG AND MENTAL HEALTH CASES AS PART OF THE 2014 BUDGET.

Refer to Human Services Committee.

No. 12c -- FROM SUPERVISOR NICHOLSON RE: TO INVITE THE DEPUTY CORPORATION COUNSEL WHO PREPARED AND ADVISED SUPERVISOR STEFFEN FOR THE LAST ELEVEN MONTHS ON THE RESOLUTION (TERM LIMITS) EXPLAIN THE POSITION OF THE OPINION.

Refer to Executive Committee.

No. 13-- BILLS OVER \$5,000 FOR PERIOD ENDING MARCH 31, 2013

A motion was made by Supervisor Clancy and seconded by Supervisor Hoyer "to pay the bills for the period ending March 31, 2013". Voice vote taken. Motion carried unanimously with no abstentions.

No. 14 -- CLOSING ROLL CALL.

Present: Sieber, Nicholson, Hoyer, Haefs, Erickson, Zima, Vander Leest, Evans, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Carpenter, Lund, Fewell  
Excused: De Wane, Hopp

Total Present: 24 Total Excused: 2

No. 15-- ADJOURNMENT TO WEDNESDAY, MAY 15, 2013 AT 7:00 P.M., LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Zima and seconded by Supervisor Landwehr "to adjourn to the above date and time". Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 12:05 a.m.

Isl Sandra L. Juno  
SANDRA L. JUNO  
Brown County Clerk