

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
DECEMBER 19, 2007

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, December 19, 2007, at 7:00 p.m.**, at City Hall, 100 N. Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:15 p.m.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call:

Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Zeller, Kaster, Backmann, Van Deurzen, Fleck, Clancy, Wetzel, Zabel, Scray, Hoeft, Lund, Fewell

Total Present: 26

**** Presentation ****

**By Dr. H. Jeffrey Rafn, President,
Northeast Wisconsin Technical College**

No. 1 -- Adoption of Agenda.

County Clerk, Darlene Marcelle, announced additions of 9e(1) and 9f to tonight's agenda.

A motion was made by Supervisor De Wane and seconded by Supervisor Johnson **"to move items #10a through #10d (Resolutions) after item #6."** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Johnson and seconded by Supervisor Warpinski **"to adopt the agenda as amended."** Voice vote taken. Motion carried unanimously with no abstentions.

No. 2 -- COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS ONLY.
None.

No. 3a -- APPROVAL OF MINUTES OF COUNTY BOARD OF NOVEMBER 7, 2007.

A motion was made by Supervisor La Violette and seconded by Supervisor Nicholson **"to adopt the County Board Minutes of November 7, 2007"**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 3b -- APPROVAL OF MINUTES OF COUNTY BOARD OF NOVEMBER 12, 2007.

A motion was made by Supervisor Warpinski and seconded by Supervisor De Wane **“to adopt the County Board Minutes of November 12, 2007”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 4 -- ANNOUNCEMENTS BY SUPERVISORS.

Supervisor Erickson thanked the Supervisors for participating in the food drive with the contributions of canned and boxed goods. Additionally, Supervisor Erickson announced that Nancy Anderson, from the County Board Office, will collect cash tomorrow for those that forgot this evening. He will then bring everything in.

No. 5 -- COMMUNICATIONS. None. LATE COMMUNICATIONS:

No. 5a -- FROM SUPERVISOR THEISEN REGARDING: REQUEST TO PRESENT THE SERVICES OFFERED TO HOMELESS VETERANS BY THE VETERANS SERVICES OFFICE OF BROWN COUNTY.

Refer to Human Services Committee and Veterans' Recognition Committee.

No. 5b -- FROM SUPERVISOR WARPINSKI REGARDING: REQUEST THAT BROWN COUNTY AMEND ORDINANCE 2.13(3) TO MOVE NUMBER “13” IN FRONT OF NUMBER “10”. TO THAT EFFECT I ASK THAT CORPORATION COUNSEL PRESENT A RESOLUTION TO AMEND THAT ORDINANCE AT THE NEXT EXECUTIVE COMMITTEE MEETING.

Refer to Executive Committee.

No. 5c -- FROM SUPERVISOR NICHOLSON REGARDING: TO HAVE THE BROWN COUNTY LIBRARY BOARD TO CONSIDER PURCHASING THE PROPERTY ACROSS MONROE STREET FROM THE LIBRARY, FOR THE PURPOSE OF PARKING.

Refer to Library Board and Education and Recreation Committee.

No. 5d -- FROM SUPERVISOR NICHOLSON REGARDING: REVIEW THE WHOLE ADMINISTRATIVE PAY SCHEDULE.

Refer to Administration Committee.

No. 6 -- APPOINTMENTS BY COUNTY EXECUTIVE. None.

No. 6a -- REAPPOINTMENT OF KEVIN KUEHN AND CHARLES SCHROCK AND APPOINTMENT OF SUPERVISOR ADAM WARPINSKI AND SUPERVISOR PAT WETZEL TO MUSEUM BOARD.

Mr. Kuehn's biographic page inadvertently states an appointment to the Green Bay Metropolitan Sewerage District Board; it should be amended to show the Museum Board.

A motion was made by Supervisor Nicholson and seconded by Supervisor Fleck **“to approve the above appointments noting that correction”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 6b -- CONFIRMATION/APPOINTMENT OF JACQUELINE SCHARPING AS BROWN COUNTY CHILD SUPPORT ADMINISTRATOR

A motion was made by Supervisor Fleck and seconded by Supervisor Van Deurzen **“to approve the above appointment”**. After discussion a voice vote was taken. Motion carried unanimously with no abstentions.

RESOLUTIONS 10A THRU 10D WERE TAKEN OUT OF ORDER AT THIS TIME.

No. 10a -- RESOLUTION REGARDING: COUNTY CLERK’S OFFICE RECLASSIFICATION OF “CHIEF DEPUTY” POSITION

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

WHEREAS, a request for reclassification of the Chief Deputy – County Clerk position was submitted in May, 2007, and the basis for the reclassification relates to changes that have occurred as a result of the County Clerk’s office becoming a Passport Application Acceptance Agency and the implementation of the Statewide Voter Registration System; and

WHEREAS, the Human Resources Department has conducted a thorough study (study attached) of the Chief Deputy position in the County Clerk’s office and it was determined that the Chief Deputy position is performing additional duties beyond the Chief Deputy position description; and

WHEREAS, this position trains, supervises and oversees the US Department of State, Passport Services requiring certification and a comprehensive understanding of federal laws that govern passport processing; and

WHEREAS, this position trains, supervises and oversees the Statewide Voter Registration System (SVRS) and Help America Vote Act (HAVA) requiring certification and Automark/AIMS and Unity software training to program election databases, ballot layout, election setup and report management. This position supervises SVRS services for 13 municipalities requiring long range planning; coordinates with municipalities, businesses and elected officials to meet required election deadlines; and updates software and related equipment requiring a higher level of technical skills.

WHEREAS, the Human Resources Department recommends that the position of Chief Deputy in the County Clerk’s office be reclassified to Pay Grade 17 of the Administrative Classification and Compensation Plan and that the position description be updated to reflect the position’s responsibilities as they relate to Passport Services and Statewide Voter Registration System duties and the certifications required; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Chief Deputy position in the County Clerk’s office be reclassified to Pay Grade 17 in the Administrative Classification and Compensation Plan.

Respectfully submitted,
ADMINISTRATION COMMITTEE

description questionnaire include:

- Trains, supervises and oversees the US Department of State, Passport Services for Brown County to become a Passport Application Acceptance Agency. This requires a comprehensive understanding of federal laws that govern passport processing, legal documental and vita records, and ongoing changes for new federal requirements imitated by Homeland Security. Reviews and processes applicant forms and legal documents; advises applicants on costs and filing requirements; obtains ongoing knowledge regarding changes to passport issuance laws and international travel.
- Trains, supervises and oversees the Help America Vote Act (HAVA). This legislation created additional needs for intergovernmental relationship, equipment, software and the development of new processes and procedures, creating heavily detailed internal and external election calendars and communication with the State Elections Board. Trains municipal school clerks and staff on new laws. Ensures that all voters are registered for voting purposes by overseeing and supervising a voter registration database including report generation, step processing, voter history, poll lists, trouble shooting and auxiliary functions.
- Coordinate with municipalities to ensure polling locations meet newly required handicap accessible regulations and bring them into compliance if necessary; research handicap accessible voting equipment and software, make formal presentations to clerks for selection of uniform countywide handicap accessible voting equipment. Responsible for supervising, and overseeing in-house elections.

IV. Analysis of Job Changes

The above job changes or additional job duties require additional knowledge, skills and abilities.

The job duties include:

- **Trains, supervises and oversees the US Department of State, Passport Services for Brown County to become a Passport Application Acceptance Agency.** This is required training by the US Department of State Passport Services. Certification is required to perform a comprehensive understanding of federal laws that govern passport processing, legal documents, vital records and ongoing changes for new federal requirements initiated by the Department of Homeland Security.
- **Trains, supervises and oversees the Statewide Voter Registration System and Help America Vote Act (HAVA).** Statewide Voter Registration System certification was required to implement the Statewide Voter Registration System in Brown County. This also required Automark/AIMS and Unity Software training to be able to program election databases, ballot layout, election set-up, prom pack coding and report management training regarding new Federal requirements for handicap accessible voting and to analyze Brown County's equipment. This position supervises SVRS services for 13 municipalities and directs the coding of election ballots and administers all election functions related ballot layout, develops internal and external election calendars to schedule work processes.

The additional duties outlined above require longer range planning to meet the required election deadlines including coordinating and communicating with municipalities, business, and elected officials as well as updating software and related equipment. There are additional duties related to the system administration of election equipment requiring a higher level technical knowledge. There are several certifications required to be qualified in this position requiring additional education and experience.

IV. Recommendation

Based on these changes, the position was reevaluated for placement in the Administrative Classification and Compensation Plan. Based on the additional duties and responsibilities of this position, the position point factored out to Pay Grade 17 with an annual salary of \$49,485 in the

2007 Administrative Classification and Compensation Plan.

Current Wage Difference:

New Pay Rate Grade 17	\$48,045
Current Pay Rate Grade 16	(\$46,637)
Difference	\$ 1,408

Total Fiscal Impact: \$ 1,676.00

No. 10b -- RESOLUTION REGARDING: AUTHORITY TO EXECUTE A 2007-2008 LABOR AGREEMENT WITH THE BROWN COUNTY MENTAL HEALTH CENTER EMPLOYEES, LOCAL 1901

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

BE IT RESOLVED by the Brown County Board of Supervisors, that the County Executive and County Clerk be and are hereby authorized to execute a two (2) year labor agreement on behalf of Brown County with the Brown County Mental Health Center Employees, Local 1901, for the years 2007-2008 effective January 1, 2007, which agreement shall provide the following major changes from the 2005-2006 labor agreement.

1. ARTICLE 4. WAGES

Amend the portion of Article 4 dealing with the retirement system to read as follows:

C. WISCONSIN RETIREMENT SYSTEM: The WRS contribution will be increased commensurate with the wage increases.

2. ARTICLE 7. WORK DAY – WORK WEEK – INCLEMENT WEATHER

Add the following beginning at line 164:

The Employer and Community Treatment Program employees may mutually agree that overtime may be taken as compensatory time off at the rate at which it is earned. When a community Treatment Program employee changes from full time employment to part-time employment or vice versa, the employees accumulated balance of vacation, sick leave, and compensatory time will not increase or decrease but remain the same balance amount.

Employees will be paid out compensatory hours in excess of 40 hours. Thereafter, any hours above 40 hours will be paid out in January and July of each year.

3. ARTICLE 12. TIME OFF FOR BEREAVEMENTS

Revise the following beginning at line 251:

Full time employees are hereby granted a three (3) ~~consecutive~~ work day leave of absence with pay (excluding non-scheduled or days off) ~~commencing the day of death, the day following the event of a death or to attend the funeral of a member of their immediate family.~~

Revise the following for full time and part-time employees beginning at line 253:

Immediate family is defined as: Husband, wife, children, grandchildren, parents, brother, sister,

mother-in-law, father-in-law, stepparents, stepchildren and stepsiblings. A one (1) day leave of absence with pay shall be granted in the event of the death of: grandparents, brother-in-law, sister-in-law, son-in-law, daughter-in-law, aunt, uncle, niece, nephew, of the employee or his/her spouse.

4. ARTICLE 21. INSURANCE

Revise as follows:

The HSP will discontinue on December 31, 2008.

Employees hired after January 1, 2007, will be offered the PPO plan.

PPO ambulance usage for medically necessary events will be paid at 95% effective January 1, 2007.

A 3-tier formulary will be followed for all prescriptions effective the first day of the month following ratification by the parties:

	<u>FROM:</u>	<u>TO:</u>
Generic	20% employee co-pay	20% employee co-pay
Preferred	20% employee co-pay + cost difference	25% employee co-pay + cost difference
Non-Preferred	20% employee co-pay + cost difference + \$15.00 surcharge	25% employee co-pay + cost difference + \$15.00 surcharge

Effective January 1, 2007, the penalty charged for non-emergency use of the emergency room will increase from \$25.00 to \$50.00. Emergency (defined as): An acute, sudden onset of a sickness or bodily injury, which is life threatening or will significantly worsen without immediate medical or surgical treatment (regardless of the final diagnosis).

Effective December 31, 2007, the PPO out-of-network deductible and HSP deductible will change as follows:

- Individual from \$200 to \$250
- Family aggregate from \$600 to \$700

5. ARTICLE 25. WORK FORCE REDUCTION

Insert after section 2b as follows:

If any employee leaves their position from the actual date of the bump until fourteen days after assuming a new positing, there will be a return to the original posting from before the bump. Any employee displaced as a result of said bump will likewise be returned to the original posting they held.

6. ARTICLE 29. DURATION

This Agreement shall become effective as of the calendar year starting January 1, ~~2005~~ 2007 and remain in force and effect to and including the calendar year ending December 31, ~~2006~~ 2008 and shall renew itself for additional one (1) year periods until, and unless, either party prior to September 1st of each year notifies the other party in writing that it desires to alter or amend the same at the end of the contract. Negotiations shall commence within thirty (30) days of said

notice.

7. **APPENDIX A**

- a. Effective December 31, 2006: 1.5% wage increase across the board retroactive
- b. Effective July 1, 2007: 1.5% wage increase across the board retroactive
- c. Effective December 30, 2007: 1.5% wage increase across the board
- d. Effective June 29, 2008: 1.5% wage increase across the board
- e. Effective March 1, 2008: Licensed Practical Nurses receive an additional \$0.25/hour
- f. Effective December 31, 2006: Eliminate Baker/Cook position and increase Cook wage by \$0.30/hour

8. **MEMORANDUMS OF UNDERSTANDING:**

Re-sign the following:

- a. Job Analysis Procedure
- b. Work Day and Work Week
- c. Educational Assistance – COTA;s
- d. Educational Assistance – LPN’s
- e. On call Employees
- f. Float Nursing Assistant
- g. Float Licensed Practical Nurse
- h. Enrollment Periods
- i. Personal Holidays/Vacation
- j. Increase in Float Nursing Assistants and LPN’s
- k. Certified Nursing Assistant Educational Assistance
- l. On-Call Probationary Period for Purposes of Casual days
- m. Part-time Health Insurance Annual Adjustment
- n. Parking Differential
- o. Long-Term Care
- p. Meal Reimbursement
- q. Pull of Local 1901 Staff
- r. Clarify Use of Seniority for Bargaining Members
- s. Trading of Overtime
- t. Trading of Assigned Unit
- u. Partial Shifts
- v. Cancellation of Overtime Shifts
- w. Retiree Casual Call
- x. Crisis Prevention Response – Incorporate into Article 7

Respectfully

submitted,

ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

A motion was made by Supervisor Johnson and seconded by Supervisor La Violette “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive

Date: 12/24/07

No. 10c -- RESOLUTION REGARDING: AUTHORITY TO EXECUTE A 2009 LABOR AGREEMENT WITH THE BROWN COUNTY SHERIFF’S DEPARTMENT SUPERVISORY EMPLOYEES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE

BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

BE IT RESOLVED by the Brown County Board of Supervisors, that the County Executive and County Clerk be and are hereby authorized to execute a one (1) year labor agreement on behalf of Brown County with the Brown County Sheriff Supervisory Employees for the year 2009 effective January 1, 2009, which shall provide the following major changes from the 2007 - 2008 labor agreement.

All items, with the exception of wages, or except as specifically provided otherwise, will be prospective effective the date of signing of the agreement.

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

1. **ARTICLE 21. SALARIES**

- Effective December 28, 2008 1.5% wage increase
- Effective April 5, 2009 \$.40/hour wage increase
- Effective June 28, 2009 1.5% wage increase
- Effective September 6, 2009 \$.40/hour wage increase

2. **ARTICLE 27. EDUCATION CREDITS**

Modify the following beginning line 404:

The County shall reimburse an officer up to ~~\$41.00~~ \$85.00 per credit upon successful completion of approved police science courses, ~~and~~ approved correction courses and public management courses. Effective January 1, ~~1998,~~ 2008 the County shall reimburse an officer up to ~~\$45.00~~ \$85.00 per credit upon successful completion of approved police science courses and approved correction courses. Courses must be pre-approved by the Sheriff or his/her designee prior to an officer taking the course. Employees must obtain a "C" grade to be reimbursed.

3. **ARTICLE 35. RETIREMENT CONTRIBUTION**

The WRS contribution will be increased commensurate with the wage increases.

4. **ARTICLE 39. BANKED SICK LEAVE**

Modify the following beginning line 713:

All employees reaching normal retirement or disability ~~prior to attaining such age~~ shall be eligible to continue in the County's health insurance group plan until the age of sixty-five (65). The County shall pay all of the monthly premium payable, provided that the total amount expended for such insurance for each retired employee shall be limited to an amount equal to ~~the percentage set forth below~~ of the value of any accumulated and unused sick pay not to exceed 135 days, effective January 1, 1988, standing to the credit of that employee as of that employee's date of retirement:

- ~~100% for employees retiring under disability retirement.~~
- ~~100% for employees retiring in their 50 to 55th year of age.~~
- ~~90% for employees retiring in their 56th year of age.~~
- ~~80% for employees retiring in their 57th year of age.~~

~~70% for employees retiring in their 58th year of age.
 60% for employees retiring in their 59th year of age.
 50% for employees retiring in their 60th year of age.
 40% for employees retiring in their 61st year of age.
 30% for employees retiring in their 62nd year of age.
 25% for employees who retire after reaching age 62.~~

5. **ARTICLE 41. LEAVE OF ABSENCE/FUNERAL LEAVE**

Modify the following beginning line 765:

Employees shall have a ~~three (3)~~ five (5) working day leave of absence with pay in the event of the death of a member of their immediate family. Immediate family is defined as husband, wife, children, parents, brothers, sisters, mother-in-law, father-in-law, stepparents, stepchildren or guardian. A ~~one (1)~~ three (3) day leave of absence with pay shall be granted in the event of the death of grandchildren or grandparents, brother-in-law, sister-in-law, son-in-law, daughter-in-law, of the employee or his spouse. Said three working day leave of absence shall be given and allowed from the date of the death through the immediate and subsequent six days following said date of death. The purpose of allowing the three working day leave of absence to extend from the date of death through the next six days is to provide for the contingency that the employee may be on his day or days off during the time that death occurs. This provision is subject to the approval of the division commander and the employee should be in a position to verify and show to the department head the immediate presence of a bereavement need. Consideration shall be given by the department heads for a one (1) day leave of absence with pay in the event the employee acts as a pallbearer.

ADD: As it pertains to this article, the definition of a work day is synonymous with the employees regularly scheduled day.

6. **ARTICLE 51. TERMS OF AGREEMENT**

Modify the following beginning line 877:

This Agreement shall become effective as of January 1, ~~2007~~ 2009 and remain in full force and effect up to and including December 31, ~~2008~~ 2009 and shall renew itself for additional one year periods thereafter unless either party has notified the other party in writing that it desires to alter or amend this Agreement at the end of the contract period. The terms of this Agreement shall be from January 1 to December 31 of each and every year. Provisions have been made to pay for the liability accruing under this contract.

7. **MEMORANDUMS OF UNDERSTANDING**

Resign the following:

- Plan Changes
- Proration of Vacation
- Multi-Jurisdictional Task Force Assignment
- County Wide Insurance
- Seniority as Used in this Agreement
- Long-Term Care
- Personnel Assigned 12 Hour Shifts

Items 2, 4 and 5 are effective January 1, 2008.

Respectfully

Approved by: _____ \s\ Tom Hinz, County Executive _____

Date: 12/24/07

No. 7a -- COUNTY EXECUTIVE REPORT

County Executive Hinz announced that the Regular Summit Early Childhood Education Seminar was held November 30th. Dan Nerad, Green Bay School Superintendent was in attendance. County Executive Hinz explained this Seminar pertains to government because the children are the future work force. It is important for children to get a healthy, early start and it is our obligation to help them do so. The New North Summit met and guest speaker was Ed Gordon. He wrote a book titled "2010 Meltdown", which talks about how we will have a work shortage when the baby boomers retire. It also addresses the program, the New North, made up of 18 counties.

In closing, County Executive Hinz wished everyone a Merry Christmas and a great New Year.

No. 7b -- REPORT BY BOARD CHAIRMAN.

Chairman Lund thanked Supervisor Erickson for chairing the food drive. He wished the Citizens of Brown County good health, a Merry Christmas and a Happy New Year.

No. 8 -- OTHER REPORTS. None.

No. 9 -- STANDING COMMITTEE REPORTS:

No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF NOVEMBER 27, 2007

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on November 27, 2007, and recommends the following motions:

1. Review minutes of:
 - a. Housing Authority (10/15/07).
Receive & place on file.
2. Communication from Supervisor Steve Fewell re: Explore the potential and possible savings and efficiencies that could be possible by contracting for Corporation Counsel Services. (Held from previous meeting.) Hold for one month for Supervisor Fewell's attendance.
3. Communication from Supervisor Adam Warpinski re: Request that Brown County conduct an energy audit to quantify the current energy cost for each facility and develop a plan to reduce those costs. (Held from previous meeting.) Hold for one month.
4. Dept. of Administration - Budget Status Financial Report for Dept of Administration & Information Services for October 31, 2007. Receive & place on file.
5. Dept. of Administration - 2007 Budget Transfer Log. Approve.
6. County Clerk - Resolution re: County Clerk's Office Reclassification of "Chief Deputy" Position. (Referred to Executive Committee.) Committee approved. See Resolutions, Ordinances December County Board.
7. County Clerk - Budget Financial Status Report. Receive & place on file.
8. Human Resources - Communication from Supervisor Fewell re: Compensation Plan. (Held from previous meeting.) Hold for one month.
9. Human Resources - Communication from Supervisor Vander Leest re: Request to identify the

Receive & place on file.

4. Remodeling of County Board Office. (Referred Report 8c#7 back to Committee from November 7, 2007 County Board.) Hold until next County Board session in April 2008.
5. Communication from Supervisor Steve Fewell re: Explore the potential and possible savings and efficiencies that could be possible by contracting for Corporation Counsel services. (Held from previous meeting.) Receive & place on file.
6. Communication from Supervisor Warpinski re: Request that Brown County review its' legislative procedures to establish a set of criteria for items required to be considered in resolution form. (Held from previous meeting.) Hold for one month.
7. Communication from Supervisor Steve Fewell re: Review and modify County Code 2.13(3)(4b) (4c)(4d) as it relates to Brown County Board agenda items; request to modify by removing committee reports; require all recommendations approved by committee action be placed in resolution or ordinance form; request a form be created for communications so that all communications be on a standard form; recommendation that County Board of Supervisors work with Corporation Counsel to have communications placed on sample resolution or ordinance format. (Held from previous meeting.) Hold for one month.
8. Communication from Supervisor Pat Evans re: That corner offices are not only reserved for department heads. (Referred from November 7, 2007 County Board.) Assign corner offices or any other office, no matter square footage, under the office department head's authority.
9. Invoice from Green Bay City Treasurer re: County Board portion of invoice at City Hall Council Chambers: "Fix monitor problem in council chambers – voting system repairs (\$383.58). Approve, providing funds come from Asset Maintenance Fund.
10. Resolution re: County Clerk's Office Reclassification of "Chief Deputy" Position. (Referred from Administration Committee.) Committee approved. See Resolutions, Ordinances December County Board.
11. Resolution re: Register of Deeds Office Reclassification of "Property Description Clerk" Position to "Property Description Specialist." (Referred from Planning, Development & Transportation Committee.) Committee approved. See Resolutions, Ordinances December County Board.
12. Resolution re: Authority to Execute a 2007-2008 Labor Agreement with the Brown County Mental Health Center Employees, Local 1901. Committee approved. See Resolutions, Ordinances December County Board.
13. Resolution re: Authority to Execute a 2009 Labor Agreement with the Brown County Sheriff's Department Supervisory Employees. Committee approved. See Resolutions, Ordinances December County Board.
14. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to Wisconsin State Statute 19.85 (1) (e). In the alternative, the Executive Committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82 (1) of the Wisconsin State Statutes. (No Closed Session held.)

A motion was made by Supervisor De Wane and seconded by Supervisor Warpinski **"to adopt"**. Supervisor Scray requested Item #3a be taken separately. Remainder of report passed unanimously with no abstentions.

Item #3a -- Internal Auditor Report. (a) Budget Status Financial Report for October 31, 2007.
COMMITTEE ACTION: Approve.

After discussion, Supervisor Scray questioned why accounts receivable for the Mental Health Center

hasn't written off some expenses as non-receivable. (see item #7c of the minutes of the Executive Committee of December 10, 2007.) Sara Perrizo, Internal Auditor is working on a report of collectibles at this time. Supervisor Scray thanked Ms. Perrizo for her information.

A motion was made by Supervisor Erickson and seconded by Supervisor De Wane **“to adopt the remainder of the report.”** Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 12/24/07

No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF NOVEMBER 8, 2007

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on November 8, 2007, and recommends the following motions:

1. Review minutes of:
 - a) Human Services Board (10/18/07).
 - b) Community Options Program Appeals Cmte (10/22/07).
 - c) Homeless Issues & Affordable Housing Sub Cmte (10/16/07).
 - d) Veterans' Service Commission (10/16/07).

Receive & place on file items a-d.
2. Presentation from Bay Area Community Counsel re: From Poverty to Self-Sufficiency Study (Phil Hauck, Bay Area Community Counsel Member). Receive & place on file.
3. Presentation by Family Services re: “Help protect and heal abused children.” Receive & place on file.
4. Communication from Supervisor Mary Scray re: Request to have Human Services Dept adopt a policy which requires applicants for Services meet the same identity criteria as those used for issuing Pass Ports by the Brown County Clerk's Office. (Report 9d, item #3 referred from October 17, 2007 County Board.) Invite representatives from Washington, D.C. to come to the County Board meeting to explain what they are doing to help local governments with this issue.
5. Communication from Supervisor Patrick M. Evans re: Request to move the Fraud Investigators from Human Services to the Sheriff's Department (Report 9d, item #5 referred from October 17, 2007 County Board.) Place this on next Human Services Committee meeting under the title “Fraud Investigators Update.”
6. Veterans' Dept. - Budget Financial Report of September 30, 2007. Receive & place on file.
7. Veterans' Dept. - Director's report.
 - a) Grant received from Schreiber Foods.
 - b) Emergency Service Fund.

Receive & place on file.
8. Health Dept. - Communication from Supervisor Steve Fewell re: Have the County Board review the citation and update regarding the violation of the Brown County nuisance ordinance regarding odors (Held from previous meeting—see minutes of October 1, 2007 meeting attached. Also 9d, item #4 referred from October 17, 2007 County Board.) Send to Board of Health.
9. Health Dept. - Communication from Supervisor Fewell re: Request that the Ordinance regarding odor be reviewed and amended to allow the Board of Health to impose fines until the problem is fixed. (Referred from October 17, 2007 County Board.) Forward to Board of Health

1. Review and approval of the 2008 Purchase of Service Contracts. To approve.
2. Review and approval of outpatient clinic growth at Mental Health Center.
 - a) Approve square footage not to exceed \$150,000. Ayes: 2 (Zima, Scray); Nays: 5 (Evans, Fewell, Van Deurzen, Zabel, La Violette). Motion Defeated.
 - b) Approve square footage at a cost of \$180,000. Ayes: 5 (Evans, Fewell, Zabel, Van Deurzen, La Violette); Nays: 2 (Zima, Scray). Motion Carried.

A motion was made by Supervisor Evans and seconded by Supervisor Warpinski **“to adopt item #1 - Review and approval of the 2008 Purchase of Service Contracts and item #2 - Review and approval of outpatient clinic growth at Mental Health Center”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive _____ Date: 12/24/07

No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF NOVEMBER 26, 2007

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session on November 26, 2007, and recommends the following motions.

1. Review minutes of:
 - a) Planning Commission Board of Directors (9/5/07).
 - b) Harbor Commission (9/10/07).Receive & place on file items a-b.
2. **** Planning Commission - Presentation by Jerry Menne, Ashwaubenon Village President & Steve Kubacki, Ashwaubenon Director of Administrative Services, re: Ashwaubenon boulevard project plan and potential impact to Brown County. Send to Planning and staff for more information regarding leases and contracts and bring back to next meeting.**

**** REFER ITEM #2 TO EDUCATION & RECREATION COMMITTEE AS PER THE COUNTY BOARD ON 12/19/2007.**

3. Planning Commission - Communication from Supervisor Scray re: Update on the sale of land around the Mental Health Center from Facilities Master Plan and Planning Department. (Referred from November 12, 2007 County Board meeting.)
 - a) Combine 3 & 4 for discussion purposes.
 - b) Receive & place on file.
4. Planning Commission - Request for staff updates on recommendations and development options on the excess land east of the current jail site. (Standing item.) See motion #3.
5. Planning Commission - Request for Budget Transfer (#07-84): Increase in Expenditures with Offsetting Increase in Revenue: Two economic development grants approved by the Wisconsin Department of Commerce in 2007: Procter & Gamble Paper Products Company \$1,500,000; Country Aire Farms, LLC, Town of Holland \$200,000. Approve.
6. Planning Commission - Budget Status Financial Report September 30, 2007. Approve.

7. ** Zoning - Action regarding the request to remove an area of wetlands from the Wisconsin Wetland Inventory Zoning map T24N, R22E, Town of Humboldt, Brown County. Approve.

** REFER ITEM #7 TO PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AS PER THE COUNTY BOARD ON 12/19/2007.

8. Zoning - Town of Ledgeview request to Zoning Department to continue shoreland flood plain administration when and if Ledgeview incorporates into a Village status. Approve.
9. Zoning - FEMA update. No action taken.
10. Zoning - Wisconsin Fund Grant award for 2006. Receive & place on file.
11. Zoning - Budget Status Financial Report for September 30, 2007. Receive & place on file.
12. Register of Deeds - Resolution re: Register of Deeds Office Reclassification of "Property Description Clerk" Position to "Property Description Specialist." (Referred to Executive Committee.) Committee approved. See Resolutions, Ordinances December County Board.
13. Register of Deeds - Budget Status Financial Report for September 30, 2007. Receive & place on file.
14. Port/Solid Waste - Communication from Supervisor Dantine re: To have Solid Waste look into ways to cut down the wait time at the Solid Waste Transfer Station. (Referred from November 7, 2007 County Board.) Receive & place on file.
15. Port/Solid Waste - Communication from Supervisor Scray re: Review contracts with other counties, not in the Tri-County Agreement, for solid waste disposal. Establish a pay scale for out of county disposal (tipping fees). (Referred from November 12, 2007 County Board.) Request staff to set a fee at \$30 for out-of-county tipping fees.
16. Port/Solid Waste - Single Stream Recycling and Tri-County (BOW) Agreement Amendment. Approve.
17. Port/Solid Waste - Landfill Gas to Energy Project. Approve.
18. Port/Solid Waste - Transfer station trench drain – project bid tab approval. Approve De Groot, Inc. as the contractor for either time period.
19. Port/Solid Waste - Budget Status Financial Report for September 30, 2007. Receive & place on file.
20. Port/Solid Waste - Director's report. Receive & place on file.
21. UW-Extension - Request for Budget Transfer (#07-78): Increase in Expenditures with Offsetting Increase in Revenue: Printing of dairy binders (\$2,587); Funds received from Oneida Self Sufficiency Center for printing of UW-Extension Community Resource Guides (\$1,750). Approve including all items noted on #21 in the packet under the five bullet points.
22. UW-Extension - Budget Status Financial Report for September 30, 2007.
 - a) Receive & place on file September 30, 2007 report.
 - b) Receive & place on file October 31, 2007 report.
23. UW-Extension - Director's report. Receive & place on file.
24. Highway - Budget to Actual State Billing 2007. Receive & place on file.
25. Highway - Commissioner's report. No action taken.
26. Property Listing Dept. Budget Status Financial Report for September 30, 2007 & Airport Budget Status Financial Report for October 31, 2007. Receive & place on file.
27. Audit of bills. Pay the bills.
28. Discussion of next meeting date (falls on December 24, 2007). Move the Planning, Development & Transportation Committee meeting to Monday, December 17, 2007 @ 6:15 p.m.

A motion was made by Supervisor Van Deurzen and seconded by Supervisor De Wane **"to adopt"**.

into closed session. Roll Call #9e1(1):

Ayes: Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Zeller, Kaster, Van Deurzen, Fleck, Clancy, Scray, Lund, Fewell

Nays: Warpinski, De Wane, Johnson, Dantine, La Violette, Backmann, Wetzel, Zabel, Hoeft

Total Ayes: 17 Total Nays: 9

Motion carried.

County Board went into Closed Session.

A motion was made by Supervisor Van Deurzen and seconded by Supervisor Warpinski **“to return to the regular order of business in open session”**. Vote taken to return to open session. Roll Call #9e1 (2):

Ayes: Warpinski, De Wane, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Zeller, Backmann, Kaster, Van Deurzen, Fleck, Clancy, Wetzel, Zabel, Scray, Hoeft, Lund, Fewell

Nays: Nicholson

Total Ayes: 25 Total Nays: 1

Motion carried.

A motion was made by Supervisor Van Deurzen and seconded by Supervisor Haefs **“to approve the Village of Hobart/Brown County Waste Transfer Station Lawsuit Settlement Agreement and Material Release between Brown County and the Village of Hobart”**. Vote taken. Roll Call #9e1 (3):

Ayes: Warpinski, De Wane, Theisen, Krueger, Erickson, Kaye, Zima, Evans, Dantine, La Violette, Zeller, Kaster, Backmann, Van Deurzen, Fleck, Clancy, Wetzel, Zabel, Scray, Hoeft, Lund, Fewell

Nays: Nicholson, Haefs, Vander Leest

Abstain: Johnson

Total Ayes: 22 Total Nays: 3 Abstained: 1

Motion carried.

Approved by: /s/ Tom Hinz, County Executive Date: 12/24/07

No. 9e(i) -- REPORT OF LAND CONSERVATION SUB COMMITTEE OF NOVEMBER 26, 2007

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session on November 26, 2007, and recommends the following motions.

1. Land Conservation Department Web Page www.co.brown.wi.us/LandConservation/Index.html usage. Receive & place on file.
2. WLWCA Resolutions & agenda. Approve staff recommendations with exceptions opposing #3, #5, and #7.
3. WLWCA resolution proxy form. Allow Bill Hafs to vote by proxy for the committee based on the motion on the resolutions in the last motion.
4. Tree Sales program. Receive & place on file.
5. Budget Status Financial Report for October 31, 2007. Receive & place on file.
6. Discussion of next month’s meeting date (falls on December 24th). The next Land Conservation meeting will be 6 p.m. on Monday, December 17, 2007.
7. Director’s report. Pick an economical vehicle with high mileage to the gallon gas range.

A motion was made by Supervisor Kaye and seconded by Supervisor Zima **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 12/24/07

No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF DECEMBER 5, 2007

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on December 5, 2007, and recommends the following motions:

1. Review minutes/reports:
 - a) Fire Investigation Task Force Board of Directors (9/20/07).
Approve.
2. Volunteers in Probation - Monthly Statistics for end of October 31, 2007 Receive & place on file.
3. Teen Court - Stats for October 2007. Receive & place on file.
4. Communication from Supervisor Mary Scray re: Renegotiate a new contract for Rent of \$32,000 and Parking of \$6,000 for a total of \$38,000, so that it is offset with the City of Green Bay and Sheriff's Department Drug Task Force Officers pay differential. No action.
5. Communication from Supervisor Andy Nicholson re: Have the Sheriff's department forward all paternity information from the Teen Parenting Program to the District Attorney's office. (Referred from November 12, 2007 County Board meeting.) Refer to Human Services and include into the RFP.
6. Emergency Government - Request for Budget Transfer (#07-86): Increase in Expenditures with Offsetting Increase in Revenue: Emergency Management has been awarded a FY 2006 OJA Homeland Security Public/Private Partnership Grant in the amount of \$24,913.40; Regular Earnings \$15,000; Supplies & Expense \$6,402.50; Travel Conference, and Training \$3,510.90
Approve.
7. Emergency Government - Budget Status Financial Report for October 31, 2007. Receive & place on file.
8. Public Safety Communications - Approval to move forward with RFP for Public Safety Communications Building.
 - a) Approve as presented.
 - b) To recommend RFP to the County Board.
9. Public Safety Communications - Review Public Safety Communications proposed new building layout. Approve drawing of Communication Center as presented.
10. Public Safety Communications - Budget Status Financial Report for October 31, 2007. Receive & place on file.
11. Public Safety Communications - Director's report. Receive & place on file.
12. District Attorney - Budget Status Financial Report for October 31, 2007. Receive & place on file.
13. ** District Attorney - Parameters of drug attorney position. Approve with amendment.

** REFER ITEM #13 TO PUBLIC SAFETY COMMITTEE AS PER THE COUNTY BOARD ON 12/19/2007.

14. District Attorney - Director's report. Receive & place on file.
15. Sheriff - Budget Status Financial Report for October 31, 2007. Receive & place on file.
16. Sheriff - Key Factor Report for 2007 with Jail Average Daily Population by month and Overtime Expenditures. Receive & place on file.
17. Sheriff - Report 9d #5b Move the Fraud Investigators from Human Services Department to the Sheriff's Department. (Referred back per County Board on October 17, 2007.) Receive & place on file.
18. Sheriff - Communication from Supervisor Vander Leest re: Request County Drug Task Force give an update at the next Public Safety Committee meeting in Closed Session. (Held from previous meeting.) Receive & place on file.
19. Sheriff - Communication from Supervisor Vander Leest re: Request to review security of the Brown County Court House. (Held from previous meeting until further notice.) To Hold.
20. Sheriff - report. Receive & place on file.
21. Medical Examiner - Budget Financial Status Report for October 31, 2007. Receive & place on file.
22. Medical Examiner - Intergovernmental Agreement re: Providing Services of the Brown County Medical Examiner to Oconto County under provisions of Wisconsin Statutes sec. 59.34 and 59.38. To approve.
23. Clerk of Courts Budget Financial Status Report for September 30, 2007. Receive & place on file.
24. Circuit Courts - Budget Financial Status Report for September 30, 2007 & October 31, 2007. Receive & place on file.
25. **Closed Session:** Pursuant to Sec. 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation date of a public employee over which the Committee has jurisdiction or exercises responsibility. (No Closed Session held.)
26. Audit of bills. Pay the bills.

A motion was made by Supervisor Warpinski and seconded by Supervisor De Wane **"to adopt"**. Supervisor Fewell requested item #13 be taken separately.

A motion was made by Supervisor Warpinski and seconded by Supervisor De Wane **"to adopt the remainder of the report"**. Voice vote taken. Motion carried unanimously. Discussion followed.

Item #13 -- District Attorney - Parameters of drug attorney position. COMMITTEE ACTION: Approve with amendment.

A motion was made by Supervisor Fewell and seconded by Supervisor Warpinski **"to refer item #13 back to Public Safety Committee"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 12/24/07

No. 11 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

11a. LATE COMMUNICATION FROM SUPERVISOR FEWELL REGARDING: TO EVALUATE THE INCREASE OF SUICIDES IN BROWN COUNTY AND TO DEVELOP A PLAN TO ADDRESS THIS ISSUE WITH A SUICIDE PREVENTION PROGRAM AND AWARENESS.

Refer to Human Services Committee.

No. 12 -- BILLS OVER \$5,000 FOR PERIOD ENDING NOVEMBER 30, 2007

-
A motion was made by Supervisor Warpinski and seconded by Supervisor Fewell **“to pay the bills over \$5,000 for period ending November 30, 2007”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 13 -- CLOSING ROLL CALL:

- Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Kaye, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Zeller, Kaster, Backmann, Van Deurzen, Fleck, Clancy, Wetzels, Zabel, Scray, Hoeft, Lund, Fewell

Total Present: 26

No. 14 -- ADJOURNMENT TO WEDNESDAY, JANUARY 16, 2008 AT 7:00 P.M. LEGISLATIVE ROOM, #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Warpinski and seconded by Supervisor Fleck **“to adjourn to the above date and time”**. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 9:36 p.m.

\s\ DARLENE K. MARCELLE
Brown County Clerk