

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
FEBRUARY 20, 2013

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, February 20, 2013, at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:00 p.m.

Invocation.

Pledge of Allegiance to the Flag.

Present: Sieber, De Wane, Nicholson, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Moynihan, Steffen, Lund, Fewell

Excused: Carpenter

Resigned: Wetzel

Supervisor Vander Leest arrived at 7:07 p.m.

Total Present: 24 Total Excused: 1 Resigned: 1

**** PRESENTATION ****

Commendation Honoring Patrick W. Wetzel

Chairman Moynihan read the commendation honoring Supervisor Patrick Wetzel for his contributions to the Brown County Board of Supervisors.

No. 1 -- ADOPTION OF AGENDA.

A request was made by Chairman Moynihan to take Items #6a and #6b (#6a--Appointment of Corrie Campbell as County Board Supervisor District #21 and #6b—Administer the Oath of Office to District 21 Supervisor after agenda item #1.)

A motion was made by Supervisor Zima and seconded by Supervisor Hopp **“to allow items #6a and 6b to be taken after item #1”**. Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Kaster and seconded by Supervisor Buckley **“to adopt the agenda as amended”**. Voice vote taken. Motion carried unanimously with no abstentions.

TAKEN OUT OF ORDER ITEMS #6A AND #6B.

Board of Supervisors Committee as a Whole.

6a. CONFIRMATION OF APPOINTMENT OF CORRIE CAMPBELL AS COUNTY BOARD SUPERVISOR DISTRICT 21

A motion was made by Supervisor Evans and seconded by Supervisor Zima **“to approve the above appointment”**. Voice vote taken. Motion carried unanimously with no abstentions.

6b. ADMINISTER OATH OF OFFICE TO DISTRICT 21 SUPERVISOR

County Clerk Juno administered the Oath of Office to Ms. Campbell at which time Supervisor Campbell took her seat.

**** PRESENTATION ****

**BROWN COUNTY ECONOMIC DEVELOPMENT
TASK FORCE**

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) Must be limited to items not on the agenda.
- b) State name and address for the record.
- c) Comments will be limited to five minutes.
- d) The Board’s role is to listen and not discuss comments nor take action of those comments at this meeting.

No one from the Public wished to address the County Board.

No. 3 -- APPROVAL OF MINUTES OF JANUARY 16, 2013

A motion was made by Supervisor Hoyer and seconded by Supervisor Sieber **“to approve the minutes of January 16, 2013.”** Voice vote taken. Motion carried unanimously with no abstentions. Supervisor Jamir mentioned that on page 3 the Child Support Director’s name was listed as Marie and it is Maria.

No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.

Supervisor Hopp announced the Herman Club is having a Booyah Fest on March 3, 2013 starting at 10:00 a.m. at the intersection of Finger Road and Water Division Streets south of Green Bay and invited all to attend.

Supervisor Hoyer invited everyone to attend the “Artist as Teachers” presentation at the Neville Public Museum which includes Professors from St. Norbert College and UWGB. Supervisor Hoyer stated that all are invited to support the Arts which are important to Brown County and the community.

Supervisor Hoyer announced the CP Telethon is scheduled for next weekend (March 2nd and March 3rd). Mr. Hoyer stated he will be on the telephones from 12 noon to 1 p.m. and challenged all Supervisors to call and pledge to such a worthy cause. Last year they raised \$1.2 million for the local CP Center.

Supervisor Sieber announced the Taste of Trinity will be at Riverside this Saturday, February 23rd, starting at 4:00 p.m. and invited all to attend.

Supervisor Evans announced the St. Jude Fish Bakes are scheduled for February 22nd, March 8th and March 22nd, from 5 p.m. to 7 p.m. and invited all to attend.

Supervisor Landwehr announced the Baked/Fried/Both Fish Fry will take place at Our Lady of Lourdes Parish in west De Pere on March 1st from 4:30 to 7:30 p.m. and invited all to attend.

Supervisor Van Dyck announced The First Tee of Northeast Wisconsin is having a Soup and Sandwich along with Beer and Wine, on Friday, February 22nd, at the Radisson from 6:30 p.m. to 10:00 p.m. Tickets are available at Festival Foods. Mr. Van Dyck invited all to attend.

Supervisor Williams announced the NEW Lions Pancake and Porky Breakfast is this Sunday, February 24th, at Wally's Spot, and invited all to attend.

Supervisor Campbell thanked Chairman Moynihan and the Supervisors for the appointment to represent the 21st Supervisory District. Ms. Campbell thanked Mr. Wetzel for taking such good care of the 21st District and she is looking forward to working with everyone.

No. 5 -- COMMUNICATIONS. None.

LATE COMMUNICATIONS.

No. 5a -- FROM SUPERVISOR VAN DYCK RE: REQUEST THAT THE TASK FORCE THAT WAS FORMED BY THE BOARD CHAIR LAST YEAR TO EXAMINE THE FUTURE OF BROWN COUNTY'S LIBRARY SYSTEM BE DISBANDED AND THAT THE MISSION FOR WHICH IT WAS FORMED BE UNDERTAKEN BY THE EDUCATION & RECREATION COMMITTEE.

Refer to Executive Committee.

No. 5b -- FROM SUPERVISOR VAN DYCK RE: REQUEST THAT JURISDICTION OVER THE CENTRAL LIBRARY REPAIR PROJECTS BE REASSIGNED FROM THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE TO THE EDUCATION AND RECREATION COMMITTEE.

Refer to Education & Recreation; Planning, Development & Transportation; and Executive Committees.

No. 5c -- FROM SUPERVISOR VAN DYCK RE: REQUEST THAT THE BOARD AUTHORIZE THE HIRING OF AN APPRAISER AND/OR REALTOR TO DETERMINE THE VALUE AND MARKETABILITY OF APPROXIMATELY 80 ACRES OF UNUSED PROPERTY ADJACENT TO THE BROWN COUNTY GOLF COURSE FOR THE PURPOSE OF POTENTIAL SALE, WITH AT LEAST A PORTION OF THE PROCEEDS FROM ANY SALE TO BE USED TO FUND FUTURE CAPITAL IMPROVEMENTS AT THE GOLF COURSE.

Refer to Education and Recreation Committee.

No. 5d -- FROM SUPERVISOR MOYNIHAN RE: REQUEST YOUR CONCURRENCE WITH MY PROPOSAL OF MOVING THE COUNTY BOARD OFFICE TO ROOM 102, WHICH PRESENTLY HOUSES THE PARKS DEPARTMENT. IN TURN, PARKS MAY ASSUME THE PRESENT BOARD OFFICE LOCATION OR A DIFFERENT LOCATION AS DEEMED BY THE EXECUTIVE BRANCH. BECAUSE THE COUNTY BOARD OFFICE AND THE COUNTY CLERK'S OFFICE WORK IN CONCERT WITH ONE ANOTHER IN REGARD TO THE GOVERNANCE OF BROWN COUNTY, I BELIEVE THIS MOVE WOULD PROVIDE A STREAMLINED APPROACH TO INTERDEPARTMENTAL COMMUNICATIONS AND ASSOCIATED WORK PRODUCT, WHICH IS DEVELOPED BY BOTH ENTITIES. COUNTY CLERK JUNO SUPPORTS THIS PROPOSAL, BUT PERHAPS MORE IMPORTANTLY, COUNTY BOARD STAFF DOES AS WELL!

Refer to Executive Committee.

No. 6 -- APPOINTMENTS.

No. 6a and 6b taken out of order after item #1.

No. 6c -- APPOINTMENT OF CORDAY GODDARD TO THE HOUSING AUTHORITY

A motion was made by Supervisor Robinson and seconded by Supervisor Jamir "to approve the above appointment". Voice vote taken. Motion carried unanimously with no abstentions.

No. 6d -- APPOINTMENT OF KATHY PLETCHER TO THE NICOLET FEDERATED LIBRARY BOARD

A motion was made by Supervisor Sieber and seconded by Supervisor Evans "to approve the above appointment". Voice vote taken. Motion carried unanimously with no abstentions.

No. 7a -- REPORT BY COUNTY EXECUTIVE.

County Executive Streckenbach appreciated the County Board listening to the Advance Report and how it is necessary for Brown County to move forward in this direction in order to avoid large costs on local municipalities. Mr. Streckenbach would welcome any Supervisors that would be interested in participating. They can contact either himself or Fred Monique.

Executive Streckenbach welcomed Corrie Campbell as the new Brown County Supervisor representing the 21st Supervisory District.

County Executive Streckenbach invited everyone to attend the State of the County Address tomorrow night, Thursday, February 21st at 5 p.m., at the Brown County Library, 515 Pine Street.

No. 7b -- REPORT BY BOARD CHAIRMAN.

Board Chairman Moynihan thanked the County Board for their confirmation of the appointment of Corrie Campbell as the new Supervisor representing District 21.

Chair Moynihan invited Supervisors to partake in the 6S LEAN Event involving the County Board Office on March 18 and March 19. They can contact Alicia or Therese in the County Board's office for more information.

Chairman Moynihan announced anyone interested in attending the WCA Convention in Madison, may schedule their hotel reservations starting May 1st. The WCA Convention is scheduled for September 22nd through September 24th.

No. 8 -- OTHER REPORTS.

No. 8a -- TREASURER'S FINANCIAL REPORT FOR THE MONTH OF OCTOBER 2012

BROWN COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTH OF OCTOBER 2012

The following is a statement of the Treasurer's Cash on Hand and in the General Account as of October 31, 2012:

Associated Bank and Chase Bank	\$2,352,447.20
Bank Mutual, Denmark State Bank, & Pioneer Credit Union	\$0.00
Wisconsin Development Fund	\$0.00
Overnight Investments	\$0.00
Deposits in Transit	\$368,406.88
Emergency Fund	(\$6,237.63)
NSF Checks Redeposited	(\$28,279.55)
Clerk Passport Account	\$0.00
Workers Comp Acct	(\$33,852.80)
UMR Sweep Account	(\$517,610.48)
Bank Error(s)	\$0.00
Total	\$2,134,873.62
Less Outstanding Checks	(\$1,658,932.06)
Other Reconcilable Items	\$0.00
Balance Per County	\$475,941.56

The following is a statement of the Treasurer's Working Capital Reserves placed in time deposits within designated Brown County public depositories for investment purposes as of October 31, 2012:

	2011	2012
Year-to-Date Interest Received	\$947,966.93	\$789,663.10
Interest Received-Current Month	<u>\$234,961.78</u>	<u>\$162,503.78</u>
Year-to-Date Interest Unrestricted Funds	\$1,182,928.71	\$952,166.88
Working Capital Reserves Invested	\$106,643,821.62	\$105,416,795.98
Restricted Investments	<u>\$23,577,282.36</u>	<u>\$18,123,499.51</u>
Total Funds Invested	\$130,221,103.98	\$123,540,295.49
Certificates of Deposits	\$7,100,000.00	\$6,095,735.00
Treas-Gov't Agencies	\$44,405,908.18	\$46,551,391.65
Commercial Paper	\$0.00	\$0.00
Money Mkt-Pool	<u>\$78,715,195.80</u>	<u>\$70,893,168.84</u>
Total	\$130,221,103.98	\$123,540,295.49

Rate of Return: 1.094% 0.854%

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the balances appearing in the "Cash on Hand and in the General Account" and "Working Capital Reserves" statements above were examined and are correct as of October 31, 2012.

 \s\ Kerry M. Blaney
Kerry M. Blaney, County Treasurer

Approved by:

 \s\ Troy Streckenbach 02/25/2013
County Executive Date

Submitted by Administration Committee:

Final draft approved by Corporation Counsel

A motion was made by Supervisor Clancy and seconded by Supervisor Zima **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 2/25/2013

No. 8b -- TREASURER’S FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2012

BROWN COUNTY TREASURER’S FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2012

The following is a statement of the Treasurer's Cash on Hand and in the General Account as of November 30, 2012:

Associated Bank and Chase Bank	\$3,674,086.34
Bank Mutual, Denmark State Bank, & Pioneer Credit Union	\$0.00
Wisconsin Development Fund	\$0.00
Overnight Investments	\$0.00
Deposits in Transit	\$764,902.79
Emergency Fund	(\$6,499.75)
NSF Checks Redeposited	(\$27,855.20)
Clerk Passport Account	\$0.00
Workers Comp Acct	(\$7,981.84)
UMR Sweep Account	(\$548,368.52)
Bank Error(s)	\$0.00
Total	\$3,848,283.82
Less Outstanding Checks	(\$1,365,757.21)
Other Reconcilable Items	\$0.16
Balance Per County	\$2,482,526.77

The following is a statement of the Treasurer's Working Capital Reserves placed in time deposits within designated Brown County public depositories for investment purposes as of November 30, 2012:

	2011	2012
Year-to-Date Interest Received	\$1,182,928.71	\$952,166.88
Interest Received-Current Month	\$40,883.69	\$33,939.78
Year-to-Date Interest Unrestricted Funds	\$1,223,812.40	\$986,106.66
Working Capital Reserves Invested	\$108,206,095.22	\$105,987,029.62
Restricted Investments	\$22,474,102.75	\$8,981,061.16
Total Funds Invested	\$130,680,197.97	\$114,968,090.78
Certificates of Deposits	\$6,100,000.00	\$4,595,735.00
Treas-Gov't Agencies	\$43,880,011.57	\$46,621,480.44
Commercial Paper	\$0.00	\$0.00
Money Mkt-Pool	\$80,700,186.40	\$63,750,875.34
Total	\$130,680,197.97	\$114,968,090.78

Rate of Return: 0.632% 0.612%

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the balances appearing in the "Cash on Hand and in the General Account" and "Working Capital Reserves" statements above were examined and are correct as of November 30, 2012.

ISI Kerry M. Blaney
Kerry M. Blaney, County Treasurer

Approved by:
ISI Troy Streckenbach 2/25/2013
County Executive Date

Submitted by Administration Committee:
Final draft approved by Corporation Counsel

A motion was made by Supervisor Van Dyck and seconded by Supervisor Sieber “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 2/25/2013

No. 9 -- COMMITTEE REPORT.

No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF JANUARY 24, 2013

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on January 24, 2013 and recommends the following motions:

1. Review of minutes:
 - a. Housing Authority (November 19, 2012).
 - b. Housing Authority – Special Meeting (November 30, 2012 & January 7, 2013).
 - c. LEAN Steering Committee (November 1, 2012). Receive and place on file 1a, b and c.
2. ** Communication from Supervisor Steffen re: A budget development policy. To hold for one month and bring it back.
- ** REFER ITEM #2 TO ADMINISTRATION COMMITTEE AND EXECUTIVE COMMITTEE.
3. Child Support - Budget Status Financial Report for October, 2012. Receive and place on file.
4. Child Support - Director’s Report. Receive and place on file.
5. Treasurer - Budget Status Financial Report for November, 2012. Receive and place on file.
6. Treasurer Financial Reports for the Months of October and November, 2012. Receive and place on file.
7. Treasurer’s Report. Receive and place on file.
8. Information Services - Budget Status Financial Report for November, 2012. Receive and place on file.
9. Information Services - Director’s Report. Receive and place on file.
10. Human Resources - Budget Status Financial Report for November 30, 2012. Receive and place on file.
11. Human Resources - RFP for Brown County Short Term and Long Term Disability, and FMLA Administration. To approve the RFP with the amended changes.
12. Human Resources - Director’s Report. Receive and place on file.
13. Dept. of Admin - Budget Status Financial Report for October 31, 2012. Receive and place on file.
14. Dept. of Admin - Certificate of Achievement for Excellence in Financial Reporting. Receive and place on file.
15. Dept. of Admin - 2012 Budget Adjustment Log. *See item #16*
16. Dept. of Admin - 2013 Budget Adjustment Log. Receive and place on file 315 and #16.

17. Dept. of Admin - Update re: Supervisors Health Insurance. Receive and place on file.
18. Dept. of Admin - Ordinance re: Creating Section 3.35 of the Brown County Code Entitled "Purchasing Ordinance". To hold for one month. See Resolutions, Ordinances February County Board.
 - i. Director's Report. To hold for one month.
19. Director's Report. Receive and place on file.
20. Audit of bills. To pay the bills.

A motion was made by Supervisor Fewell and seconded by Supervisor Robinson **"to adopt"**. Supervisor Lund requested Item #2 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #2 -- Communication from Supervisor Steffen re: A budget development policy.
COMMITTEE ACTION: To hold for one month and bring it back.

Supervisor Lund stated this should be brought back to the Executive Committee not the Administration Committee.

A motion was made by Supervisor Lund and seconded by Supervisor Zima **"to refer item #2 to the Executive Committee"**.

Following discussion in which Juliana Ruenzel, Corporation Counsel, stated since it involves all departments it should go to the Executive Committee, a motion was made by Supervisor Lund and seconded by Supervisor Zima **"to amend the referral by referring item #2 to the Executive Committee and the Administration Committee"**. Voice vote taken. Motion carried to refer Item #2.

No. 9b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF FEBRUARY 7, 2013

TO THE MEMBERS OF THE BROWN COUNTY
 BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on February 7, 2013 and recommends the following:

1. Review minutes of:
 - a. Library Board (November 15, 2012 and December 6, 2012). Receive and place on file.
2. Communication from Supervisor Lund re: To examine the parking at the Brown County Boat Ramp on the Suamico River to explore options for additional parking. Held from October meeting for 90 days to allow staff to gather additional information. Receive and place on file.
3. Communication from Supervisor Dantine re: Look into adding more uses for the trails at Neshota Park Hold for 60 days for a report back.
4. Communication from Supervisor Dantine re: Look into allowing bow hunting in several areas at Neshota Park by permit only. To refer to County staff to look at user registration and fees to use Brown County parks for hunting seasons.

5. Communication from Supervisor Erickson re: I suggest that Public Works, Parks and any other department utilize Hubers to assist with County Work. This will increase services to Brown County and may help to reduce overcrowding in our jail. Receive and place on file.
6. Communication from Supervisor Wetzel re: Review Brown County Golf Course obligation to the General Fund, with possible action. Held from December meeting. Receive and place on file.
7. Golf Course - Superintendent's Report.
 - a. 2012 Golf Course Accomplishments and 2013 Goals. Receive and place on file.
8. Library - Budget Status Financial Reports for November 30, 2012. Receive and place on file.
9. Library - November and December, 2012 Library Report. Receive and place on file.
10. Library - Director's Report.
 - a. 2012 Library Accomplishments and 2013 Goals. Receive and place on file.
11. Museum - Year-To-Date Gate Revenue Totals and Sales Reports. Receive and place on file.
12. Museum - January 2013 Director's Report. Receive and place on file.
13. Museum - February 2013 Director's Report.
 - a. 2012 Museum Accomplishments and 2013 Goals. Receive and place on file.
14. Parks - Approval of 2013 rates and fees for Barkhausen Waterfowl Preserve. *See item #19.*
15. Park Mgmt. - Budget Adjustment Request (13-03) Category 5: Increase in expenses with offsetting increase in revenue. To approve.
16. Park Mgmt. - Budget Adjustment Request (13-04) Category 5: Increase in expenses with offsetting increase in revenue. To approve.
17. Park Mgmt. - Resolution re: International Migratory Bird Day. To approve. See Resolutions, Ordinances February County Board.
18. Park Mgmt. - Approval of Request for Proposal for an aeration system at Lily Lake. To approve.
19. Park Mgmt. - Approval of new 2013 rates and fees for Barkhausen Waterfowl Preserve and Pamperin Park.
 - i. To suspend the rules to take items 14 & 19 together.
 - ii. To approve items 14 & 19.
20. Park Mgmt. - Assistant Director and Field Staff Report.
 - a. 2012 Park Management Accomplishments and 2013 Goals. Receive and place on file.
21. NEW Zoo Monthly Activity Report for December, 2012 and January, 2013.
 - a. Operations Report for November and December 2012.
 - i. Admissions, Revenue, Attendance Report.
 - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
 - b. NEW Zoo Education & Volunteer Programs Report.
 - c. Zoo Animal Collection Reports for November, 2012 and January, 2013.
 - d. NEW Zoo Maintenance Report for November, 2012.
 - e. Zoo Director's Report.
 - i. NEW Zoo 2012 Accomplishments and 2013 Goals.

To suspend the rules to receive and place on file items 21a, ai, aii, b, c, d, e and i.
22. Resch Centre/Arena/Shopko Hall - Complex Attendance for the Brown County Veterans Memorial Complex for September, 2012 and December, 2012. Receive and place on file.
23. Audit of bills. To pay the bills.

A motion was made by Supervisor Williams and seconded by Supervisor Hoyer **“to adopt”**. Supervisor Dantine requested item #15 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #15 -- Park Mgmt. – Budget Adjustment Request (13-03) Category 5: Increase in expenses with offsetting increase in revenue. COMMITTEE ACTION: To approve.

Supervisor Dantine stated that this information is available at the Committee level but when it comes to the County Board level nothing is attached. This information should be provided on the Committee Reports.

Following discussion, a motion was made by Supervisor Dantine and seconded by Supervisor De Wane **“to adopt item #15”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9c -- REPORT OF EXECUTIVE COMMITTEE OF FEBRUARY 11, 2013

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on February 11, 2013 and recommends the following motions:

1. Communication from Supervisor Robinson re: Request that the County Board (1) hold a special visioning session or series of visioning sessions and (2) consider putting together a Master Plan to guide the work of County Government. To approve the proposed strategic planning process for Brown County.
2. Communication from Supervisor Robinson re: Clarification of RFP process and the Board's participation including 1) A written policy of when the Board has final approval of agreements through RFP process and 2) a policy that a resolution for approval of an RFP by the Board clearly indicates whether the awarding of the agreement comes back to the full Board for approval. Receive and place on file.
3. Communication from Supervisor Steffen re: Term-limits for Brown County Supervisors.
 - i. Receive and place on file No vote taken.
 - ii. **** To make a motion by substitution to put the resolution on next month's agenda.**

**** REFER ITEM #3ii BACK TO APRIL EXECUTIVE COMMITTEE.**

4. Communication from Supervisor Buckley re: Review what is the work week for the 24/7 Employees. To hold for one month and ask Human Resources to bring back an update with regard to the work formulas, etc. for the 24/7.
5. Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve the legal bills.
6. County Executive Report. Receive and place on file.
7. Internal Auditor Report. Receive and place on file.

Vacant Budgeted Positions (Request to fill): *Items 8 – 20 were taken together. See Item 20.*

8. Child Support – Clerk/Typist I - Vacated on 12/10/12.
9. Human Resources – HR Analyst - Vacated on 1/21/13.
10. Human Services-CTC – Account Clerk I - Vacated on 1/04/13.
11. Human Services-CTC – Nurse Educator (.5 FTE) - Vacated on 2/13/13.
12. Human Services-CTP – Staff RN (.5 FTE) - Vacated on 1/10/13.
13. Human Services-Economic Support – Clerk II - Vacated on 1/01/13.

14. Human Services-Economic Support – Receptionist - Vacated on 2/18/13.
15. Human Services – Social Worker/Case Manager (Child Protection Intake/Ongoing) - Vacated on 3/18/13.
16. Human Services – Social Worker/Case Manager (Long Term Care) - Vacated on 4/04/13.
17. Public Works-Facility Management – Facility Mechanic - Vacated on 1/23/13.
18. Public Works-Facility Management – Facility Worker - Vacated on 12/11/12.
19. Public Works-Facility Management – Housekeeper I - Vacated on 12/10/12.
20. Register in Probate – Deputy Register in Probate - Vacated on 1/07/13.
 - i. Suspend the rules to take Items 8-20 together.
 - ii. To approve Items 8-20.
21. Resolution re: Change in Table of Organization Public Works Department Clerk/Typist II. To approve. See Resolutions, Ordinances February County Board.
22. Resolution re: Change in Table of Organization Aging and Disability Resource Center Outreach & Benefit Program Specialist. To approve. See Resolutions, Ordinances February County Board.
23. ** Closed Session Pursuant to Wis. Stats. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Labor negotiations).
 - i. Enter into closed session.
 - ii. Return to regular order of business.
 - iii. To accept Human Resources recommendation as it pertained to 2012 new hired employees compensation.

** REFER ITEM #23 BACK TO MARCH COUNTY BOARD MEETING WITH HUMAN RESOURCES RECOMMENDATIONS ATTACHED.

A motion was made by Supervisor Haefs and seconded by Supervisor Van Dyck **“to adopt”**. Supervisor Haefs requested item #3ii be taken separately; and Supervisor Robinson requested items #2 and #23 be taken separately. Voice vote taken on the remainder of the report. Motion carried unanimously with no abstentions.

Item #3ii -- Communication from Supervisor Steffen re: Term-limits for Brown County Supervisors. COMMITTEE ACTION: i. Receive and place on file. (No vote taken.); ii. To make a motion by substitution to put the resolution on next month’s agenda.

Supervisor Haefs stated he would not be at next month’s meeting and would therefore like to be recorded as voting nay. He does not support the term limits resolution.

Following discussion, a motion was made by Supervisor Nicholson and seconded by Supervisor Zima **“to refer item #3ii to the APRIL Executive Committee”**. Voice vote taken. Motion carried unanimously with no abstentions.

Item #2 -- Communication from Supervisor Robinson re: Clarification of RFP process and the Board’s participation including: 1) A written policy of when the Board has final approval of agreements through RFP process and 2) a policy that a resolution for approval of an RFP by the Board clearly indicates whether the awarding of the agreement comes back to the full Board for approval. COMMITTEE ACTION: To receive and place on file.

Supervisor Robinson inadvertently requested item #2 be taken separately when he meant to take item #1 separately. Item #1 was previously approved.

A motion was made by Supervisor Fewell and seconded by Supervisor Hopp **“to adopt item #2”**. Voice vote taken. Motion carried unanimously with no abstentions.

Item #23 -- Closed Session Pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Labor negotiations). COMMITTEE ACTION: i. Enter into closed session. ii. Return to regular order of business. iii. To accept Human Resources recommendation as it pertains to 2012 new hired employees compensation.

Supervisor Robinson wondered how the Board can vote on recommendations of the Human Resources Department if we don't know what the recommendations were.

Juliana Ruenzel, Corporation Counsel, stated that the information would have to be brought back to the next County Board meeting as it was not properly noticed for tonight's meeting.

A motion was made by Supervisor Lund and seconded by Supervisor Sieber **“to refer item #23 to the March County Board meeting with the recommendations of Human Resources attached to the motion which passed at the Executive Committee of February 11, 2013”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF JANUARY 23, 2013

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on January 23, 2013 and recommends the following motions:

1. Review Minutes of:
 - a) Aging & Disability Resource Center of Brown County Board (December 13, 2012).
 - b) Aging & Disability Resource Center of Brown County Personnel and Policy Committee (November 30, 2012).
 - c) Children With Disabilities Education Board (October 23 and December 11, 2012)
 - d) Human Services Board (December 13, 2012).
 - e) Veterans' Recognition Subcommittee (November 20, and December 18, 2012).
 - i. To suspend the rules and take Items 1a-e together.
 - ii. To receive and place on file Items 1a-e.
2. Aging and Disability Resource Center - Resolution re: Change in Table of Organization – Aging and Disability Resource Center, Outreach & Benefit Program Specialist. To approve. See Resolutions, Ordinances February County Board.
3. Health Dept. - Recommendation to Amend Chapter 38 Public Nuisance Ordinance, (4)(2)(a)(ii) Odor Violations_to change the number of verifiable complaints that would initiate a citation from (the current) three (3) to two (2) verifiable complaints. To hold until the April meeting for report.

4. Health Dept. - Request that funds, up to \$4,000 be taken from the existing health department budget for the purpose of contracting for the services of an acoustician to research/develop draft language for a low frequency sound ordinance related to multi-sources, with a plan to come back and request an addition to the health department budget if the budget is spent down at the end of the year (original request for this funding came from the Board of Health at its January 10 meeting).
 - i. To approve. (Ayes: 1; Nays: 2). Motion failed.
 - ii. To hold for one month. (Ayes: 2; Nays: 1). Motion carried.
5. Health Dept. - Director's Report. Receive and place on file.
6. Veterans Services/Human Services - Budget Adjustment (13-02): Increase in expenses with offsetting increase in revenue. To approve.
7. Human Services Dept. - Request for Approval of RFP for Pharmacy Services for the Brown County Community Treatment Center, Project #1422. To approve.
8. Human Services Dept. - Executive Director's Report. Receive and place on file.
9. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
10. Human Services Dept. - Statistical Reports.
 - a) Monthly Inpatient Data – Community Treatment Center.
 - b) Monthly Inpatient Data – Bellin Psychiatric Center.
 - c) Child Protection – Child Abuse/Neglect Report.
 - d) Monthly Contract Update.
 - i. Suspend the rule and take Items 10 a-d together.
 - ii. Receive and place on file Items 10 a-d.
11. Human Services Dept. - Approval for New Non-Continuous Vendor. To approve.
12. Audit of bills. To pay the bills.

A motion was made by Supervisor Evans and seconded by Supervisor Hopp “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF JANUARY 28, 2013

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session on January 28, 2013 and recommends the following motions.

1. Review minutes of:
 - a. Harbor Commission (July 23, 2012, September 10, 2012 and November 12, 2012).
 - b. Revolving Loan Fund Committee (February 29, 2012 and May 8, 2012)
 - c. Solid Waste Board (July 23, 12, August 20, 12, October 15, 12 and November 12, 12)
 - d. Transportation Coordinating Committee (September 10, 2012 and December 10, 2012).
 - i. Suspend the rules to take items 1a-d together.
 - ii. Receive and place on file 1a-d.

2. ADVANCE - Discussion and approval of revisions to the Brown County Revolving Loan Fund Manual. To approve revisions to the Brown County Revolving Loan Fund Manual.
3. Communication from Supervisor Vander Leest re: Request by the MacArthur Heights Neighborhood Association to lower the speed limit on Hazelwood Lane from Packerland Drive to Wood Lane; also complete a traffic study of Packerland Drive to be complete to review average speed, traffic count and semi-trailer usage. To hold for one month.
4. Communication from Supervisor Sieber re: Allocate up to \$2 million for the demolition, recycling and hazardous materials abatement for the old Mental Health Center located on St. Anthony Dr. in Green Bay. Receive and place on file.
5. Communication from Supervisor Dantine: To have Brown County Highway work with the Town of New Denmark to straighten the curve on County P and Pine Grove Road. Refer to staff to talk with the Town of New Denmark and report back at the next meeting.
6. Communication from Supervisor Erickson re: I suggest that Public Works, Parks and other departments utilize Hubers to assist with County Work. This will increase services to Brown County and may help to reduce overcrowding in our jail. Receive and place on file.
7. UW-Extension - Budget Status Financial Report for November, 2012. Receive and place on file.
- 7a. UW-Extension - Budget Adjustment Request (13-06) Category 5: Increase in expenses with offsetting increase in revenue. To approve.
8. UW-Extension - Director's Report. Receive and place on file.
9. Planning Commission - Budget Status Financial Report for October & November, 2012. See #11
10. Property Listing - Budget Status Financial Report for October & November, 2012. See #11
11. Zoning - Budget Status Financial Report for October & November, 2012.
 - i. To suspend the rules and address #'s 9, 10 & 11 together.
 - ii. To approve #'s 9, 10 & 11.
12. Public Works - Budget Adjustment Request (12-128) Category 2b: To transfer the remaining CTC Building Project Capital Project Fund non-bond to the Building Systems Upgrades Capital Project Fund. To approve.
13. Public Works - Discussion referring to demolition of the former Mental Health Center. To hold for two months and have final reports brought back for review and possible action.
14. Public Works - Discussion with possible action regarding CTH M Speed Limit. Receive and place on file.
15. Public Works Department support for purchase of approximately 9.5 acres of tillable land from Port and Solid Waste Department. To approve.
16. Public Works - Resolution re: Change in Table of Organization Public Works Department Clerk/Typist II. To approve. See Resolutions, Ordinances February County Board.
17. Public Works - Summary of Operations. To review to staff for a report in 60 days with plans to utilize the approximate \$2M dollars.
18. Public Works - Director's Report. Receive and place on file.
19. Port & Solid Waste - Resolution to approve the intergovernmental sale and transfer of land from Port and Solid Waste to Public Works for purposes of complying with the federal and state wetland mitigation requirements. To approve. See Resolutions, Ordinances February Cty Board
20. Solid Waste Management Services Agreement – Update. Receive and place on file.
21. Port & Solid Waste - Director's Report. Receive and place on file.
22. Airport Financial Report. Receive and place on file.
23. Airport - Director's Report. Receive and place on file.
24. Airport - Convene in Closed Session to discuss and assess Brown County's Austin Straubel International Airport TSA Security Plan. Pursuant to §19.85(1)(d), any meeting of a governmental body may be convened in closed session for purposes of considering specific applications of probation, extended supervision or parole, or considering strategy for crime

detection or prevention. Additionally, under §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- i. Enter into closed session.
- ii. Return to regular order of business.
- iii. No action taken.

25. Register of Deeds – Budget Status Financial Reports for October and November, 2012. Receive and place on file.
26. Audit of bills. To approve the bills.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9ei -- REPORT OF “SPECIAL” PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF FEBRUARY 20, 2013

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

A motion was made by Supervisor Sieber and seconded by Supervisor De Wane **“to adopt”**.

Item #1 -- Discussion and Approval of Bid re: Project #1655 for Library: Removal and Replacement of Main Service Disconnect and Removal of Obsolete Switch Gear at Central Library. COMMITTEE ACTION: A motion was made by Supervisor Kaster and seconded by Supervisor Dantine “to approve bid of the Stiegler Company, Inc. in the amount of \$46,561. Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Sieber and seconded by Supervisor Landwehr **“to adopt Item #1”**. Voice vote taken. Motion carried unanimously with no abstentions.

Item #2 -- Discussion and Approval of Bid re: Project #1656 for Library: Removal and Replacement of Rooftop Condenser at Central Library. Motion pending Special PD&T Meeting. COMMITTEE ACTION: A motion was made by Supervisor Sieber and seconded by Supervisor Landwehr “to approve bid of IDEAL AIR Heating & Cooling, Inc. in the amount of \$22,215.00. Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Clancy **“to adopt Item #2”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9eii -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF JANUARY 28, 2013

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session on January 28, 2013 and recommends the following motions.

1. Land and Water Conservation Department Budget Update. Receive and place on file.
2. Communication from Tom Sieber re: Manure spreading and stacking issues in the City of Green Bay.
 - i. That Land Conservation staff draft a letter to the Green Bay City Councilmen Jerry Wiezbiskie and Thomas De Wane on behalf of this committee requesting them to take this issue forward to the City staff or oversight committee requesting that city ordinance revisions be considered to make these apparent discrepancies or rules related to agriculture more consistent across the municipal boundaries. Motion withdrawn.
 - ii. Receive and place on file.
3. Budget Adjustment Request (13-01) Category 5: Increase in expenses with offsetting increase in revenue. To approve.
4. Interim Directors report. Receive and place on file.

A motion was made by Supervisor Kaster and seconded by Supervisor Dantine **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF JANUARY 23, 2013

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on January 23, 2013 and recommends the following motions.

1. Review Minutes of:
 - a. Fire Investigation Task Force Board of Directors (October 2, 2012).
 - b. Traffic Safety Commission (October 18, 2012). Receive and place on file 1a and 1b.
2. Communication from Supervisor Buckley re: Would like Mr. Miller from the Airport to come to Public Safety Committee and give an update on funding for the Sheriff' Deputy to be stationed at the Airport. Hold for one month.
3. Communication from Supervisor Nicholson re: Request the District Attorney of Brown County to review the State Statutes criteria on placement of sexual predators with possible action. Receive and place on file.
4. Communication from Supervisor Erickson re: I suggest that Public Works, Parks and any other departments utilize Hubers to assist with County work. This will increase services to Brown County and may help to reduce overcrowding in our jail. To send to

- Administration to determine utilization of labor of Huber inmates where needed throughout the County.
5. Public Safety Communications - Report on the Brown County Public Safety Communications Center.
 - i. To hold the Deputy Director of Public Safety Communications position descriptions until the next meeting and also to direct Corporation Counsel to review and draft the necessary resolution to be ready for the March Public Safety Committee meeting.
 - ii. To direct the County Executive and his staff to commence a search for a permanent Director of Public Safety Communications.
 - iii. To hold for one month.
 6. Public Safety Communications - Director's Report. Receive and place on file.
 7. Clerk of Courts - Plans and concerns for 2013. Receive and place on file.
 8. Sheriff - Grant Application Review 12-12: HS LE Alert Equipment 2010. To approve.
 9. Sheriff's Report. Receive and place on file.
 10. Medical Examiner - 2012 Brown County Medical Examiner Activity Spreadsheet. Receive and place on file.
 11. Discussion re: District Attorney Funding Issue. To hold for next meeting.
 12. Closed Session - Convene in Closed Session for a non- evidentiary closed session to discuss the pending litigation/claim resulting from the July 7, 2012 hot pursuit of a fleeing vehicle on US 41 that ended in a motor-vehicle accident between one of the responding Brown County Deputies and a civilian motorist. Pursuant to Wis. Stat. §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in any such histories or data, or involved in such problems or investigations. Additionally, under §19.85(1)(g), any meeting of a governmental body may be convened in closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - i. Enter into closed session.
 - ii. Return to open session.
 - iii. No action taken.
 13. Convene in Closed Session to discuss and assess Brown County's Austin Straubel International Airport TSA Security Plan. Pursuant to §19.85(1)(d), any meeting of a governmental body may be convened in closed session for purposes of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Additionally, under §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
No closed session or discussion was held on this item.
 14. Audit of bills. To pay the bills.

A motion was made by Supervisor Buckley and seconded by Supervisor Hoyer “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 10 -- Resolutions, Ordinances:

No. 10a -- ORDINANCE CREATING SECTION 3.35 OF THE BROWN COUNTY CODE ENTITLED “PURCHASING ORDINANCE”

A motion was made by Supervisor Lund and seconded by Supervisor Fewell “to refer back to Administration Committee”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 10b -- RESOLUTION RE: INTERNATIONAL MIGRATORY BIRD DAY

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities; and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring; and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation; and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations; and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S.; and

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun; and

WHEREAS, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants; and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby proclaims May 11, 2013 as International Migratory Bird Day in Brown County, Wisconsin and urges all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Respectfully submitted,
EDUCATION AND RECREATION COMMITTEE

Authored by: Zoo & Park Mgmt. - Parks
Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General

A motion was made by Supervisor Hoyer and seconded by Supervisor De Wane "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 2/25/2013

No. 10c -- RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION AGING AND DISABILITY RESOURCE CENTER OUTREACH & BENEFIT PROGRAM SPECIALIST

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Aging and Disability Resource Center (ADRC) assists a growing population of customers especially during the challenging annual enrollment period for Medicare Part D; and

WHEREAS, to better serve this growing population, the ADRC has requested a .40 FTE Outreach & Benefit Program Specialist to oversee the recruitment of volunteers for the benefit specialist department, provide training and education to those volunteers and provide backup for the Benefit Specialist Department Volunteer Program; and

WHEREAS, the Human Resources Department in conjunction with the ADRC have evaluated the department workload and the needs of the customers they serve and recommend the addition of .40 FTE Outreach & Benefit Program Specialist position to the ADRC table of organization; and

WHEREAS, the ADRC participated in a Nursing Home Relocation program which generated additional Medicaid revenue to support the cost of this position; and

WHEREAS, should the funding be eliminated, the position will end and be eliminated from the ADRC table of organization.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the addition of .40 FTE Outreach & Benefit Program Specialist to the Aging and Disability Resource Center table of organization.

BE IT FURTHER RESOLVED, should the funding be eliminated, the position will end and be eliminated from the Aging and Disability Resource Center table of organization.

2013 Budget Impact:

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Outreach & Benefit Program Specialist	.40	Addition	\$18,068	\$1,450	\$19,518
2013 Budget Impact			\$18,068	\$1,450	\$19,518

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Final Draft Approved by Corporation Counsel

FISCAL IMPACT: This does not require an appropriation from the General Fund. The cost of this position will be offset by additional Medicaid revenue received by ADRC.

A motion was made by Supervisor Hopp and seconded by Supervisor La Violette **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 2/25/2013

No. 10d -- RESOLUTION TO APPROVE THE INTERGOVERNMENTAL SALE AND TRANSFER OF LAND FROM THE BROWN COUNTY PORT AND SOLID WASTE DEPARTMENT TO THE BROWN COUNTY PUBLIC WORKS DEPARTMENT FOR PURPOSES OF COMPLYING WITH THE FEDERAL AND STATE WETLAND MITIGATION REQUIREMENTS

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Section 404 of the Clean Water Act; Section 10 of the Rivers & Harbors Act; Sections 281.37, 59.69, 59.693 & 59.70 of the Wis. Stats, as amended from time to time; Chapters NR 103 & 350 of the Wis. Administrative Code, as amended from time to time; and other applicable federal, state, and local provisions, provide Brown County (“County”) with guidelines for wetland preservation within its boundaries that include, but are not limited to, the establishment, operation, and maintenance of mitigation sites that facilitate wetland restoration when certain disruptive activities take place within areas delineated as “protective”; and

WHEREAS, in accordance therewith, Chapter 40 of the Brown County Code, as may be amended from time to time, specifically provides that “[w]here land disturbing construction activity occurs within a protective area, and where no impervious surface is present, adequate sod or self-sustaining vegetative cover of 70% or greater shall be established and maintained” (“Mitigation Site”); and

WHEREAS, in order to comply with the aforementioned federal, state and local provisions, the County’s Department of Public Works (“Department”) must acquire land, suitable for wetland mitigation, to establish and maintain as a Mitigation Site; and

WHEREAS, the County’s Port and Solid Waste Department (“PSW”) purchased and continues to hold title to approximately 1,500 acres of land located within southern Brown County (“Proposed Property”) for the purpose of carrying out certain solid waste management practices, developed by the Brown County Solid Waste Management Board (“Board”) as the body assigned with policy-making authority over the management of solid waste in Brown County; and

WHEREAS, PSW is an Enterprise Fund, and thus, the Proposed Property was purchased with user fee funds, with the approximate 9.47 acres located at the northeast corner of CTH Z and Vande Wattering Road (“Proposed Mitigation Site”), being composed of mostly farmland that is suitable for wetland mitigation; and

WHEREAS, pursuant to, among other state and local provisions, Wis. Stat. §§ 59.52(6) & 66.0131, authorize the Brown County Board of Supervisors (“Board of Supervisors”), as a local governmental unit and notwithstanding any statute requiring bids for public purchases, to purchase from another unit thereof real or personal property intended for a public use such as wetland mitigation without the intervention of bids; and

WHEREAS, upon the Board having determined that the PSW could afford to dispose of the Proposed Mitigation Site, the PSW now desires to sell to the Department the approximate 9.47 acres of its Proposed Property that is located at the northeast corner of CTH Z and Vande Wattering Road and referred to herein as the Proposed Mitigation Site for an amount equal to \$74,870.00 (1.48 acres of wooded wetland (\$2,000/acres) and 7.99 acres of tillable land (\$9,000/acres) for a total of \$74,870).

NOW THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the Brown County Port and Solid Waste Department is hereby authorized to sell to the Department of Public Works, transferring title to the same, the approximate 9.47 acres of its Proposed Property that is located at the northeast corner of CTH Z and Vande Wattering Road and referred to herein as the Proposed Mitigation Site for an amount equal to \$74,870.00 (1.48 acres of wooded wetland (\$2,000/acres) and 7.99 acres of tillable land (\$9,000/acres) for a total of \$74,870).

Respectfully submitted,
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Authored by: Port & Solid Waste Dept.
Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund and has no fiscal impact on the General Fund.

A motion was made by Supervisor Dantine and seconded by Supervisor Erickson “to adopt”.

Following discussion, a vote was taken on Supervisor Dantine’s motion “to adopt”. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 2/25/2013

No. 10e -- RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION PUBLIC WORKS DEPARTMENT CLERK/TYPIST II

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Public Works Department table of organization currently includes a 1.00 FTE Clerk/Typist II position at 1,950 annual hours; and

WHEREAS, the Public Works Department unfunded a 0.70 FTE Clerk/Typist I position in the 2013 budget; and

WHEREAS, the Clerk/Typist II position has absorbed the duties of the unfunded Clerk/Typist I position; and

WHEREAS, the Human Resources Department in conjunction with the Public Works Director have evaluated the workload of the position and the needs of the department and recommend increasing the annual hours of the Clerk/Typist II position from 1,950 to 2,080; and

WHEREAS, the position was budgeted at \$16.27 per hour for 1,950 hours. The actual wage is \$15.27 per hour which will offset the increase to 2,080 hours.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the annual hours of the Clerk/Typist II position in the Public Works Department table of organization be increased from 1,950 to 2,080.

BE IT FURTHER RESOLVED, the position was budgeted at \$16.27 per hour for 1,950 hours. The actual wage is \$15.27 per hour which will offset the increase in hours to 2,080.

2013 Budget Impact:

<u>Position Title</u>	<u>FTE</u>	<u>Addition/Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Clerk/Typist II \$16.27/hour @ 1,950 annual hours	(1.00)	Deletion	\$(31,727)	\$(20,921)	\$(52,648)
Clerk/Typist II \$15.27/hour @ 2,080 annual hours	1.00	Addition	\$ 31,771	\$ 20,928	\$ 52,699
2013 Budget Impact			<u>\$ 44</u>	<u>\$ 7</u>	<u>\$ 51</u>

Fiscal Impact: This Resolution does not require an appropriation from the General Fund

Respectfully submitted,
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By Corporation Counsel

Submitted by: Human Resources

A motion was made by Supervisor Sieber and seconded by Supervisor Kaster **“to adopt”**.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \sl\ Troy Streckenbach, County Executive Date: 2/25/2013

No. 11 -- Such other matters as authorized by law.

Late Communications:

No. 11a -- FROM SUPERVISOR FEWELL RE: REQUEST THAT I.T. WORK ON DEVELOPING AN I-PHONE APP AND ANDROID APP TO PROMOTE BROWN COUNTY'S RECREATIONAL RESOURCES AND SERVICES.

Refer to Administration Committee.

No. 11b -- FROM SUPERVISOR NICHOLSON RE: REVIEW THE ORDINANCE/ POLICY/ COUNTY CODE THAT PROHIBITS COUNTY EMPLOYEES FROM LOBBYING FOR THEIR OWN INTERESTS ON COUNTY TIME.

Refer to Executive Committee.

No. 11c -- FROM SUPERVISOR WILLIAMS RE: TO CHANGE THE STARTING TIME OF THE WEDNESDAY COUNTY BOARD MEETING FROM THE CURRENT 7 P.M. TO 6:30 P.M. HEREAFTER. THIS IS IN REFERENCE TO 2.13(e). THE BOARD SHALL CONDUCT REGULAR MONTHLY MEETINGS ON THE THIRD WEDNESDAY OF EACH MONTH BEGINNING AT 7:00 P.M. UNLESS MOVED TO A DIFFERENT DATE OR HOUR BY ADJOURNMENT OF THE PREVIOUS MEETING. CORPORATION COUNSEL TO DRAFT A RESOLUTION FOR PRESENTATION TO THE BOARD.

Refer to Executive Committee.

No. 12-- BILLS OVER \$5,000 FOR PERIOD ENDING JANUARY 31, 2013

A motion was made by Supervisor Van Dyck and seconded by Supervisor Clancy **“to pay the bills for the period ending January 31, 2013”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 13 -- CLOSING ROLL CALL.

Present: Sieber, De Wane, Nicholson, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Lund, Fewell

Excused: Carpenter

No. 13 -- ADJOURNMENT TO WEDNESDAY, MARCH 20, 2013 AT 7:00 P.M., LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Nicholson and seconded by Supervisor Landwehr “**to adjourn to the above date and time**”. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 8:22 p.m.

/s/ Sandra L. Juno

SANDRA L. JUNO
Brown County Clerk