

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**

**MARCH 20, 2013**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, March 20, 2013, at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:00 p.m.

Invocation.

Pledge of Allegiance to the Flag.

Present: Sieber, De Wane, Nicholson, Hoyer, Hopp, Erickson, Zima, Vander Leest, Evans, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Lund

Excused: Haefs, La Violette

Supervisor Fewell arrived at 7:15 p.m. and Supervisor Carpenter arrived at 7:35 p.m.

Total Present: 24                      Total Excused: 2

**No. 1 -- ADOPTION OF AGENDA.**

A request was made by Chairman Moynihan to take Item #10f after #6b Appointments. A motion was made by Supervisor De Wane and seconded by Supervisor Nicholson **“to adopt the agenda as revised”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 2 -- COMMENTS FROM THE PUBLIC:**

- a) Must be limited to items not on the agenda.
- b) State name and address for the record.
- c) Comments will be limited to five minutes.
- d) The Board’s role is to listen and not discuss comments nor take action of those comments at this meeting.

Roger Stein, President, Village of Denmark addressed the County Board on snow removal problems on the County Roads in the Village of Denmark. Mr. Stein included photographs that are on file in the County Clerk’s Office.

**No. 3 -- APPROVAL OF MINUTES OF FEBRUARY 20, 2013**

A motion was made by Supervisor Vander Leest and seconded by Supervisor Nicholson “to approve the minutes of February 20, 2013.” Voice vote taken. Motion carried unanimously with no abstentions.

**No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.**

Supervisor Hopp commended the Sheriff’s Department for their involvement in the on-line sexual predators sting and commended the Sheriff and his Department on working together with other Law Enforcement Agencies and leading the charge on Operation Black Veil – Online Sexual Predators. Mr. Hopp thanked the Sheriff and his department for a job well done.

**No. 5 -- COMMUNICATIONS. None.**

**LATE COMMUNICATIONS.**

**No. 5a -- FROM SUPERVISOR ERICKSON RE: IT HAS BEEN BROUGHT TO MY ATTENTION BY STAFF THAT SUPERVISORS ARE REQUESTING RESOLUTIONS TO BE DRAWN UP BEFORE THE PARENT COMMITTEE HAS EVER LOOKED AT OR DISCUSSED THE TOPIC. THIS IS A WASTE OF STAFF TIME THAT HAS TO STOP. THE BOARD CHAIR AND THE BOARD VICE-CHAIR SHOULD INFORM ALL SUPERVISORS THAT IF THEY WOULD LIKE A RESOLUTION DRAWN UP TO GO TO THE CHAIRMAN OF THE PARENT COMMITTEE TO HAVE IT PUT ON THE AGENDA FOR DISCUSSION AND FUTURE ACTION IF REQUIRED. IT SHOULD ALSO BE BROUGHT TO THE ATTENTION OF ALL SUPERVISORS THAT BEFORE THEY ASK STAFF TO DO EXTENSIVE RESEARCH THAT THE PLACE TO START WOULD BE WITH THE APPROPRIATE COMMITTEE CHAIR OR THE BOARD CHAIR OR VICE-CHAIR TO DETERMINE IF THE TOPIC HAS ALREADY BEEN DISCUSSED IN THE PAST. THIS WILL SAVE STAFF AND COMMITTEE TIME.**

Refer to Executive Committee.

**No. 5b -- FROM SUPERVISOR MOYNIHAN RE: REQUEST THAT THE EXECUTIVE COMMITTEE FORMULATE A DIRECTIVE IN WHICH A STANDING COMMITTEE MAY ENDORSE THE NOMINATION OF CITIZEN RECOGNITION IN THE FORM OF A RESOLUTION/COMMENDATION. PAST PRACTICE HAS SHOWN THAT COMMITTEES HAVE MADE MOTIONS PROVIDING CITIZEN RECOGNITION WITHOUT BEING A NOTICED AGENDA ITEM. THE MOTIONS (REQUESTING A RESOLUTION/COMMENDATION) WOULD THEN BE FORWARDED FOR PRESENTATION PRIOR TO THE FOLLOWING COUNTY BOARD MEETING. DOING SO BYPASSES THE VETTING PROCESS OF THE ENTIRE COUNTY BOARD. I HAVE NO PROBLEM COMMENDING OUR CITIZENS, BUT I DO BELIEVE IN PROCESS. AND IN MY ESTIMATION, THERE IS NOT A PROPER PROCESS AT PRESENT.**

Refer to Executive Committee

No. 5c -- FROM SUPERVISOR MOYNIHAN RE: INSTRUCT I.S. TO DEVELOP A "SPOTLIGHT" SECTION ON THE BROWN COUNTY WEBSITE WHICH REFLECTS A BROWN COUNTY CITIZEN'S ACCOMPLISHMENTS IN VOLUNTEERISM AND/OR PHILANTHROPIC WORK. DIFFERENT CITIZENS COULD BE REFLECTED ON THE WEBSITE BI-WEEKLY OR ON A MONTHLY BASIS, IF THEY SO CHOOSE TO BE RECOGNIZED UPON SELECTION. ALONG THOSE LINES, HAVE I.S. ALSO DEVELOP A "SPOTLIGHT" SECTION ON THE BROWN COUNTY WEBSITE WHICH WOULD HIGHLIGHT A COUNTY EMPLOYEES' EXCELLENT SERVICE TO THE TAXPAYER. DIFFERENT EMPLOYEES COULD BE REFLECTED ON THE WEBSITE BI-WEEKLY OR ON A MONTHLY BASIS, IF THEY SO CHOOSE TO BE RECOGNIZED UPON SELECTION. BEFORE PROCEEDING ANY FURTHER OTHER THAN DISCUSSING THE MATTER, I WOULD REQUEST I.S. TO PROVIDE ANY INCURRED COSTS ASSOCIATED WITH EACH SPOTLIGHT.

Refer to Executive Committee.

No. 6 -- APPOINTMENTS.

No. 6a -- APPOINTMENT OF ROBERT NIELSON TO THE LIBRARY BOARD

A motion was made by Supervisor Hoyer and seconded by Supervisor Robinson "to approve the above appointment". Voice vote taken. Motion carried unanimously with no abstentions.

No. 6b-- APPOINTMENT OF BERNARD ERICKSON TO THE MUSEUM BOARD OF DIRECTORS

A motion was made by Supervisor Nicholson and seconded by Supervisor Zima "to approve the above appointment". Voice vote taken. Motion carried unanimously with no abstentions.

#### TAKEN OUT OF ORDER ITEM #10F

No. 10f -- INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,630,000 GENERAL OBLIGATION BONDS OF BROWN COUNTY, WISCONSIN IN ONE OR MORE SERIES AT ONE OR MORE TIMES

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

BE IT RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$6,630,000 for the purpose of paying the costs of highway improvements, including but not limited to CTH "GV"/Monroe Road (CTH "X" to CTH "G"), CTH "PP" (STH 57 to Viking Lane), CTH "NN" (CTH Z to Cooperstown Road), CTH "P" (Pine Grove Road to CTH "KB"), CTH "C" (CTH "B" to CTH "U"), CTH "KB" (Wisconsin Avenue to CTH "P") and CTH "G" and CTH "JJ" Bridge Replacement, and paying professional fees and expenses in connection with the issuance of the bonds.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that the bonds shall be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the bonds as may have been received and take action thereon.

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that the Finance Director (in consultation with the County's financial advisor) shall also cause Official Notices of Sale to be prepared and distributed and may prepare or cause to be prepared and distributed Official Statements or other forms of offering circular.

BE IT FURTHER RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that the County shall make expenditures as needed from its funds on hand to pay the costs of the above-approved projects until bond proceeds which may be issued in the maximum principal amount of \$6,630,000 become available. The County hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the bonds.

**Fiscal Note:**

This resolution does not require an appropriation from the General Fund. This is budgeted in the 2013 budget.

Adopted: March 20, 2013

Respectfully submitted,  
BROWN COUNTY BOARD OF SUPERVISORS  
EXECUTIVE COMMITTEE  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE

Final Draft Approved by Corporation Counsel

A motion was made by Supervisor Evans and seconded by Supervisor Sieber **"to adopt"**. Vote taken. Roll Call #10f(1):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Hopp, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Lund

Excused: Haefs, La Violette, Carpenter, Fewell

Total Ayes: 22 Total Excused: 4

Motion carried.

Approved by:           \sl Troy Streckenbach, County Executive          

Date: 3/25/2013

**ATTACHMENT TO RESOLUTION #10f**

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** February 19, 2013  
**REQUEST TO:** Planning, Development & Transportation Committee  
 Administration Committee  
**MEETING DATE:** February 25, 2013  
**REQUEST FROM:** Brent Miller  
 Director of Administration  
**REQUEST TYPE:**  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance  
**TITLE:** Initial Resolution Authorizing the Issuance of Bonds

**ISSUE/BACKGROUND INFORMATION:**

Attached is the 2013 bond resolution that requires the approval of the Committee and Board of Supervisors. The resolution includes all bonded capital projects approved by the County Board at its November 7, 2012, budget meeting. Please refer to pages 230 to 236 of the 2013 Adopted Budget Book for detailed descriptions of the 2013 bonded projects.

The Planning, Development and Transportation projects are as follows:

CTH GV/Monroe Road (CTH X to CTH G) - Reconstruction	1,779,525
CTH PP (STH 57 to Viking Lane) - Reconstruction	1,433,788
CTH NN (CTH Z to Cooperstown Rd) - Recondition	677,236
CTH P (Pine Grove Road to CTH KB) - Recondition	1,109,406
CTH C (CTH B to CTH U) Recondition	881,627
CTH KB (Wisconsin Avenue to CTH P) - Recondition	296,927
CTH G & CTH JJ Bridge Replacement	451,491
Subtotal Highway Projects	6,630,000

Included in the resolution is \$110,000 for the estimated cost of issuance of the bonds. The attached resolution includes language that will allow unspent funds to be applied against other board approved highway projects. In the past, unspent funds from the bond could only be utilized to pay interest expense on the bond because the resolution and bond documents were specific to the project. The specific language made is necessary to bond for new projects even when there were unspent bond proceeds from the prior year bond.

If the resolution is approved by the County Board, the Department of Administration will work with the County's Bond Counsel and Financial Advisor to issue the bonds. The following is a summary of the required steps:

1. PD&T and Administration Committees approve the project resolution (Feb 25<sup>th</sup> and 28<sup>th</sup>)
2. Executive Committee approves project resolutions from committee (March 11, 2013)
3. Board of Supervisors approves project resolution from Executive Committee (March 20, 2013)
4. Debt offer is advertised
5. Bid is opened in the County Clerk's Office. (May 15, 2013)
6. Bid results are presented to Executive Committee. (May 15, 2013)
7. Debt is approved by the Board of Supervisors. (May 15, 2013)

**ACTION REQUESTED:**

The financing process requires two separate approvals. The first approval is for authorization of debt for the projects and the second is the approval of the debt issue. Please approve the attached resolution to authorize debt for the projects.

**FISCAL IMPACT:**

**NOTE:** *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact?       Yes  No
  - a. If yes, what is the amount of the impact?      Please see attached amortization schedule
  - b. If part of a bigger project, what is the total amount of the project?  
\$ \_\_\_\_\_
  - c. Is it currently budgeted?       Yes  No
    1. If yes, in which account?      Debt Service Fund
    2. If no, how will the impact be funded? \_\_\_\_\_

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

Supervisor Fewell arrived at 7:15 p.m. and took his seat.

**No. 7a --      REPORT BY COUNTY EXECUTIVE.**

County Executive Streckenbach thanked all those who were able to attend the State of the County Address and appreciated all the Supervisors who volunteer for different committees and boards. Executive Streckenbach encouraged the Supervisors to volunteer to participate in the Class and Comp Study.

Executive Streckenbach announced next week, March 26, 2013, there will be a meeting with the Canadian National Railroad to open Rail Ramps in this area to allow for shipments to be received and exported as a more cost efficient mode of transportation and allow for more economic growth to the area.

County Executive Streckenbach invited the Supervisors who have not signed up for the Legislative Breakfast scheduled for Friday, March 22, 2013 to please sign up and attend this Breakfast meeting.

**No. 7b --      REPORT BY BOARD CHAIRMAN.**

Board Chairman Moynihan congratulated the Sheriff's Department on Operation Black Veil, reiterating Supervisor Hopp's commendation to the Sheriff and his department on a job well done.

Chair Moynihan mentioned that anyone who would be interested in serving on the Class and Comp Study Committee should contact the Board Office. They are in need of three Supervisors on the Class and Comp Study Committee.

**No. 8 --      OTHER REPORTS. None.**

Supervisor Carpenter arrived at 7:35 p.m. and took his seat.

**No. 9 -- COMMITTEE REPORT.**

**No. 9a -- REPORT OF HUMAN SERVICES COMMITTEE OF FEBRUARY 26, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on February 26, 2013 and recommends the following motions:

1. Review Minutes of:
  - a) Aging & Disability Resource Center of Brown County Board (January 31, 2013).
  - b) Children with Disabilities Education Board (January 22, 2013).
  - c) Human Services Board (January 10, 2013).
  - d) Veterans' Recognition Subcommittee (January 15, 2013).
    - i. To suspend the rules and take Items 1a-d together.
    - ii. Receive and place on file Items 1a-d.
2. Carryovers - 2012 to 2013 Carryover Funds – Health & Human Services Division. To approve.
3. Health Dept. - 2013 Budget Adjustment Request (13-10) Category 5: Increase in expenses with offsetting increase in revenue. To approve.
4. \*\* Health Dept. - Request that funds, up to \$4,000 be taken from the existing health department budget for the purpose of contracting for the services of an acoustician to research/develop draft language for a low frequency sound ordinance related to multi-sources, with a plan to come back and request an addition to the health department budget if the budget is spent down at the end of the year (original request for this funding came from the Board of Health at its January 10 meeting).
  - i. To approve. Motion failed 2 to 2.
  - ii. To approve with the stipulation that the \$4,000 be taken from the general fund. Motion failed 2 to 2.
  - iii. To send back to Board of Health to get more details about how ordinance would look and what implications would be and what costs would be. Motion failed 2 to 2.

**\*\* ITEM #4 – THE COUNTY BOARD VOTED UNANIMOUSLY TO APPROVE THE REQUEST TO FUND UP TO \$4,000 FOR CONTRACTING FOR AN ACOUSTICIAN TO RESEARCH/DEVELOP LANGUAGE FOR A LOW FREQUENCY SOUND ORDINANCE.**

5. Health Dept. - Director's Report. Receive and place on file.
6. Human Services Dept - Budget Adjustment Request (13-15) Category 2: Perform changes to the structure of the CTC (Outpatient Clinic area). To approve.
7. Human Services Dept - Executive Director's Report. Receive and place on file.
8. Human Services Dept - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
9. Human Services Dept - Statistical Reports.
  - a) Monthly Inpatient Data – Community Treatment Center.
  - b) Monthly Inpatient Data – Bellin Psychiatric Center.
  - c) Child Protection – Child Abuse/Neglect Report.

- d) Monthly Contract Update. To take Items 9 a-d together and receive and place on file.
10. Human Services Dept - Request for New Non-Continuous Vendor. To approve.
  11. ADRC Budget Status Financial Report for December, 2012. Receive and place on file.
  12. Audit of bills. To pay bills.

A motion was made by Supervisor Evans and seconded by Supervisor Hopp **“to adopt”**.

Supervisor Evans requested item #4 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #4 -- Health Dept. – Request that funds, up to \$4,000 be taken from the existing health department budget for the purpose of contracting for the services of an acoustician to research/develop draft language for a low frequency sound ordinance relating to multi-sources, with a plan to come back and request an addition to the health department budget if the budget is spent down at the end of the year (original request for this funding came from the Board of Health at its January 10 meeting). COMMITTEE ACTION: i. To approve. (Motion failed 2 to 2). ii. To approve with the stipulation that the \$4,000 be taken from the general fund. (Motion failed 2 to 2). iii. To send back to Board of Health to get more details about how ordinance would look and what implications would be and what costs would be. (Motion failed 2 to 2).

A motion was made by Supervisor Evans and seconded by Supervisor Hopp **“to suspend the rules to allow interested parties to address the Board”**. Voice vote taken. Motion carried unanimously without abstentions.

The following citizens of Brown County spoke in favor of \$4,000 be used for the purpose of contracting for the services of an acoustician to research/develop draft language for a low frequency infrasound ordinance relating to multiple-sources:

1. Robert Smurawa, 6066 County Road NN (Town of Glenmore)
2. Ben Schauer, 6225 Highview Road, Denmark (Town of Glenmore)
3. Pam Schauer, 6225 Highview Road, Denmark (Town of Glenmore)
4. Michael Schauer, 6225 Highview Road, Denmark (Town of Glenmore)
5. Jay J. Tibbetts, M.D., , Board of Health, 328 David Drive, Green Bay
6. Sandra Johnson, 1893 Wayside Road, Greenleaf (Town of Holland)
7. Carl Johnson, 1893 Wayside Road, Greenleaf (Town of Holland)
8. Audrey Murphy, Board of Health, 3901 Delahaut Street, Green Bay
9. William Acker, Acker & Associates, 3217 Nicolet Drive, Green Bay
10. Barbara Vanden Boogart, 7463 Hollymor Road, Greenleaf (Town of Morrison)
11. Darrel Cappelle, 5792 Glenmore Road, De Pere (Town of Glenmore)
12. Jean Tenor, 3290 School Road, De Pere (Town of Glenmore)
13. Susan Ashley, 309 Prospect Avenue, Denmark

A motion was made by Supervisor Evans and seconded by Supervisor Jamir **“to return to the regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Evans and seconded by Supervisor Hopp **“to approve Item #4 to provide \$4,000 for the drafting of a low frequency ordinance”**.



Following discussion, a vote was taken on Supervisor Evans' motion. Roll Call# 9a4(1):  
Ayes: Sieber, De Wane, Nicholson, Hoyer, Hopp, Erickson, Zima, Evans, Vander Leest,  
Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy,  
Campbell, Moynihan, Steffen, Carpenter, Lund, Fewell  
Excused: Haefs, La Violette

Total Ayes: 24 Total Excused: 2

Motion carried unanimously with no abstentions.

**No. 9b -- REPORT OF ADMINISTRATION COMMITTEE OF FEBRUARY 28, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on February 28, 2013 and recommends the following motions:

1. Communication from Supervisor Steffen re: A budget development policy. Hold for one month.
2. Communication from Supervisor Fewell re: Request that I.S. work on developing an I-Phone App and an Android App to promote Brown County's recreational resources and services. To send to staff and bring back information and costs.
3. \*\* Carryovers - 2012 to 2013 Carryover Funds – Administrative Services Division. Receive and place on file.

**\*\* ITEM #3 – THE COUNTY BOARD VOTED 17 AYES AND 6 NAYS IN FAVOR OF HOLDING THE INFORMATION SERVICES CARRYOVER FUNDS FOR THE ROOM 200 PROJECT BUT REQUIRE FINAL APPROVAL BY THE COUNTY BOARD WHEN THE PROJECT MOVES FORWARD. THE COUNTY BOARD ALSO VOTED UNANIMOUSLY TO APPROVE THE REMAINDER OF THE 2012 TO 2013 CARRYOVER FUNDS.**

4. Resolutions - Initial Resolution Authorizing the Issuance of Not to Exceed \$6,630,000 General Obligation Bonds of Brown County, Wisconsin in One or More Series at One or More Times. To approve. See Resolutions, Ordinances March County Board.
5. Treasurer - Opening of Treasurers Tax Deed Bids. To approve the bid of Jesse Ver Heyen in the amount of \$13,163.00 for the property located at 1028 Klaus Street.
6. Child Support - Budget Status Financial Report for November, 2012. Receive and place on file.
7. Child Support - Budget Adjustment Request (13-16) Category 5: Increase in expenses with offsetting increase in revenue. To approve.
8. Child Support - 2012 & 2013 Department Goals. Receive and place on file.
9. Child Support - Director's Report. To approve.
10. Information Services - Budget Status Financial Report for December, 2012. Receive and place on file.
11. Information Services - Director's Report. Receive and place on file.

12. Dept. of Admin - Budget Status Financial Report for December, 2012. Receive and place on file.
13. Dept. of Admin - 2013 Budget Adjustment Log. To approve.
14. Dept. of Admin - Ordinance creating Section 3.35 of the Brown County Code entitled "Purchasing Ordinance". To hold for revisions. See Resolutions, Ordinances March County Board.
15. Dept. of Admin - Director's Report. Receive and place on file.
16. Human Resources - Budget Status Financial Report for December, 2012. Receive and place on file.
17. Human Resources - Activity Report for January, 2013. Receive and place on file.
18. Human Resources - Director's Report. Receive and place on file.
19. Audit of bills. To pay the bills.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Hoyer "to adopt". Supervisor Fewell requested Item #3 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #3 -- \*\* Carryovers – 2012 to 2013 Carryover Funds – Administrative Services Division. COMMITTEE ACTION: Receive and place on file.

Following discussion, a motion was made by Supervisor Fewell and seconded by Supervisor De Wane "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**UNDER ITEM #12 (Such other matters as authorized by law) ITEM #3 OF THE ADMINISTRATION COMMITTEE REPORT NO. 9B WAS BROUGHT BACK UP FOR RECONSIDERATION. THE ACTION TAKEN UNDER ITEM #12 REGARDING ITEM #3 IS AS FOLLOWS:**

**\*\* ITEM #3 – THE COUNTY BOARD VOTED 17 AYES AND 6 NAYS IN FAVOR OF HOLDING THE INFORMATION SERVICES CARRYOVER FUNDS FOR THE ROOM 200 PROJECT BUT REQUIRE FINAL APPROVAL BY THE COUNTY BOARD WHEN THE PROJECT MOVES FORWARD. THE COUNTY BOARD ALSO VOTED UNANIMOUSLY TO APPROVE THE REMAINDER OF THE 2012 TO 2013 CARRYOVER FUNDS.**

**No. 9c -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF MARCH 7, 2013**

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on March 7, 2013 and recommends the following:

1. Review minutes of:

- a. Library Board (January 23, 2013). Receive and place on file.
2. Carryovers - 2012 to 2013 Carryover Funds – Education, Culture & Recreation Division. To approve.
3. Communication from Supervisor Van Dyck re: Request that jurisdiction over the Central Library repair projects be reassigned from the Planning, Development & Transportation Committee to the Education and Recreation Committee. Receive and place on file.
4. Communication from Supervisor Van Dyck re: Request that the Board authorize the hiring of an appraiser and/or realtor to determine the value and marketability of approximately 80 acres of unused property adjacent to the Brown County Golf Course for the purposes of potential sale, with at least a portion of the proceeds from any sale to be used to fund future capital improvements at the golf course. To hire an appraiser to determine the value of the property as listed.
5. Park Management - Fee waiver request by Green Bay Duck Hunters for Pamperin Park shelter on March 23, 2013 in lieu of service hours. To approve.
6. Park Management - Assistant Director and Field Staff Report. Receive and place on file.
7. NEW Zoo - Fee waiver request by N.E.W. Zoological Society, Inc. for Reforestation Camp Lodge on April 18, 2013 for “Skunks Are Beautiful” cribbage tournament. To approve.
8. NEW Zoo - Zoo Monthly Activity Report for February, 2013.
  - a. Operations Report for January, 2013.
    - i. Admissions, Revenue, Attendance Report.
    - ii. Gift Shop, Mayan Zoo Pass Revenue Report. Receive and place on file.
  - b. NEW Zoo Education & Volunteer Programs Report. Receive and place on file.
  - c. Curator Report. Receive and place on file.
  - d. Zoo Animal Collection Report for February, 2013. Receive and place on file.
  - e. Zoo Director’s Report.
    - i. FOX 11 programs weekly.
    - ii. Zoo Society Meeting held on 02-25-2013. Receive and place on file.
9. Golf Course - Superintendent’s Report. Receive and place on file.
10. Library - Budget Adjustment 13-09: Increase in expenses with offsetting increase in revenue. To approve.
11. Library - Director’s Report.
  - i. To draft a resolution thanking Marian Holmes for her \$109,000 gift to the library to be presented to her family at the March 20, 2013 County Board meeting.
  - ii. Receive and place on file.
12. Museum - Resolution re: To Approve Charging A Guided Tour Fee at the Neville Museum. To approve. See Resolutions, Ordinances March County Board.
13. Museum - Year-To-Date Gate Revenue Totals and Sales Reports. Receive and place on file.
14. Museum - Discussion re: Letter of Support for Joyce Foundation. Receive and place on file.
15. Museum - Director’s Report. Receive and place on file.
16. Resch Centre/Arena/Shopko Hall - Complex Attendance for the Brown County Veterans Memorial Complex for January, 2013. Receive and place on file.
17. Audit of bills. To pay the bills.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Williams “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9d -- REPORT OF EXECUTIVE COMMITTEE OF MARCH 11, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on March 11, 2013 and recommends the following motions:

1. Review Minutes of:
  - a) Brown County LEAN Steering Committee (January 3, 2013). Receive and place on file.
2. Vacant Budgeted Positions-Human Resources–HR Analyst-Vacated on 2/20/13. *See Item 9*
3. Vacant Budgeted Positions-Human Services/CTC–Clerk II-Vacated on 2/13/13. *See Item 9.*
4. Vacant Budgeted Positions-Human Services/CTC–Hospital & Nursing Home Administrator – Vacated on 4/30/13. *See Item 9.*
5. Vacant Budgeted Positions-Human Services/CTC–Behavioral Health Supervisor-Two Positions, Vacated on 2/22/13 & 4/3/13. *See Item 9.*
6. Vacant Budgeted Positions-Human Services/CTP–CTP Worker-Vacated on 3/1/13. *See Item 9.*
7. Vacant Budgeted Positions-Human Services/Economic Support–Economic Support Specialist I - Vacated on 2/22/13. *See Item 9.*
8. Vacant Budgeted Positions-Human Services–Social Worker/Case Manager(Child Protection Intake/Ongoing) - Vacated on 3/4/13. *See item 9.*
9. Vacant Budgeted Positions-NEW Zoo–Guest Services Coordinator-Vacated on 12/31/12.
  - i. To suspend the rules to take Items 2-9.
  - ii. To approve Items 2-9.
10. Communication from Supervisor Buckley re: Review what is the work week for the 24/7 Employees. To hold for two months.
11. Communication from Supervisors Van Dyck & Lund re: Request that the task force that was formed by the Board Chair last year to examine the future of BC Library system be disbanded and that the mission for which it was formed be undertaken by the Education and Recreation Committee. To hold for 30 days.
12. Communication from Supervisor Van Dyck re: Request that jurisdiction over the Central Library repair projects be reassigned from the Planning, Development & Transportation Committee to the Education & Recreation Committee. Receive and place on file.
13. Communication from Supervisor Steffen re: A Budget Development Policy. To hold for one month.
14. Communication from Supervisor Nicholson re: Review the ordinance/policy/county code that prohibits county employees to do lobbying own interest on county time.
  - i. Receive and place on file.
  - ii. To reconsider the motion to receive and place on file.
  - iii. To refer to Human Resources for clarification and bring back in one month with the option for closed session.
15. Communication from Supervisor Williams re: request to change the starting time of the Wednesday County Board meeting from the current 7 p.m. to 6:30 p.m. hereafter. To change the County Board start time from 7:00 p.m. to 6:30 p.m. and to adjust the ordinance accordingly. Motion Passed 5 to 1

16. Communication from Supervisor Moynihan re: Request approval of amending Brown County Code of Ordinances 2.13(5)(f) to delete “and discussion pertinent to the subject matter.” To approve. Motion Passed 4 to 2.
17. Communication from Supervisor Moynihan re: Considering a request to move the County Board office to Room 102, and have the Parks Department move to the County Board Office. To approve the relocation.
18. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the bills.
19. County Executive Report. Receive and place on file.
20. Internal Auditor Report. Receive and place on file.
21. Resolution re: Change in Table of Organization Public Safety Communications Assistant Director of Public Safety Communications. To hold for two months. See Resolutions, Ordinances March County Board.
22. Resolution re: Reclassification of Position Utility Worker Airport. To suspend the rules to take 22 & 23 together. See Resolutions, Ordinances March County Board.
23. Resolution re: Reclassification of Position Housekeeper I Public Works. To approve 22 & 23. Motion Passed 5 to 1. See Resolutions, Ordinances March County Board.
24. Initial Resolution Authorizing the Issuance of Not to Exceed \$6,630,000 General Obligation Bonds of Brown County, Wisconsin in One or More Series at One or More Times. To approve. See Resolutions, Ordinances March County Board.
25. Resolution No.: 122-2012-13 from Outagamie Board of Supervisors. To approve. See Resolutions, Ordinances March County Board.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Sieber “**to adopt**”. Supervisor Kaster requested Item #17 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #17 -- Communication from Supervisor Moynihan re: Considering a request to move the County Board office to Room 102, and have the Parks Department move to the County Board Office. COMMITTEE ACTION: To approve the relocation.

Following discussion, a motion was made by Supervisor Robinson and seconded by Supervisor Landwehr “**to approve item #17 to relocate the County Board Office in Room 102**”. Vote taken. Roll Call #9d17(1):

Ayes: Sieber, Hoyer, Hopp, Erickson, Vander Leest, Buckley, Landwehr, Dantine, Williams, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Steffen, Carpenter, Lund, Fewell

Nays: De Wane, Nicholson, Zima, Evans, Kaster

Excused: Haefs, La Violette

Total Ayes: 19                      Total Nays: 5                      Total Excused: 2

Motion carried.

**No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF FEBRUARY 25, 2013**

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session on February 25, 2013 and recommends the following motions.

1. Review minutes of:
  - a. Harbor Commission (January 14, 2013). Receive and place on file.
  - b. Revolving Loan Fund Committee (December 17, 2012). Receive and place on file.
2. Communication from Supervisor Vander Leest re: Request by the MacArthur Heights Neighborhood Association to lower the speed limit on Hazelwood Lane from Packerland Drive to Wood Lane; also complete a traffic study of Packerland Drive to be complete to review average speed, traffic count and semi-trailer usage.
  - i. To hold until after Item #15.
  - ii. Receive and place on file.

**\*\* ITEM #2 -- THE COUNTY BOARD RECOMMENDED REFERRING BACK TO THE PUBLIC WORKS STAFF FOR 2014 BUDGET.**

3. Communication from Supervisor Van Dyck re: Request that jurisdiction over the Central Library repair projects be reassigned from the Planning, Development & Transportation Committee to the Education & Recreation Committee. Receive and place on file.
4. Carryovers - 2011 to 2012 Carryover Funds – Planning, Development & Transportation Division. To approve.
5. Airport - TSA Reimbursement Grant. To decline the participation in the TSA's Law Enforcement Officer Reimbursement Grant Program.
6. Airport - Resolution re: Reclassification of Position Utility Worker – Airport. To approve the Resolution re: Reclassification of Position Utility Worker – Airport. Motion Passed 4 to 1. See Resolutions, Ordinances March County Board.
7. Airport - Director's Report. Receive and place on file the Director's Report.
8. UW-Extension - Budget Adjustment 13 – 13: Increase in expenses with offsetting increase in revenue. To approve the budget adjustment of \$3,000.
9. UW-Extension - Director's Report. Receive and place on file.
10. Zoning - 2012 Annual Report. Receive and place on file.
11. Zoning - Private onsite wastewater treatment system inspection requirement letter to be sent to approximately 900 property owners. To approve.
12. Public Works - Resolution re: Reclassification of Position Housekeeper I – Public Works. To approve the Resolution re: Reclassification of Position Housekeeper I – Public Works. See Resolutions, Ordinances March County Board.
13. Public Works - Resolution re: Initial Resolution Authorizing the Issuance of Not to Exceed \$6,630,000 General Obligation Bonds of Brown County, Wisconsin in One or More Series at One or More Times. To approve. See Resolutions, Ordinances March County Board.
14. Public Works - Summary of Operations. Receive and place on file.
15. Public Works - Director's Report. Receive and place on file.
16. Port & Solid Waste - Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program. To approve. See Resolutions, Ordinances March County Board.
17. Port & Solid Waste - 2012 Port Annual Report – Request for Approval. To approve.
18. Port & Solid Waste - 2012 Solid Waste Annual Report – Request for Approval. To approve.

19. Port & Solid Waste - Director's Report. Receive and place on file.
20. Audit of bills. *Bills were sent back for a month due to incorrect wording.*

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine **“to adopt”**. Supervisor Buckley requested Item #5 be taken separately and Supervisor Vander Leest requested Item #2 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #5 -- Airport – TSA Reimbursement Grant. COMMITTEE ACTION: To decline the participation in the TSA's Law Enforcement Officer Reimbursement Grant Program.

Supervisor Buckley explained why the committee recommended declining at this time.

A motion was made by Supervisor Zima and seconded by Supervisor Erickson **“to adopt Item #5 as recommended by the Planning, Development and Transportation Committee”**.

Following discussion, a motion was made by Supervisor De Wane and seconded by Supervisor Buckley **“to hold for one month and bring back to the Planning, Development and Transportation Committee”**. Voice vote taken. Motion defeated.

A vote was taken on Supervisor Zima's motion **“to adopt Item #5 as recommended by the Planning, Development and Transportation Committee”**. Voice vote taken. Motion carried unanimously with no abstentions.

Item #2 -- Communication from Supervisor Vander Leest re: Request by the MacArthur Heights Neighborhood Association to lower the speed limit on Hazelwood Lane from Packerland Drive to Wood Lane; also complete a traffic study of Packerland Drive to be complete to review average speed, traffic count and semi-trailer usage.

Supervisor Vander Leest explained why he requested item #2 be taken separately. A motion was made by Supervisor Vander Leest and seconded by Supervisor Hopp **“to adopt”**.

Following discussion, a motion was made by Supervisor Vander Leest and seconded by Supervisor Lund **“to refer back to the Public Works staff for the 2014 Budget”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9ei -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF FEBRUARY 25, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session on February 25, 2013 and recommends the following motions.

1. Land and Water Conservation Department Budget Update. Receive and place on file.

2. Land & Water Resource Management Plan Annual Report/Annual Department Report to Land Conservation Committee. To approve.
3. County Land & Water Resource Management Plan Extension Request. To approve the Land and Water Conservation Board County Land and Water Resource Management Plan Extension Request.
4. NRCS Contribution Agreement. To waive the fees of \$42 an hour in the areas of where NRCS would be working.
5. Interim Director's Report. *No report, no action.*

A motion was made by Supervisor Sieber and seconded by Supervisor Dantine "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF MARCH 6, 2013**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on March 7, 2013 and recommends the following motions.

1. Review Minutes of:
  - a. Fire Investigation Task Force General Membership (December 6, 2012). Receive and place on file.
2. Carryovers - 2012 to 2013 Carryover Funds – Public Safety Division. To approve and forward to the County Board.
3. Communication from Supervisor Buckley re: Would like Mr. Miller from the Airport to come to Public Safety Committee and give an update on funding for the Sheriff' Deputy to be stationed at the Airport.
  - i. To move into closed session at 6:40 p.m.
  - ii. To hold for one month. Motion Passed 4 to 1.
4. Sheriff - Budget Adjustment Request (13-08) Category 5: Increase in expense with offsetting increase in revenue – *justification attached.* To approve.
5. Sheriff - Budget Adjustment Request (13-12) Category 5: Increase in expense with offsetting increase in revenue – *justification attached.* To approve.
6. Sheriff - Budget Adjustment Request (13-14) Category 5: Increase in expenses with offsetting increase in revenue – *justification attached.* To approve.
7. Sheriff's Report. Receive and place on file.
8. Public Safety Communications - Resolution re: Change in Table of Organization Public Safety Communications Assistant Director of Public Safety Communications. To hold for one month for further evaluation of the job description. See Resolutions, Ordinances March County Board.
9. Public Safety Communications - Director's Report. Receive and place on file.
10. District Attorney - Discussion re: District Attorney Funding Issue. Receive and place on file.
11. District Attorney - Resolution requesting the Brown County Board of Supervisors contract for an Assistant District Attorney Position and a support staff position for one year.
  - i. To hire an Assistant District Attorney Position and support staff position with evaluation after one year or before the budget process. No vote taken.
  - ii. To amend the above motion requesting that the District Attorney's Office work with the Department of Administration and bring back a report at the April meeting of this



committee which will give options including financials to either hire an Assistant DA and support staff, or contract for these positions to facilitate with the backlog in the DA's office. In addition the report should include the cost of additional equipment, all not to exceed \$150,000.

12. Medical Examiner - 2013 Brown County Medical Examiner Activity Spreadsheet. Receive and place on file.
13. Convene in Closed Session to discuss and assess Brown County's Austin Straubel International Airport TSA Security Plan. Pursuant to §19.85(1)(d), any meeting of a governmental body may be convened in closed session for purposes of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Additionally, under §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
  - i. Enter into closed session.
  - ii. Return to regular order of business.
  - iii. No action taken.
14. Audit of bills. To approve audit of bills.

A motion was made by Supervisor Clancy and seconded by Supervisor Carpenter “**to adopt**”. Supervisor Vander Leest requested Item #11 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #11 -- District Attorney – Resolution requesting the Brown County Board of Supervisors contract for an Assistant District Attorney Position and a support staff position for one year. COMMITTEE ACTION: i. To hire an Assistant District Attorney Position and support staff position with evaluation after one year or before the budget process. No vote taken. li. To amend the above motion requesting that the District Attorney's Office work with the Department of Administration and bring back a report at the April meeting of this committee which will give options including financials to either hire an Assistant DA and support staff, or contract for these positions to facilitate with the backlog in the DA's office. In addition the report should include the cost of additional equipment, all not to exceed \$150,000.

Supervisor Vander Leest discussed the possibility of applying for a grant from the State to help cover the costs as well as freeing Attorneys to work on the backlog.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Hoyer “**to adopt Item #11**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10 -- Resolutions, Ordinances:**

**No. 10a -- ORDINANCE CREATING SECTION 3.35 OF THE BROWN COUNTY CODE ENTITLED “PURCHASING ORDINANCE”**

A motion was made by Supervisor Fewell and seconded by Supervisor Kaster “**to refer back to hold for one month and bring back to the April County Board Meeting**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10b -- RESOLUTION TO APPROVE CHARGING A GUIDED TOUR FEE AT THE NEVILLE MUSEUM**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County has operated the Neville Museum located along the river in downtown Green Bay, Wisconsin since 1983; and

WHEREAS, in all these years the Museum has given guided tours of the exhibits in the museum facilities to its visitors at no charge; and

WHEREAS, it is no longer economically feasible to continue the practice of taking an employee away from their regular duties in order to give guided tours without offsetting the costs involved in giving the tour; and

WHEREAS, in researching other museum facilities around the state, it has been found that by charging \$1 per person, with a minimum charge of twenty-five dollars (\$25) per guided tour, this would serve to offset the costs and bring the Neville Museum in alignment with other similar facilities; and

WHEREAS, the \$1 per person charge for the guided tour would be in addition to the normal admission fee and would apply to anyone six (6) years old or older; and

WHEREAS, the Education and Recreation Committee fully addressed this issue and is recommending approval of the guided tour fees at the Neville Museum.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors approves of the Neville Museum charging for guided tours to offset the costs involved at the rate of \$1 per person, with a minimum charge of \$25 per guided tour, commencing April 1, 2013.

Respectfully submitted,  
EDUCATION AND RECREATION COMMITTEE

Authored by: Corporation Counsel  
Final Draft Approved by Corporation Counsel

Fiscal Note: This Resolution does not require an appropriation from the general fund.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Williams **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 3/25/2013

**No. 10c -- ORDINANCE TO AMEND SECTIONS 2.13(1)(e) OF THE BROWN COUNTY CODE ENTITLED “MEETINGS, AGENDAS”**

A motion was made by Supervisor Williams and seconded by Supervisor Zima **“to adopt”**.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Sieber **“to receive and place on file”**. Vote taken. Roll Call #10c(1):

Ayes: Sieber, De Wane, Hoyer, Erickson, Evans, Vander Leest, Buckley, Dantine, Kaster, Jamir, Robinson, Clancy, Campbell, Lund

Nays: Nicholson, Hopp, Zima, Landwehr, Williams, Van Dyck, Moynihan, Steffen, Carpenter, Fewell

Excused: Haefs, La Violette

Total Ayes: 14 Total Nays: 10 Excused: 2

Motion carried.

**No. 10d -- ORDINANCE TO AMEND SECTION 2.13(5)(f) OF THE BROWN COUNTY CODE ENTITLED "MEETINGS, AGENDAS"**

A motion was made by Supervisor Vander Leest and seconded by Supervisor Kaster "to receive and place on file".

Following discussion, a vote was taken. Roll Call #10d(1):

Ayes: Sieber, De Wane, Nicholson, Hopp, Erickson, Zima, Evans, Vander Leest, Landwehr, Dantine, Williams, Kaster, Van Dyck, Clancy, Campbell, Steffen, Carpenter, Lund, Fewell

Nays: Hoyer, Buckley, Jamir, Robinson, Moynihan

Excused: Haefs, La Violette

Total Ayes: 19 Total Nays: 5 Excused: 2

Motion carried.

**No. 10e -- RESOLUTION OPPOSING THE STATE LEGISLATURE'S ABILITY TO DICTATE THE AMOUNT OF LOCAL PROPERTY TAX DOLLARS SPENT ON A SPECIFIC COUNTY DEPARTMENT**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Wisconsin State Legislature is proposing a bill that would require counties with a population of greater than 500,000 to hold a referendum on the April 2013 ballot which, if adopted by the electorate, would limit both the pay of Supervisors to \$15,000, and the size of the Milwaukee County Board operating budget to 0.4% of the County property tax levy; and

WHEREAS, it is unprecedented that the Legislature would dictate the amount of local property tax dollars spent on a specific County department; and

WHEREAS, this resolution opposes any proposal which gives the State Legislature the ability to dictate the amount of local property tax dollars spent on a specific County department.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the members of the Executive Committee recommend adoption of the following resolution.

BE IT FURTHER RESOLVED, that the Brown County Board of Supervisors does oppose any proposal which gives the State Legislature the ability to dictate the amount of local property tax dollars spent on a specific County department; and

BE IT FURTHER RESOLVED, that the County Clerk be directed to forward this resolution to all Wisconsin counties and all members of the Wisconsin Legislature, Governor Walker and the Brown County Executive.

Respectfully submitted,  
EXECUTIVE COMMITTEE

Fiscal Note: This Resolution does not require an appropriation from the General Fund.  
Drafted by Corporation Counsel

Final Draft Approved by Corporation Counsel

A motion was made by Supervisor Williams and seconded by Supervisor Hopp **“to adopt”**.  
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                              Date: 3/25/2013

**ITEM #10f TAKEN OUT OF ORDER AFTER APPOINTMENTS.**

**No. 10g -- RESOLUTION RE: RECLASSIFICATION OF POSITION HOUSEKEEPER I PUBLIC WORKS**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Public Works department currently has 8.00 FTE Housekeeper I positions in their table of organization assigned to the downtown County buildings; and

WHEREAS, there is currently 1.00 FTE vacant Housekeeper I position; and

WHEREAS, the current Housekeeper I hourly wage is \$13.61; and

WHEREAS, the Human Resources department reviews all vacant positions for proper classification and compensation prior to recruiting; and

WHEREAS, the Human Resources department conducted a study of the Housekeeper I job duties, researched similar positions in the local market and referenced the U.S. Bureau of Labor Occupational Outlook Handbook for comparison data; and

WHEREAS, as a result of the study, Human Resources in conjunction with the Public Works Director, recommend that the title of the Housekeeper I position be changed to Housekeeper to be consistent with similar positions in the County and the industry; and

WHEREAS, it is further recommended that the position be placed in Pay Grade 3 of the Classification and Compensation Plan with an hourly wage range of \$11.13 - \$13.27 for Housekeepers hired after March 31, 2013; and

WHEREAS, the current Housekeeper I's will receive the Housekeeper title but will retain their current hourly wage of ~~\$13.61~~. \*\*

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the title of the Housekeeper I positions in the Public Works table of organization assigned to the downtown County buildings be changed to Housekeeper.

BE IT FURTHER RESOLVED, the position be reclassified to Pay Grade 3 of the Classification and Compensation Plan with a wage range of \$11.13 - \$13.27 per hour for Housekeepers hired after March 31, 2013.

BE IT FURTHER RESOLVED, the current employees in the position of Housekeeper I assigned to the downtown County buildings will retain their current hourly wage of ~~\$13.61~~. \*\*

**Annual Budget Impact**

Reclass Housekeeper I position to  
Housekeeper at Grade 3, Step 3  
Housekeeper I (Current Salary)  
Housekeeper (Grade 3, Step 3)

<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
\$(26,540)	\$(20,148)	\$(46,688)
\$ 23,030	\$ 19,621	\$ 42,651

**Annual Budget Impact**

<u>\$( 3,510)</u>	<u>\$( 527)</u>	<u>\$( 4,037)</u>
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Pro-rated savings would be realized for each Housekeeper hired after 3/31/13. There is currently one (1) vacancy.

**Fiscal Impact:** This resolution does not require an appropriation from the general fund.

\*\* Amended as per the County Board on March 20, 2013.

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Authored by: Human Resources  
Final Draft Approved by Corporation Counsel

A motion was made by Supervisor Kaster and seconded by Supervisor Erickson **“to adopt”**.

A motion was made by Supervisor Sieber and seconded by Supervisor Hoyer **“to replace Grade 3 with Grade 4 for Item 10g wherever it appears”**. Discussion followed with Supervisor Vander Leest asking questions of Lynn Vanden Langenberg, Acting Human Resources Manager. Roll Call taken on Supervisor Sieber’s motion **“to replace Grade 3 with Grade 4 for Item 10g wherever it appears”**. Roll Call #10g(1):

Ayes: Sieber, Hoyer, Zima, Evans, Robinson, Fewell

Nays: De Wane, Nicholson, Hopp, Erickson, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Clancy, Campbell, Moynihan, Steffen, Carpenter, Lund

Excused: Haefs, La Violette

Total Ayes: 6 Total Nays: 18 Excused: 2

Motion defeated.

A motion was made by Supervisor Lund and seconded by Supervisor Vander Leest **“to amend the resolution by deleting ‘of \$13.61’ at the end of the 8<sup>th</sup> WHEREAS and the 2<sup>nd</sup> BE IT FURTHER RESOLVED”**. Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Lund and seconded by Supervisor Steffen **“to adopt the resolution as amended”**. Vote taken. Roll Call #10g(2):

Ayes: De Wane, Nicholson, Hoyer, Hopp, Erickson, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Clancy, Campbell, Moynihan, Steffen, Carpenter, Lund

Nays: Sieber, Zima, Evans, Robinson, Lund

Excused: Haefs, La Violette

Total Ayes: 19 Total Nays: 5 Excused: 2

Motion carried.

Approved by:           \sl\ Troy Streckenbach, County Executive           Date: 3/25/2013

**ATTACHMENTS TO RESOLUTION #10g**

TO: Lynn Vanden Langenberg  
Paul VanNoie  
FROM: Tom Smith, Human Resources Analyst  
RE: Review of Housekeeper I pay rates  
DATE: 02/08/13

1. I have reviewed the position description for the Housekeeper I position, (along with the Airport Utility Worker), and found the requirements for the two positions are the same. We currently pay Housekeeper I's three different wages, based on the contract they were previously represented under. In an attempt to reconcile these, I have point factored the position and compared it to other local jobs to put us in line with fair market value.
2. The attached position description shows the duties the Housekeeper I performs. These duties are not being changed and will remain in effect.
3. While point factoring the position, it is my recommendation, based on the Archer Matrix Point Factor Job Evaluation System, that this position be placed in Pay Grade 3, with a range of \$11.13 to \$13.27 per hour.
4. To determine the local fair market value, I contacted the companies listed below:

<u>Company</u>	<u>Hourly Compensation</u>
Seek Employment	\$12.50
Outagamie County	\$12.33 - \$16.84

UWGB (State Rate)

\$11.28 - \$15.19

I also researched the US Bureau of Labor Occupational Outlook Handbook to determine the median annual wage of maids and housekeeping cleaners. The chart below paints the national picture:

General medical and surgical hospitals	\$22,090	\$10.62/hour
Community care facilities for the elderly	\$19,850	\$ 9.54/hour
Nursing care facilities	\$19,330	\$ 9.29/hour
Services to buildings and dwellings	\$19,070	\$ 9.17/hour
Traveler accommodations	\$18,750	\$ 9.01/hour

5. Based on the information above, I feel confident that the proposed compensation is within the fair market value and will provide Brown County with qualified candidates to continue providing the quality service required. I recommend the position of Housekeeper I (in addition to the Utility Worker) be placed in Pay Grade 3 of the Brown County Class and Compensation Plan.

The salary range for Pay Group 3 is:

<u>Hourly</u>	<u>Annual</u>
Step 1 – \$11.1278	\$23,146
Step 2 – \$11.4618	\$23,840
Step 3 – \$11.8055	\$24,555
Step 4 – \$12.1606	\$25,294
Step 5 – \$12.5197	\$26,041
Step 6 – \$12.8885	\$26,808
Step 7 – \$13.2678	\$27,597

Thomas Smith  
Human Resources Analyst

Fiscal Impact to change Housekeeper I compensation

Current:	<u>Hourly Wage</u>	<u>Annual Hours</u>	<u>Annual Salary</u>	<u>Fringe</u>	<u>Total Cost</u>
Housekeeper I	\$13.61	1,950	-\$26,540	-\$20,148	-\$46,688
Proposed Compensation:					
Housekeeper (estimated at Step 3 of Pay Group 3)	\$11.81	1,950	\$23,030	\$19,621	\$42,651
Net Savings			<u>-\$3,510</u>	<u>-\$527</u>	<u>-\$4,037</u>

Total Fiscal Impact **-\$4,037** (Per Position)  
8 assigned to downtown  
County buildings

**BROWN COUNTY  
POSITION DESCRIPTION**

**POSITION TITLE:** HOUSEKEEPER I  
**REPORTS TO:** FACILITY MANAGER  
**DEPARTMENT:** FACILITY AND PARK MANAGEMENT  
**REPRESENTATION UNIT:** COURTHOUSE

**JOB SUMMARY:**

Cleans and provides housekeeping services throughout County owned and leased facilities according to established procedures.

**ESSENTIAL DUTIES:**

Selects cleaning materials and supplies and prepares solutions according to procedure. Loads equipment, materials and supplies, and transports to work area.

Cleans assigned areas by washing furniture, tile, fixtures, walls, doors, doorframes, ceilings, windows, equipment, etc. with germicidal cleaning solutions.

Scrubs drinking fountains, sinks, toilets and urinals; replenishes rest room supplies.

Dusts woodwork, furniture, windowsills, room dividers, file cabinets, counter and other fixtures.

Sweeps and mops floor areas, vacuums carpet, spot-cleans carpets using appropriate solutions, and arranges furniture and equipment in an orderly fashion after cleaning assigned area.

Operates various types of routine cleaning equipment, (vacuum cleaners, mops, wringers, etc.).

Cleans equipment and notifies supervisor of equipment needing repair. Reports safety hazards to supervisor.

Collects and disposes of waste from all areas. Cleans and sanitizes all refuse containers.

Collects hazardous waste using established procedures.

Follows all safety procedures.

Arranges furniture for meetings, workshops and community affairs.

Writes work orders on all environmental surfaces, furniture and equipment in need of repair.

Completes and maintains necessary documentation according to applicable requirements, codes and policies.

Attends meetings and training sessions as recommended by the supervisor.

Secures buildings at the end of the shift.

**NON-ESSENTIAL DUTIES:**

Performs related functions as assigned.



**MATERIALS AND EQUIPMENT USED:**

Various types of cleaning agents  
Vacuum cleaner  
Mop  
Wringer

**MINIMUM QUALIFICATIONS REQUIRED:**

**Education and Experience:**

High school diploma; or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities. Training and experience in the housekeeping profession is desirable.

**Licenses and Certifications:**

Valid Wisconsin Driver's License.

**Knowledge, Skills and Abilities:**

Current knowledge of housekeeping procedures and techniques.

Knowledge of principles of documentation.

Knowledge of handling hazardous materials.

Ability to organize and plan activities.

Ability to recognize safety problems and issues.

Ability to communicate effectively both orally and in writing.

Ability to demonstrate a positive image of the facility amongst clients and visitors.

Ability to establish and maintain effective working relationships with staff and the public.

Ability to understand and follow oral and written instructions.

Ability to work the required hours of the position.

**PHYSICAL DEMANDS:**

Lifting 75 pounds maximum with the assistance of another person, with frequent lifting and/or carrying of objects weighing up to 40 pounds.

Extended periods of standing and walking; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Frequent bending, twisting, squatting, climbing, reaching and grappling.

Ability to work in adverse temperatures.



NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the title of the Utility Worker position at the Airport be changed to Housekeeper.

BE IT FURTHER RESOLVED, the position be reclassified to Pay Grade 3 of the Classification and Compensation Plan with a wage range of \$11.13 - \$13.27 per hour for Housekeepers hired after March 31, 2013.

BE IT FURTHER RESOLVED, the current Utility Worker's title will change to Housekeeper but they will retain their current hourly wage of ~~\$19.14~~. \*\*

**Annual Budget Impact**

Reclass Utility Worker position to  
Housekeeper at Grade 3, Step 3  
Utility Worker (Current Salary)  
Housekeeper (Grade 3, Step 3)

<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
\$(39,811)	\$(22,128)	\$(61,939)
\$ 24,555	\$ 19,850	\$ 44,405

**Annual Budget Impact**

<u>\$(15,256)</u>	<u>\$( 2,278)</u>	<u>\$(17,534)</u>
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Pro-rated savings would be realized for each Housekeeper hired after 3/31/13. There are currently two (2) vacancies.

Fiscal Impact: This resolution does not require an appropriation from the General Fund.

\*\* Amended as per the County Board on March 20, 2013.

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Authored by: Human Resources  
Final Draft Approved by Corporation Counsel

A motion was made by Supervisor Van Dyck and seconded by Supervisor Landwehr **“to adopt”**.

A motion was made by Supervisor Lund and seconded by Supervisor Steffen **“to amend the resolution by deleting the second WHEREAS; and deleting ‘of \$19.14 at the end of the 7<sup>th</sup> WHEREAS and at the end of the 2<sup>nd</sup> BE IT FURTHER RESOLVED”**.

A motion was made by Supervisor Erickson and seconded by Supervisor Sieber **“to suspend the rules to allow interested parties to address the Board”**. Voice vote taken. Motion carried unanimously with no abstentions.

No one in the gallery came forward to address the Board.

A motion was made by Supervisor Erickson and seconded by Supervisor Sieber **“to return to the regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

Discussion on the amendment followed. A motion was made by Supervisor Hopp and seconded by Supervisor Sieber **“to refer to the Planning, Development and Transportation Committee”**. Vote taken. Roll Call #10h(1):

Ayes: Sieber, De Wane, Hoyer, Hopp, Erickson, Zima, Williams, Clancy, Fewell

Nays: Nicholson, Evans, Vander Leest, Buckley, Landwehr, Dantine, Kaster, Van Dyck, Jamir, Robinson, Campbell, Moynihan, Steffen, Carpenter, Lund

Excused: Haefs, La Violette

Total Ayes: 9 Total Nays: 15 Excused: 2

Motion defeated.

Vote taken on Supervisor Lund’s amended motion. Roll Call #10h(2):

Ayes: Erickson, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Campbell, Moynihan, Steffen, Carpenter, Lund

Nays: Sieber, De Wane, Nicholson, Hoyer, Hopp, Zima, Evans, Robinson, Clancy, Fewell

Excused: Haefs, La Violette

Total Ayes: 14 Total Nays: 10 Excused: 2

Motion carried.

Approved by:           \s\ Troy Streckenbach, County Executive           Date: 3/25/2013

**ATTACHMENTS TO RESOLUTION #10h**

TO: Lynn Vanden Langenberg  
Tom Miller (Airport Director)  
FROM: Tom Smith, Human Resources Analyst  
RE: Review of Utility Worker Position  
DATE: 02/08/13

1. I have reviewed the position description for the Airport Utility Worker, and those of a Housekeeper I, and found the requirements for each position to be the same. We currently pay Housekeeper I’s three different wages, based on the contract they were previously represented under. In an attempt to reconcile these, I have point factored the position, and compared it to other local jobs to put us in line with fair market value.
2. The attached position description shows the duties that the Airport Utility Worker performs. These duties are not being changed, and will remain in effect.
3. While point factoring the position, it is my recommendation, based on the Archer Matrix Point Factor Job Evaluation System, that this position be placed in Pay Grade 3, with a wage range of \$11.13 to \$13.27 per hour.
4. To determine the local fair market value, I contacted the companies listed below:

<u>Company</u>	<u>Hourly Compensation</u>
Seek Employment	\$12.50
Outagamie County	\$12.33 – \$16.84
UWGB (State Rate)	\$11.28 - \$15.19

I also researched the US Bureau of Labor Occupational Outlook Handbook to determine the median annual wage of maids and housekeeping cleaners. The chart below paints the national picture:

General medical and surgical hospitals	\$22,090
--	----------

Community care facilities for the elderly	\$19,850
Nursing care facilities	\$19,330
Services to buildings and dwellings	\$19,070
Traveler accommodations	\$18,750

5. Based on the information above, I feel confident that the proposed compensation is within the fair market value, and will provide Brown County with qualified candidates to continue providing the quality service required. I recommend that the position of Utility Worker be placed in Pay Grade 3 of the Brown County Class and Compensation Plan.

The salary range for Pay Group 3 is:

	<u>Hourly</u>	<u>Annual</u>
Step 1 – \$11.1278		\$23,146
Step 2 – \$11.4618		\$23,840
Step 3 – \$11.8055		\$24,555
Step 4 – \$12.1606		\$25,294
Step 5 – \$12.5197		\$26,041
Step 6 – \$12.8885		\$26,808
Step 7 – \$13.2678		\$27,597

Thomas Smith  
Human Resources Analyst

Fiscal Impact to change Utility Worker Compensation

	Hourly Wage	Annual Hours	Annual Salary	Fringe	Total Cost
Current: Utility Worker	19.14	2080	\$39,811	\$22,128	\$61,939

Proposed Compensation

Housekeeper (estimated at step 3 of Pay Group 3)	11.81	2080	\$24,555	\$19,850	\$44,405
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Net Savings	0	-\$15,256	-\$2,278	-\$17,534
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Total Fiscal Impact	<b>-\$17,534</b>	(per Position) Six Assigned to Airport
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**BROWN COUNTY  
POSITION DESCRIPTION**

<b>POSITION TITLE:</b>	UTILITY WORKER
<b>DEPARTMENT:</b>	AIRPORT
<b>REPORTS TO:</b>	OPERATIONS SUPERVISOR BUILDING & GROUNDS
<b>REPRESENTATION UNIT:</b>	AIRPORT

**JOB SUMMARY:**

Performs general routine cleaning in keeping the Airport buildings in a clean and orderly condition.

**ESSENTIAL DUTIES:**

Cleans interior facilities, including but not limited to, vacuuming, shampooing, and cleaning carpets; strips, cleans, waxes and polishes floors; cleans light fixtures, furniture, ceilings, walls and windows; cleans and sanitizes restrooms, collects and disposes waste, sanitizes garbage cans and ensures adequate stock of supplies are on hand; .

Operates all equipment necessary in performance of duties.

Performs operational checks on equipment.

Empties and cleans air vents.

Polishes stainless steel fixtures and trim.

Requisitions supplies as required.

Empties waste baskets and moves trash/recycling to transport area.

Salts and shovels sidewalks.

Performs minor repairs to walls, furniture, etc. as necessary.

Accepts freight deliveries.

Complies with all safety and quality assurance standards and procedures.

Collects hazardous waste using established procedures.

Cleans equipment and notifies supervisor of equipment needing repair. Reports safety hazards to supervisor.

Follows all safety procedures.

Completes and maintains necessary documentation according to applicable requirements, codes and policies.

**NON-ESSENTIAL DUTIES:**

Performs related functions as assigned.

**MATERIALS AND EQUIPMENT USED:**

General commercial, mechanical and manual cleaning equipment such as scrubber, shampooer, buffer, stripper/waxing machine, vacuum, etc.

General repair equipment

Snow shovel and salt spreader

Hand-held radio

Scissor Lift

**MINIMUM QUALIFICATIONS REQUIRED:**

**Education and Experience:**

High School Diploma, plus one (1) year of experience in general custodial work; or any equivalent combination of education, training and experience which provides the necessary knowledge, skills, and abilities.

**Licenses and Certifications:**

Valid Wisconsin Driver's License

**Knowledge, Skills and Abilities:**

Knowledge of methods, materials and equipment used in general custodial and general maintenance of buildings.

Ability to operate various types of mechanical and manual maintenance and cleaning equipment.

Ability to recognize safety issues and problems.

Ability to work independently.

Ability to plan and schedule work according to priority.

Ability to physically negotiate stairs and perform general cleaning work.

Ability to establish and maintain effective working relationships with staff, co-workers, tenants and the public.

Ability to communicate effectively both orally and in writing.

Ability to follow oral and written instructions.

Ability to work the required hours of the position.

Ability to perform work while on ladders.

Ability to demonstrate a positive image of the facility amongst the public, tenants and visitors.

**PHYSICAL DEMANDS:**

Lifting 50 pounds maximum with frequent lifting and/or carrying of objects weighing up to 40 pounds.

Extended standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Frequent bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

Withstanding temperature changes in the work environment.

Tolerating exposure to cold, heat, noise, vibration, cleaning products and hazards in the work environment.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

Revised: 02/11/13

**No. 10i -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION PUBLIC SAFETY COMMUNICATIONS ASSISTANT DIRECTOR OF PUBLIC SAFETY COMMUNICATIONS**

A motion was made by Supervisor Fewell and seconded by Supervisor Buckley “**to hold for two months and bring back to the May County Board Meeting**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10j -- RESOLUTION RE: APPROVING THREE-YEAR STATEMENT OF INTENTIONS FOR WISCONSIN DEPARTMENT OF TRANSPORTATION'S HARBOR ASSISTANCE PROGRAM**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the attached Three-Year Harbor Development Statement of Intentions describes proposed improvements which are in the best interest of the Port of Green Bay; and

**WHEREAS**, the Wisconsin Department of Transportation, in accordance with state statute, requires a statement of project intentions from local units of government intending to apply for federal and/or state aid related to harbor work of benefit to commercial transportation within the next three years; and

**WHEREAS**, the Harbor Commission and the Planning, Development and Transportation Committee have carefully reviewed the estimated project costs, funding sources, physical locations and alternatives to the proposed projects; and

**WHEREAS**, the total local matching funds required for the projects indicated as being funded through the Wisconsin Department of Transportation's Harbor Assistance Program range from twenty (20%) percent to fifty (50%) percent; and

**WHEREAS**, this Three-Year Harbor Development Statement of Intentions is used by the Wisconsin Department of Transportation for planning purposes only and is not a petition for federal and/or state aid.



**NOW THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that it hereby approves the attached Harbor Development Statement of Intentions.

Respectfully submitted,  
**Planning, Development and  
Transportation Committee**

Authored by: Port & Solid Waste Dept.  
Final Draft Approved by Corporation Counsel

Fiscal Note: This Resolution does not require an appropriation from the General Fund. This is an enabling Resolution for the County to apply for funds through the Wisconsin Department of Transportation's Harbor Assistance Program and is for planning purposes.

A motion was made by Supervisor Dantine and seconded by Supervisor Buckley **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 3/25/2013

**ATTACHMENTS TO RESOLUTION #10j**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WisDOT**  
Bureau of Railroads & Harbors  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

GREEN BAY  
Harbor Name

BROWN COUNTY PORT AND SOLID WASTE DEPARTMENT  
Responsible Local Unit of Government  
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2013**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

---

PART I Project Description and Objective(s)

**Project Name: Fertilizer Facility**

Import modes of transporting liquid UAN 32% fertilizer into the Green Bay Wisconsin area would be by Lake Vessel and rail road. The outbound shipment of liquid UAN 32% from the Green Bay Wisconsin area would be into the agricultural market by truck shipments. The truck shipments would service the local area within a 100 to 125 mile radius. The end use is to grow and increase yields of agricultural commodities to meet the demand of a growing population that purchases their food from the grocery store. Attached is the projected supply and demand of the agricultural markets.

<b>Terminal</b>	<b>Tons/annually</b>
Vessel Inbound	30,000
Rail Inbound	10,000
Truck	
Outbound	40,000

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PART II Project Resources	
<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WDOT (80%)	3,200,000
(b) Brown County (20%)	800,000
(c) Others	
(d)	
	<u>4,000,000</u>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of **1<sup>st</sup>** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:  
 (Circle One)     **High**  
                               Medium  
                               Low

Prepared By: **Dean Haen, Port Manager**  
 Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
 STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WisDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

GREEN BAY  
 Harbor Name

BROWN COUNTY PORT AND SOLID WASTE DEPARTMENT  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2013**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**Project Name: Limestone Storage and Rail Loading Facility**

Great Lakes Calcium is looking to expand their limestone storage and rail loading ability upon Port property. The project will consist of a installing a rail spur and storage silos

PART II Project Resources	
<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WDOT (80%)	1,600,000
(b) Brown County (20%)	400,000

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of **2<sup>nd</sup>** priority to the applicant.

(b) The estimated probability of

(c) Others

this project being started in  
year noted above is:

(d)

(Circle One)

**High**  
Medium  
Low

2,000,000  
Total

Prepared By: **Dean Haen, Port Manager**  
**Dave Nelson, Great Lakes Calcium**  
Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WDOT**  
Bureau of Railroads & Harbors  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

**Port of Green Bay**  
Harbor Name

**Brown County (Brown County Port & Solid Waste Department)**

Responsible Local Unit of Government  
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2014**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

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PART I Project Description and Objective(s)

**Project Name: Dock Renovation and Dredging Noble Petro**

To upgrade existing dock area to include the installation of:  
1000' (Dock Wall Construction) shore piling, back filling – (to replace aging and unsafe walkways)  
Upgrade existing lighting, fencing, and security cameras – (to enhance site security and safety)  
Replace/Upgrade existing pump house  
Dredge area around dock, Vapor Combustor Unit

The additions will assist in the safe handling and transfer of flammable liquids as well as reduce the need in future dredging , It will also assist in the reduction of soil sediment from dock area.

---

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>Wisconsin DOT HAP (80%)</b>	<b>\$3,600,000</b>
(b) <b>Noble Petro (20%)</b>	<b>\$ 900,000</b>

(a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.

(c)

(d)

(b) The estimated probability of this project being started in year noted above is:

(Circle One)

High  
 Medium  
 Low

\$4,500,000  
Total

Prepared By: Dean Haen, Port Manager  
Jon Duden, Noble Petro

Date: January 31, 2013

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County (Brown County Port & Solid Waste Department)**  
 Responsible Local Unit of Government  
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Improvements Proposed in Calendar Year **2014**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**Project Name: Leicht Transfer & Storage State Street Dock Wall**

Replacement of the existing Wakefield wall on the State St. facility, to include replacement of dock face, 380 feet of replacement sheet piling, replacing sheet anchors, and replacing outside bumper guards to facilitate across dock loading and unloading of commercial bulk product. In addition, a 380-foot long by 50-foot wide structural pad with support piles would be installed on the existing portion of the slip wall currently not requiring replacement. Bollards and wood fender system would also be added along entire face of the dock.

This project would require the channel to be dredged, 35,000 cubic yards.

PART II Project Resources		PART III Rank and Probability
<u>Expected Funding Sources</u> (All types)	<u>Amount</u>	(a) Of the projects listed for the year noted above, this project of <b><u>2nd</u></b> priority to the applicant.
(a) <b>WI DOT HAP (80%)</b>	<b>\$1,356,000</b>	(b) The estimated probability of this project being started in the year noted above is: (Circle One) High <b><u>Medium</u></b> Low
(b) <b>Brown County (20%) (Terminal Operators)</b>	<b>\$339,000</b>	
(c)		
(d)		
	<b><u>\$1,695,000</u></b> Total	

Prepared By: **Scott Selby,**  
**Leicht Transfer & Storage**  
 Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send To: WisDOT**  
 Bureau of Railroads & Harbors  
 P.O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County Port & Solid Waste Department (Brown County)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvement Proposed in Calendar Year **2014**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**Project Name: Leicht Transfer & Storage State Street Dock Wall**

Replacement of the existing Wakefield wall on the State St. facility slip, to include replacement of 553' dock face, feet of replacement sheet piling, replacing sheet anchors, and replacing outside bumper guards to facilitate across dock loading and unloading of commercial bulk product. In addition, a 553-foot long by 50-foot wide structural pad with support piles would be installed on the existing portion of the slip wall currently not requiring replacement. Bollards and wood fender system would also be added along entire face of slip.

This project would also include 62,000 cubic yards dredged in the slip.

**PART II Project Resources**

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>WI DOT HAP (80%)</b>	<b>\$1,903,600</b>
(b) <b>Brown County (20%) (RGL Holdings)</b>	<b>\$ 475,900</b>
(e)	
(f)	
	<b><u>\$2,379,500</u></b>
	Total

**PART III Rank and Probability**

(a) Of the projects listed for the year noted above, this of **3rd** priority to the applicant.

(b) The estimated probability of this project being started in the year noted above is:  
 (Circle One) High  
**Medium**  
 Low

Prepared By: **Scott Selby,**  
**Leicht Transfer & Storage**  
 Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County (Brown County Port & Solid Waste Department)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2014**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**Project Name: Dredge North Dock for KK Integrated Logistics, Inc.**

KK Integrated Logistics, Inc. utilizes Western Lime's North Dock warehousing property for delivery of forest products. The area needs to be dredged to its authorized depth of 24' LWD. An estimated 1,200 cy needs to be dredged at a cost of \$25/cy for a total cost of \$30,000.

**PART II Project Resources**

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>Wisconsin DOT HAP (80%)</b>	<b>\$ 24,000</b>
(b) <b>Brown County (20%)</b> (KK Integrated Logistics, Inc.)	<b>\$ 6,000</b>
(c)	
(d)	
	<b><u>\$ 30,000</u></b>
	Total

**PART III Rank & Probability**

(a) Of the projects listed for the year noted above, this project is of **5th** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:  
 (Circle One) High  
**Medium**  
 Low

Prepared By: **Dean Haen, Port Manager**  
**Tom Kuber, KK Integrated**  
**Logistics, Inc.**  
 Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**

**Send to: WDOT**

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

**Port of Green Bay**

Harbor Name

**Brown County Port & Solid Waste Department (Brown County)**

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2015**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

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PART I Project Description and Objective(s)

**Project Name: West Shore Public Port Terminal**

Purchase river front property along Fox River, presently owned by U.S. Oil Company and Mobil Company for creation of a public terminal facility that would be available for new port operations. The project would include acquisition (\$7M), constructing a dock wall (\$10M) at the bulkhead line and filling behind.

---

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>WI DOT HAP (80%)</b>	<b>\$13,600,000</b>
(b) <b>Brown County (20%) (Green Bay)</b>	<b>\$ 3,400,000</b>
(c)	
(d)	
	<b><u>\$17,000,000</u></b>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of **3rd** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)    High  
                          Medium  
                           Low

Prepared By: **Dean Haen, Port Manager**

Date: **January 31, 2013**



**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County Port & Solid Waste Department (Brown County)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2014**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**Project Name: Western Lime Corporation's North Dock Wall**

Rehabilitation of existing dock wall, to include major repairs to dock face, 920 feet of renewed sheet piling, replacing sheet anchors, replacing outside bumper guards, and installing new pavement between the dock wall and the new warehouse facility to facilitate across dock loading and unloading of commercial bulk product.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>WI DOT HAP (80%)</b>	<b>\$856,000</b>
(b) <b>Brown County (20%) (Western Lime Co.)</b>	<b>\$214,000</b>
(c)	
(d)	
	<b><u>\$1,070,000</u></b>
	Total

- (a) Of the projects listed for the year noted above, this project is of **4th** priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:  
 (Circle One) High  
 Medium  
Low

Prepared By: **Dean Haen, Port Manager**  
**Mike Nast, Western Lime Co.**  
 Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County (Brown County Port & Solid Waste Department)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2015**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**Project Name: Green Bay Harbor Navigational Channel Deepening Project**

Deepen federal navigational channel from Grassy Island to the East River Turning basin to St. Lawrence Seaway specification of 26'3". Presently the channel is 26' to Grassy Island then shallows to 24' until the Main St. Bridge and 22' beyond. The channel would need to be dredged a distance of 4 miles. The U.S. Army Corps of Engineers may then be authorized to conduct a Feasibility Study consisting of a cost/benefit analysis to determine if deepening the whole federal channel is warranted. The port would benefit by decreasing shipping costs and expanding cargoes presently not received because the cargoes are transported on ocean-going ships requiring the necessary seaway draft. The total quantity of material to be dredged from the navigational channel is an est. 870,369 cy at a cost of \$25.00/cy or \$21,759,225.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>Wisconsin DOT HAP (50%)</b>	<b>\$10,879,612</b>
(b) <b>Brown County (50%) (Terminal Operators)</b>	<b>\$10,879,613</b>
(c)	
(d)	
	<b><u>\$21,759,225</u></b>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of **1st** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:  
 (Circle One) High  
 Medium  
 Low

Prepared By: **Dean Haen, Port Manager**  
 Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**

**Send to: WDOT**

Bureau of Railroads & Harbors

P. O. Box 7914

Madison, Wisconsin 53707-7914

**Port of Green Bay**

Harbor Name

**Brown County Port & Solid Waste Department (Brown County)**

Responsible Local Unit of Government

(County, City, Village or Town)

Improvements Proposed in Calendar Year **2015**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**Project Name: Port of Green Bay Slip and Dock Wall Deepening Project**

Dredge the necessary slips and dock walls to St. Lawrence Seaway specification of 26'3". Presently the slips are approximately 24'. The Fox River Dock slip would need to be dredged at an estimated cost of \$600,000. The Western Lime Company dock wall would need to be dredged at an estimated cost of \$300,000. WPS, Flint Hills Resources, Sanamax, St. Mary's Cement, RGL Holdings, C. Reiss Coal, LaFarge, NE Asphalt and Georgia-Pacific would also have to be dredged. Estimated dredging cost of an additional \$2.5 million.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>WI DOT HAP (80%)</b>	<b>\$ 2,720,000</b>
(b) <b>Brown County (20%) (Terminal Operators)</b>	<b>\$ 680,000</b>
(c)	
(d)	
	<b><u>\$ 3,400,000</u></b>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of **2nd** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High  
Medium  
**Low**

Prepared By: **Dean Haen, Port Manager**

Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County Port & Solid Waste Department (Brown County)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2015**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**Project Name: East Shore Public Port Terminal**

Purchase river front property 300' x 1600' along Fox River, presently owned by Green Bay Packaging, Inc., Proctor & Gamble, and Georgia-Pacific for creation of a public terminal facility. Construction of 1,000 lf of dock wall along Green Bay Packaging, Inc., including major dock face, sheet piling, anchors, bumper guards. Construction of an access road from the river front to Quincy Avenue along Interstate Highway 43 through Green Bay Packaging, Inc., property. Relocate Georgia-Pacific intake clarifier. Remove old railroad tracks and prepare property for port commerce.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) <b>WI DOT HAP (80%)</b>	<b>\$8,000,000</b>
(b) <b>Brown County (20%) (Green Bay)</b>	<b>\$2,000,000</b>
(d)	
(d)	
	<b><u>\$10,000,000</u></b>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of **4th** priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High  
 Medium  
 Low

Prepared By: **Dean Haen, Port Manager**  
 Date: **January 31, 2013**

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2013**  
**Send to: WisDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County Port & Solid Waste Department (Brown County)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Land Owner  
 McDonald Lumber Co, INC.  
 2020 Angie Ave.  
 Green Bay WI 54302

Improvements Proposed in Calendar Year **2014**

Instructions: Complete one of these sheets for each project contemplated in calendar 2013, 2014 and 2015. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

**Project Name: McDonald Warehouse Development**

The Marinette Marine Corporation is proposing to build Ship to Shore Connectors (SSC) as part of a Federal Contract. The project site is located at 701 Bay Beach Rd. Green Bay, WI 54302. The project would bring an economic benefit to the State of Wisconsin, and provide a facility that could be used for additional contract opportunities in the future. The project includes the construction of a ramp, associated facilities, loading equipment, launching equipment, dock and seawall construction, electrical, water, lighting and dredging.

PART II Project Resources

<u>Expected Funding Sources</u> (All types)	<u>Amount</u>
(a) WDOT HAP (80%)	\$2,400,000
(b) MMC/MLC (20%)	\$600,000
(c) Others	
(d)	<b>\$3,000,000</b>
	Total

PART III Rank & Probability

(a) Of the projects listed for the year noted above, this project is of 6<sup>th</sup> priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:  
 (Circle One) **High**  
 Medium  
 Low

Prepared By: **Dean Haen, Port Manager**  
**Chester McDonald, Owner**  
 Date: **January 31, 2013**

No. 10k -- **RESOLUTION REQUESTING THE BROWN COUNTY BOARD OF SUPERVISORS CONTRACT FOR AN ASSISTANT DISTRICT ATTORNEY POSITION AND A SUPPORT STAFF POSITION FOR 1 YEAR**

A motion was made by Supervisor Clancy and seconded by Supervisor Buckley “**to hold for one month and bring back to the April County Board Meeting**”. Voice vote taken. Motion carried unanimously with no abstentions.

Supervisor Steffen left the meeting at 10:55 p.m.

No. 11 -- **CLOSED SESSION:**  
a) **Closed Session pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Labor negotiations.)**

A motion was made by Supervisor Lund and seconded by Supervisor Hopp “**to convene into Closed Session**”. Voice vote taken with Supervisors Nicholson and Buckley voting nay.

A motion was made by Supervisor Lund and seconded by Supervisor Hopp “**to reconvene into open session**”. Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Landwehr and seconded by Supervisor Kaster “**to adopt the following recommendations:**

**Initial Employment Period Adjustment**

The 2013 Budget was approved with a zero percent increase. Administration has discussed the following recommendations with the Executive Committee on 2/11/2013. This recommended action applies to 2013.

1. **New Employees who are hired at an Initial Pay Rate will receive an increase upon successful completion of the initial employment period. This applies to those employees who are hired under the wage schedules in the former union contracts.**
2. **New Employees hired under the current Class & Comp Plan will not get an increase at the successful completion of the initial employment period.**

The Supervisors asked questions of Lynn Vanden Langenberg, Acting Human Resources Manager. After discussion, the vote was taken on the above recommendations. Roll Call #11a(1):

Ayes: Hoyer, Hopp, Erickson, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Clancy, Campbell, Moynihan, Carpenter, Lund, Fewell

Nays: Sieber, De Wane, Nicholson, Zima, Evans, Robinson

Excused: Haefs, La Violette, Steffen

Total Ayes: 17                      Total Nays: 6                      Excused: 3

Motion carried.

b) **Closed Session pursuant to Wis. Stats. 19.85(1)(d) for the purpose of considering strategy for crime detection or prevention. (Discussion**

**regarding airport security as it relates to participation in the Transportation Security Administration Partial Reimbursement Program.)**

**i) Open Session: Possible action regarding airport security as it relates to participation in the Transportation Security Administration Partial Reimbursement Program.**

No action due to the County Board upholding the decision of the Planning, Development and Transportation Committee Report item #5 – To decline participation in the TSA’s Law Enforcement Officer Reimbursement Grant Program.

**No. 12 -- Such other matters as authorized by law.**

A motion was made by Supervisor Lund and seconded by Supervisor Vander Leest “**to reconsider Administration Committee Report #9b Item #3**”. Voice vote taken. Motion carried unanimously with no abstentions.

Report #9b Item #3: Carryovers – 2012 to 2013 Carryover Funds – Administrative Services Division. COMMITTEE ACTION: Receive and place on file.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Kaster “**request to delete Audio/Video project for Northern Building, Room 200 from Information Services Carryover Request**”.

Following discussion, a motion by substitution was made by Supervisor Zima and seconded by Supervisor Hopp “**to approve all carryovers with the exception of Information Services for Audio/Video Project**”. Roll Call #12(1):

Ayes: De Wane, Nicholson, Hopp, Zima, Vander Leest, Landwehr, Dantine, Williams, Kaster, Van Dyck, Lund

Nays: Sieber, Hoyer, Evans, Buckley, Jamir, Robinson, Clancy, Campbell, Moynihan, Carpenter, Fewell

Absent: Erickson

Excused: Haefs, La Violette, Steffen

Total Ayes: 11 Total Nays: 11 Absent: 1 Excused: 3

Motion defeated.

A motion was made by Supervisor Fewell and seconded by Supervisor Robinson “**to hold the Information Services Carryover Funds for the Room 200 Audio/Video Project but require final approval by the County Board when the project moves forward**”. Vote taken. Roll Call #12(2):

Ayes: Sieber, De Wane, Hoyer, Hopp, Erickson, Zima, Evans, Buckley, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Carpenter, Lund, Fewell

Nays: Nicholson, Vander Leest, Landwehr, Dantine, Williams, Kaster

Excused: Haefs, La Violette, Steffen

Total Ayes: 17                      Total Nays: 6                      Excused: 3

Motion carried.

A motion was made by Supervisor Zima and seconded by Supervisor Fewell “**to approve the remainder of the Carryover Funds**”. Voice vote taken. Motion carried unanimously with no abstentions.

**Late Communications:**

**No. 12a --     FROM SUPERVISOR FEWELL RE: TO APPROVE A PROCLAMATION HONORING THE PULASKI HIGH SCHOOL BOYS BASKETBALL TEAM ON WINNING THE WIAA DIVISION 2 STATE BOYS BASKETBALL CHAMPIONSHIP.**

Refer to Executive Committee.

**No. 13--     BILLS OVER \$5,000 FOR PERIOD ENDING FEBRUARY 28, 2013**

A motion was made by Supervisor Hoyer and seconded by Supervisor Clancy “**to pay the bills for the period ending February 28, 2013**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 14 --     CLOSING ROLL CALL.**

Present:       Sieber, De Wane, Nicholson, Hoyer, Hopp, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantinne, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Carpenter, Lund, Fewell

Excused:      Haefs, La Violette, Steffen

Total Present:       23                      Total Excused:       3

**No. 15--     ADJOURNMENT TO WEDNESDAY, APRIL 17, 2013 AT 7:00 P.M., LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.**

A motion was made by Supervisor Nicholson and seconded by Supervisor Landwehr “**to adjourn to the above date and time**”. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 11:50 p.m.

\_\_\_\_\_  
ls/ Sandra L. Juno  
SANDRA L. JUNO  
Brown County Clerk