

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**

**November 7, 2012**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR AND BUDGET meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, November 7, 2012, at 9:00 a.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 9:00 a.m.

Invocation.

Pledge of Allegiance to the Flag.

Present: Sieber, De Wane, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Wetzal, Moynihan, Steffen, Carpenter

Supervisor Lund arrived at 9:05 a.m.; Supervisor Vander Leest arrived at 9:10 a.m.; Supervisor Buckley arrived at 9:15 a.m.; Fewell arrived at 9:20 a.m. and Supervisor Nicholson arrived at 9:21 a.m.

Total Present: 26

**No. 1 -- ADOPTION OF AGENDA.**

A motion was made by Supervisor Kaster and seconded by Supervisor Carpenter “**to adopt the agenda as revised by deleting Item #5b and Item #9e the resolution has the information stated correctly**”. Voice vote taken. Motion carried unanimously with no abstentions to adopt the agenda as revised.

**No. 2 -- APPROVAL OF MINUTES OF OCTOBER 17, 2012 COUNTY BOARD MEETING**

Supervisor Jamir stated under item #4 that Congressman Ribble’s information is a web site not an email address.

A motion was made by Supervisor Zima and seconded by Supervisor Hopp “**to approve the minutes of October 17, 2012.**” Voice vote taken. Motion carried unanimously with no abstentions.

**No. 3 -- ANNOUNCEMENTS OF SUPERVISORS.**

Supervisor Lund announced he is collecting donations for the American Red Cross. Please make checks payable to American Red Cross Disaster Relief.

Supervisor Hopp announced that he participated in LEAN at Syble Hopp on October 25-26. He is very supportive of the LEAN program and thanked Liz Kirchman and Ellen Meyer as citizen volunteers.

Supervisor Hopp announced that Our Saviour Lutheran Church on Henry Street is having a Fish Fry on Friday and invited all to attend.

Supervisor Erickson announced this Friday, November 9<sup>th</sup>, at 7 a.m. is the Annual Veterans Breakfast and Saturday is free breakfast at the Yacht Club.

Supervisor Haefs discussed the success of the sting on people engaged in porn in the community.

**No. 4 -- COMMUNICATIONS. None.**

**LATE COMMUNICATIONS.**

**No. 4a -- FROM SUPERVISOR WILLIAMS RE: TO CHANGE THE STARTING TIME OF THE WEDNESDAY COUNTY BOARD MEETING FROM THE CURRENT 7 P.M. TO 6 P.M. HEREAFTER. THIS IS IN REFERENCE TO 2.13(e) THE BOARD SHALL CONDUCT REGULAR MONTHLY MEETINGS ON THE THIRD WEDNESDAY OF EACH MONTH BEGINNING AT 7:00 P.M. UNLESS MOVED TO A DIFFERENT DATE OR HOUR BY ADJOURNMENT OF THE PREVIOUS MEETING.**

Refer to Executive Committee.

**No. 4b -- FROM SUPERVISOR HOPP RE: REQUEST THE MONTHLY MINUTES OF THE LEAN STEERING COMMITTEE BE ENTERED INTO THE RECORD OF THE EXECUTIVE COMMITTEE.**

Refer to Executive Committee.

**No. 5 -- APPOINTMENTS.**

**No. 5a -- REAPPOINTMENT OF AUDREY MURPHY AND HAROLD PFOTENHAUER TO THE BOARD OF HEALTH**

A motion was made by Supervisor La Violette and seconded by Supervisor Landwehr “**to approve the above appointments**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 5b -- DELETED.**

**No. 6a -- REPORT BY COUNTY EXECUTIVE.**

County Executive Streckenbach expressed his appreciation for the hard work and efforts by County Board Supervisors on their collaborative efforts of working on the Budget.

Executive Streckenbach is looking forward to healthy debates for 2013 and 2014 budget ideas.

Mr. Streckenbach is asking for approval of the Legislative Agenda in December.

**No. 6b -- REPORT BY BOARD CHAIRMAN.**

Chairman Moynihan thanked County Clerk Darlene Marcelle and Sandy Juno, Chief Deputy County Clerk on a successful Presidential Election.

Chairman Moynihan explained the process for the Budget session today. He asked Supervisors to have their hand written motions made out ahead of time so our meeting is not delayed.

Chairman Moynihan thanked all Veterans for their dedicated service to our County and to those who served.

**No. 7 -- Other Reports. None.**

**No. 8 -- COMMITTEE REPORTS.**

**No. 8a -- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 25, 2012 (NON-BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session (**non-budget items**) on October 25, 2012, and recommends the following motions:

1. Review minutes of:
  - a) Housing Authority (September 17, 2012). Receive and place on file.
2. Communication from Supervisor Van Dyck re: Ask the Administration Committee to consider having Corporation Counsel draft a resolution asking the State Legislature to amend the open records law to permit counties to charge for actual expenses incurred (labor and materials) to accommodate request for hand count of ballots. Referred from October County Board. To approve.
3. County Clerk - Budget Adjustment Request (12-87): Increase in expenses with offsetting increase in revenue. To approve.
4. County Treasurer - Budget Status Financial Report for July and August, 2012. Receive and place on file.
5. County Treasurer - Opening of tax deed bills.
  - i. To approve the bid of David Hawk in the amount of \$100.00 for Parcel VH-727B264-1.
  - ii. To approve the bid of 1<sup>st</sup> Choice Property Care, LLC in the amount of \$551.00 for Parcel 1-770.

- iii. To approve the bid of Craig and Tina Harvey in the amount of \$1,000.00 for Parcel 2-393.
  - iv. To approve the bid of Amy Stercky of \$19,651.00 for Parcel 7-171.
  - vi. To approve the bid of David Lambrecht of \$5,113.00 for Parcel 8-13.
  - vii. To deny the bid of 1<sup>st</sup> Choice Property Care, LLC of \$3,000.00 for Parcel 20-158.
  - viii. To approve the bid of Julie Pierquet of \$1,100.00 for Parcel No. 20-236.
6. Child Support - Budget Status Financial Reports for August, 2012. Receive and place on file.
  7. Child Support - RFP for Process Services Provider for Brown County District Attorney's and Child Support Office – Project #1609. To approve.
  8. Child Support - Director's Report. Receive and place on file.
  9. Dept. of Admin - Budget Status Financial Report for August, 2012. Receive and place on file.
  10. Dept. of Admin - 2012 Budget Adjustment Log. Receive and place on file.
  11. Dept. of Admin - Ordinance re: Creating Section 3.35 of the Brown County Code Entitled "Purchasing Ordinance". To hold for one month.
  12. Dept. of Admin - Director's Report. Receive and place on file.
  13. Information Services - Budget Status Financial Report for August, 2012. Receive and place on file.
  14. Information Services - Budget Adjustment Request (12-89): Transfer funds from unused regular earnings avail due to vacancy savings to outlay to cover equipment for audio and video. To hold for one month.
  15. Information Services - RFP for Council Chambers Audio/Visual – Media & Voting System – Project #2208. To approve.
  16. Information Services - Director's Report. Receive and place on file.
  17. Human Resources - Budget Status Financial Report for August, 2012. Receive and place on file.
  18. Human Resources - Activity Report for September, 2012. Receive and place on file.
  19. Human Resources - Director's Report. Receive and place on file.
  30. Audit of Bills. To pay the bills.

A motion was made by Supervisor La Violette and seconded by Supervisor Steffen "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 8b -- REPORT OF EDUCATION AND RECREATION COMMITTEE. (NON-BUDGET ITEMS) No Meeting, No Report.**

**No. 8c -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 29, 2012 (NON-BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**non-budget items**) on October 29, 2012 and recommends the following motions:

**\*\*Please Note\*\***

**The following numbers correspond to the Executive Committee minutes.**

19. Communication from Supervisor Vander Leest re: Request lower cost alternatives to bring greater access to Brown County citizens of County government meetings. To hold until December meeting. (Approved 5 – 2).
20. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay.
21. County Executive Report
  - a) Other. Receive and place on file.
22. Internal Auditor
  - a) Resolution Authorizing Brown County's Purchasing Department To Enter Into An Agreement With Schenck, SC For Certain Auditing Services Set Forth In Brown County Request For Proposal, Project #1645, Posted September 20, 2012. To approve.
  - b) Other. *No report. No action.*
23. Resolution re: Change in Table of Organization Human Services - Electronic Medical Records (EMR) Nurse Coordinator. To approve.
24. Resolution re: Change in Table of Organization Human Services – Delete Terminal Operator I and Economic Support Specialist II. To approve.
25. Resolution re: Change in Table of Organization Human Services LTE Social Worker/Case Manager. To approve.

A motion was made by Supervisor Clancy and seconded by Supervisor De Wane “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 8d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 23, 2012 (NON-BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session (**non-budget items**) on October 23, 2012, and recommends the following motions:

1. Review Minutes of:
  - a. Aging & Disability Resource Center of BC Board (Aug 23, 2012 & Sept 27, 2012)
  - b. Aging & Disability Resource Center of BC Personnel & Policy Cmte (Aug 23, 2012)
  - c. Community Options Program Planning Committee (Sept 24, 2012).
  - d. Human Services Board (Sept 20, 2012).
    - i) Suspend the rules to take items 1a-d together.
    - ii) To approve 1a-d
2. Drug Court - Update on Drug Court by Judge Zuidmulder. Receive and place on file.
3. Human Services Dept. - Resolution re: Change in Table of Organization Human Services - Electronic Medical Records (EMR) Nurse Coordinator. To approve. See Resolutions, Ordinances November County Board.
4. Human Services Dept. - Resolution re: Change in Table of Organization Human Services – Delete Terminal Operator I and Economic Support Specialist II. To approve. See Resolutions, Ordinances November County Board.

5. Human Services Dept. - Resolution re: Change in Table of Organization Human Services LTE Social Worker/Case Manager. To approve. See Resolutions, Ordinances November County Board.
6. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
7. Statistical Report (Combined).
  - a. Monthly Inpatient Data – Community Treatment Center.
  - b. Monthly Inpatient Data – Bellin Psychiatric Center.
  - c. Child Protection – Child Abuse/Neglect Report.
  - d. Monthly Contract Update.
    - i) To suspend the rules to take items 7a-d together.
    - ii) To approve items 7a-d.
8. Approval for New Non-Continuous Vendor. To approve.
9. Request for New Vendor Contract. To approve.
14. Audit of Bills. To pay the bills.

A motion was made by Supervisor Robinson and seconded by Supervisor Hopp “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 8e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF OCTOBER 22, 2012 (NON-BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session (**non-budget items**) on October 22, 2012, and recommends the following motions.

1. Review minutes of:
  - a. Board of Adjustments (September 10, 2012).
  - b. Facility Master Plan Subcommittee (September 20, 2012).
  - c. Planning Commission Board of Directors (September 5, 2012).

**\* Please Note\*\***

**The following numbers correspond to the PD&T Committee minutes.**

8. Communication from Supervisor Dantine re: To ask BC Highway to look into supporting the Town of Green Bay, Humboldt and Scott and Local Emergency Service in asking the State DOT to install traffic lights on the corner of Hwy 54 and CTH T when they plan their reconstruction in 2017. *No action taken.*
9. Communication from Supervisor Vander Leest re: Request by the MacArthur Heights Neighborhood Association to lower the speed limit on Hazelwood Lane from Packerland Drive to Wood Lane; also complete a traffic study of Packerland Drive to be complete to review average speed, traffic count and semi-trailer usage. *Held for one month.*
10. Register of Deeds - Budget Status Financial Report for August, 2012. Receive and place on file.
11. UW-Extension - Grant Application Review (12-09): The FIELDS Project. To approve.
12. Port/Solid Waste - Director’s Report. Receive and place on file.

13. Planning Commission - Budget Status Financial Report for August, 2012. Receive and place on file.
14. Property Listing - Budget Status Financial Report for August, 2012. Receive and place on file.
15. Zoning - Budget Status Financial Report for August, 2012. Receive and place on file.
16. Airport - Budget Status Financial Report for September, 2012. Receive and place on file.
17. Resolution in Support of a United States Customs & Border Protection Federal Inspection Station at Austin Straubel International Airport. To approve. See Resolutions, Ordinances November County Board.
18. Director's Report. Receive and place on file.
19. Public Works - Summary of Operations. Receive and place on file.
20. Public Works - Budget Adjustment Request (12-77) – To transfer CTC Building Project Capital Project Fund non-bond funds to the Building Systems Upgrades Capital Project Fund. To approve.
21. Public Works - Discussion re: Amendment to the Easement granted to the City of De Pere for the purpose of a connection station under their Central Brown County Water Authority. To approve per the agreement subject to the terms of the limited terms of De Pere.
22. Public Works - Director's Report. Receive and place on file.
23. Audit of bills. Pay the bills.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 8e(i) -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 22, 2012 (NON-BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session (**non-budget items**) on October 22, 2012, and recommends the following motions.

1. Variance request from Mueller Dairy to build feedlot closer than 100 ft. from property line. To approve.
2. Land and Water Conservation Department Budget Update September, 2012. Receive and place on file.
3. Budget Adjustment Request (12-95): US Fish and Wildlife Service \$14,900, additional revenue with increase in expenditures for West Shore Pike Habitat Project. To approve.
4. Resolution re: Requesting State of Wisconsin to fulfill Statutory Requirements to Adequately Fund Brown County Land and Water Conservation Department to Implement State Mandated Programs. To approve the Resolution requesting State of Wisconsin to fulfill Statutory Requirements to Adequately Fund Brown County Land and Water Conservation Department to Implement State Mandated Programs. See Resolutions, Ordinances November County Board.

A motion was made by Supervisor Sieber and seconded by Supervisor Hoyer “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 8f -- REPORT OF PUBLIC SAFETY COMMITTEE (NON-BUDGET ITEMS) No Meeting, No Report.**

**No. 9 -- Resolutions, Ordinances:**

**No. 9a -- ORDINANCE RE: CREATING SECTION 3.35 OF THE BROWN COUNTY CODE ENTITLED “PURCHASING ORDINANCE”**

A motion was made by Supervisor Vander Leest and seconded by Supervisor Evans “to hold for one month”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9b -- RESOLUTION ASKING THE STATE LEGISLATURE TO AMEND THE OPEN RECORDS LAW TO PERMIT COUNTIES TO CHARGE FOR ACTUAL EXPENSES INCURRED TO ACCOMMODATE REQUEST FOR HAND COUNT ON BALLOTS**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, § 19.35 of Wisconsin’s Open Records Law states in pertinent part that unless “otherwise provided by law or as authorized to be prescribed by law, an authority may impose a fee upon a requester for *locating* a record, not exceeding the actual, necessary and direct cost of location, if the cost is \$50 or more.” (emphasis added); and

WHEREAS, in a recent Wisconsin Supreme Court Decision entitled Milwaukee Journal Sentinel v. City of Milwaukee, Case No.: 2011AP1112, the Court held that an authority can only charge for the four enumerated tasks set forth within § 19.35(3), the aforementioned “location cost” being one of them; and

WHEREAS, the Milwaukee Journal Sentinel Court further held that, contrary to the League of Wisconsin Municipalities’ assertion, as raised within its non-party brief, a “location cost” does not include the actual cost of staff time and materials expended to redact information from a voluminous open records request, specifically stating that had the legislature “intended to allow an authority to recoup all of its actual costs, it could have simply said so rather than delineate four specific tasks for which fees may be imposed in Wis. Stat. § 19.35(3)”; and

WHEREAS, based on the above-referenced ruling, the Government Accountability Board (“GAB”), as well as the Assistant Attorney General, has advised authorities against charging a fee for the labor and materials expended in accommodating an Open Records Request to inspect and/or hand count election ballots (“Hand Count”) as a “location cost” notwithstanding that County Clerks, as the custodian of said ballots, have a statutory duty to keep all election materials secure and unaltered, which according to GAB guidelines may be accomplished through a “no-touch” requirement that in most cases must be satisfied by paying staff to supervise the Hand Count without allowing already taxed Counties to recoup the same under Wis. Stat. § 19.35(3); and



WHEREAS, following the June 5th Recall Election, Brown County ("County") was one of the many Counties in Wisconsin that received an Open Records Request from an organization known as the Election Fairness Group, demanding that it preserve the following election materials so as to allow them to commence a county-wide Hand Count of the Recall Election Ballots: Voted ballots; Unvoted ballots; Print out tapes and the electronically stored memory from the voting machines; Tally sheets; Inspectors' Statements; Used absentee ballot envelopes; Poll lists; Board of Canvass reports; and Spreadsheets or other summaries of the vote totals from the June 5, 2012 Recall Elections for all voting districts in Brown County; and

WHEREAS, Brown County not only incurred the costs of having to purchase additional memory packs so as to preserve the records in the manner requested by the Election Fairness Group, but incurred significant expenses in accommodating the Hand Count related thereto, while still adhering to the "no touch" rule, which resulted in having to pay overtime wages to several members of the County Clerk's staff for approximately three hours a night for four consecutive nights to assist with and oversee the process; and

WHEREAS, despite the significant costs incurred in accommodating the Election Fairness Group's Hand Count under the Open Records Law, the County was unable to recoup any of it under the current fee shifting provision of Wis. Stat. § 19.35(3); and

WHEREAS, as evident by an email correspondence from a group known as the Wisconsin Grassroots Network sent to all Wisconsin County Clerks on or about November 1, 2012, Open Records Requests similar to the aforementioned will be issued following the November 6th elections, causing the County to again incur significant expenses, absent any recourse for purposes of recouping the same; and

WHEREAS, dicta from four of the Justices to the Milwaukee Journal Sentinel Decision recognized that Wisconsin's Open Records Law needs legislative re-examination particularly due to the advances in technology and the burdensome costs faced by municipalities in responding to requests such as the ones registered by this growing population of grassroots groups that are seemingly using Wisconsin's Open Records Law to conduct their own recount elections, but on the taxpayer's dime; and

WHEREAS, in order to maintain the underlying spirit of Wisconsin's Open Records Law, while avoiding the undue economic burden that municipalities will continue to suffer if unable to recoup any of the costs associated with Hand Count requests issued thereunder, it is imperative that the State Legislature amend Wis. Stat. § 19.35(3) to include a provision that permits an authority to impose fees for the actual labor and material costs it incurs in accommodating Open Records Requests to inspect and/or hand count election ballots.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby urges the Governor and the State Legislature to amend Wis. Stat. § 19.35(3) to include a provision that permits an authority to impose fees for the actual labor and material costs it incurs in accommodating Open Records Requests to inspect and/or hand count election ballots.

Respectfully Submitted,  
ADMINISTRATION COMMITTEE

Fiscal Impact: This resolution does not require an appropriation from the General Fund.

Final Draft by Corporation Counsel.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Clancy “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                              Date: 11/12/2012

**No. 9c --     RESOLUTION AUTHORIZING BROWN COUNTY’S PURCHASING DEPARTMENT TO ENTER INTO AN AGREEMENT WITH SCHENCK, SC FOR CERTAIN AUDITING SERVICES SET FORTH IN BROWN COUNTY REQUEST FOR PROPOSAL, PROJECT #1645, POSTED SEPTEMBER 20, 2012**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, pursuant to Wisconsin Statutes and Administrative Rules, counties, such as Brown County (“County”), with populations in excess of 25,000, must submit audited financial statements by July 31 of each year; and

WHEREAS, in 2007, the County entered into an auditing services contract with Schenck, SC for purposes of adhering to the above-referenced provisions; and

WHEREAS, on September 30, 2012, said contract between the County and Schenck, SC expired, resulting in a recommendation on September 7, 2012 from Internal Auditor, Dan Process, to the Executive Committee that the County submit a formal Request for Proposals from Accounting firms to conduct the County’s annual audit for the next three years with an optional two year extension (“Recommendation”); and

WHEREAS, on September 10, 2012, the Recommendation was presented to the Executive Committee for consideration and approval, the Recommendation of which included the Request for Proposals (RFP) for Auditing Services – Project # 1645 that is attached hereto and incorporated herein by reference (“RFP for Auditing Services”); and

WHEREAS, during its September 10, 2012 Meeting, the Executive Committee unanimously approved the Recommendation and RFP for Auditing Services, the Minutes of which were approved by the Brown County Board of Supervisors on September 19, 2012; and

WHEREAS, on September 21, 2012, the RFP for Auditing Services was posted, as well as distributed to specific vendors; and

WHEREAS, on October 12, 2012 responses to the RFP for Auditing Services were submitted by Baker Tilly, Schenck, SC and Clifton Larson Allen, LLP, and, following the selection process more fully set forth in the letter u/d/o October 24, 2012 from Dan Process to the Executive Committee, a copy of which is attached hereto as incorporated herein by reference, Schenck, SC received the highest consensus score; and

WHEREAS, as a result thereof, Internal Auditor, Dan Process, is now recommending that the RFP for Auditing Services be awarded to Schenck, SC and the contract relating thereto be entered into between the County and Schenck, SC, for the next three (3) years, with the option of two (2) additional one (1) year extensions, the total five (5) year projected cost of which equals \$386,800.00.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby authorizes the County to award the RFP for Auditing Services to Schenck, SC, and to enter into the contract related thereto with Schenck, SC on the terms and conditions set forth in the RFP for Auditing Service for the next three (3) years, with the option of two (2) additional one (1) year extensions, at a five (5) year projected cost totaling \$386,800.00.

Respectfully submitted,  
PURCHASING DEPARTMENT  
EXECUTIVE COMMITTEE

Final Draft Approved by Corporation Counsel

Fiscal Note: This Resolution does not require an appropriation from the general fund. It is already budgeted for 2012 and is included in the 2013 budget.

Audit Year End 12/31/12	Audit Year End 12/31/13	Audit Year End 12/31/14	Audit Year end 12/31/15 (Optional)	Audit Year End 12/31/16 (Optional)	5 Year Total
\$75,100	\$76,200	\$77,300	\$78,500	\$79,700	\$386,800

A motion was made by Supervisor Wetzel and seconded by Supervisor Buckley “to adopt”.

Following discussion, a voice vote was taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 11/12/2012

**\*\* 9:30 A.M. – PUBLIC HEARING ON 2013 BUDGET \*\***

Steve Corrigan, President of the Brown County Fair Association, discussed the finances of the Brown County Fair and in 3 years, the Fair Committee hopes to have \$180,000 in the cash reserve fund to provide improvements to the Fairgrounds and asked Brown County for their continued support.

Robin Janelle, 2409 Cedar Ridge, Green Bay, works at the Airport. Her job is being eliminated as well as 6 other positions and asked the County Board to please reconsider deleting these positions from the Airport’s budget.

Ann Price, 2842 Hawks Nest, Green Bay, representing her husband who works at the Airport, asked the County Board to please reconsider deleting these positions from the Airport’s budget.

**No. 9d -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION HUMAN SERVICES – ELECTRONIC MEDICAL RECORDS (EMR) NURSE COORDINATOR**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Human Services Department currently has a vacant 1.0 FTE Quality Management Coordinator position; and

WHEREAS, Human Resources in conjunction with Human Services have evaluated the position and the current needs of the department; and

WHEREAS, it was determined that the implementation of the Electronic Medical Records (EMR) project has created a need for on-going clinical support of the EMR System to supervise staff regarding the clinical reporting process to the insurance companies for billing purposes and to train and supervise medical/clinical staff for EMR clinical accuracy; and

WHEREAS, Human Resources in conjunction with the Human Services Department recommend unfunding 1.0 FTE Quality Management Coordinator position in the Community Programs Division and the creation of 1.0 FTE Electronic Medical Records (EMR) Nurse Coordinator position in the Community Treatment Center Division of Human Services Table of Organization; and

WHEREAS, it is further recommended that the EMR Nurse Coordinator position be maintained in Pay Grade 19, Step 6 of the Administrative Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, to unfund 1.0 FTE Quality Management Coordinator and the creation of 1.0 FTE Electronic Medical Records (EMR) Nurse Coordinator position in the Human Services Table of Organization.

BE IT FURTHER RESOLVED, the EMR Nurse Coordinator position be maintained in Pay Grade 19, Step 6 of the Administrative Classification and Compensation Plan.

**2012 Partial Budget Impact (10/1/12 – 12/31/12):**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Unfund</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Quality Management Coordinator	1.0	Unfund	\$(8,187)	\$(4,806)	\$(12,993)
EMR Nurse Coordinator	1.0	Addition	\$ 9,690	\$ 5,022	\$ 14,712
<b>2012 Partial Budget Impact</b>			<u>\$ 1,503</u>	<u>\$ 216</u>	<u>\$ 1,719</u>

**2012 Annualized Budget Impact:**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Unfund</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Quality Management Coordinator	1.0	Unfund	\$(32,748)	\$(19,224)	\$(51,972)
EMR Nurse Coordinator	1.0	Addition	\$ 38,760	\$ 20,088	\$ 58,848
<b>2012 Annualized Budget Impact</b>			<u>\$ 6,012</u>	<u>\$ 864</u>	<u>\$ 6,876</u>

Respectfully submitted,  
HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Submitted by Human Resources.

**Fiscal Impact:** This resolution does not require an appropriation from the General Fund for the 2012 budget due to the un-funding of a position and a position vacancy savings. The 2013 budget reflects the recommended changes to the Table of Organization.

A motion was made by Supervisor La Violette and seconded by Supervisor Hopp **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**ATTACHMENT TO RESOLUTION #9(d)**

MEMO

To: Lynn Vanden Langenberg, Interim Human Resources Manager  
From: Lynn Fuss, Human Resources Analyst  
Date: September 18, 2012  
RE: Human Services Community Programs Table of Organization Change  
(EMR Nurse Coordinator)

The Human Services Financial Services Supervisor submitted a request to Human Resources to assist with the review of unfunding the vacant Quality Management Coordinator position and the creation of an EMR Nurse Coordinator position. The current table of organization for the Human Services Community Program Division includes:

A 1.0 FTE Quality Management Coordinator that has been vacant since November, 2010. At this time Human Services wishes to unfund this position. The Quality Management Coordinator coordinates the data collection, consumer feedback and quality management functions of the Human Services Department (HSD). This position requires a Bachelor’s Degree in Business Administration, Psychology, Organizational Development or similar field; and 2 years of successful senior-level management experience in Quality Management and a valid Wisconsin Driver’s License.

The 1.0 FTE EMR Nurse Coordinator supervises staff regarding the clinical reporting process to the insurance companies for billing purposes in Nicolet Psychiatric Hospital. Supervises and trains the medical/clinical staff for EMR clinical accuracy. This position also coordinates administrative detail for Nicolet and Bayshore Village including form/report development and monitoring.

Requirements for this position include a Registered Nurse with three or more years of clinical/medical experience in a hospital setting or a Master’s Prepared Social Worker with three or more years of clinical/medical experience in a human services field with the necessary skills or abilities to do the job.

Qualified candidates will be either a Registered Nurse licensed by the State of Wisconsin with a Bachelor’s Degree in Nursing or Business, or a Master’s Degree Social Worker licensed by the State of Wisconsin.

The implementation of the Electronic Medical Records (EMR) project created a need for a clinical administrator to set-up, maintain, and provide on-going support for the EMR system.

The EMR project implementation is rapidly coming to a close and the project implementation team will be moving back to their previous positions with the organization. There will be a need for on-going clinical support of the EMR once implementation is completed.

**Recommendation:**

Human Resources in conjunction with the Financial Supervisor reviewed the current position description and evaluated the job needs of the area. It was determined that the department will unfund the 1.0 FTE Quality Management Coordinator position in the Community Programs budget.

Therefore, the following changes are recommended to the Human Services Department Table of Organization: Unfund 1.00 FTE Quality Management Coordinator position and add 1.00 FTE EMR Nurse Coordinator position.

**2012 Fiscal Impact Salary and Fringe Benefits  
(Prorated for remaining 3 months of 2012):**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Unfund</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Quality Management Coordinator	1.0	Unfund	(\$8,187)	(\$4,806)	(\$12,993)
EMR Nurse Coordinator	1.0	1.0	<u>\$9,690</u>	<u>\$5,022</u>	<u>\$14,712</u>
<b>Total Fiscal Impact</b>			<u>\$1,503</u>	<u>\$ 216</u>	<u>\$1,719</u>

**No. 9e -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION HUMAN SERVICES – DELETE TERMINAL OPERATOR I AND ECONOMIC SUPPORT SPECIALIST II**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Human Services Department submitted a request to Human Resources to review the Terminal Operation I vacancy as well as the needs of the department; and

WHEREAS, there are currently 3.0 FTE Terminal Operator I positions in the Human Services Table of Organization of which 1.0 FTE is vacant and 1.0 FTE is unfunded; and

WHEREAS, the Terminal Operator I enters data from complex input forms and verifies the accuracy; follows complex procedures and instructions in the processing of data and terminal operation; and

WHEREAS, there are currently 37.0 FTE Economic Support Specialist II positions in the Human Services Table of Organization that determine eligibility for all Economic Support programs including Medicaid, BadgerCare Plus, FoodShare and Child Care assistance; and

WHEREAS, Economic Support Specialist II's have processed an additional 4,000 cases in 2012 because as of March 31, 2012, all single individuals formerly served at the State's Enrollment Services Center are now managed at the County level; and

WHEREAS, Human Resources in conjunction with Human Services have thoroughly reviewed the position descriptions and the needs of the department; and

WHEREAS, it was determined that due to efficiencies in the Economic Support clerical area, the need for a Terminal Operator I has decreased while the additional caseload has increased the need for an Economic Support Specialist II; and

WHEREAS, Human Resources in conjunction with the Human Services Department recommend the deletion of (1.0) FTE Terminal Operator I and the addition of 1.0 FTE Economic Support Specialist II to the Human Services Table of Organization; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the deletion of (1.0) FTE Terminal Operator I and the addition of 1.0 FTE Economic Support Specialist II to the Human Services Table of Organization.

**2012 Partial Budget Impact (12/01/12 – 12/31/12):**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Terminal Operator I	(1.0)	Deletion	\$(2,729)	\$(1,602)	\$(4,331)
Economic Support Specialist II	1.0	Addition	\$ 3,230	\$ 1,674	\$ 4,904
<b>2012 Annualized Budget Impact</b>			<b>\$ 501</b>	<b>\$ 72</b>	<b>\$ 573</b>

**2012 Annualized Budget Impact:**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Terminal Operator I	(1.0)	Deletion	\$(32,747)	\$(19,226)	\$(51,973)
Economic Support Specialist II	1.0	Addition	\$ 38,760	\$ 20,088	\$ 58,848
<b>2012 Annualized Budget Impact</b>			<b>\$ 6,013</b>	<b>\$ 862</b>	<b>\$ 6,875</b>

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

Fiscal Note: This resolution does not require an appropriation from the General Fund for the 2012 budget due to the un-funding of a position and a position vacancy savings. The 2013 budget reflects the recommended changes to the Table of Organization.

A motion was made by Supervisor Hopp and seconded by Supervisor La Violette "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**ATTACHMENT TO #9(e)**

MEMO

To: Lynn Vanden Langenberg, Interim Human Resources Manager  
 From: Lynn Fuss, Human Resources Analyst  
 Date: September 18, 2012  
 RE: Human Services Community Programs Table of Organization Change  
 (Economic Support Specialist II)

The Human Services Financial Services Supervisor submitted a request to the Human Resources to assist with the review of the vacant Terminal Operator position. The current table of organization for the Human Services Community Program Division includes:

3.0 FTE Terminal Operators, with one being vacant and one being unfunded, and 37.0 FTE Economic Support Specialists II positions. The Terminal Operator enters data from complex input data forms on an alphabetic/numeric keyboard on numerous standardized screens and verifies the accuracy by comparing material on screen with input data forms; follows complex, involved procedures and instructions in the processing of data and terminal operation. The position's minimum requirements are High School Diploma including or supplemented with data entry courses or post high school computer/data entry training, plus one year of office experience in which data entry was performed.

The Economic Support Specialist II determines eligibility for all Economic Support programs including Medicaid, Badgercare Plus, Food Stamps, and Child Care assistance programs. Interviews consumers, collects data, and computes budgets; records and documents information; accesses, prepares and inputs all data into the statewide computer processing system. The position's minimum requirements are two years of post-secondary education in a business or human services related field, two years of professional experience in dealing with the public, and experience using a computer.

**Recommendation:**

Human Resources in conjunction with the Financial Supervisor reviewed the current position description and evaluated the job duties needs of the area. It was determined that the department needed an additional Economic Support Specialist II to process the approximately 4,000 additional Economic Support cases in 2012. The increase in Economic Support cases can be attributed to effective 3/31/12, single individuals that were formerly served at the State's Enrollment Services Center are now managed at the county level for Foodshare, Family Planning Waiver and Badgercare Core services. Additional, due to the efficiencies of the Economic Support clerical area, the need for Terminal Operator I's has decreased.

Therefore, the following changes are recommended to Human Services Department Table of Organization: Delete (1.0) FTE Terminal Operator position and create 1.0 FTE Economic Support Specialist II position.

**Fiscal Impact Salary and Fringe Benefits:**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
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Terminal Operator I	(1.0)	Deletion	\$(32,747)	\$(19,226)	\$(51,973)
Economic Support Specialist II	1.0	Addition	\$ 38,760	\$ 20,088	\$ 58,848
<b>Total Fiscal Impact</b>			<u>\$ 6,013</u>	<u>\$ 862</u>	<u>\$ 6,875</u>

**No. 9f -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION HUMAN SERVICES LTE SOCIAL WORKER/CASE MANAGER**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Human Services Department submitted a request to Human Resources to review the needs of the department and the current use of Temporary Social Worker/Case Managers as they prepare for implementation of Family Care in 2014; and

WHEREAS, there are approximately 500 clients on the wait list for services. This list will lock down six months before Family Care assumes responsibility for Adult Long Term Care in the Northeast Wisconsin district; and

WHEREAS, after a thorough review by Human Resources in conjunction with Human Services it was determined that LTE Social Worker/Case Managers would better fit the needs of the department to maximize the benefit to the county and minimize ongoing costs for clients on the wait list prior to the wait list lock down; and

WHEREAS, Human Resources in conjunction with the Human Services Department recommend the addition of 5.0 FTE LTE Social Worker/Case Manager positions to the Human Services Table of Organization; and

WHEREAS, the 5.0 FTE LTE Social Worker/Case Manager positions will end with the implementation of Family Care in 2014; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the addition of 5.0 FTE LTE Social Worker/Case Managers to the Human Services Table of Organization.

BE IT FURTHER RESOLVED, the 5.0 FTE LTE Social Worker/Case Manager positions will end with the implementation of Family Care in 2014.

**2012 Partial Budget Impact (11/01/12 – 12/31/12):**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
LTE Social Worker/Case Manager	5.0	Addition	\$50,002	\$6,975	\$56,977
<b>2012 Annualized Budget Impact</b>			<u>\$50,002</u>	<u>\$6,975</u>	<u>\$56,977</u>

**2012 Annualized Budget Impact:**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
LTE Social Worker/Case Manager	5.0	Addition	\$300,010	\$41,852	\$341,862
<b>2012 Annualized Budget Impact</b>			<b>\$300,010</b>	<b>\$41,852</b>	<b>\$341,862</b>

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

**Fiscal Impact:** This resolution does not require an appropriation from the General Fund. The 2013 budget reflects the recommended changes to the Table of Organization

A motion was made by Supervisor Hopp and seconded by Supervisor Robinson **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive          

Date: 11/12/2012

**ATTACHMENT TO #9(f)**

MEMO

To: Lynn Vanden Langenberg, Interim Human Resources Manager  
From: Lynn Fuss, Human Resources Analyst  
Date: September 18, 2012  
RE: Human Services Community Programs Table of Organization Change  
(LTE Social Worker/Case Managers)

The Human Services Financial Services Supervisor submitted a request to Human Resources to assist with the review of the temporary Social Worker/Case Manager positions filled earlier this year and the need for these positions to continue until the implementation of Family Care in 2014. The current table of organization for the Human Services Community Program Division includes:

107.80 FTE Social Worker/Case Managers and 0.0 LTE Social Worker/Case Manager positions. The Social Worker/Case Manager for the Long Term Care unit provides information referral, case management and direct services to adults with developmental and other related disabilities in order for them to remain in or return to a non-institutional setting. Services may be provided through consumer enrollment in the Community Integration Program (CIP) and the Community Options Program (COP). The position’s minimum requirements are Bachelor’s degree in social work or related human services field, plus a minimum of one year of direct experience within the last five years working with persons who have developmental disabilities. A valid Wisconsin Driver’s License is required and State Social Worker Certification is preferred.

The Temporary Social Worker/Case Managers, LTE Social Worker/Case Managers and fulltime Social Worker/Case Managers may perform the same duties and the positions require the same qualifications.

The Long Term Care unit is preparing for the implementation of Family Care which is anticipated to occur in early 2014. Currently these positions are temporary, but the need to make them LTE is essential to continue utilizing their additional manpower to get clients on service. It is in the counties financial interest to utilize staff in this manner, to maximize the benefit to the county prior to wait list lock down 6 months prior to Family Care assuming responsibility for the Adult LTC in the Northeast Wisconsin Family Care district. We maximize revenue generation and minimize ongoing costs for those clients remaining on the waitlist after the wait list locks down.

**Recommendation:**

Human Resources in conjunction with the Financial Supervisor reviewed the current staffing levels available. It was determined that the department's need for additional Social Worker/Case Managers in preparing for Family Care in early 2014 exceeds the purpose of temporary Social Worker/Case Managers. Approximately 500 clients are on the waitlist. Therefore, the following changes are recommended to Human Services Department Table of Organization: create 5.0 FTE LTE Social Workers/Case Manager positions.

**Fiscal Impact Salary and Fringe Benefits:**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
LTE Social Worker/Case Manager	5.0	Addition	\$300,010	\$41,852	\$341,862
<b>Total Fiscal Impact</b>			<u>\$300,010</u>	<u>\$41,852</u>	<u>\$341,862</u>

**No. 9g -- RESOLUTION IN SUPPORT OF A UNITED STATES CUSTOM & BORDER PROTECTION FEDERAL INSPECTION STATION AT AUSTIN STRAUBEL INTERNATIONAL AIRPORT**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County owns and operates Austin Straubel International Airport, one of only two commercial airport Ports of Entry in Wisconsin; and

WHEREAS, the airport is a key economic driver in northeastern Wisconsin, having a \$110-million annual impact on the economy; and

WHEREAS, nearly 88,000 passengers annually, travel by air to international destinations from the region; and

WHEREAS, U.S. Customs facilities and staff at Austin Straubel International Airport are inadequate to accommodate the clearance of commercial international inbound flights; and

WHEREAS, it is estimated that the project will generate \$250,000 annually in fee revenue which will support the building of the facility; and \*\*

\*\* This paragraph added per the County Board on November 7, 2012.

WHEREAS, Brown County has already invested significant improvements to Austin Straubel International Airport to prepare for additional air service, including commercial international flight operations; and

WHEREAS, a new, full-service Federal Inspection Station with sufficient U.S. Customs and Border Protection personnel, would allow for the clearance of commercial international flights arriving at Austin Straubel International Airport, and

WHEREAS, the U.S. Customs facility will stimulate the local economy by an estimated \$2.5-million annually, create jobs, and offer new business opportunities for the region; and

WHEREAS, business and community leaders have expressed support for the new U.S. Customs facility; and

WHEREAS, the Federal Aviation Administration's Airport Improvement Program (AIP) was established to provide financing for airport projects such as the U.S. Customs and Border Protection Federal Inspection Station.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors, do hereby resolve our support for Airport Improvement Program funding of a new, full-service Federal Inspection Station staffed with an appropriate number of U.S. Customs and Border Protection personnel to clear commercial international flights at the Brown County-Austin Straubel International Airport, in Green Bay, Wisconsin.

Respectfully submitted,  
PLANNING, DEVELOPMENT  
& TRANSPORTATION COMMITTEE

Final Draft Approved by Corporation Counsel  
Fiscal Impact: This resolution has no fiscal impact.

A motion was made by Supervisor Erickson and seconded by Supervisor Kaster "to adopt".

A motion was made by Supervisor Zima and seconded by Supervisor Evans "to amend the resolution by adding after the 4<sup>th</sup> Whereas the following: WHEREAS it is estimated that the project will generate \$250,000 annually in fee revenues which will support the building of the facility". Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Kaster "to adopt the resolution as amended". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 9h --     RESOLUTION RE: REQUESTING STATE OF WISCONSIN TO FULFILL STATUTORY REQUIREMENTS TO ADEQUATELY FUND BROWN COUNTY LAND AND WATER CONSERVATION DEPARTMENT TO IMPLEMENT STATE MANDATED PROGRAMS**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, protecting land and water resources is critical to maintaining the quality of life and economic strength of Wisconsin; and,

WHEREAS, LCCs and Land and Water Conservation Department staff have demonstrated a successful conservation program delivery and reporting system that currently oversees a growing number of programs that support the core of Wisconsin's economics; and,

WHEREAS, county Land and Water Resource Management (LWRM) Plans were added to Chapter 92 State Statutes in 1997 as a method of addressing nonpoint pollution and other land conservation efforts in Wisconsin; and

WHEREAS, these county LWRM plans are derived from public input, professional partnerships, and elected officials of Land Conservation Committees (LCC's) to implement local natural resource priorities, state standards, and new state mandated workloads including the Working Lands Initiative; and,

WHEREAS, pursuant to Wisconsin Statute 92.14(6) (b) the Department of Agriculture, Trade and Consumer Protection (DATCP) shall attempt to provide funding for an average of three staff persons per county with full funding for the first staff person, 70% for the 2<sup>nd</sup> staff person and 50% funding for any additional staff persons and provide an average of \$100,000 per county for cost-sharing grants;

WHEREAS, the state's Department of Agriculture, Trade, and Consumer Protection (DATCP) and the Wisconsin Department of Natural Resources (WDNR) are charged with providing an annual joint allocation to fund each county's Land and Water Conservation Department with state approved LWRM plans; and,

WHEREAS, this allocation is not meeting its statutory obligation for maintaining Brown County Land and Water Conservation Department staff and support as directed in ATCP50; and,

WHEREAS, the Soil and Water Resource Management (SWRM) program was \$294,682 short of meeting its statutory staffing grant goal in Brown County in 2012 (Staffing costs \$415,396 - \$120,741 State allocation to Brown County = \$294,682 short); and

WHEREAS, the Soil and Water Resource Management (SWRM) program is currently approximately \$4,000,000 short of meeting its statutory staffing grant goal; and

WHEREAS, county land conservation staff supported by state grants have consistently decreased since the program began: from 219 in 1997 to 97 in 2012, under the 2011-2013 biennial budget, and corresponding agency lapse proposal; and

WHEREAS, DATCP proposes to further reduce soil and water general purpose revenue funds, which are used for staffing of county conservation departments by 29%, resulting in a statewide reduction of \$1,100,400; and

WHEREAS, this comes in addition to the \$1,000,000 in cuts already approved in the 2011-2013 biennial budget; and

WHEREAS, The Wisconsin Land and Water Conservation Association unanimously approved a resolution (10-4-2012) requesting State to fulfill its statutory funding allocation to County Land and Water Conservation Departments and the Wisconsin County's association also passed a similar resolution, and

WHEREAS, the 2013-2015 state budget and beyond should provide an allocation to all 72 counties that will fully fund the comprehensive conservation programs as directed by statute, and increased sufficiently to deliver growing conservation needs in every county; and,

WHEREAS, Without Statutory required funding to Brown County the Land and Water Conservation Department will be unable to fulfill state mandated services to all landowners who are requesting assistance in state programs including the Working Lands Initiative.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors to call on their legislators to fund Wisconsin Statute 92.14(6) (b) to the statutory levels identified and require the state agencies designated by statute to provide Brown County Land and Water Conservation Department, and all Wisconsin Counties funding levels identified in 92.14(6) (b) needed to implement State Mandated Programs including the Working Lands Initiative.

BE IT FURTHER RESOLVED, that Brown County will forward this resolution to the Wisconsin's Land and Water Conservation Association, the Wisconsin Counties Association, state legislators, the Office of the Governor, the Secretary of the Wisconsin Department of Agriculture, Trade and Consumer Protection, and the Secretary of the Wisconsin Department of Natural Resources.

Respectfully Submitted,  
LAND CONSERVATION COMMITTEE

Authored by: Land Conservation  
Final Draft Approved by Corporation Counsel

Fiscal Impact: This resolution does not require an appropriation from the General Fund.

A motion was made by Supervisor Dantine and seconded by Supervisor Sieber "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:       \s\ Troy Streckenbach, County Executive                            Date: 11/12/2012

**No. 10 -- REVIEW OF 2013 BUDGET AND BUDGET RECOMMENDATIONS BY STANDING COMMITTEES:**

Supervisor Haefs asked a procedural question of Corporation Counsel Juliana Ruenzel. Ms. Ruenzel stated if any Supervisor wants a reconsideration of a Budget item, they can, if they voted in the majority. She explained no one can ask for reconsideration of the entire budget.

**No. 10a -- REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 25, 2012 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session (**budget items**) on October 25, 2012, and recommends the following motions:

**\*\*Please Note\*\***

**The following numbers correspond to the Administration Committee minutes for the Budget portion of the meeting.**

20. County Clerk – Review of 2013 Department Budget. To adopt the 2013 County Clerk budget.
21. County Treasurer – Review of 2013 Department Budget. To adopt the 2013 Treasurer's budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Treasurer). To approve. See Resolutions, Ordinances November County Board.
22. Child Support – Review of 2013 Department Budget. To adopt the 2013 Child Support budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Child Support). To approve. See Resolutions, Ordinances November County Board.
23. Corporation Counsel – Review of 2013 Department Budget. To adopt the 2013 Corporation Counsel budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Corporation Counsel). To approve. See Resolutions, Ordinances November County Board.
24. Dept. of Administration – Review of 2013 Department Budget. To adopt the 2013 Administration budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Administration). To approve. See Resolutions, Ordinances November County Board.
25. Information Services – Review of 2013 Department Budget. To adopt the 2013 Information Services budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Information Services). To approve. See Resolutions, Ordinances November County Board.
26. Human Resources – Review of 2013 Department Budget. To adopt the 2013 Human Resources budget.
  - a. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Human Resources). To approve. See Resolutions, Ordinances Nov County Board.
27. Year 2013 Non-Division Budgets Review – Debt Service Fund. To adopt the 2013 Debt Service Fund budget.
28. Year 2013 Non-Division Budgets Review – Capital Projects. To adopt the 2013 Capital Projects budget.
29. Year 2013 Non-Division Budgets Review – Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds. To adopt the 2013 Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds budget.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Carpenter “**to adopt**”.

Following discussion, Supervisor Jamir requested item #28 be taken separately. Voice vote taken on remainder of report. Passed unanimously with no abstentions.

Item #28 -- Year 2013 Non-Division Budget Review – Capital Projects. COMMITTEE ACTION: To adopt the 2013 Capital Projects budget.

Supervisor Jamir explained his concerns on the route of laying Fiber Optics. Discussion and explanation given. After discussion, a motion was made by Supervisor Lund and seconded by Supervisor Jamir “**to adopt item #28**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF OCTOBER 15, 2012 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session (**budget**) on October 15, 2012 and recommends the following:

1. NEW Zoo and Park Management - Review of 2013 department budget.
  - i. To approve the re-grading of the Curator re-class at a net increase of \$9,978.
  - ii. To approve the Zoo and Park Management budgets.
- a) Resolution Approving New or Deleted Positions during the 2013 Budget Process (Zoo and Park Management). To approve. See Resolutions, Ordinances November County Board.
2. Museum – Review of 2013 department budget. To approve the 2013 Museum budget as presented.
3. Golf Course - Review of 2013 department budget. To approve the 2013 Golf Course budget as presented.
4. Library - Review of 2013 department budget.
  - i. To reduce the Library Health Insurance Line item by \$35,737 and the Property Tax Levy by \$35,737.
  - ii. To add \$35,737 to the Repairs and Maintenance Building line item (pg.145 in budget book, third line up from the bottom).
  - iii. To approve the 2013 Library budget as amended.
- a) Resolution Approving New or Deleted Positions during the 2013 Budget Process (Library). Receive and place on file. See Resolutions, Ordinances November County Board.
5. Audit of bills. None.

A motion was made by Supervisor Wetzell and seconded by Supervisor Hoyer “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10c -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 29, 2012 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS



Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session (**budget items**) on October 29, 2012 and recommends the following motions:

1. Non-divisional Budgets - County Executive – Review of 2013 department budget. To approve the 2013 County Executive budget.
2. Non-Divisional Budgets - Board of Supervisors - Review of 2013 department budget. To approve the 2013 Board of Supervisors budget.
3. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Administration – Admin Committee).
  - i. To suspend rules and take 3-6, 8 – 18 and 23 – 25 together.
  - ii. To approve 3 – 6, 8 – 18 and 23 and 24.  
*(Note: Items 23 – 25 were non-budget related)*
4. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Child Support – Admin Committee). *See Item 3.*
5. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Human Resources – Admin Committee). *See Item 3.*
6. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Information Services – Admin Committee). *See Item 3.*
7. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Library – Ed & Rec Committee) Receive and place on file.
8. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Zoo and Park Management – Ed & Rec Committee) *See Item 3.*
9. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Aging and Disability Resource Center – Human Services Committee). *See Item 3.*
10. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Health – Human Services Committee). *See Item 3.*
11. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Human Services – Community Programs – Human Services Committee). *See Item 3.*
12. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Human Services – Community Treatment Center – Human Services Committee). *See Item 3.*
13. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Airport – PD&T Committee). *See Item 3.*
14. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Planning and Land Services – PD&T Committee). *See Item 3.*
15. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Public Works – PD&T Committee). *See Item 3.*
16. Resolution Approving New or Deleted Positions during the 2013 Budget Process (U.W. Extension – PD&T Committee). *See Item 3.*
17. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Land and Water Conservation – Land Conservation Subcommittee). *See Item 3.*
18. Resolution Approving New or Deleted Positions during the 2013 Budget Process (Sheriff Department – Public Safety Committee). *See Item 3.*
- 18a. Discussion re: Committee Recommendation on Change to Public Safety Communications Table of Organization (Communications Manager Position). To approve the action of the Public Safety Committee regarding the Communications Manager position and forward to Corporation Counsel to draft a resolution. (Approved 4-3)

A motion was made by Supervisor Lund and seconded by Supervisor Evans “to adopt”.

Supervisor Zima requested Item #13 be taken separately. Voice vote taken on remainder of report. Passed unanimously with no abstentions.

Item #13 -- Resolution Approving New or Deleted Positions during the 2013 Budget Process (Airport – PD&T Committee). COMMITTEE ACTION: To approve.

A motion was made by Supervisor Zima and seconded by Supervisor Lund “to adopt Item #13”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 23, 2012 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session (**budget items**) on October 23, 2012, and recommends the following motions:

**\*\*Please Note\***

**The following numbers correspond to the Human Services Committee minutes for the Budget portion of the meeting.**

10. Veterans' Services - Review of 2013 Department Budget. To approve the 2013 Veterans' Services budget.
11. Aging & Disability Resource Center - Review of 2013 Department Budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Aging & Disability Resource Center). To approve the 2013 Aging & Disability Resource Center budget along with item 11a. See Resolution, Ordinances November County Board.
12. Health Department - Review of 2013 Department Budget
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Health Department). To approve the 2013 Health Department Budget with item 12a. See Resolution, Ordinances November County Board.
13. Human Services Department - Review of 2013 Department Budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Human Services – Community Programs).
  - b. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Human Services - Community Treatment Center). To approve the 2013 Human Services Department budget with items 13a and 13b. See Resolution, Ordinances November County Board.

A motion was made by Supervisor La Violette and seconded by Supervisor Robinson “to adopt”.

Following discussion, a vote was taken on Supervisor La Violette’s motion “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 10e -- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF OCTOBER 22, 2012 (BUDGET ITEMS)

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session (**budget items**) on October 22, 2012, and recommends the following motions.

**\* Please Note\*\***

**The following numbers correspond to the Planning, Development & Transportation Committee minutes for the Budget portion of the meeting.**

2. Airport - Review of 2013 department budget. To recommend approval of the proposed 2013 Airport budget and forward to the County Board as presented.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Airport). To approve. See Resolutions, Ordinances November County Board.
3. Register of Deeds - Review of 2013 department budget. To recommend approval of the proposed 2013 Register of Deeds budget and forward to the County Board as presented.
4. Planning & Land Services (Land Information, Planning Commission, Property Listing & Zoning) - Review of 2013 department budgets. To recommend approval of the proposed 2013 Planning & Land Services budget and forward to the County Board as presented.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Planning and Land Services). To approve. See Resolutions, Ordinances November County Board.
5. Port/Solid Waste - Review of 2013 department budget. To recommend approval of the proposed 2013 Port/Solid Waste budget and forward to the County Board as presented.
6. Public Works\_- Review of 2013 department budget. To recommend approval of the proposed 2013 Public Works budget and forward to the County Board as presented. \*\*
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Public Works). To approve. See Resolutions, Ordinances November County Board.

\*\* Amend Item #6 as follows as per the County Board on November 7, 2012:

DELETE – Public Works (Highway) CTH SB/South Bridge Arterial – Survey and Preliminary Engineering Design (Budget Book Page 242) in the amount of \$40,000.00 and;  
DELETE – Public Works (Highway) CTH F/Scheuring Road – Engineering Design and Right of Way Purchases (Budget Book Page 243) in the amount of \$37,500.00.  
AND leave the \$77,500.00 in the Public Works Budget.

7. UW-Extension - Review of 2013 department budget. To recommend approval of the proposed 2013UW-Extension budget and forward to the County Board as presented.

- a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (U.W. Extension). To approve. See Resolutions, Ordinances November County Board.

A motion was made by Supervisor Dantine and seconded by Supervisor Erickson **“to adopt”**.

Supervisor Kaster requested Item #6 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #6 -- Public Works – Review of 2013 department budget. COMMITTEE ACTION: To recommend approval of the proposed 2013 Public Works budget and forward to the County Board as presented.

A motion was made by Supervisor Kaster and seconded by Supervisor Van Dyck **“to delete Public Works (Highway) CTH SB/South Bridge Arterial – Survey and Preliminary Engineering Design in the amount of \$40,000 (Budget Book Page 242); and delete Public Works (Highway) CTH F/Scheuring Road – Engineering Design and Right of Way Purchases in the amount of \$37,500 (Budget Book Page 243)”**.

Following discussion, Supervisor Kaster amended his motion **“by adding: leave the \$77,500 in the Public Works Budget”**. Voice vote taken. Motion carried unanimously with no abstentions.

After further discussion, a motion was made by Supervisor Vander Leest and seconded by Supervisor Sieber **“to approve item #6 as amended”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10e(i) -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 22, 2012 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session (**budget items**) on October 22, 2012, and recommends the following motions.

**\* Please Note\*\***

**The following numbers correspond to the Land Conservation Subcommittee minutes for the Budget portion of the meeting.**

5. Land and Water Conservation – Review of 2013 department budget.  
To approve the Land and Water Conservation 2013 Department Budget with a clarification related to the Working Lands Initiative. The County will do an inspection at their cost, for those in non-compliance there will be a \$42 fee, in addition to a \$42 hourly fee to do the paperwork related to an annual schedule.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Land and Water Conservation). To approve the Resolution approving

new or deleted positions during the 2013 budget process. See Resolutions, Ordinances November County Board.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Sieber “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 10f -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 10, 2012 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session (**budget items**) on October 10, 2012 and recommends the following motions:

**\*\*Please Note\*\***

**The following numbers correspond to the Public Safety Committee minutes for the Budget portion of the meeting – Items 1-17 went before the October County Board meeting.**

18. Sheriff: Review of 2013 department budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process.  
(Sheriff's Department)
    - i. ~~To add one squad car to the budget at a cost of \$26,000.~~ \*\*
    - ii. To approve the resolution. See Resolutions, Ordinances November County Board.
    - iii. To approve the Sheriff's Department budget as amended.
19. Public Safety Communications: Review of 2013 department budget.
  - i. To delete the salary and fringes of \$84,130 from the budget for the Communications Manager position. (Passed 4 to 1)
  - ii. To approve the 2013 Public Safety Communications budget as amended. (Passed 4 to 1)
20. Medical Examiner: Review of 2013 department budget. To approve the 2013 Medical Examiner budget.
21. District Attorney: Review of 2013 department budget. To approve the 2013 District Attorney budget.
22. Circuit Courts/Clerk of Courts: Review of 2013 department budget. To approve the 2013 Circuit Courts/Clerk of Court budget.

\*\* Item #18a(i) – vetoed by the County Executive on 11/12/2012.

A motion was made by Supervisor Carpenter and seconded by Supervisor Buckley “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions. \*\*

\*\* County Executive Streckenbach vetoed Item #18a(i) “To add one squad car to the Budget at a cost of \$26,000.

# **ATTACHMENTS TO ITEM #10f**

November 7, 2012

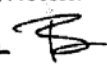
**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session (**budget items**) on October 10, 2012 and recommends the following motions:

**\*\*Please Note\*\***

The following numbers correspond to the Public Safety Committee minutes for the Budget portion of the meeting – Items 1-17 went before the October County Board meeting.

18. Sheriff: Review of 2013 department budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process. (Sheriff's Department)
  - i. ~~To add one squad car to the budget at a cost of \$26,000.~~ Veto 11/2/12 
  - ii. To approve the resolution. See Resolutions, Ordinances November County Board.
  - iii. To approve the Sheriff's Department budget as amended.
19. Public Safety Communications: Review of 2013 department budget.
  - i. To delete the salary and fringes of \$84,130 from the budget for the Communications Manager position. (Passed 4 to 1)
  - ii. To approve the 2013 Public Safety Communications budget as amended. (Passed 4 to 1)
20. Medical Examiner: Review of 2013 department budget.  
To approve the 2013 Medical Examiner budget.
21. District Attorney: Review of 2013 department budget.  
To approve the 2013 District Attorney budget.
22. Circuit Courts/Clerk of Courts: Review of 2013 department budget.  
To approve the 2013 Circuit Courts/Clerk of Court budget.

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EXECUTIVE

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

PHONE (920) 448-4001 FAX (920) 448-4003



TROY STRECKENBACH

COUNTY EXECUTIVE

November 12, 2012

Chairman and Members of the Board of Supervisors:

Congratulations for approving a plan that makes important investments in key services while still recognizing that taxpayers are struggling in this difficult economy. However, to ensure that the property tax levy does not increase even one dime, I am vetoing the \$26,000 added for an additional patrol car for the Sheriff's office. Even though I am vetoing this motion, the Sheriff and I have identified savings in the current year budget that can be used to purchase the patrol car without raising taxes. Again, I recognize the board felt this was a needed addition and I am confident that working with the Sheriff and board we can accommodate this request without raising taxes. I appreciate the board's willingness to work with the administration in deliberating and finalizing a budget that we all can be proud of.

Together, we were able to pass a budget that:

1. Freezes the property tax levy from last year, ensuring taxpayers are put first.
2. Decreases overall spending by roughly \$25 million.
3. Makes important investments in public safety and child protection.
4. Invests \$1.0 million into maintenance of our assets.

And for that, we can all be proud. Thank you again for your hard work.

Best regards,

A handwritten signature in black ink, appearing to read "Troy Streckenbach".

Troy Streckenbach  
County Executive



**PLEASE NOTE:** At the Veto Session on November 15, 2012, the County Board voted to "receive and place on file" by a vote of Ayes: 22; Excused: 4. The County Executive's Veto was not overridden.



**No. 11 -- RESOLUTIONS, ORDINANCES:**

**No. 11a -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Administration)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Administration Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the Administration Department recommends the deletion of (0.50) FTE Clerk/Typist II position.

WHEREAS, the Administration Department recommends the addition of 0.20 FTE Account Clerk I position to maintain the processing of payments to vendors in a timely manner; and

WHEREAS, the Administration Department recommends the deletion of (1.00) FTE Budget Coordinator and the addition of a more universal 1.00 FTE Senior Accountant to perform budget duties as well as other financial/accounting work. This position would be maintained in Pay Grade 21 of the Administration Classification and Compensation Plan; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Administration Department table of organization be changed, deleting (0.50) FTE Clerk/Typist II and (1.00) FTE Budget Coordinator and adding 0.20 FTE Account Clerk I and 1.00 FTE Senior Accountant in Pay Grade 21 of the Administrative Classification and Compensation Plan and positions; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Clerk/Typist II	(0.50)	Deletion	\$(15,867)	(\$2,251)	\$(18,118)
Account Clerk I	0.20	Addition	\$ 7,303	\$ 1,036	\$ 8,339
Budget Coordinator	(1.00)	Deletion	\$(51,822)	\$(7,351)	\$(59,173)
Senior Accountant	1.00	Addition	\$ 60,202	\$ 8,540	\$ 68,742
<b>Total 2013 Budget Impact (Administration)</b>			<b>\$( 184)</b>	<b>\$( 26)</b>	<b>\$( 210)</b>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
ADMINISTRATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Zima and seconded by Supervisor Steffen "to adopt".  
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11b --     RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING  
THE 2013 BUDGET PROCESS (Child Support)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Child Support Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes to the table of organization; and

WHEREAS, since 2010 Brown County has had a contract with an outside source to provide Call Center services to Brown County Child Support participants. This requires a participant to place a long distance call to submit a question about their case. They are instructed to call back in two days and the Call Center will have obtained the information from a Brown County caseworker. Many times there are additional questions and this process must be repeated; and

WHEREAS, this has led to a significant decline in the level of service, increased walk in traffic and complaints have been filed; and

WHEREAS, the allocation of state and federal funding are dictated by program performance measures and could be negatively impacted as well as service to our customers and the economic impact on children and their caretakers; and

WHEREAS, the Child Support Department recommends the addition of 2.00 FTE Child Support Worker positions to staff an in-house call center to provide accurate information to customers in a timely, professional manner. These positions will also provide clerical related support to the department; and

WHEREAS, these positions are reimbursed by state and federal funding (currently at 66%) based on program performance measures; and

WHEREAS, the contract for the outside Call Center would end saving approximately \$160,000; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Child Support Department table of organization be changed, adding 2.00 FTE Child Support Worker positions; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Child Support Clerk	2.00	Addition	\$66,446	\$9,425	\$75,871
<b>Total 2013 Budget Impact (Child Support)</b>			<b>\$66,446</b>	<b>\$9,425</b>	<b>\$75,871</b>

The costs of these positions would be offset by state and federal funding (currently reimbursed at 66%) and the termination of the outside Call Center contract would save approximately \$160,000.

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
ADMINISTRATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Evans and seconded by Supervisor Zima “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11c -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Corporation Counsel)**

A motion was made by Supervisor Zima and seconded by Supervisor Lund “to receive and place on file”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 11d -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Human Resources)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Resources Department during the 2013 budget process; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the Human Resources Department recommends the deletion of a vacant (1.00) FTE HRIS Analyst position; and

WHEREAS, the Human Resources Department has identified the need for more departmental outreach, training and assistance during the transition to new management techniques, models and structures being implemented. The Human Resources Department recommends the addition of 1.00 FTE Senior Analyst position to better fit the needs of the department. This position would be maintained in Pay Grade 18 in the Administrative Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Resources table of organization be changed, deleting (1.00) FTE HRIS Analyst position and adding 1.00 FTE Senior Analyst position in Pay Grade 18 of the Administrative Classification and Compensation Plan; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
HRIS Analyst	(1.00)	Deletion	\$(46,058)	\$(6,498)	\$(52,556)
Senior Analyst	1.00	Addition	\$ 56,581	\$ 8,026	\$ 64,607
<b>Total 2013 Budget Impact (Human Resources)</b>			<b>\$ 10,523</b>	<b>\$ 1,528</b>	<b>\$12,051</b>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
ADMINISTRATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor La Violette and seconded by Supervisor Wetzel “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11e -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Information Services)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Information Services Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes to the table of organization; and

WHEREAS, the Information Services Department recommends the addition of 2.00 FTE Extra Help positions. The cost will be offset by an equal reduction in the Temporary Help line item; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Information Services table of organization be changed, adding 2.00 FTE Extra Help positions; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Extra Help	2.00	Addition	\$49,920	\$7,081	\$57,001
<b>Total 2013 Budget Impact (Information Services)</b>			\$49,920	\$7,081	\$57,001

The cost is offset by an equal reduction in the Temporary Help line item.

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
ADMINISTRATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Williams and seconded by Supervisor Steffens “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11f --     RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING  
THE 2013 BUDGET PROCESS (Treasurer)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Treasurer's office during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has identified positions to be eliminated from the table of organization; and

WHEREAS, the Treasurer's office recommends the deletion of (0.55) FTE Tax Collection Help position; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Treasurer's office table of organization be changed, deleting (0.55) FTE Tax Collection Help position; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Tax Collection Help	(0.55)	Deletion	\$(12,870)	\$( 836)	\$(13,706)
<b>Total 2013 Budget Impact (Treasurer)</b>			<b>\$(12,870)</b>	<b>\$( 836)</b>	<b>\$(13,706)</b>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
ADMINISTRATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Hoyer and seconded by Supervisor Sieber "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:       \s\ Troy Streckenbach, County Executive                            Date: 11/12/2012

**No. 11g -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Library)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Library during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Library recommends the deletion of (0.52) FTE Clerk and (0.23) FTE Clerk positions.

Clerk	(0.52)	Deletion
Clerk	(0.23)	Deletion

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Library table of organization be changed, deleting (0.52) FTE Clerk and (0.23) FTE Clerk; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Clerk	(0.52)	Deletion	\$(10,666)	\$(1,512)	\$(12,178)
Clerk	(0.23)	Deletion	\$( 4,649)	\$( 659)	\$( 5,308)
<b>Total 2013 Budget Impact (Library)</b>			<u>\$ (15,315)</u>	<u>\$ (2,171)</u>	<u>\$ (17,486)</u>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
 EDUCATION & RECREATION COMMITTEE  
 EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Wetzels and seconded by Supervisor La Violette "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11h -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (NEW Zoo and Park Management)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Zoo and Park Management Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes or has identified positions to be eliminated from the table of organization; and

WHEREAS, after a thorough review of the needs of the NEW Zoo, the Zoo and Park Management Department recommends the deletion (1.00) FTE Zoo Maintenance Supervisor and (1.50) FTE Zoo Maintenance Assistant LTE at the NEW Zoo; and

WHEREAS, the Zoo and Park Management Department recommends the addition of 1.00 FTE Facility Worker and 1.00 FTE Housekeeper at the NEW Zoo to maintain the required maintenance standards based on the Zoo's accreditation; and

WHEREAS, the Zoo and Park Management Department recommends the addition 0.60 FTE Seasonal Zoo Educator funded by additional revenue generated by offering additional programs at the new Education Building; and

WHEREAS, the Zoo and Park Management Department recommends the deletion of (0.50) FTE Clerk/Typist II in the Parks area.

NEW Zoo positions:

Zoo Maintenance Supervisor	(1.00)	Deletion
Zoo Maintenance Assistant LTE	(1.50)	Deletion
Facility Worker	1.00	Addition
Housekeeper	1.00	Addition
Seasonal Zoo Educator	0.60	Addition

Parks position:

Clerk/Typist II	(0.50)	Deletion
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NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Zoo and Park Management table of organization be changed, deleting (1.00) FTE Zoo Maintenance Supervisor, (1.50) Zoo Maintenance Assistant LTE and (0.50) FTE Clerk/Typist II, and adding 1.00 FTE Facility Worker, 1.00 FTE Housekeeper and 0.60 FTE Seasonal Zoo Educator; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
<b>NEW Zoo:</b>					
Zoo Maintenance Supervisor	(1.00)	Deletion	\$(40,650)	\$(5,999)	\$(46,649)
Zoo Maintenance Assistant LTE	(1.50)	Deletion	\$(30,420)	\$(4,202)	\$(34,622)
Facility Worker	1.00	Addition	\$ 36,993	\$ 5,460	\$ 42,453
Housekeeper	1.00	Addition	\$ 28,300	\$ 4,178	\$ 32,478
Seasonal Zoo Educator	0.60	Addition	\$ 10,850	\$ 1,601	\$ 12,451
<b>Total 2013 Budget Impact (Zoo and Park Management – NEW Zoo)</b>			<b>\$ 5,073</b>	<b>\$ 1,038</b>	<b>\$ 6,111</b>

This change is funded with NEW Zoo revenues.



<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
<b>Parks:</b> Clerk/Typist II	(0.50)	Deletion	\$ (16,075)	\$ (3,790)	\$ (19,865)
<b>Total 2013 Budget Impact (Zoo and Park Management – Parks)</b>			\$ (16,075)	\$ (3,790)	\$ (19,865)

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
EDUCATION & RECREATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor De Wane and seconded by Supervisor Van Dyck “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11i --     RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Aging & Disability Resource Center)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Aging and Disability Resource Center during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the Aging and Disability Resource Center recommends the addition of the following fully funded positions: 0.13 FTE Prevention Specialist, 1.0 FTE Prevention Coordinator, 0.50 FTE Rural Outreach Coordinator, 0.03 FTE Caregiver Support Facilitator, 0.25 FTE Nutrition Outreach, 0.50 FTE Benefits Specialist – Disability, 0.04 FTE Dietician and 1.00 FTE Accountant Clerk; and

WHEREAS, should the funding be eliminated, the position will end and be eliminated from the Aging and Disability Resource Center table of organization; and

WHEREAS, the Aging and Disability Resource Center recommends the deletion of (0.50) FTE Nutrition Site Manager and (0.50) FTE Clerk II positions.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Aging and Disability Resource Center table of organization be changed, adding the following

fully funded positions: 0.13 FTE Prevention Specialist, 1.00 FTE Prevention Coordinator, 0.50 FTE Rural Outreach Coordinator, 0.03 FTE Caregiver Support Facilitator, 0.25 FTE Nutrition Outreach, 0.50 FTE Benefits Specialist – Disability, 0.04 FTE Dietician, 1.00 FTE Accountant Clerk and deleting (0.50) FTE Nutrition Site Manager and (0.50) FTE Clerk II positions; requested through the 2013 budget process to be effective January 1, 2013.

BE IT FURTHER RESOLVED, should the funding be eliminated, the position will end and be eliminated from the Aging and Disability Resources Center table of organization.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Prevention Specialist	0.13	Addition	\$ 6,500	\$ 490	\$ 6,990
Prevention Coordinator	1.00	Addition	\$ 51,771	\$ 8,975	\$ 60,746
Rural Outreach Coordinator	0.50	Addition	\$ 19,074	\$ 3,320	\$ 22,394
Caregiver Support Facilitator	0.03	Addition	\$ 1,397	\$ 106	\$ 1,503
Nutrition Outreach	0.25	Addition	\$ 12,111	\$ 942	\$ 13,053
Benefits Specialist - Disability	0.50	Addition	\$ 25,553	\$ 962	\$ 26,515
Dietician	0.04	Addition	\$ 3,182	\$ 180	\$ 3,362
Accountant Clerk	1.00	Addition	\$ 37,606	\$ 4,776	\$ 42,382
Nutrition Site Manager	(0.50)	Deletion	\$( 17,133)	\$( 1,940)	\$( 19,073)
Clerk II	(0.50)	Deletion	\$( 15,533)	\$( 7,593)	\$( 23,126)

**Total 2013 Budget Impact  
(Aging and Disability Resource Center)**

\$124,528	\$10,218	\$134,746
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These positions are fully funded.

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Clancy “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11j -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Health Department)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Health Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the Health Department recommends the addition of 0.25 FTE Public Health Educator and the deletion of (0.10) FTE Public Health Educator positions due to changes in grant funding.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Health Department table of organization be changed, adding 0.25 FTE Public Health Educator and deleting (0.10) FTE Public Health Educator; requested through the 2013 budget process to correspond with grant funding to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Public Health Educator	0.25	Addition	\$ 11,559	\$ 1,657	\$ 13,216
Public Health Educator	(0.10)	Deletion	<u>\$( 4,761)</u>	<u>\$( 682)</u>	<u>\$( 5,443)</u>
<b>Total 2013 Budget Impact (Health)</b>			<u>\$ 6,798</u>	<u>\$ 975</u>	<u>\$ 7,773</u>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor De Wane and seconded by Supervisor Vander Leest “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:     \s\ Troy Streckenbach, County Executive     Date: 11/12/2012

**No. 11k -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Human Services – Community Programs)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Services – Community Programs Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes to the table of organization; and

WHEREAS, the Human Services – Community Programs Department recommends the addition of 0.40 FTE Administrative Secretary to perform administrative duties currently handled by the Contract and Provider Relations Manager so this position can focus on improving overall vendor relations and vendor quality. This position would be maintained in Pay Grade 11 of the Administrative Classification and Compensation Plan; and

WHEREAS, the Human Services – Community Programs Department recommends the addition of 1.00 FTE Shelter Care Supervisor to provide adequate supervision levels as mandated by State licensing requirements. This position would be maintained in Pay Grade 18 of the Administrative Classification and Compensation Plan; and

WHEREAS, the Human Services – Community Programs Department recommends the addition of 0.60 FTE Shelter Care Worker position to provide adequate staffing levels as mandated by State licensing requirements; and

WHEREAS, the Human Services – Community Programs Department will begin administering the state mandated Wisconsin Home Energy Assistance Program (WHEAP) in 2013. This program is fully funded by the State of Wisconsin, Division of Energy Services. The Human Services – Community Programs Department recommends the addition of 4.00 FTE Economic Support Specialist positions to determine eligibility for WHEAP and Medical Assistance programs, as well as provide outreach activities, Crisis Emergency Services and Crisis Proactive Services as required by the WHEAP program; and

WHEREAS, with the implementation of FamilyCare in the 1<sup>st</sup> Quarter of 2014, the Human Services – Community Programs Department recommends the addition of 1.25 FTE Economic Support Specialist positions beginning in the 4<sup>th</sup> Quarter of 2013 to process customers on the long term care wait list into the long term care waiver program in preparation for FamilyCare. With the implementation of FamilyCare in 2014, the number of clients will increase and state timeframes to be met will be shorter. State and Federal funds will provide 75% of the funding for these positions; and

WHEREAS, the Human Services – Community Programs Department recommends the addition of 1.00 FTE Economic Support Supervisor to oversee proper administration of the WHEAP Program so fiscal penalties are not incurred. This position would be maintained in Pay Grade 17 of the Administrative Classification and Compensation Plan; and

WHEREAS, there has been a significant increase in the number of child abuse reports and referrals. Increased caseloads have made it difficult to manage state and federal mandates and may compromise children's safety. The Human Services – Community Programs Department recommends the addition of 3.00 FTE Social Worker/Case Manager positions in child protection services; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Services – Community Programs Department table of organization be changed, adding 0.40 FTE Administrative Secretary in Pay Grade 11 of the Administrative Classification and Compensation Plan, 1.00 FTE Shelter Care Supervisor in Pay Grade 18 of the Administrative Classification and Compensation Plan, 0.60 FTE Shelter Care Worker, 5.25 FTE Economic Support Specialist, 1.00 FTE Economic Support Supervisor in Pay Grade 17 of the Administrative Classification and Compensation Plan and 3.00 FTE Social Worker/Case Manager positions; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Administrative Secretary	0.40	Addition	\$ 15,144	\$ 1,230	\$ 16,374
Shelter Care Supervisor	1.00	Addition	\$ 51,822	\$ 7,351	\$ 59,173
*Shelter Care Worker	0.60	Addition	\$ 22,221	\$ 2,202	\$ 24,423
Economic Support Specialist	5.25	Addition	\$193,800	\$27,491	\$221,291
Economic Support Supervisor	1.00	Addition	\$ 49,030	\$ 6,956	\$ 55,986
Social Worker/Case Manager	3.00	Addition	\$179,977	\$25,530	\$205,507
<b>Total 2013 Budget Impact</b>					
<b>Human Services - Community Programs</b>			<b>\$511,994</b>	<b>\$70,760</b>	<b>\$582,754</b>

The Economic Support Specialist positions for the WHEAP program are funded with state funds from the Division of Energy Services. The Economic Support Specialist positions for the FamilyCare program are funded with state and federal dollars.

\*The 0.6 FTE increase reflects the net difference of 1.8 FTE increase combined with a decrease in on-call staff time equivalent to 1.2 FTE.

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Hopp and seconded by Supervisor La Violette **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 111 -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Human Services – Community Treatment Center)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Services – Community Treatment Center during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the Human Services – Community Treatment Center recommends the addition of 1.40 FTE Nursing Assistant positions to staff the night shift for safety reasons in high census situations; and

WHEREAS, the Human Services – Community Treatment Center recommends the deletion of (.50) FTE Clerk II position.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Services – Community Treatment Center table of organization be changed, adding 1.40 FTE Nursing Assistant and deleting (0.50) FTE Clerk II positions; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Nursing Assistant	1.40	Addition	\$ 50,221	\$ 7,123	\$ 57,344
Clerk II	(0.50)	Deletion	\$(16,822)	\$(2,386)	\$(19,208)
<b>Total 2013 Budget Impact (Human Services – Community Treatment Center)</b>			<b>\$33,399</b>	<b>\$ 4,737</b>	<b>\$ 38,136</b>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Robinson and seconded by Supervisor Hoyer “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11m -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Airport)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Airport during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes or has identified positions to be eliminated from the table of organization; and

WHEREAS, a comprehensive cost study was conducted at the Airport which determined it would be more cost effective to contract the cleaning services at the Airport; and

WHEREAS, an RFP has been issued for cleaning services at the Airport; and

WHEREAS, the Airport recommends the deletion of (7.00) FTE Utility Worker positions.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Airport table of organization be changed, deleting (7.00) FTE Utility Worker positions; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Utility Worker **	(7.00)	Deletion	\$(278,729)	\$(38,505)	\$(317,234)
<b>Total 2013 Budget Impact (Airport)</b>			<b>\$(278,729)</b>	<b>\$(38,505)</b>	<b>\$(317,234)</b>

**\*\*Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Utility Worker **	(6.00)	Addition	\$ 238,908	\$ 80,164	\$ 319,072
Supplies		Addition			\$ 27,144
Contracted Services (RFP)		Deletion			(\$196,776)
<b>Total 2013 Budget Impact (Airport)</b>					<b>\$ 149,440</b>

\*\* Reinstatement of 6 Utility Workers as per the County Board on November 7, 2012.

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Landwehr and seconded by Supervisor Van Dyck “to adopt”.

Following discussion, a motion by substitution was made by Supervisor Hopp and seconded by Supervisor La Violette “to reinstate the 6 Airport Utility FTE Positions at a total cost of FTE = \$319,072; Supplies = \$27,144; Contracted Services = (\$196,776); Total Budget Impact of \$149,440”.

After further discussion, a vote was taken on Supervisor Hopp’s motion by substitution. Roll Call #11m(1):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Dantine, La Violette, Williams, Jamir, Robinson, Clancy, Wetzel, Moynihan, Carpenter, Lund, Fewell

Nays: Landwehr, Kaster, Van Dyck, Steffen

Total Ayes: 22 Total Nays: 4

Motion carried.

Approved by:     \s\ Troy Streckenbach, County Executive     Date: 11/13/2012

**No. 11n -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Planning & Land Services)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Planning and Land Services Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes to the table of organization; and

WHEREAS, after a thorough review of the needs of the Planning and Land Services Department and the customers they serve it was determined that the addition of 1.00 FTE Geographic Information System (GIS) Technician is needed to keep the GIS data current, to provide training and custom maps, and to develop new GIS applications to further benefit the users of the system; and



WHEREAS, the GIS Technician position will be fully funded with Land Information Program revenues. If revenues become insufficient, the position will end and be eliminated from the Planning and Land Services table of organization; and

WHEREAS, the Wisconsin Department of Administration – Division of Housing is moving the Community Development Block Grant (CDBG) Housing Program from the state level to a 10-county consortium program which Brown County will lead; and

WHEREAS, this program will be funded 100% by the State of Wisconsin with U.S. Housing and Urban Development Department funds; and

WHEREAS, the Planning and Land Services Department recommends the addition of a grant funded 1.00 FTE Planner I – Housing to administer the county consortium CDGB Housing Program; and

WHEREAS, a grant will provide 100% funding of the salary and fringe benefits for a 1.00 FTE Planner I – Housing. Should the funding be eliminated, the position will end and be eliminated from the Planning and Land Services table of organization; and

WHEREAS, the Planning and Land Services Department recommends the addition of 1.00 FTE GIS Technician and 1.00 FTE Planner I – Housing positions; and

WHEREAS, the GIS Technician and Planner I – Housing positions will be maintained in Pay Grade 15 of the Administrative Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Planning and Land Services Department table of organization be changed, adding 1.00 FTE GIS Technician in Pay Grade 15 of the Administrative Classification and Compensation Plan and 1.00 FTE Planner I – Housing in Pay Grade 15 of the Administrative Classification and Compensation Plan; requested through the 2013 budget process to be effective January 1, 2013.

BE IT FURTHER RESOLVED, that the GIS Technician position will be fully funded by Land Information Program revenues. If revenues become insufficient, the position will end and be eliminated from the Planning and Land Services table of organization.

BE IT FURTHER RESOLVED, that the Planner I – Housing position is 100% grant funded for salary and fringe benefits. Should the funding be eliminated, the position will end and be eliminated from the Planning and Land Services table of organization.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
GIS Technician	1.00	Addition	\$43,443	\$ 25,151	\$68,594
Planner I – Housing	1.00	Addition	\$43,443	\$ 25,151	\$68,594
<b>Total 2013 Budget Impact (Planning and Land Services)</b>			<b>\$86,886</b>	<b>\$50,302</b>	<b>\$137,188</b>

These positions are fully funded by program revenues or a grant.

The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine **“to adopt”**. Following discussion, a vote was taken on Supervisor Erickson’s motion. Roll Call #11n(1):

Ayes: Sieber, De Wane, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, La Violette, Williams, Van Dyck, Jamir, Robinson, Clancy, Wetzel, Moynihan, Steffen, Carpenter, Lund, Fewell

Nays: Nicholson, Kaster

Total Ayes: 24                      Total Nays: 2

Motion carried.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11o -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Public Works)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Public Works Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Public Works Department recommends the following table of organization changes to change the FTE percentage of the Public Works Director and Office Manager I in the Highway and Facility Management areas. The Public Works Department recommends the addition 0.15 FTE Public Works Director and deletion of (0.25) FTE Office Manager I in the Highway area and the deletion of (0.15) FTE Public Works Director and addition of 0.25 FTE Office Manager I in the Facility Management area; and

WHEREAS, the Public Works Department recommends the following table of organization change to Highway positions: the deletion of (1.00) FTE Highway Superintendent; and

WHEREAS, the Public Works Department recommends the following table of organization changes to Facility Management positions: the deletion of (1.00) FTE Garage Mechanic, (1.00) FTE Facilities Systems Operator, (0.94) FTE Facility Manager; and

WHEREAS, the Public Works Department reviewed the needs of the Facility Management area and recommends the addition of 1.00 FTE Electrician to primarily service County facilities and to serve as backup for the Highway Electrician.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Highway positions in the Public Works Department table of organization be changed, adding 0.15 FTE Public Works Director and deleting (1.00) FTE Highway Superintendent and (0.25) FTE Office Manager I positions; requested through the 2013 budget process to be effective January 1, 2013.

BE IT FURTHER RESOLVED, that the Facility Management positions in the Public Works Department table of organization be changed, deleting (0.15) FTE Public Works Director, (1.00) FTE Garage Mechanic, (1.00) FTE Facilities Systems Operator, (0.94) FTE Facility Manager and adding 1.00 FTE Electrician and 0.25 FTE Office Manager I; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

**Public Works – Highway positions:**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Public Works Director	0.15	Addition	\$ 12,960	\$ 1,800	\$ 14,760
Highway Superintendent	(1.00)	Deletion	\$(68,445)	\$(9,657)	\$(78,102)
Office Manager I	(0.25)	Deletion	\$( 7,921)	\$(1,020)	\$( 8,941)
<b>Total 2013 Budget Impact (Public Works - Highway)</b>			<b><u>\$ (63,406)</u></b>	<b><u>\$ (8,877)</u></b>	<b><u>\$ (72,283)</u></b>

**Public Works – Facility Management positions:**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Public Works Director	(0.15)	Deletion	\$(12,960)	\$( 1,800)	\$( 14,760)
Electrician	1.00	Addition	\$ 63,291	\$ 8,978	\$ 72,269
Garage Mechanic	(1.00)	Deletion	\$(47,659)	\$( 8,326)	\$( 55,985)
Facilities Systems Operator	(1.00)	Deletion	\$(44,708)	\$(12,342)	\$( 57,050)
Facility Manager	(0.94)	Deletion	\$(51,334)	\$( 7,280)	\$( 58,614)
Office Manager I	0.25	Addition	\$ 7,921	\$ 1,020	\$ 8,941
<b>Total 2013 Budget Impact</b>			<b><u>\$ 7,921</u></b>	<b><u>\$ 1,020</u></b>	<b><u>\$ 8,941</u></b>



funding be eliminated, the position will end and be eliminated from the U.W. Extension table of organization.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the U.W. Extension table of organization be changed, adding 0.10 FTE Communications and Media Specialist, 0.25 FTE FIELDS Director and 0.22 FTE Invasive Species Aide and deleting (0.55) FTE Secretary II, (0.13) FTE Fruit & Vegetable Coordinator, (0.23) FTE Healthy Lifestyle Youth Educator, (0.37) Marketing Coordinator – LTE, (0.20) FTE 4-H Program Assistant, (0.26) Community Garden Coordinator, and (0.30) Education Coordinator positions; requested through the 2013 budget process to be effective January 1, 2013.

BE IT FURTHER RESOLVED, should the funding be eliminated, the positions will end and be eliminated from the U.W. Extension table of organization.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Secretary II	(0.55)	Deletion	\$( 4,247)	\$( 705)	\$( 4,952)
Communications and Media Specialist	0.10	Addition	\$ 6,001	\$ 441	\$ 6,442
FIELDS Director	0.25	Addition	\$ 15,002	\$ 1,103	\$ 16,105
Fruit & Vegetable Coordinator	(0.13)	Deletion	\$( 3,752)	\$( 298)	\$( 4,050)
Healthy Lifestyle Youth Educator	(0.23)	Deletion	\$( 7,529)	\$( 597)	\$( 8,126)
Marketing Coordinator – LTE	(0.37)	Deletion	\$( 7,783)	\$( 617)	\$( 8,400)
Invasive Species Aide	0.22	Addition	\$ 3,852	\$ 311	\$ 4,163
4-H Program Assistant	(0.20)	Deletion	\$( 4,336)	\$( 344)	\$( 4,680)
Community Garden Coordinator	(0.26)	Deletion	\$( 6,750)	\$( 496)	\$( 7,246)
Education Coordinator	(0.30)	Deletion	\$( 8,672)	\$( 688)	\$( 9,360)
<b>Total 2013 Budget Impact (U.W. Extension)</b>			<b>\$(18,214)</b>	<b>\$(1,890)</b>	<b>\$(20,104)</b>

Added positions are fully grant funded.

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
 PLANNING, DEVELOPMENT &  
 TRANSPORTATION COMMITTEE  
 EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Dantine and seconded by Supervisor Zima “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11q -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Land and Water Conservation)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Land and Water Conservation Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the changes or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Land and Water Conservation Department recommends the deletion of (2.00) FTE Technician LTE positions that were created for the duration of a grant and the grant has ended.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Land and Water Conservation table of organization be changed, deleting (2.00) FTE Technician LTE positions; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Technician LTE	(2.00)	Deletion	\$(92,477)	\$(13,113)	\$(105,590)
<b>Total 2013 Budget Impact (Land and Water Conservation)</b>			<b>\$(92,477)</b>	<b>\$(13,113)</b>	<b>\$(105,590)</b>

**Fiscal Impact:** The changes in this resolution are reflected in the 2013 budget.

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Dantine and seconded by Supervisor Buckley "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive                                Date: 11/12/2012

**No. 11r -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2013 BUDGET PROCESS (Sheriff's Department)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Sheriff's Department during the 2013 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the Sheriff's Department recommends the deletion of (2.00) FTE Correction Officers and (1.00) FTE Sergeant positions.

Correction Officer	(2.0)	Deletion
Sergeant	(1.0)	Deletion

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Sheriff's Department table of organization be changed, deleting (2.0) FTE Correction Officers and (1.0) FTE Sergeant; requested through the 2013 budget process to be effective January 1, 2013.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Correction Officer	(2.0)	Deletion	\$( 91,765)	\$(15,405)	\$(111,170)
Sergeant	(1.0)	Deletion	\$( 67,775)	\$(34,797)	\$(102,572)
<b>Total 2013 Budget Impact (Sheriff's Department)</b>			<u>\$(159,540)</u>	<u>\$(54,202)</u>	<u>\$(213,742)</u>

**Fiscal Impact:** This resolution does not require an appropriation from the General Fund because the changes are reflected in the 2013 budget.

Respectfully submitted,  
PUBLIC SAFETY COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Buckley "to adopt".

A motion was made by Supervisor Zima and seconded by Supervisor Kaster "to delete erroneous information from the Budget Impact and replace with "Budget Neutral" three positions deleted from unfunded table of organization". Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Zima and seconded by Supervisor Evans "to adopt the resolution as amended". Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:           \s\ Troy Streckenbach, County Executive          

Date: 11/12/2012

**No. 11s -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION PUBLIC SAFETY COMMUNICATIONS (Communications Manager)**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Public Safety Committee has reviewed the proposed 2013 Budget for the Public Safety Communications Department; and

WHEREAS, the Public Safety Committee recommends the deletion of (1.00) FTE Communications Manager position from the Public Safety Communications table of organization; and

WHEREAS, that the Communications Manager Position be eliminated from the Table of Organization, but the money be held in the budget to give the Director, Public Safety Committee, Human Resources Department and Stakehold Group time to create a new position that will meet the Communication Center needs (\$84,130). And further to allow the Director to use the necessary funds during this transition not to exceed April 1, 2013. \*\*

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Public Safety Communications Department table of organization be changed, deleting (1.00) FTE Communications Manager position; requested through the 2013 budget process to be effective January 1, 2013.

\*\* This paragraph added as per the County Board on November 7, 2012.

**Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Communications Manager	(1.00)	Deletion	<u>\$(59,118)</u>	<u>\$(25,012)</u>	<u>\$(84,130)</u>
<b>Total 2013 Budget Impact (Public Safety Communications)</b>			<u>\$(59,118)</u>	<u>\$(25,012)</u>	<u>\$(84,130)</u>

Respectfully submitted,  
PUBLIC SAFETY COMMITTEE  
EXECUTIVE COMMITTEE

Submitted by Human Resources.  
Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund.

A motion was made by Supervisor Kaster and seconded by Supervisor Buckley **“to adopt”**.

Following discussion, a motion was made by Supervisor Zima and seconded by Supervisor Vander Leest **“to amend by substitution, that the Communications Manager position be eliminated from the Table of Organization, but the money be held in the Budget to give**



**the Director, Public Safety Committee, Human Resources Department and Stakeholders Group time to create a new position that will meet the Communication Center’s needs (\$84,130). And further to allow the Director to use the necessary funds during the transition not to exceed April 1, 2013”.**

Discussion on Supervisor Zima’s motion. Vote taken. Roll Call #11s(1):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Wetzel, Steffen, Carpenter, Lund

Nays: La Violette, Robinson, Clancy, Moynihan, Fewell

Total Ayes: 21 Total Nays: 5

Motion carried.

-----  
 A motion was made by Supervisor Zima and seconded by Supervisor Kaster “**to adopt as amended**”. Vote taken. Roll Call #11s(2):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, Williams, Kaster, Van Dyck, Jamir, Wetzel, Steffen, Carpenter, Lund

Nays: La Violette, Robinson, Clancy, Moynihan, Fewell

Total Ayes: 21 Total Nays: 5

Motion carried.

Approved by:           \s\ Troy Streckenbach, County Executive           Date: 11/12/2012  
**No. 12 -- RESOLUTION ESTABLISHING THE BROWN COUNTY BUDGET FOR CALENDAR YEAR 2013**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
 BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION ESTABLISHING THE BROWN COUNTY BUDGET FOR CALENDAR YEAR 2013**

**BE IT RESOLVED**, that the following sums of money be raised for the ensuing year:

School for Children with Disabilities	2,802,612
Health	1,946,329
County Aid Bridges (Section 82.08, Wis. Stats.)	175,000
Debt Service Fund	13,913,435
All Other County Taxes	<u>62,050,900</u>
PROPERTY TAX LEVY .....	80,888,276

**BE IT FURTHER RESOLVED**, that the County shall apportion the tax for the school for Children with Disabilities on all districts participating; and

**BE IT FURTHER RESOLVED**, that the County shall apportion the tax for the Health Department on all districts participating; and

**BE IT FURTHER RESOLVED**, that the County shall apportion the tax for bridges under Section 82.08, Wis. Stats., on the taxable property of the taxing districts participating; and

**BE IT FURTHER RESOLVED**, that the County shall enter in the Tax Apportionment, State Special Charges for Forestry Mill Tax, Section 70.58, Wis. Stats., in the amount of \$3,016,533 and

**BE IT FURTHER RESOLVED**, that the County shall enter in the Tax Apportionment the 20% Highway County Trunk Bridge assessments as authorized legal taxes against any district in the County, under Section 83.03 (2), Wis. Stats., and

**BE IT FURTHER RESOLVED**, that the budgeted appropriations for purposes of Section 65.90, Wis. Stats., are attached hereto as Exhibit A, and the detailed budget for purposes of Section 59.17 (5), Wis. Stats., is the document of which this is part; and

**BE IT FURTHER RESOLVED**, that the Director of Administration is authorized to make any technical corrections to the budget that are necessary.

Following discussion, a motion was made by Supervisor Haefs and seconded by Supervisor Erickson **“to take from the General Fund \$100,000 to a designated fund to be used for payment in the 2021 Budget applied to the \$1,000,000 Balloon Payment. Budget Impact is Zero”**.

After further discussion, Supervisor Haefs withdrew his motion.

A motion was made by Supervisor De Wane and seconded by Supervisor Haefs **“to add a Drug Task Force Attorney -- \$49,090 Salary; \$23,446 Fringes for a total of \$72,536”**.

A motion was made by Supervisor Lund and seconded by Supervisor Zima **“that we allocate \$50,000 for contract services to have help for prosecuting drug crimes in the District Attorney’s Office, taken from the General Fund”**.

A motion was made by Supervisor Fewell and seconded by Supervisor Buckley **“to refer Supervisor Lund’s motion”**. Vote taken. Roll Call #12(1):

Ayes: Evans, Buckley, Landwehr, Dantine, La Violette, Jamir, Robinson, Clancy, Wetzel, Moynihan, Steffen, Carpenter, Fewell  
Nays: Sieber, De Wane, Nicholson, Hoyer, Hopp, Haefs, Erickson, Zima, Vander Leest, Williams, Kaster, Van Dyck, Lund

Total Ayes: 13                      Total Nays: 13

Motion defeated.

-----  
Vote taken on Supervisor Lund's motion **"that we allocate \$50,000 for contract services to have help for prosecuting drug crimes in the District Attorney's Office, taken from the General Fund"**. 2/3 vote required (18 votes). Roll Call #12(2):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Haefs, Erickson, Zima, Vander Leest, Landwehr, Dantine, La Violette, Williams, Kaster, Wetzel, Moynihan, Lund, Fewell

Nays: Hopp, Evans, Buckley, Van Dyck, Jamir, Robinson, Clancy, Steffen, Carpenter

Total Ayes: 17                      Total Nays: 9

Motion defeated for lack of 2/3 vote (18 votes).

-----  
A motion was made by Supervisor Lund and seconded by Supervisor Zima **"that we allocate \$50,000 for contract services to hire help for prosecuting drug crimes in the District Attorney's Office on the levy"**. Vote taken. 2/3 vote required (18 votes). Roll Call #12(3):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Haefs, Erickson, Zima, Vander Leest, Dantine, Wetzel, Moynihan, Lund, Fewell

Nays: Hopp, Evans, Buckley, Landwehr, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Steffen, Carpenter

Total Ayes: 13                      Total Nays: 13

Motion defeated.

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A motion was made by Supervisor La Violette and seconded by Supervisor Buckley **"to adopt the Budget as amended"**. No action taken at this time.

Following discussion, Supervisor La Violette withdrew her motion.

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A motion was made by Supervisor Kaster and seconded by Supervisor Dantine **"to add to Capital Projects for 2013 – repair bridges on County G and JJ to be paid for from allocated funds from Project #3 (Budget Book page 236 – County NN Reconditioning)"**.

Discussion followed with Director of Public Works, Paul Van Noie, explaining how this could happen and what area he would use funds to do this project. (These dollar amounts were not included in Supervisor Kaster's written motion provided to the Clerk.) Vote taken. Roll Call #12(4):

Ayes: Sieber, De Wane, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Wetzel, Moynihan, Carpenter, Lund

Nays: Nicholson, Steffen, Fewell

Total Ayes: 23                      Total Nays: 3

Motion carried.

-----  
A motion was made by Supervisor Robinson to apply the \$77,500 saved by forgoing engineering projects and utilize that money to pay for an additional car in the Sheriff's Office and the balance to be used to contract for a Special Attorney to address the backlog of drug cases in the District Attorney's Office".

After clarification that \$77,500 was already allocated to two bridge projects, Supervisor Robinson withdrew his motion.

A motion was made by Supervisor Hopp and seconded by Supervisor Haefs "to remove the \$26,000 Squad Car allotment as added by Public Safety for the Sheriff's Department".  
Vote taken. Roll Call #12(5):

Ayes: De Wane, Nicholson, Hopp, Haefs, Erickson, Vander Leest, Landwehr, Kaster, Robinson, Moynihan, Lund

Nays: Sieber, Hoyer, Zima, Evans, Buckley, Dantine, La Violette, Williams, Van Dyck, Jamir, Clancy, Wetzel, Steffen, Carpenter, Fewell

Total Ayes: 11                      Total Nays: 15

Motion to delete \$26,000 defeated.

-----  
A motion was made by Supervisor La Violette and seconded by Supervisor Buckley "to adopt the 2013 Budget as amended". Vote taken. Roll Call #12(6):

Ayes: Sieber, De Wane, Hoyer, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, La Violette, Williams, Van Dyck, Jamir, Robinson, Clancy, Wetzel, Moynihan, Carpenter, Lund, Fewell

Nays: Nicholson, Hopp, Kaster, Steffen

Total Ayes: 22                      Total Nays: 4

Motion carried.

A motion was made by Supervisor Lund and seconded by Supervisor Evans "to adopt the mill rate at 4.6787 (\$80,888,276)". Vote taken. Roll Call #12(7):

Ayes: Sieber, De Wane, Hoyer, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Wetzel, Moynihan, Carpenter, Lund, Fewell

Nays: Nicholson, Hopp, Steffen

Total Ayes: 23                      Total Nays: 3

Motion carried.

**\*\* COUNTY EXECUTIVE VETOED ITEM #12 – RESOLUTION ESTABLISHING THE BROWN COUNTY BUDGET FOR CALENDAR YEAR 2013 \*\***

**ATTACHMENTS TO RESOLUTION #12**

**ON THE FOLLOWING PAGE**

EXECUTIVE

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

PHONE (920) 448-4001 FAX (920) 448-4003



TROY STRECKENBACH

COUNTY EXECUTIVE

November 12, 2012

Chairman and Members of the Board of Supervisors:

Congratulations for approving a plan that makes important investments in key services while still recognizing that taxpayers are struggling in this difficult economy. However, to ensure that the property tax levy does not increase even one dime, I am vetoing the \$26,000 added for an additional patrol car for the Sheriff's office. Even though I am vetoing this motion, the Sheriff and I have identified savings in the current year budget that can be used to purchase the patrol car without raising taxes. Again, I recognize the board felt this was a needed addition and I am confident that working with the Sheriff and board we can accommodate this request without raising taxes. I appreciate the board's willingness to work with the administration in deliberating and finalizing a budget that we all can be proud of.

Together, we were able to pass a budget that:

1. Freezes the property tax levy from last year, ensuring taxpayers are put first.
2. Decreases overall spending by roughly \$25 million.
3. Makes important investments in public safety and child protection.
4. Invests \$1.0 million into maintenance of our assets.

And for that, we can all be proud. Thank you again for your hard work.

Best regards,

A handwritten signature in black ink, appearing to read "Troy Streckenbach".

Troy Streckenbach  
County Executive



TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION ESTABLISHING THE BROWN COUNTY BUDGET  
FOR CALENDAR YEAR 2013**

BE IT RESOLVED, that the following sums of money be raised for the ensuing year:

School for Children with Disabilities	2,802,612
Health	1,946,329
County Aid Bridges (Section 82.08, Wis. Stats.)	175,000
Debt Service Fund	13,913,435
All Other County Taxes	<u>62,050,900</u>
PROPERTY TAX LEVY .....	80,888,276

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the school for Children with Disabilities on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the Health Department on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for bridges under Section 82.08, Wis. Stats., on the taxable property of the taxing districts participating; and

BE IT FURTHER RESOLVED, that the County shall enter in the Tax Apportionment, State Special Charges for Forestry Mill Tax, Section 70.58, Wis. Stats., in the amount of \$3,016,533 and

BE IT FURTHER RESOLVED, that the County shall enter in the Tax Apportionment the 20% Highway County Trunk Bridge assessments as authorized legal taxes against any district in the County, under Section 83.03 (2), Wis. Stats., and

BE IT FURTHER RESOLVED, that the budgeted appropriations for purposes of Section 65.90, Wis. Stats., are attached hereto as Exhibit A, and the detailed budget for purposes of Section 59.17 (5), Wis. Stats., is the document of which this is part; and

BE IT FURTHER RESOLVED, that the Director of Administration is authorized to make any technical corrections to the budget that are necessary.

Approved by:

TROY STRECKENBACH  
BROWN COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

*Refuse to Sign, See Veto.  
11/12/12 [Signature]*

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November 7, 2012

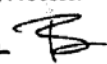
**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session (**budget items**) on October 10, 2012 and recommends the following motions:

**\*\*Please Note\*\***

The following numbers correspond to the Public Safety Committee minutes for the Budget portion of the meeting – Items 1-17 went before the October County Board meeting.

18. Sheriff: Review of 2013 department budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2013 Budget Process. (Sheriff's Department)
  - i. ~~To add one squad car to the budget at a cost of \$26,000.~~ Veto 11/2/12 
  - ii. To approve the resolution. See Resolutions, Ordinances November County Board.
  - iii. To approve the Sheriff's Department budget as amended.
19. Public Safety Communications: Review of 2013 department budget.
  - i. To delete the salary and fringes of \$84,130 from the budget for the Communications Manager position. (Passed 4 to 1)
  - ii. To approve the 2013 Public Safety Communications budget as amended. (Passed 4 to 1)
20. Medical Examiner: Review of 2013 department budget.  
To approve the 2013 Medical Examiner budget.
21. District Attorney: Review of 2013 department budget.  
To approve the 2013 District Attorney budget.
22. Circuit Courts/Clerk of Courts: Review of 2013 department budget.  
To approve the 2013 Circuit Courts/Clerk of Court budget.

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PLEASE NOTE: At the Veto Session on November 15, 2012, the County Board voted to "receive and place on file" by a vote of Ayes: 22; Excused: 4. The County Executive's Veto was not overridden.



**No. 13 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

Supervisor Lund announced they raised \$130 for the Red Cross and thanked the Supervisors.

Supervisor Erickson will have a food drive at the December 19<sup>th</sup> County Board meeting for the Salvation Army.

**Late Communications:**

**No. 13a -- FROM SUPERVISOR ROBINSON RE: CLARIFICATION OF RFP PROCESS AND THE BOARD OF SUPERVISORS' PARTICIPATION INCLUDING: 1) A WRITTEN POLICY OF WHEN THE BOARD HAS FINAL APPROVAL OF AGREEMENTS THROUGH RFP PROCESS; AND 2) A POLICY THAT A RESOLUTION FOR APPROVAL OF AN RFP BY THE BOARD CLEARLY INDICATES WHETHER THE AWARDING OF THE AGREEMENT COMES BACK TO THE FULL BOARD FOR APPROVAL.**

Refer to Executive Committee.

**No. 13b -- FROM SUPERVISOR ROBINSON RE: THAT THE COUNTY BOARD ESTABLISH A POLICY STATING A MINIMUM FUND BALANCE FOR UNRESTRICTED FUNDS IN ALL ENTERPRISES AND SPECIAL FUNDS, DEPARTMENTS, ETC.**

Refer to Executive Committee.

**No. 14 -- CLOSING ROLL CALL.**

Present: Sieber, De Wane, Nicholson, Hoyer, Hopp, Haefs, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, La Violette, Williams, Kaster, Van Dyck, Jamir, Robinson, Clancy, Wetzel, Moynihan, Steffen, Carpenter, Lund, Fewell

Total Present: 26

**No. 15 -- ADJOURNMENT TO WEDNESDAY, DECEMBER 19, 2012 AT 7:00 P.M., LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.**

A motion was made by Supervisor Clancy and seconded by Supervisor Vander Leest “**to adjourn to the above date and time**”. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 6:08 p.m.

ls\ **DARLENE K. MARCELLE**  
Brown County Clerk