

**PROCEEDINGS OF THE BROWN COUNTY  
LAND CONSERVATION SUBCOMMITTEE**

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Land Conservation Subcommittee** was held virtually on Tuesday, May 26, 2020.

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**Present:** Chair Norb Dantine, Vice Chair/Citizen Rep Stan Kaczmarek, Supervisor Amanda Chu, Supervisor Tom Friberg, Supervisor Dave Landwehr, Supervisor Ray Suennen

**Also Present:** County Conservationist Mike Mushinski, Assistant County Conservationist Jon Bechle and other interested parties.

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**I. Call Meeting to Order.**

The meeting was called to order by Senior Member Norb Dantine at 5:30 p.m.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Landwehr, seconded by Stan Kaczmarek to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**III. Election of Chair.**

Supervisor Dave Landwehr nominated Norb Dantine for Chair.

**Motion made by Stan Kaczmarek, seconded by Supervisor Suennen to close nominations and elect Norb Dantine as Chair. Vote taken. MOTION CARRIED UNANIMOUSLY**

**IV. Election of Vice Chair.**

Chair Dantine nominated Citizen Rep Stan Kaczmarek for Vice-Chair.

**Motion made by Supervisor Suennen, seconded by Supervisor Chu to close nominations and elect Stan Kaczmarek as Vice Chair. Vote taken. MOTION CARRIED UNANIMOUSLY**

**V. Set date, time and location for regular meetings.**

A discussion ensued with regard to possible meeting locations i.e. County departments, local farms, etc. and preferences where to hold the budget meeting.

**Motion made by Supervisor Landwehr, seconded by Supervisor Suennen to hold Land Conservation Subcommittee meetings the fourth Tuesday of the month starting at 5:30 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Landwehr, seconded by Stan Kaczmarek to hold the June meeting at the Highway Department and discuss further at that time. Vote taken. MOTION CARRIED UNANIMOUSLY**

**VI. Approve/Modify Minutes of March 23, 2020.**

**Motion made by Stan Kaczmarek, seconded by Supervisor Chu to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Comments from the Public – None.**

## **Land Conservation Department**

### **1. Budget Status Report (unaudited) for March 31, 2020.**

County Conservationist Mike Mushinski informed they were in good shape for 2020.

**Motion made by Supervisor Landwehr, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **2. Budget Status Report (unaudited) for April 30, 2020.**

Mushinski informed they were even closer to expenses and revenues in April so again they were financially tracking very well.

**Motion made by Stan Kaczmarek, seconded by Supervisor Chu to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **3. Budget Adjustment Request (20-040): Any increase in expenses with an offsetting increase in revenue.**

LCC was able to receive reimbursement of \$11,500 for costs associated with the EDRI Mapping Software through the Upper East project. This was not budgeted in 2020.

**Motion made by Supervisor Landwehr, seconded by Stan Kaczmarek to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **4. Resolution Approving Budget Adjustment General Fund Transfer.**

A new vehicle was included as part of the 2019 budget, they ordered one and it came March 25, 2020. The original funds from 2019 were put back in the general fund and the vehicle expense was taken out of the 2020 budget. Mushinski explained that Administration reached out to all the departments and asked for carryover funds but he made the assumption that the vehicle would be there in time and didn't request a carryover.

**Motion made by Supervisor Suennen, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **5. Director's Report.**

#### **a) COVID-19 Department Update.**

Mushinski informed they had two staff members teleworking and seven that came in every day. They did land owner visits, while avoiding one-on-one contact, and answered phone calls. It's been a very safe environment for staff, they haven't had any issues. Due to Chapter 26 – Animal Waste Ordinance and performance standards in their ordinance, there were critical things they were there for and responded to 16 incidents of complaints.

The drier spring helped local farms get their crops planted. They had a big rain last weekend which caused some issues but the manure runoff events this spring were less than anticipated, which was very good.

Their department was responsible for certificates of conservation compliance for the Farmland Preservation Working Lands, it was important to get those certificates out to landowners for their taxes if needed.

Construction season started early. They did more this spring than last year due to the abnormally wet conditions.

This spring during their farm walks, they walked 392 parcels and almost 11,000 acres. To avoid landowners they reached out by phone and sent them conservation plans. The NR151 map in the agenda noted the parcels they walked, each dot noted what they found, if they were in compliance or not compliant with their standards. A

majority of the time it was a positive relationship and response. Responding to Chu, this map was a planning tool so they could prioritize those areas within the county more heavily and get more services there.

Stan Kaczmarek briefly spoke to Natural Resources Conservation Service (NRCS) funding opportunities, programs available to eligible landowners to conserve working agricultural lands.

**Motion made by Supervisor Kaczmarek, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

6. **Such Other Matters as Authorized by Law.** None.

7. **Adjourn.**

**Motion made by Supervisor Chu, seconded by Supervisor Friberg to adjourn at 6:12 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Administrative Coordinator