

**PROCEEDINGS OF THE BROWN COUNTY
LAND CONSERVATION SUBCOMMITTEE**

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Land Conservation Subcommittee** was held on Monday, November 26, 2012 at Austin Straubel International Airport, Green Bay, WI

Present: Chair Dantine, Supervisors Kaster, Erickson, Sieber, Landwehr, Norb Van De Hei
Also Present: Bill Hafs, Jon Bechle, Executive Streckenbach, Supervisor Williams and Supervisor Robinson.

I. Call Meeting to Order:

The meeting was called to order by Chairman Norb Dantine at 6:00 p.m.

II. Approve/Modify Agenda.

Motion made by N. Vande Hei, seconded by Supervisor Kaster to approve the agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of Land Conservation Subcommittee of October 22, 2012.

Motion made by Supervisor Landwehr, seconded by N. Vande Hei to approve the minutes. Vote taken. MOTION CARRIED UNANIMOUSLY

Land Conservation

1. Resolution re: Change in Table of Organization Land and Water Conservation Technician LTE.

Hafs informed that this grant, which they originally applied for, was going to be a two year grant and was to the Great Lakes Restoration Initiative. They currently had the position on board but the grant failed. So they checked with the EPA and asked them to extend the current grant for another year based on performance and extra dollars that had not been spent from their subcontract with Baird Creek Preservation Foundation so they agreed to do that. This grant was fully funded for this position, all expenses were paid for. The breakdown of the financials are located on Budget Adjustment 12-111. This resolution was asking for this addition of this temporary position which was put on the Table of Organization, when the funding ends, the position would be removed from the Table of Organization.

Motion made by Supervisor Erickson, seconded by Supervisor Landwehr to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

2. Budget Adjustment Request (12-103): West Shore Pike Habitat Project.

This budget adjustment request was to reallocated budgeted funds for Land and Water Conservation's West Short Pike EPA grant from supply expense to the transfer out to Land and Water Conservation Operations for mileage. West Shore Pike actual vehicle expenses are paid out of Land and Water Conservation Operations and the West Shore Pike grant fund reimburses these expenses using the agreed upon rate in the EPA grant agreement.

Motion made by Supervisor Sieber, seconded by Supervisor N. Vande Hei to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

3. Budget Adjustment Request (12-111): Baird Creek Buffer Project.

This budget adjustment request was for the extension of the Land and Water Conservation Department's Baird Creek EPA grant. The EPA has extended the grant through December 31, 2013.

Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. Land and Water Conservation Department Budget Update October 2012 (to be distributed at LCC meeting).

Hafs provided handouts (attached) and informed that one side showed the Land and Water Conservation budget and the other side showed their West Shore, Baird Creek, Other Grant budget.

Motion made by Supervisor Erickson, seconded by Supervisor N. Vande Hei to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

5. Such other matters as authorized by law.

6. Adjourn.

Motion made by Supervisor Kaster, seconded by N. Vande Hei to adjourn at 6:30 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

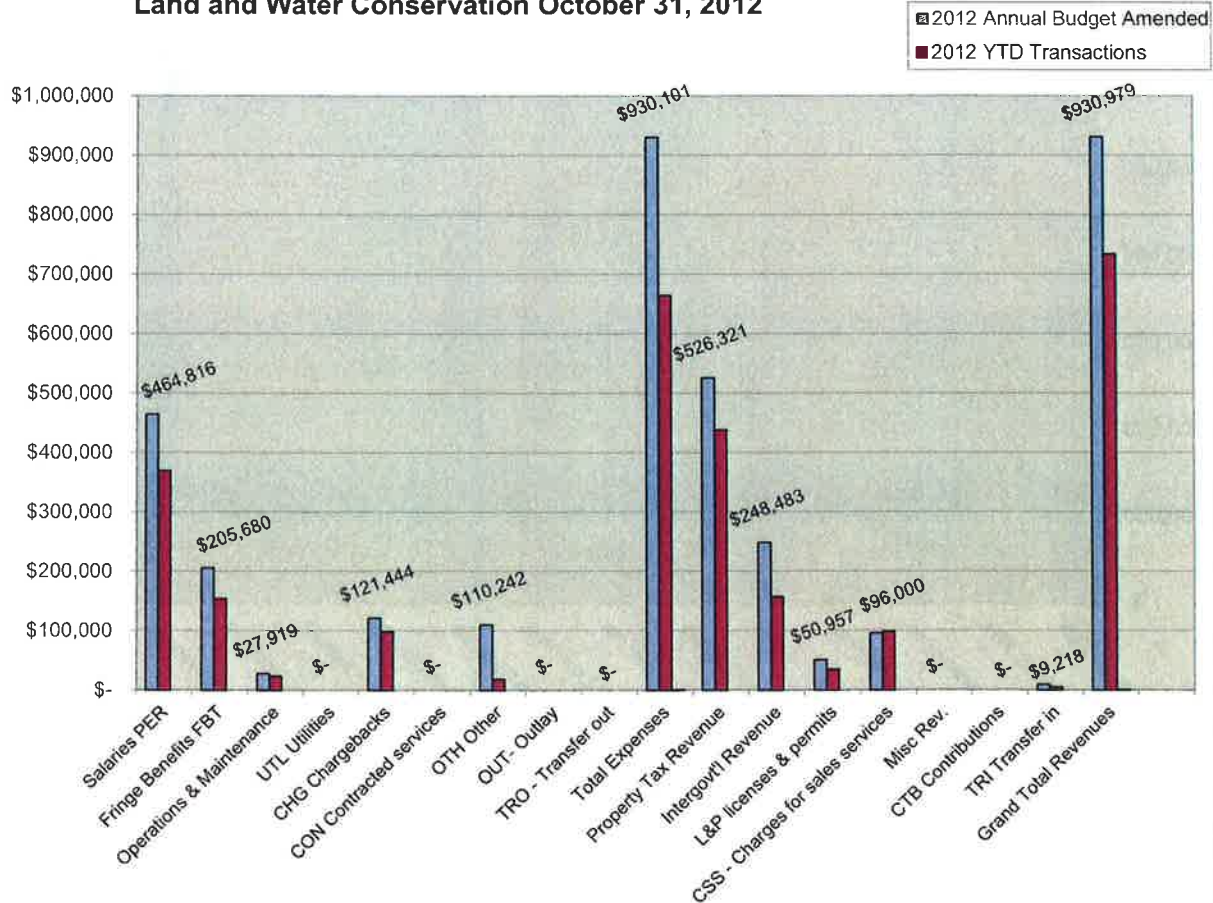
Brown County
Land and Water Conservation
Budget Status Report (unaudited)
 10/31/2012

	2012 Annual Budget Amended	2012 YTD Transactions		2011 Budget	2011 Actual
Salaries PER	\$ 464,816	\$ 369,568		\$ 477,345	\$ 470,581
Fringe Benefits FBT	\$ 205,680	\$ 154,178		\$ 205,937	\$ 193,360
Operations & Maintenance	\$ 27,919	\$ 23,777		\$ 47,279	\$ 43,234
UTL Utilities	\$ -	\$ -		\$ 72	\$ -
CHG Chargebacks	\$ 121,444	\$ 98,631	Indirect cost, I.S., Insurance	\$ 103,702	\$ 103,624
CON Contracted services	\$ -	\$ -		\$ -	\$ -
OTH Other	\$ 110,242	\$ 18,480	Grant exp., landowner payments, WD, L&W	\$ 104,931	\$ 112,389
OUT- Outlay	\$ -	\$ -		\$ -	\$ -
TRO - Transfer out	\$ -	\$ -		\$ -	\$ -
Total Expenses	\$ 930,101	\$ 664,636	71%	\$ 939,266	\$ 923,190
Property Tax Revenue	\$ 526,321	\$ 438,600		\$ 494,990	\$ 494,990
Intergov't Revenue	\$ 248,483	\$ 157,197	State grants	\$ 273,879	\$ 279,058
L&P licenses & permits	\$ 50,957	\$ 34,800	Permits, inspections	\$ 47,000	\$ 54,578
CSS - Charges for sales services	\$ 96,000	\$ 98,495	Ag 50 cent fee, Tree sales	\$ 97,000	\$ 104,769
Misc Rev.	\$ -	\$ -		\$ -	\$ -
CTB Contributions	\$ -	\$ -		\$ 2,000	\$ 2,000
TRI Transfer in	\$ 9,218	\$ 4,826	Fuel - grants through LWCD	\$ 24,397	\$ 24,355
Grand Total Revenues	\$ 930,979	\$ 733,919	79%	\$ 939,266	\$ 959,750

16,075+

20,485 +

Land and Water Conservation October 31, 2012



Brown County
Land Conservation West Shore, Baird Creek GRANTS
Budget Status Report (unaudited)

10/31/2012	Annual Budget Amended	YTD Transactions
Salaries PER	\$ 96,976	\$ 78,603
Fringe Benefits FBT	\$ 21,711	\$ 18,090
Operations & Maintenance	\$ 24,935	\$ 6,919
CON Contracted services	\$ 60,984	\$ 5,148
Other	\$ 425,265	\$ 309,454
OUT- Outlay	\$ -	\$ -
TRO - Transfer out	\$ 7,578	\$ 4,826
Total Expenses	\$ 637,449	\$ 423,043
Intergov't Revenue	\$ 637,449	\$ 423,081
Contributions		
Interest	\$ -	\$ -
Transfer in	\$ -	\$ -
Grand Total Revenues	\$ 637,449	\$ 423,081

Baird Creek Preservation Foundation
 landowner payments

66%

66%

Land and Water Conservation
West Shore, Baird Creek, Other GRANTS 2012
October 31 , 2012

■ Annual Budget Amended
 ■ YTD Transactions

