

**PROCEEDINGS OF THE BROWN COUNTY
LAND CONSERVATION SUBCOMMITTEE**

Pursuant to Section 18.94 Wis. Stats., a regular and budget meeting of the **Brown County Land Conservation Subcommittee** was held on Monday, October 24, 2011 in Room 161, UW-Extension – 115 Bellevue Street, Green Bay, WI

Present: Norb Dantine-Chairman; Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster, Norb VandeHei
Also Present: Bill Hafs, Jim Jolly, Jon Bechle, Sara Perrizo, Andrea Konrath, Caroline Maricque Supervisor Andrews, Clancy, Scray, La Violette, Schuller. Executive Streckenbach Fred Mohr, Debbie Klarkowski, Paula Kazik

I. **Call Meeting to Order:**

The meeting was called to order by Chairman Norb Dantine at 6:00 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Kaster and seconded by Supervisor Haefs to approve. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of Land Conservation Subcommittee of September 26, 2011.**

Motion made by Supervisor Kaster and seconded by N. Vande Hei to approve. MOTION APPROVED UNANIMOUSLY

**Non-Budget Items
Communications**

1. **Land and Water Conservation Department Budget Update September 2011.**

County Conservationist Bill Hafs provided a copy of the September 2011 Land and Water Conservation Dept (LWCD) budget update and the September 2011 LWCD grants budget update (both items attached) and highlighted where they were at: Department 68% with total expenses and 70% grand total revenues; West Shore, Baird Creek Grants: 47% total expenses, 47% grand total revenues.

Motion made by Supervisor Fleck and seconded by Supervisor Erickson to receive and place on file. MOTION APPROVED UNANIMOUSLY

2. **Working lands initiative (WLI) program update.**

Referred to page 2 in the packet which showed a list of people responding to a letter that was sent out to land owners regarding farmland preservation tax credits. Hafs stated as they come in they are contacting them and asking them to self-certify which they are doing. They have to be certified by January 1st and if they do not they will be issued a notice of non-compliance. They predict they will hear from a larger amount of people once they receive that notice.

Motion made by Supervisor Haefs and seconded by Supervisor Erickson to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. **Grant Application Review (11-12): USFWS West Shore Staffing.**

Hafs informed that when they applied for this grant it would be applicable for 2012 but noted the monies will not be available until 2013.

Motion made by Supervisor Haefs and seconded by N. Vande Hei to approve. MOTION APPROVED UNANIMOUSLY

4. **Budget Adjustment Request (11-140): Increase in expenses with offsetting increase in revenue.**

This adjustment is for cost share for landowners in the West Shore and it is all grant funded. Increase landowner's payments for the pike project in the Village of Suamico and Town of Pittsfield for 2011. These funds are provided through a NRDA grant (NRDA02) and will be reimbursed at 100%.

Motion made by Supervisor Fleck and seconded by Supervisor Erickson to approve. MOTION APPROVED UNANIMOUSLY

BUDGET REVIEW – 6:05pm

REVIEW OF 2012 DEPARTMENT BUDGET

5. **2012 Land and Water Conservation Department Budget proposal and approval.**

Hafs provided handouts (attached) re: LWCD Budget 2012 Proposal which compared 2011 and 2012 budgets and a revised resolution regarding new or deleted positions during 2012 budget process. He explained there was some wording that needed to be corrected. The LWCD Staffing Summary handout explains the resolution.

The student intern position that was added will be working on the West Shore and was 100% grant funded. Responding to a question from Supervisor Erickson, Hafs informed that his technician Mike Mushinski will be the one that will go out and talk to the landowners on the West Shore. Erickson stated they had an intern working on it the first year and he felt it was unsuccessful. Hafs added that Larry Kriese was hired for that position but had since retired. Fleck felt that their employees were stretched thin with the increase of the working lands. Hafs responded that there would be some people that aren't serviced and the state didn't give any funding for that.

Hafs questioned if the grant to fund a position failed would the person in that position lose their job and what were the chances in getting the grant. This position is out in the community working directly with the people of Brown County. This was not a nonperformance issue or a consolidation but a money issue. Hafs wanted to make certain that in this budget of \$280,000,000 and a levy of \$80,000,000 they were talking about a position that was quite valuable. He's a small business person and in his experience he creates jobs and doesn't like laying people off. Hafs responded that the chance of getting this grant which he thought was better when he submitted his budget to the Executive stated he can't forecast it but it doesn't look good. This was a federal grant and the federal budget process was being held up. Hafs questioned if this position helped farmers get grant money or if they could do it on their own by going on the internet, making a few calls, etc. Hafs responded that there really wasn't a simple way. Hafs stated he would give serious consideration putting that position back in. It would be nice to get a federal grant; the alternative way would be to look at a fee basis which he is not concerned about. His district (Dist 6) had nothing to do with this but he felt it was quite valuable to the average guy. The budget was complicated this year, the last thing he wanted to do was add money and explained that there were bonding issues but that they

could easily bond for a couple things this year. They were putting money in the bond this year with interest rates at record lows. He's not a big bond person but at the same time you could easily transfer money and save a position. Dantine agreed he felt it was important to fill this position.

Hafs explained that they had the option and considered paying for this position with fees. They currently have a \$.50 per acre fee. He explained that they had analyzed this and provided a handout (attached) re: WI Dept of Revenue 2010 Statement of Assessments. The total assessment for Brown County was \$17.8 billion dollars which means every house and business assessed in the county. \$32 million for agriculture. If you divide one by the other you end up with less than 2/10th of 1% of the assessment in Brown County is from agriculture. Haefs reiterated as a small businessman he was not in favor of a fee schedule. He felt when something was as important as this, he was willing to do his part on what is right and put this back in. If the grant money comes in so be it. Hafs referred back to the budget handout under the grants section and pointed out the amount of revenue that was being brought in and that went to landowners.

Erickson reminded that they invested \$50,000-\$60,000 preparing for the working lands initiative. He felt if they eliminated this position they would be throwing out the money they had spent. Land owners would not be taken care of or get their tax rebates. It would be a loss for the planning department and a loss for residents of Brown County.

Hafs informed that they would have to pull from nutrient management to get responsibilities done. The state had nutrient management as one of the components they have to do for working land. To get working land done they have to get as many people certified as possible. It's set up on a four year schedule.

Motion made by Supervisor Fleck, seconded by Supervisor Haefs to add the 1.0 FTE Technician position back in at \$68,963. Vote taken. MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Haefs, seconded by Supervisor to advance the Land Conservation budget to the County Board for their approval. MOTION APPROVED UNANIMOUSLY

- a. **Resolution re: Approving New or Deleted Positions during the 2012 Budget Process (Land and Water Conservation).**

Motion made by Supervisor Haefs and seconded by Supervisor Erickson to approve the resolution leaving the Technician in the Table of Organization. MOTION APPROVED UNANIMOUSLY

Other

6. **Such other matters as authorized by law. None**

5. **Adjourn:**

Motion by Supervisor Erickson, seconded by Supervisor Kaster to adjourn at 6:34 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

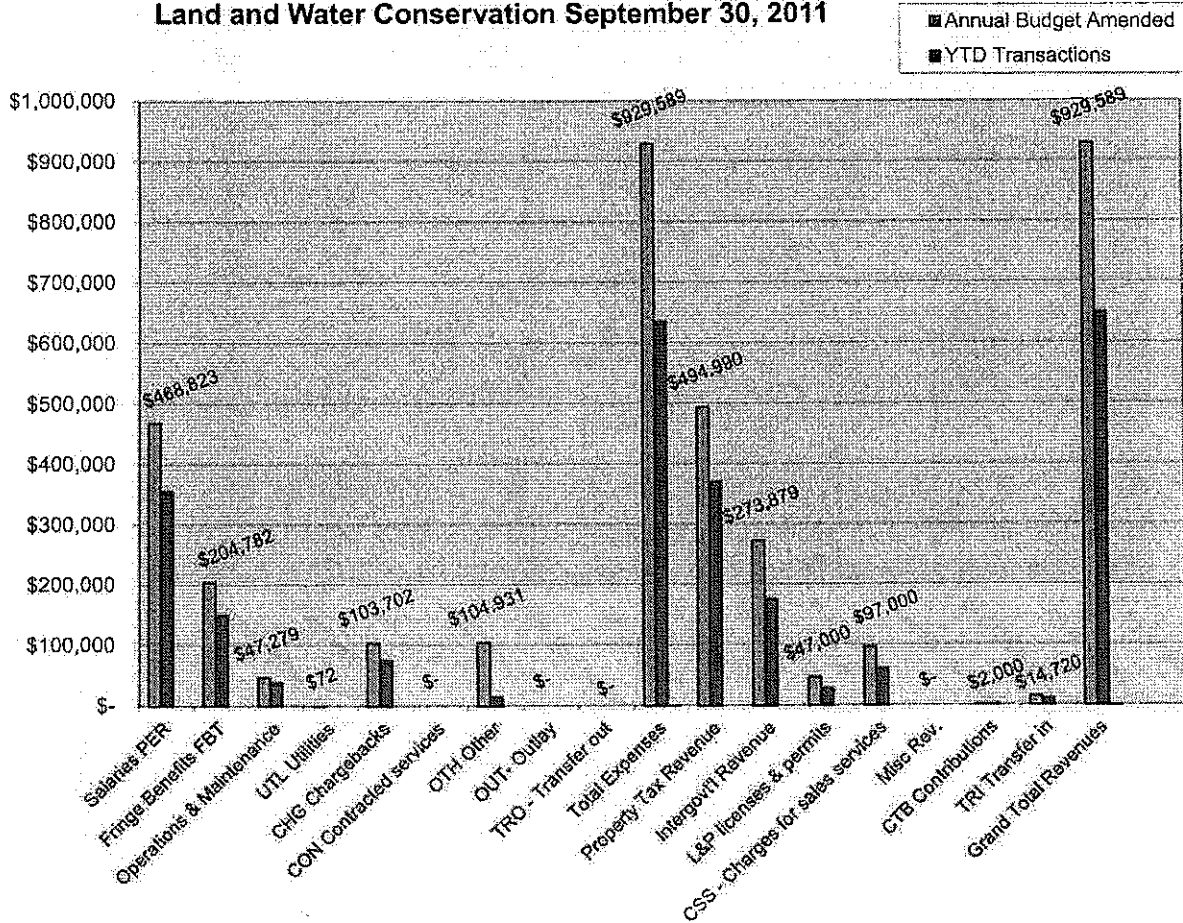
Brown County
Land and Water Conservation
Budget Status Report (unaudited)
9/30/2011

	Annual Budget Amended	YTD Transactions
Salaries PER	\$ 468,823	\$ 355,507
Fringe Benefits FBT	\$ 204,782	\$ 150,903
Operations & Maintenance	\$ 47,279	\$ 38,916
UTL Utilities	\$ 72	\$ -
CHG Chargebacks	\$ 103,702	\$ 75,582
CON Contracted services	\$ -	\$ -
OTH Other	\$ 104,931	\$ 14,641
OUT - Outlay	\$ -	\$ -
TRO - Transfer out	\$ -	\$ -
Total Expenses	\$ 929,589	\$ 635,550
Property Tax Revenue	\$ 494,990	\$ 371,243
Intergov't Revenue	\$ 273,879	\$ 176,472
L&P licenses & permits	\$ 47,000	\$ 27,778
CSS - Charges for sales services	\$ 97,000	\$ 60,832
Misc Rev.	\$ -	\$ -
CTB Contributions	\$ 2,000	\$ 2,000
TRJ Transfer in	\$ 14,720	\$ 11,298
Grand Total Revenues	\$ 929,589	\$ 649,623

Indirect cost, I.S., Insurance
Grant exp., landowner payments, WD, L&W
68% *
Levy
State grants
Permits, inspections
Ag 50 cent fee, Tree sales

70% *

Land and Water Conservation September 30, 2011



Brown County
Land Conservation West Shore, Baird Creek GRANTS
Budget Status Report (unaudited)
 9/30/2011

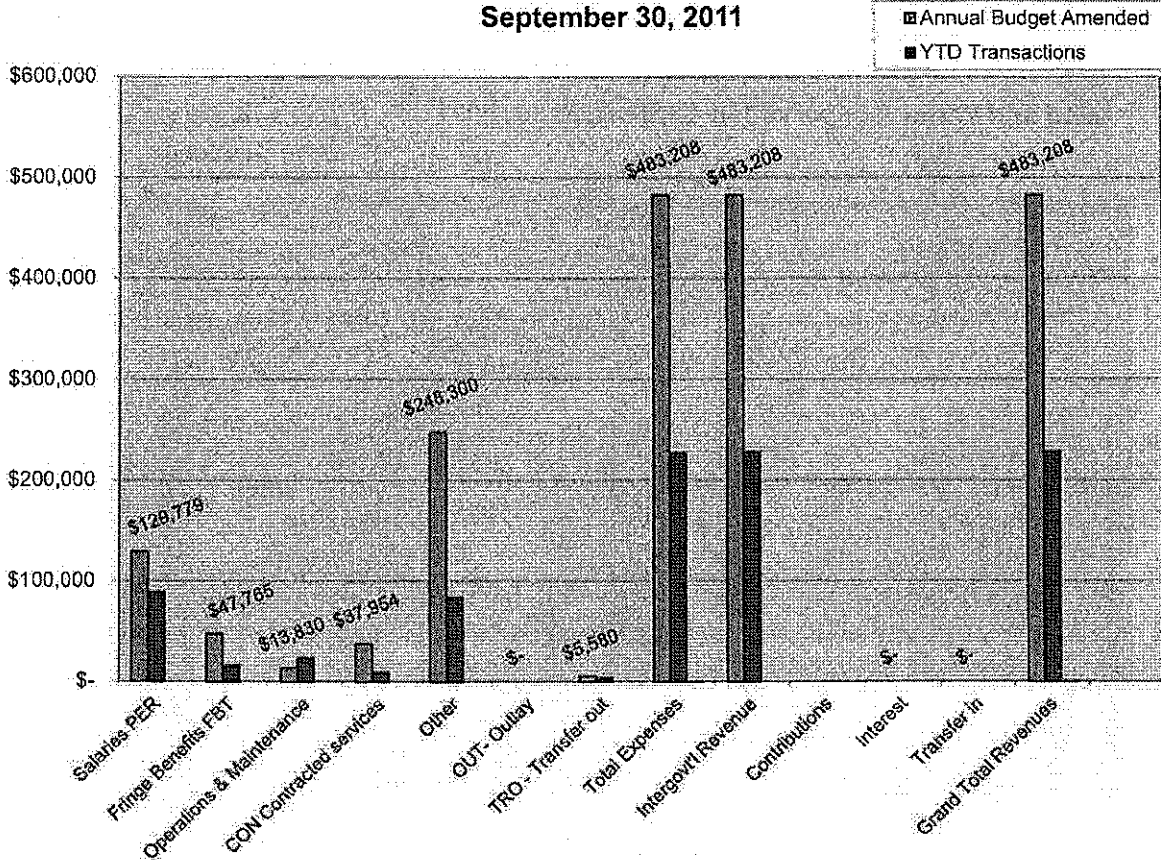
	Annual Budget Amended	YTD Transactions
Salaries PER	\$ 129,779	\$ 89,634
Fringe Benefits FBT	\$ 47,765	\$ 16,409
Operations & Maintenance	\$ 13,830	\$ 23,830
CON Contracted services	\$ 37,954	\$ 9,607
Other	\$ 248,300	\$ 84,055
OUT- Outlay	\$ -	\$ -
TRO - Transfer out	\$ 5,580	\$ 3,798
Total Expenses	\$ 483,208	\$ 227,334
Intergov'l Revenue	\$ 483,208	\$ 228,280
Contributions		
Interest	\$ -	\$ -
Transfer in	\$ -	\$ -
Grand Total Revenues	\$ 483,208	\$ 228,280

Baird Creek Preservation Foundation
 landowner payments

47% *

47% *

Land Conservation West Shore, Baird Creek GRANTS
September 30, 2011



Brown County Land and Water Conservation Department Budget 2012 proposal 8-24-11

			Detail				
Department Salaries - all staff	2011	2012					
Salaries Permanent staff	\$ 468,823	\$ 421,212	Cut one FTE Technician \$47,611				
Fringe Benefits Permanent staff	\$ 204,782	\$ 184,823	Cut one FTE Technician fringe \$20,159				
Salaries grant staff staff (LTE)	\$ 129,779	\$ 143,214					
Fringe Benefits grant staff (LTE)	\$ 47,765	\$ 42,700					
Total Salary and fringe	\$ 851,149	\$ 791,749					
LWCD BUDGET							
Regular earnings	\$ 468,823	\$ 421,212	Cut one FTE Technician \$47,611				
Fringe Benefits	\$ 204,782	\$ 184,823	Cut one FTE Technician fringe \$20,159				
Supplies	\$ 2,000	\$ 2,000					
Postage	\$ 1,000	\$ 3,000					
supplies trees	\$ 10,500	\$ 4,000	Bought additional tree tubes in 2010				
copy expense	\$ 3,000	\$ -					
copy expense contra	\$ (2,000)	\$ -					
printing	\$ 150	\$ -					
dues and memberships	\$ 2,482	\$ 2,415					
maintenance agreement software	\$ 2,530	\$ 2,504					
repairs and maintenance vehicles	\$ 8,917	\$ 7,000					
vehicle/equipment Gas, oil, etc	\$ 2,000	\$ 7,000	GLRI grants mileage run through LWCD budget from transfer in Revenues				
software	\$ 6,400	\$ -					
travel and training	\$ 2,300	\$ 2,300					
miscellaneous	\$ 500	\$ 500					
equipment - non outlay	\$ 7,500	\$ -					
Telephone	\$ 72	\$ -					
Indirect cost	\$ 65,895	\$ 76,357	Add \$10,462 indirect costs				
Intra - county expense for inform services	\$ 33,821	\$ 37,449	Add \$3,628 information services				
Intra - county expense insurance	\$ 3,986	\$ 3,986					
Intra - county expense copy center	\$ -	\$ 1,000					
Intra - county expense Depart copiers	\$ -	\$ 2,200					
grant expenditures	\$ 22,000	\$ 20,000	Wildlife Damage Cost Share				
Landowners payment	\$ 82,931	\$ 100,000	State Land and Water Cost Share				
TOTAL EXPENSES	\$ 929,589	\$ 877,546					
REVENUES							
General property taxes	\$ 494,990	\$ 456,906	Cut 38,084 from levy				
Federal grant rev stimulus secondary	\$ -	\$ -					
State grant and aid revenue	\$ 273,879	\$ 276,500	\$139,000 SWRM staffing, 100,000 cost share, 37,500 wd, (17,500 staff wd)				
Permits ordinance	\$ 47,000	\$ 37,000					
Charges and Fees Agriculture	\$ 80,000	\$ 84,000	50 cent per Ag acre fee				
Sales	\$ 17,000	\$ 12,000					
Donations	\$ 2,000	\$ -					
Carryover	\$ 7,500	\$ -					
Transfer in	\$ 7,220	\$ 11,140	NMM rev & GLRI grants mileage transfer in from LWCD Grants Transfer out				
GRAND TOTAL REVENUES	\$ 929,589	\$ 877,546					
Land and Water Conservation Grants 110	2011	2012	Baird GLRI	WS GLRI	TRM	Upper East	Total
			\$ 227,092	\$ 243,303	\$ 950,000	\$ 652,761	\$ 2,073,156
Revenues							
Federal grant revenue	\$ 301,258	\$ 987,920					
State Grant and aid revenue	\$ 181,950	\$ 1,105,236					
LWCD Grant Revenue Totals	\$ 483,208	\$ 2,073,156					
Expenditures							
Regular earnings	\$ 129,779	\$ 143,214	1 tech West Shore, 1 tech Baird, 1 NEW tech Upper East salary				
Fringe (subtotal)	\$ 47,765	\$ 42,700	1 tech West Shore, 1 tech Baird, 1 NEW tech Upper East fringe				
Supplies	\$ 11,000	\$ 23,100	Seed, fiber netting, monitoring West Shore				
Advertising and public notice	\$ 500	\$ 1,000					
Travel and training	\$ 1,500	\$ -					
Equipment non outlay	\$ 830	\$ 2,500	East River computer/ software				
Contracted Services	\$ 37,954	\$ 50,908	Baird Creek Foundation GLRI				
Landowner payment	\$ 248,300	\$ 1,785,234	East River \$304,040 c/s, TRM \$950,000 c/s, Baird Creek c/s, West shore c/s				
Outlay other(\$5,000+)	\$ -	\$ 15,000	1 vehicle for Upper East grant				
Transfer out	\$ 5,580	\$ 9,500	GLRI grant dollars for gas, mileage transfer out to LWCD budget Transfer in				
LWCD Grant Expenditures Total	\$ 483,208	\$ 2,073,156					

LAND AND WATER CONSERVATION DEPARTMENT STAFFING SUMMARY			
2011		2012	
11.97 Total staff		11.42 Total Staff	
1	County Conservationist	1	County Conservationist
2	Program Managers	2	Program Managers
0.73	Tech/Project manager West Shore		RETIRED
6	Technicians FTE	5	Technicians LTE
1	Technician LTE grant funded Baird GLRI	1	Technician LTE grant funded Baird GLRI
1	Technician LTE grant funded West S. GLRI	1	Technician LTE grant funded West S. GLRI
		1	Technician LTE NRCS Grant Upper East
0.24	Co - op Student /summer intern	0.24	Co - op Student /summer intern - 50% grant
		0.18	Student intern West S. GLRI – 100% grant
11.97	Total L & W Conservation Staff	11.42	Total L & W Conservation Staff

WISCONSIN DEPARTMENT OF REVENUE 2010 STATEMENT OF ASSESSMENTS

	1 Residential	2 Commercial	3 Manufacturing	4 Agriculture	5 Undeveloped	5m Ag Forest	6 Forest	7 Other	Total
EATON	\$ 97,077,900	\$ 7,449,500	\$ 2,001,800	\$ 2,188,400	\$ 1,063,700	\$ 591,100	\$ 427,600	\$ 7,854,500	\$ 118,654,500
Glenmore	\$ 49,089,600	\$ 4,277,900	\$ 9,686,300	\$ 3,372,200	\$ 88,000	\$ 1,081,400	\$ 834,300	\$ 17,048,400	\$ 85,478,100
GREEN BAY	\$ 177,593,000	\$ 14,221,700	\$ 543,000	\$ 1,496,700	\$ 260,800	\$ 820,800	\$ 2,583,500	\$ 10,987,400	\$ 208,506,900
Holland	\$ 81,489,500	\$ 3,461,400	\$ 4,139,000	\$ 2,773,200	\$ 619,800	\$ 1,432,900	\$ 1,913,500	\$ 19,707,000	\$ 115,536,300
HUMBOLDT	\$ 80,135,100	\$ 5,238,600	\$ 936,100	\$ 2,641,200	\$ 997,900	\$ 588,000	\$ 886,800	\$ 6,909,700	\$ 98,333,400
Lawrence	\$ 309,642,200	\$ 81,098,300	\$ 27,591,000	\$ 986,700	\$ 860,500	\$ 249,500	\$ 34,500	\$ 5,537,000	\$ 425,999,700
LEDGEVIEW	\$ 486,496,000	\$ 97,328,200	\$ 4,045,000	\$ 782,000	\$ 320,000	\$ 555,400	\$ 288,400	\$ 4,526,900	\$ 594,341,900
Morrison	\$ 77,922,600	\$ 5,288,000	\$ 510,200	\$ 2,857,800	\$ 397,900	\$ 1,982,900	\$ 1,663,700	\$ 17,358,400	\$ 107,981,500
New Denmark	\$ 106,075,200	\$ 5,322,600	\$ 2,681,600	\$ 2,569,600	\$ 927,800	\$ 2,564,800	\$ 2,791,300	\$ 8,548,700	\$ 131,481,600
PITTSFIELD	\$ 190,704,600	\$ 10,874,300	\$ 6,269,000	\$ 2,454,200	\$ 578,200	\$ 1,465,600	\$ 1,975,300	\$ 9,848,100	\$ 224,169,300
Rockland	\$ 159,379,600	\$ 1,568,300	\$ 171,300	\$ 1,999,400	\$ 1,461,600	\$ 2,006,300	\$ 2,146,600	\$ 9,581,600	\$ 178,314,700
SCOTT	\$ 302,311,900	\$ 9,522,900	\$ 2,508,300	\$ 1,158,300	\$ 1,223,700	\$ 650,800	\$ 1,549,000	\$ 5,341,400	\$ 324,266,300
Wrightstown	\$ 133,564,700	\$ 9,514,200	\$ 85,600	\$ 2,627,400	\$ 293,900	\$ 1,544,900	\$ 433,500	\$ 15,560,000	\$ 163,624,200
Allouez	\$ 833,994,900	\$ 131,368,300	\$ 609,900						\$ 965,973,100
Ashwaubenon	\$ 865,738,800	\$ 1,046,506,200	\$ 138,089,000	\$ 73,400	\$ 176,300	\$ 5,000	\$ 68,200	\$ 155,700	\$ 2,050,812,600
Bellevue	\$ 734,249,100	\$ 357,262,700	\$ 16,961,200	\$ 663,900	\$ 714,800	\$ 49,200	\$ 120,500	\$ 1,007,600	\$ 1,111,029,000
Denmark	\$ 92,531,700	\$ 28,166,700	\$ 8,415,000	\$ 76,100	\$ 133,000	\$ 17,700	\$ 39,000	\$ 5,100	\$ 129,384,300
Hobart	\$ 549,713,800	\$ 45,554,800	\$ 19,266,500	\$ 1,415,300	\$ 1,417,300	\$ 761,400	\$ 949,700	\$ 4,702,500	\$ 623,781,300
Howard	\$ 953,575,800	\$ 342,398,900	\$ 51,503,200	\$ 323,800	\$ 1,126,900	\$ 171,100	\$ 1,484,700	\$ 840,800	\$ 1,351,425,200
Pulaski	\$ 115,861,400	\$ 43,630,400	\$ 16,028,600	\$ 22,700	\$ 10,400	\$ 16,000	\$ 16,300		\$ 175,585,800
Suamico	\$ 920,902,900	\$ 84,224,800	\$ 8,972,200	\$ 670,100	\$ 2,557,700	\$ 1,013,400	\$ 5,843,800	\$ 2,162,400	\$ 1,026,347,300
Wrightstown	\$ 141,147,700	\$ 20,546,200	\$ 17,656,200	\$ 150,900	\$ 43,300	\$ 11,500	\$ 80,200	\$ 822,900	\$ 180,459,300
De Pere	\$ 1,171,635,000	\$ 432,087,700	\$ 121,213,600	\$ 173,000	\$ 8,800	\$ 15,000	\$ 97,200	\$ 241,500	\$ 1,725,471,800
Green Bay	\$ 3,849,079,900	\$ 1,518,781,900	\$ 331,345,100	\$ 635,400	\$ 391,400	\$ 306,900	\$ 1,295,800	\$ 129,000	\$ 5,701,965,400
Brown County	\$ 12,479,912,900	\$ 4,305,694,900	\$ 791,228,700	\$ 32,111,700	\$ 15,673,700	\$ 17,901,600	\$ 27,523,400	\$ 148,876,600	\$ 17,818,923,500