

MINUTES
Brown County
Land Information Office (LIO) Committee
Wednesday, September 15, 2010
1:00 PM
Northern Building, Room 200
305 East Walnut Street, Green Bay WI

ROLL CALL:

Kerry Blaney	<u>X</u>	Keith Deneys	<u>Exc</u>
Bill Bosiacki	<u>X</u>	Chuck Lamine chair	<u>X</u>
Bill Boyle	<u>Exc</u>	Karl Fleury	<u>X</u>
Bernie Erickson	<u>Exc</u>	Ray Smith	<u>X</u>
Dorothy Erickson	<u>X</u>	Ellen Sorensen	<u>X</u>
Pat Ford	<u>X</u>	Jim Wallen	<u>Exc</u>
Bill Hafs	<u>Exc</u>	Cathy Williquette vice chair	<u>X</u>
Bob Heimann	<u>X</u>		

Also present: Jeff DuMez, Dan Taters, Laura Workma, Francine Roberg, Tom Giese

APPROVAL OF MINUTES:

1. Approval of the minutes from the July 21, 2010 LIO Committee meeting

Motion by Ford, seconded by Sorensen to approve the minutes of the July 21, 2010 LIO Committee meeting.

REPORTS:

2. Projects Briefing:

- o Air photos.
- o LiDAR elevation mapping.
- o Addressing & street naming standards.
- o Zoning permit scanning
- o Plat book
- o GIS Server upgrades
- o Web mapping enhancements
- o Land Conservation Projects
- o Updates on other projects
- o LIO activity reports

J. DuMez discussed the progress on these various projects. He said that the air photo project and LiDAR elevation mapping projects were on schedule. On both of these projects, surveyors Pat Ford and Tony Huberty were doing field checks to ascertain and report the quality and accuracy of the products.

On the addressing & street naming standards project, J. DuMez said that the Sheriff's Department has some issues with the street name standards currently used by the County. E. Sorensen discussed her experience in Fond du Lac County with up street names and signage. J. DuMez said that the Sheriffs Dept. will be moving to a new Records Management System next year, and that he has had discussions with them and Public Safety about street names and how they can be made more compliant with these other systems. Future action may be required.

J. DuMez reported on the zoning permit scanning project. Summer interns from the Planning & Land Services Dept. have been scanning in holding tank permits and these records will be made much more accessible and put online as a link to the online GIS map.

J. DuMez reported that the plat book is not yet finished. He said that he has been busy with a lot of other projects including the GIS server upgrades, web mapping enhancements, and much more leaving no time for plat book updates. He also mentioned that the Land Conservation Dept. has recently been awarded some grants which are going to require a significant amount of GIS-related work.

BUSINESS:

3. Review & Approval of the adjustments made to the Land Records Modernization / LIO Budget.

J. DuMez noted that there was a Fringe rate adjustment made by Administration, which resulted in a minor change to the expenditures. The committee discussed this and determined that action on this item was not required.

4. Review and Approval of the 2010-2015 Land Records Modernization Strategic Plan

J. DuMez presented a final draft of the strategic plan. He noted that this plan had been compiled by Needs Analysis (staff interviews) of departments and other users of the system and that this committee had reviewed the plan's goals and objectives in detail during the last committee meeting. The plan was displayed and significant parts highlighted on a projector screen.

Motion by C. Williquette, Seconded by P. Ford to approve the 2010-2015 Land Records Modernization Strategic Plan. Discussion followed. The committee reviewed the changes and additions made since the plan was reviewed at the last committee meeting. Vote taken. Approved unanimously.

5. Update to the Land Information Council Policies & Procedures

J. DuMez handed out a document entitled "2010 Proposed Land Information Council Policies and Procedures". J. DuMez said this document reflects the changes being made to this committee; namely the change from a "Committee" to a "Council" as required by the new statute. J. Dumez said that he also went through the minutes and motions of recent LIO Committee meetings and made some other changes to updated the polices and other changes made in recent years.

The committee discussed this document. It was decided to hold off on taking any action on this until after the County Board adopts the proposed Ordinance to officially change this group from the Land Information Office Committee to the Land Information Council. J. DuMez said that he hopes to have the Ordinance to the County Board next month. No action was taken on this policies & procedures document.

6. Any Other Matters

Meeting Adjourned.