

DRAFT
MINUTES

Brown County
Land Information Council
Wednesday, September 18, 2019
1:30 PM
Northern Building, Room 200
305 East Walnut Street, Green Bay WI

ROLL CALL:

Paul Zeller <i>County Treasurer</i>	X	John Rousseau <i>Sheriffs Office Captain</i>	Exc
Bill Bosiacki <i>Zoning Administrator</i>	X	Chuck Lamine <i>Planning Director</i>	X
Francine Roberg <i>Village of Ashwaubenon</i>	X	Cullen Peltier <i>Public Safety & Communications</i>	X
Norb Dantinne <i>County Supervisor</i>	Exc	Dale Raisleger <i>Public Works/Highway</i>	X
Sarah Wallace, <i>Dallaire Realty</i>	X	Chad Weininger <i>Administration Director</i>	X
Ryan Duckart <i>County Surveyor</i>	X	Terry VanHout <i>Real Property Lister</i>	X
Jon Bechle <i>Land & Water Conservation</i>	X	Cheryl Berken <i>Register of Deeds</i>	X
August Neverman <i>Tech Services Director</i>	X	Jeff DuMez <i>GIS/LIO Coordinator</i>	X

Also present: Laura Workman (Technology Services), Kathy Meyer (Planning & Land Services), Sara Frisque (Register of Deeds).

INTRODUCTIONS

1. Introduction of new member, Sarah Wallace.

Welcome Sarah, representative from the Realtors Association. Sarah replaces Patrick Austin on the council.

APPROVAL OF MINUTES

2. Approval of the minutes from the January 16, 2019 Land Information Council meeting

A motion was made by C. Berken to approve the minutes of the January 16, 2019 Land Information Council meeting. The motion was seconded by C. Weininger. Vote taken. The minutes were approved unanimously.

REPORTS

3. Implementation of the GCS land information/tax system project.

J. DuMez stated that the Land Information and Tax Collection System (GCS) went live in May. Still working out a few bugs with the vendor, but overall a successful implementation.

Discussion occurred, positive comments. Recognition to everyone involved in the project, especially to Beth Rodgers and the entire T.S. staff.

4. Other project reports.

J. DuMez provided an update on the Brown County Land Information Plan 2019-2021. J. DuMez stated that the new three-year plan was approved at the January 16, 2019 meeting and the key projects of the plan are listed in the minutes from said meeting. J. DuMez stated that most of the projects are in the works now or will be in 2020 pending budget approval.

NEW BUSINESS

5. Review policy regarding online parcel owner name searches.

J. DuMez brought this item forward for discussion on whether or not to allow the public to search land owner names on the new GCS web portal. J. DuMez stated that this has been a contentious subject and provided some background information on the topic. Our current policy is that the free online database only allows queries by parcel number or by address. Users can make a formal request or by obtaining a user name and password from Brown County to enable owner name searches. There is no charge to obtain a password. The question is, should Brown County leave the policy as-is, allow anonymous searches by land owner name with an option that land owners could opt-out, or make it a policy that ALL land owners would be searchable? P. Zeller conducted a survey of all counties in Wisconsin and stated that 61 counties allow name searches (of those 61 counties, 8 counties allow the opt-out), 10 counties do not allow search by name, and 1 county Paul was unable to determine. P. Zeller and C. Berken brought up Safe at Home, a statewide address confidentiality program. C. Berken stated that she is currently working with Corp. Counsel with regard to this legislation. Discussion occurred concerning online owner name searches.

A motion was made by A. Neverman to table the issue and seek opinion from corp. counsel on how to address the Safe at Home legislation. The motion was seconded by T. VanHout. Vote taken and carried unanimously.

6 Review and approval of the Land Information 2020 budget.

J. DuMez reviewed the proposed 2020 Land Information budget summary.

J. DuMez stated it's been about 5 years since the Land Information account has had a positive balance.

Revenues – projecting 2020 revenue total of \$325,150

- Real Estate fees
- Contributions from Municipalities for LiDar project
- Training & Education Grant
- Charges for map sales, plat books sales, interest
- Wisconsin Land Information Strategic Initiative Grant = \$40,000 grant (plus \$25,000 carry over from 2019). Grant funds used for remonumentation of public land survey system corners, air photos and LiDAR topographic mapping.

Expenses – proposed expense total of \$258,463

- Software maintenance
- Travel, conferences & training
- Contracted services
- Transfers/salaries

C. Lamine stated that the GIS Specialist position has been vacant for a number of years. As part of the goal to get the fund into a positive balance is to hire a GIS Specialist. C. Lamine stated that the county, as a whole, is at risk without a back-up for Jeff as many people, both internal and external, are dependent on the data and access to it. C. Lamine stated that if the fund is at a healthier point by mid-year, we may do a budget/table or organization request to fill that position.

A motion was made by P. Zeller to approve the Land Information 2020 budget as presented. The motion was seconded by C. Berken. Vote taken, the Land Information 2020 budget was approved unanimously.

7. Any other matters.

Sarah Wallace provided a brief summary of her past work history and personal life.

J. DuMez explained the LiDAR contour topographic mapping project. The last flight was done in 2010. This is a fly over project and shoot laser beams out of the plane and is measuring the evaluation surface in a great amount of detail. For 2020 project, we want to use the latest technology to get to a 1-foot contour level, more detail than from 2010. The project is done in conjunction with the federal government. The goal is to fly in spring.

Motion by T. Van Hout to adjourn. The motion was seconded by C. Berken. Vote taken and carried unanimously. Meeting adjourned.

Meeting adjourned at 2:40 p.m.